



## 2007 – 2011 FINANCIAL PLAN



**CITY OF SURREY**

British Columbia, Canada

*"A vibrant, international, green city"*





# SURREY

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## CITY OF PARKS

*Working Together to Create a Great City With a Heart*





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Surrey  
British Columbia**

For the Biennium Beginning

**January 1, 2006**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Surrey, British Columbia, for its biennial budget for the biennium beginning January 1, 2006.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements.



# 2007 – 2011 FINANCIAL PLAN

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## 2007 – 2011 FINANCIAL PLAN

### READER'S GUIDE

This Reader's Guide is intended to provide the reader with a basic understanding of the 2007 - 2011 Financial Plan and briefly describe the content and layout of each of the major sections of the document.

This Financial Plan provides detailed funding requirements for the next five years and also serves as:

- A Policy Document, which outlines the financial policies that guide the development of the Plan as well as articulates financial priorities and issues;
- An Operations Guide, which helps staff manage day-to-day operations by providing financial and policy information and by identifying financial and staffing resources available to provide services, and
- A Communication Device, which gives all of the readers a comprehensive look at the services provided by the City and the costs related to those services.

The City has earned the Annual Distinguished Budget Presentation Award, bestowed by the Government Finance Officers of America, for four consecutive years (1996-1999). In 2006 the City was awarded our third Biennium Distinguished Budget Presentation Award with a document that:

- Links short-term goals to the long-term strategic plan as well as drives departmental objectives;
- Includes quantifiable measures that allow us to evaluate our efforts in meeting our goals, and
- Expand these goals at the individual department level, including a narrative of the key issues they plan to address.

The document has been separated into six major sections. Explanations of each of these sections are outlined as follows:

#### EXECUTIVE OVERVIEW

This section is intended to provide the reader with a brief understanding of the City of Surrey and its financial planning process. It includes the following:

- Reader's Guide;
- City Manager's Message;
- Supplemental Funding Requests;
- Financial Planning Process;
- Overview of Fund Structure;
- Corporate Structure Organizational Chart, and
- Staffing Complement Summary.

#### FINANCIAL OVERVIEW

This section is intended to provide the reader with a brief understanding of economic conditions and how they impact the City of Surrey and the consolidated financial structure. It includes the following:

- Economic Overview;
- Major Revenue Sources of the City;
- Source and Application of Funds;
- Population and Growth Estimates;
- Consolidated Financial Summary, and
- Departmental Summary.

#### GENERAL OPERATING FUND

This section deals specifically with the financial planning issues of the General Operating Fund and includes the following:

- Financial Summary, and
- Departmental Operations.

In an effort to put less focus on the numerical aspect of the document we have not included line item details of each program within the department. This information is provided separately for each department in their own preferred format. For the purpose of this document, each departmental budget includes a list of their programs and a line item summary condensed into eight major account groupings, which are outlined below:

#### Revenues:

- Sales and Services, and
- Grants, Donations and Other.

Expenditures:

- Salaries and Benefits;
- Operating Costs;
- Internal Services Used (use of another department's resources);
- Internal Services Recovered (providing services to another department), and
- External Recoveries.

Net Internal Transfers:

- Transfers to and/or from other Funds, Reserves or Surplus.

**WATER OPERATING FUND**

This section deals specifically with the financial planning issues of the Water Operations Utility Fund and includes the following:

- Fund Overview;

- Financial Summary, and
- Departmental Operations.

**SEWER & DRAINAGE OPERATING FUND**

This section deals specifically with the financial planning issues of the Sewer and Drainage Operations Utility Fund and includes the following:

- Fund Overview;
- Financial Summary, and
- Departmental Operations.

**CAPITAL PROGRAM**

This section deals with all of the capital aspects including the following:

- 2007 Ranked Capital Projects;
- 2007 Capital Program, and
- The Long Term Capital Plan.



## 2007 – 2011 FINANCIAL PLAN

### CITY MANAGER'S MESSAGE

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March 16, 2007

**To the Mayor and Council,  
City of Surrey**

I am pleased to submit the 2007 – 2011 Financial Plan for the City of Surrey.

The Community Charter requires that Council adopt a Five-Year Financial Plan each year prior to the adoption of the annual property tax By-law. This 2007 objective was achieved on March 12<sup>th</sup>, 2007.

This document provides the supporting details to the 2007 - 2011 Financial Plan By-laws, which received initial approval on February 26<sup>th</sup>, 2007 and final adoption on March 12<sup>th</sup>, 2007.

The goal of the Five-Year Financial Plan is to reflect the financial provisions in support of the City's major plans such as the Official Community Plan, Transportation Plan, Parks, Recreation & Culture Master Plan, and the Library Master Plan and to address Council's Key Priorities. Together these Plans and Priorities, and supporting strategies will ensure that the City's immediate and future needs are adequately met.

#### **1.0 OVERVIEW**

Included in the Financial Overview is a Five-Year Consolidated Financial Plan, which incorporates a forecast of all revenues and expenditures required to meet the City's operating and capital obligations over the next five years.

The remaining parts of the document include more detailed information for the upcoming years. The detail supports the consolidated figures and also provides departments with their expenditure authority. It is important to note that estimates and projections have been used for the years 2008 through 2011. These projections will be updated annually prior to Council's review and approval of the Financial Plan for that year.

#### **2.0 FINANCIAL PLANNING PROCESS**

The planning process began with a review of the 2006 - 2010 Financial Plan. The plan was reviewed and known changes identified. A 'status-quo' budget was prepared based on the assumptions used in the adopted 2006-2010 Financial Plan with most of the preliminary budget figures prepared by Finance staff and distributed to departments by the end of August. This reduced the amount of time required by each department to finalize their respective components of the Plan and return them to Finance for consolidation.

On December 11<sup>th</sup>, 2006, staff presented the 2007 - 2011 Financial Plan to the Finance Committee of Council. The time and location of the meeting was advertised in advance in local newspapers and on Surrey's web site. Members of the public were invited to submit written comments to the Chair of the Finance Committee and were also given an opportunity to present their views, in person, to the Finance Committee during the meeting.

The Finance Committee reviewed the options and requirements presented by staff and also considered the input received from the public. The Finance Committee held subsequent meetings on January 15<sup>th</sup>, 2007 and February 12<sup>th</sup>, 2007 to refine the Financial Plan for recommendation to Council to adopt the 2007 - 2011 Financial Plan. Council adopted these recommendations at their regular meeting held on February 26<sup>th</sup>, 2007. The required By-laws were introduced and given preliminary readings at that same meeting, with the By-laws being adopted on March 12<sup>th</sup>, 2007.

### **3.0 FIVE - YEAR GENERAL OPERATING FINANCIAL PLAN**

**Council has directed that the 2007 Financial Plan include the following:**

- 2.9% tax increase;
- 3.0% or equivalent fee increase for 2007;
- Third party contract increases (gas, hydro, insurance, etc.);
- Benefit costs, salary and step increases;
- Full year impact of the 18 RCMP members and the 8 Firefighters added during 2006;
- Full year impact of prior year's approved funding requests;
- Operating impact for new capital buildings such as the Surrey Museum, the South Surrey Multi-Purpose Facility and the Fraser Heights Multi-Purpose Facility, and
- Operating citywide inventory/maintenance & rehabilitation funding.

**In order to address the City's service priorities, Council further directed that the Plan provide for the following:**

- Additional 18 RCMP officers to maintain a ratio of 1 officer for every 700 citizens;
- Additional RCMP civilian support staff;
- Additional 8 Firefighters;
- Additional By-law Enforcement Manager;
- Additional By-law Enforcement Officers (1 in each of the 5 years of the Plan);
- Implementation of a Crime Reduction Strategy;
- Increase in Parks, Recreation & Culture programs;
- Increase in staff complement to meet demand;
- Increase in Operating costs related to implementing measures in support of the Plan for Social Well-Being and 2010 Opportunities, and
- Support for Council's Key Priorities such as Community Beautification.

**The following additional on-going revenues and departmental savings were identified in 2006 and have been included in this plan:**

- Higher than projected tax revenue related to growth;
- Increased interest revenue related to portfolio size and higher interest rates;
- Increased allocation of traffic (ticketing) revenue from the Province of BC;
- Increased revenue related to new environmental programs, and
- Increase in Planning & Development revenue.

### **4.0 GENERAL CAPITAL FINANCIAL PLAN**

**Council has taken the following action to meet the funding requirements for 2007 capital projects:**

- Planned sales of some City lands that are no longer required for City purposes;
- Allocation of 100% of the proceeds from Gaming Revenue generated within the City;
- Allocation of "one-time" prior years' savings from General Operating of \$6.0 Million, and
- Allocation of interest income from the Legacy Statutory Reserve Fund.

Surrey has ongoing base capital requirements totalling \$12.3 Million per year. In addition, the City will initiate the construction of a third sheet of ice at the Surrey Sport and Leisure Complex and explore interest in public private partnerships in the construction and delivery of new entertainment and recreation venues. The City will also undertake recreation facility improvements in Newton and at several parks. Policing facilities will be improved at the main detachment building and an accelerated Engineering Infrastructure Program to address traffic operations issues will continue through 2007. Staff will continue to develop Greenway paths throughout the City along with addressing some necessary improvements to various City buildings. Additional details of planned capital projects can be found in the Capital section of this document.

## **5.0 WATER UTILITY FINANCIAL PLAN**

The Water Utility is a dedicated self-sustaining Fund. Any projected funding requirements are offset by a corresponding increase in the user fees. Over the last several years, the City has been moving towards a 'metered' approach for water usage. We will continue to enhance our fee structure in the next 5 years with a goal of eliminating the 'flat rate' system and having all properties on water meters.

### Funding Requirements:

- Greater Vancouver Regional District's projected water rate increases;
- Continuation of our 10 year Residential Metering Program;
- Contractual labour and energy cost increases, and
- Streamlining of the fee structure.

In order to meet these funding requirements, water rates will have to be increased significantly over the next several years. In addition, the flat rate fees will be increased to reflect the estimated average consumption, which is expected to rise as existing customers switch to meter. The average single-family dwelling will pay \$415.00 for water usage in 2007 (\$329.00 in 2006), while the average metered single-family dwelling will pay \$311.75 in 2007 (\$278.50 in 2006).

## **6.0 SEWER/DRAINAGE UTILITY FINANCIAL PLAN**

The Sewer/Drainage Utility is a dedicated self-sustaining Fund. Any projected funding requirements are offset by a corresponding increase in the user fees. Over the last several years, the City has been moving towards a 'User-Pay' approach for sewer and drainage usage. We will continue to enhance our fee structure in the next 5 years to eliminate the 'flat rate' system.

### Funding Requirements:

- Greater Vancouver Sewer & Drainage District's projected increases;
- Lowland drainage flood control program;
- Contractual labour and energy cost increases, and
- Streamlining of the fee structure.

These funding requirements can be addressed with only minimal increases in the sewer rates over the next several years. The increases for the flat rate fees reflect the estimated average discharge, which is expected to rise as existing customers switch to meter. The average single-family dwelling will pay \$302.00 for Sewer/Drainage usage in 2007 (\$252.00 in 2006), while the average metered single-family dwelling will continue to pay \$214.70 in 2007 (same as 2006). Each property will also pay a \$156.00 Drainage Parcel Tax in 2007 (\$154.00 in 2006).

## 7.0 MEETING THE CHALLENGES OF TOMORROW

The 2007 Financial Plan recognizes the challenges facing the City related to transportation, public safety, and maintenance/operational requirements for the increasing inventory of municipal infrastructure.

Staff will continue to explore alternative revenue sources and cost effective service delivery methods to maintain the high quality of services in Surrey, while keeping property tax levels consistent with Council direction. Such strategies include priority for industrial/commercial development, continued shift towards “user-pay”, the introduction of a roads utility, as well as pursuing cost recoveries/revenue sharing partnerships. It should be noted that some of these strategies are under the direct control and decision-making authority of Council, while others are dependent upon Federal/Provincial governmental decisions. The extent of successful implementation of the above strategies may determine our capacity to fund needs currently not included in the 2007 - 2011 Financial Plan.

During 2007, City staff will be studying and preparing to implement as part of the 2008 budget, the PSAB standards related to fully recognizing the financial ramifications of on-going infrastructure depreciation.

## 8.0 CONCLUSION

The 2007 - 2011 Financial Plan presented in this document meets Council's direction. Property taxes in the City of Surrey remain one of the lowest in the Lower Mainland, based on per capita expenditure comparisons with other cities.

The Financial Plan also meets the essential needs for the continued provision of City Services while maintaining sound financial health for the City. However, consideration must continue to be given in the preparation of future annual budgets toward generating additional revenues in order for the Corporation to deal with increasing community demands related to growth.

I wish to thank all the staff of the City for their dedication, efforts and delivery of quality services to Surrey citizens and businesses, while meeting Council's financial direction. I also want to acknowledge the efforts of the staff that contributed directly to the preparation of the 2007 - 2011 Financial Plan.

Respectfully,



Murray Dinwoodie  
City Manager



## 2007 – 2011 FINANCIAL PLAN

### SUPPLEMENTAL FUNDING REQUESTS

Departments were requested to identify any critical needs over and above their “status-quo” requirements. They were also asked to re-evaluate requirements that had been submitted during the previous year’s planning cycle. Requirements for 2007 that had previously been approved in the 2006 – 2010 Financial Plan have been incorporated into the Departmental Financial Plans as follows:

|                             |                                                                          |                    |
|-----------------------------|--------------------------------------------------------------------------|--------------------|
| RCMP                        | Annualization of 18 Members added in 2006                                | \$ 1,518,000       |
| RCMP                        | 18 additional Members added Oct/07                                       | 506,000            |
| RCMP                        | Additional civilian support staff                                        | 420,000            |
| Fire Department             | Annualization of 8 Firefighters added in 2006                            | 183,000            |
| City Managers Department    | 1 additional By-law Officer                                              | 75,000             |
| Parks, Recreation & Culture | Operating Costs for new facilities                                       | <u>133,000</u>     |
|                             | Surrey Museum, South Surrey Multi-Purpose & Fraser Heights Multi-purpose |                    |
|                             |                                                                          | <u>\$2,835,000</u> |

New issues identified during the 2007 planning process and approved by Council include:

|                             |                                        |                     |
|-----------------------------|----------------------------------------|---------------------|
| Planning & Development      | Additional Positions                   | \$ 792,000          |
| Fire Department             | 4 additional Dispatchers added in 2006 | 383,000             |
| Fire Department             | 8 additional Firefighters added Oct/07 | 60,000              |
| Finance & Technology        | 4 additional Technology Positions      | 125,000             |
| City Managers Department    | Crime Reduction Strategy Manager       | 84,000              |
| City Managers Department    | By-law Manager                         | 84,000              |
| City Managers Department    | Additional Support Staff               | 92,000              |
| Parks, Recreation & Culture | Additional Program funding             | 48,000              |
| Corporate                   | Community Beautification               | 570,000             |
| Corporate                   | Community Healthcare                   | 400,000             |
| Corporate                   | Council Strategies                     | 225,000             |
| Corporate                   | 2010 Opportunities                     | 100,000             |
| Corporate                   | ‘Plan for Social Well-Being’ Funding   | <u>77,000</u>       |
|                             |                                        | <u>\$ 3,040,000</u> |

In addition to the increases approved in 2007, the 2007 – 2011 Financial Plan also includes increases for the following issues:

|                             |                                               |              |
|-----------------------------|-----------------------------------------------|--------------|
| RCMP                        | Maintain a ratio of 1 officer to 700 citizens | \$ 9,000,000 |
| RCMP                        | 7 additional civilian support staff per year  | 1,500,000    |
| City Managers Department    | 1 additional By-law Officer per year          | 300,000      |
| Parks, Recreation & Culture | Operating costs for future facilities         | 250,000      |

Financial planning allows departments the opportunity to examine issues, reassess their objectives and re-direct resources to accomplish their goals. Even though the Financial Plan may be presented to the Finance Committee at the end of a year or early in the new year and adopted by Council as required under the Community Charter on or before May 15<sup>th</sup>, the planning process actually begins many months before Finance Committee deliberations.

#### FINANCIAL PLAN TIMELINES

The objective for this cycle is to have the 2007 – 2011 Financial Plan adopted before the end of December 2006.

The following timetable illustrates the process for the 2007 – 2011 Financial Plan:

#### July 2006

- Identification and review the impact of the prior year financial plan on the current year, and
- Publication of guidelines for the preparation of departmental submissions.

#### September

- Preparation of Departmental Financial Plans;
- Submission of Departmental Operating and Capital Issue Papers, and
- Preliminary ranking of Capital Projects.

#### October

- Preparation of Preliminary Financial Plan, and
- Preparation of Long Term Capital Plan.

#### December

- Preliminary plan presented to Council for further direction;
- Public comments received;
- Preliminary Financial Plan received by Council (December 11, 2006), and
- Preliminary Capital Ranking received by Council (December 11, 2006).

#### January 2007

- Subsequent Financial Planning options presented to Council (January 15, 2007).

#### February

- Subsequent Financial Planning options presented to Council (February 12, 2007).
- Preparation of Adopted Financial Plan and By-laws, and
- 2007 – 2011 Financial Plan adopted by Council (February 26, 2007).

#### May

Deadline for approval of Annual Financial Plan, is May 15<sup>th</sup>, 2007 (including the Long Term Capital Plan, as set out by the Community Charter, Section 165).

#### AMENDMENTS TO THE FINANCIAL PLAN AFTER FINAL ADOPTION

In certain instances, Financial Plan appropriations may be amended after Council has adopted the Plan. Any changes made after the Financial Plan By-law has been adopted require a Financial Plan Revision By-law. Changes are tracked throughout the year and temporarily funded through contingencies. At the end of the year, Council adopts a revised Financial Plan By-law to incorporate these changes.

#### BASIS OF FINANCIAL PLANNING

The Financial Plans included in this document have been prepared using the accrual basis.

The City has undertaken a process to directly align the basis of financial planning with the basis of accounting. The following are highlights of this process:

- Expenditures include all transfers to other funds and authorities;
- Public Sector Accounting Board (PSAB) standards followed for financial statement presentation;

- The operating component of the Financial Plan includes only the operating impact of capital expenditures. All other capital spending is a separate component of the Financial Plan. The Consolidated Financial Plan includes all components and represents all revenues and expenditures that the City intends to make for the period, and
- Appropriated Surplus monies potentially available for appropriation by individual departments are included in that Department's Financial Plan. Those Appropriated Surplus funds not retained by individual departments are recorded separately.

### FINANCIAL PLANNING PRINCIPLES

This Financial Plan has been prepared using Planning Principles developed in 1996.

The rationale for incorporating a set of principles into a decision making process of public office is twofold. First, from the perspective of decision makers, principles provide structure and commonality in situations where the interests and objectives of affected parties differ. Second, from the perspective of the public, explicit reference to principles makes the political decision process more comprehensible, which in turn fosters a greater degree of public confidence.

The City has developed a set of principles to guide the financial planning processes and the preparation of operating and capital plans. Individually, each principle represents an objective, which is agreed to have positive consequences for the City over the longer term. Collectively, these principles provide a reference for aligning financial planning objectives with other City objectives and for preserving the ongoing financial health of the City. These principles are divided into 2 sections, those related to both the Capital and Operating Financial Plan and those only specific to Operating.

#### Principles For Both Capital Planning and Operations Planning

- Reflect the goals of Corporate and Departmental Strategic Plans.

The Departmental Strategic and Financial Plans should be comprised of capital projects and operating programs which are consistent with Council-approved Strategic Plans;

- Balance citizens' ability and willingness to pay, with service expectations.

The Departmental Strategic and Financial Plans should be comprised of capital projects and operating programs which balance the expectations of citizens for service levels with their ability and willingness to pay for those services;

- Provide for ongoing maintenance and asset replacement funding.

The Departmental Strategic and Financial Plans should incorporate into the cost of capital projects, the costs associated with ongoing maintenance and replacement of investments in facilities, equipment and infrastructure;

- Strive to finance capital projects on a 'Pay-As-You-Go' basis.

The Departmental Strategic and Financial Plans should provide that capital projects be financed without assuming debt, unless it is required in support of an exceptional opportunity;

- Encourage cost-effective service delivery.

The Departmental Strategic and Financial Plans should be highly amenable to capital projects and operating programs, which deliver cost-effective services through entrepreneurship, creativity, and innovation;

- Provide that new developments pay an appropriate share of new infrastructure costs.

The Departmental Strategic and Financial Plans should provide that an appropriate proportion of the cost of new development related to capital infrastructure, as determined by Council Policy, be financed by development charges, and

- Target total debt charges to below 5% of expenditures.

The Departmental Strategic and Financial Plans should strive to target the annual cost of total debt assumed to finance capital projects and programs to below 5% of City expenditures.

#### Additional Principles Specific to Operations Planning

The following few principles apply specifically to operational aspects of Surrey's Five-Year Financial Plan:

- Ensure that current revenues support current programs.

The Financial Plan should provide that current programs are funded from current revenues and that reserves are used only as a temporary balancing measure. Any reserves, which are used to balance the Operating Financial Plan, should be subsequently replaced;

- Reward cost-effective innovations.

The Financial Plan should reward cost-saving initiatives through a "save and invest" philosophy. This philosophy, which is managed through the Senior Management Team, allows City Departments to reinvest their savings from innovation and eliminates the "spend it or lose it" approach, and

- Maintain appropriate Reserves as determined by Council.

The Financial Plan should allocate an appropriate level of funds to Reserves in order to maintain services throughout economic cycles:

- To insure against unforeseen costs and revenue reductions;
- To provide bridge financing for capital, and
- To allow the City to take advantage of market opportunities.

Council will determine the appropriate level of these Reserves.

## 2007 – 2011 FINANCIAL PLAN

### OVERVIEW OF FUND STRUCTURE

The Financial Plan this year is in a consolidated format. The consolidation reflects a combination of the City's Operating, Capital and Reserve Funds.

#### OPERATING FUNDS

These funds include the following:

- General;
- Sewer/Drainage, and
- Water Operating Funds.

They are used to report the operating activities of the City.

#### CAPITAL FUNDS

These funds include the following:

- General;
- Sewer/Drainage, and
- Water Capital Funds.

They are used to record the acquisition of capital assets and any related long-term debt outstanding.

#### RESERVE FUNDS

Under the Community Charter, City Council may by by-law establish special Reserve Funds for specified

purposes. Money in a special Reserve Fund and interest earned on it, must be used only for the purpose for which the Fund was established. If the amount in a Reserve Fund is greater than required, City Council may, by by-law, transfer all or part of the amount to another Reserve Fund. Surrey currently has the following Reserve Funds:

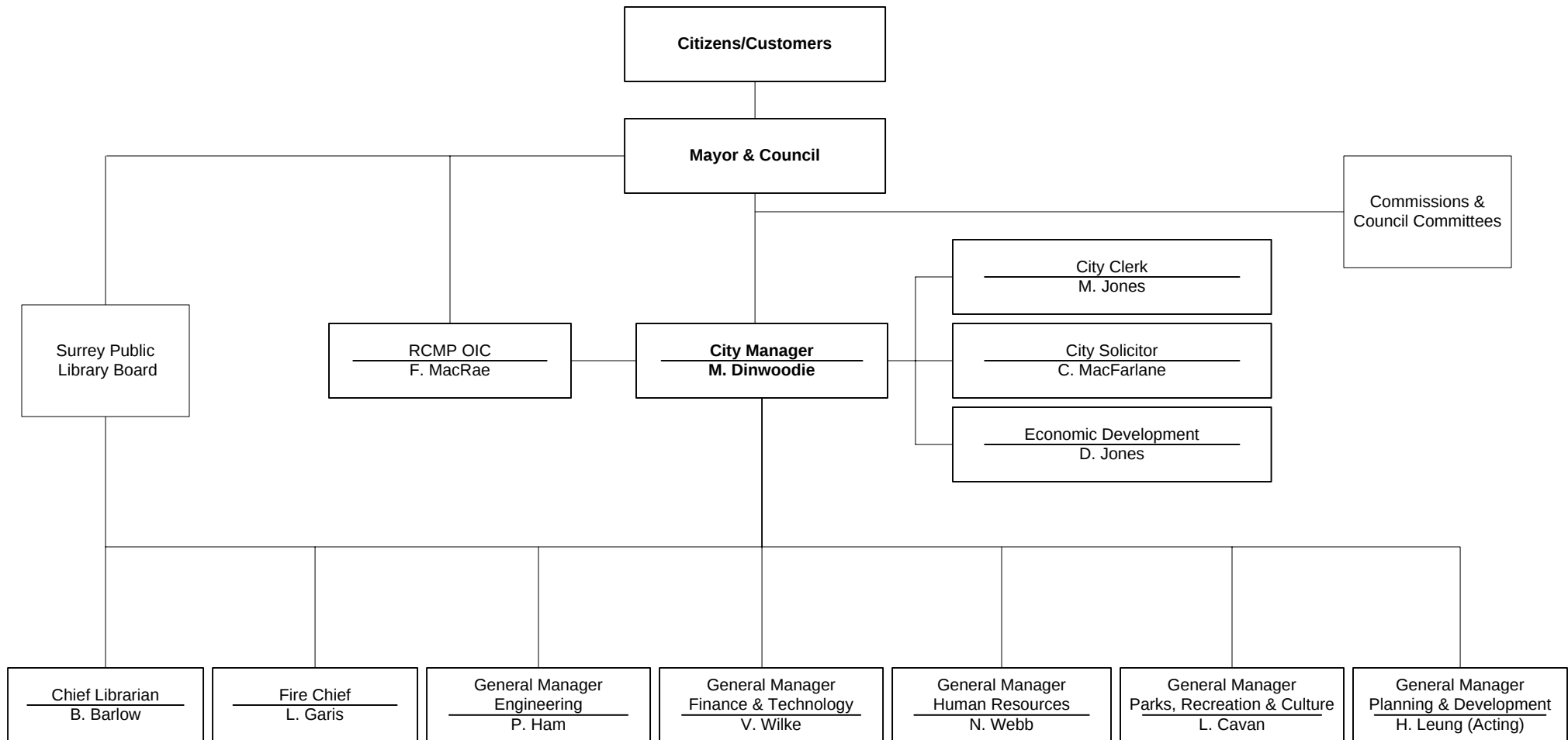
- Equipment and Building Replacement;
- Municipal Land;
- Parkland Acquisition;
- Capital Acquisition;
- Environmental Stewardship;
- Local Improvement Financing;
- Water Claims;
- Affordable Housing;
- Parking Space, and
- Development Cost Charges and Neighbourhood Concept Plans.

#### TRUST FUNDS

These funds have been created to hold assets, which are to be administered as directed by agreement or statute for certain beneficiaries. Trusts administered by the City are not included in the City's Consolidated Budget.



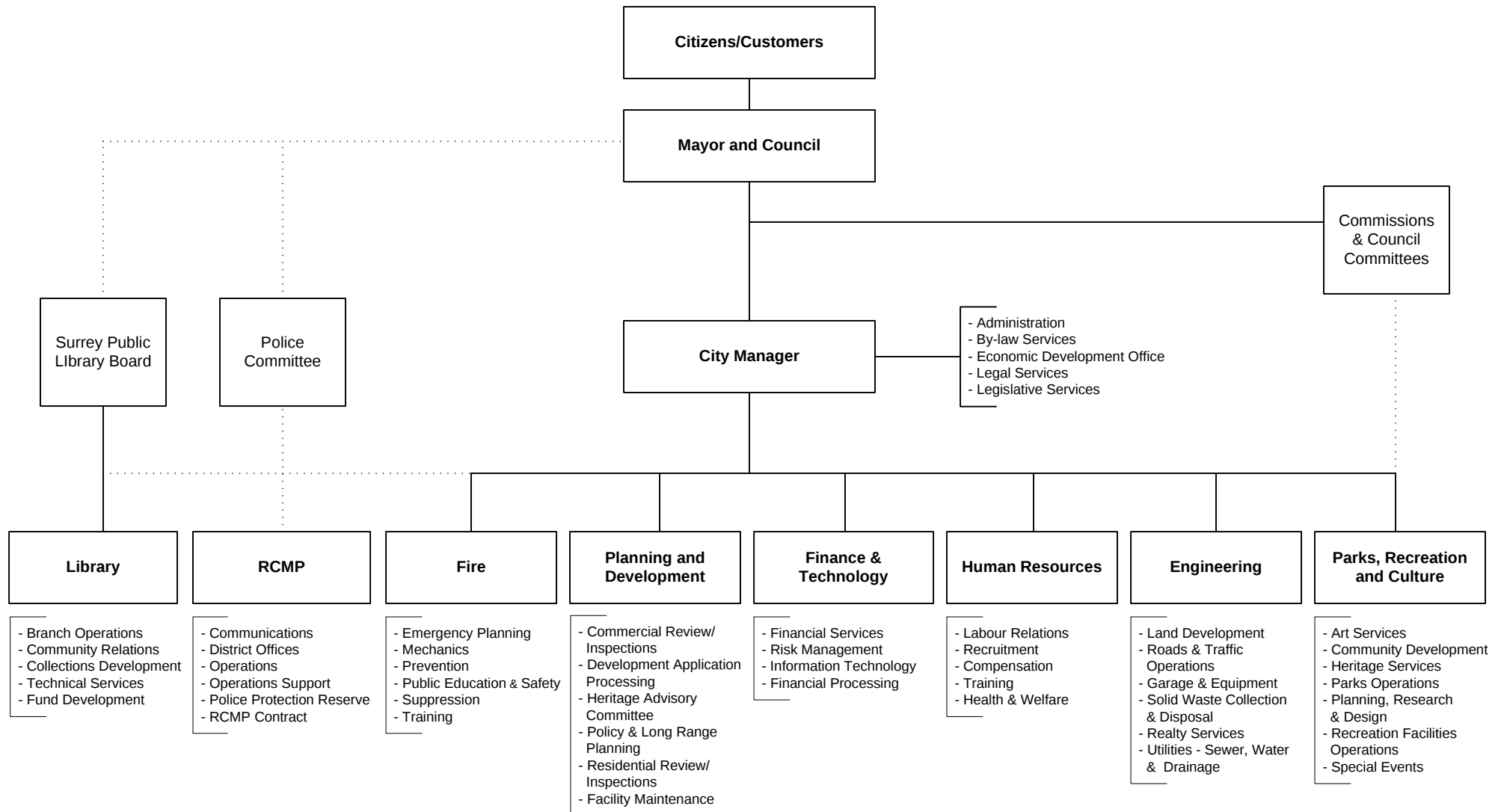
## 2007 - 2011 FINANCIAL PLAN CORPORATE STRUCTURE ORGANIZATIONAL CHART





## 2006 - 2010 FINANCIAL PLAN

### DEPARTMENTAL FUNCTION ORGANIZATIONAL CHART





## 2007 - 2011 FINANCIAL PLAN

### STAFFING COMPLEMENT SUMMARY

| <b>PROGRAM SUMMARY</b>          | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|---------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Office of the Mayor             | 4                      | 3                      | 3                      | 3                      | 3                    | 3                    | 3                    | 3                    |
| City Manager                    |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                  | 4                      | 4                      | 4                      | 4                      | 4                    | 4                    | 4                    | 4                    |
| Economic Development Office     | 4                      | 4                      | 4                      | 5                      | 5                    | 5                    | 5                    | 5                    |
| By-law Services                 | 34                     | 37                     | 35                     | 37                     | 38                   | 39                   | 40                   | 41                   |
| Legal Services                  | 8                      | 9                      | 9                      | 9                      | 9                    | 9                    | 9                    | 9                    |
| Legislative Services            | 22                     | 24                     | 24                     | 25                     | 25                   | 25                   | 25                   | 25                   |
|                                 | 72                     | 78                     | 76                     | 80                     | 81                   | 82                   | 83                   | 84                   |
| Finance, Technology & HR        |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                  | 9                      | 9                      | 11                     | 12                     | 12                   | 12                   | 12                   | 12                   |
| Financial Processing            | 29                     | 29                     | 29                     | 29                     | 29                   | 29                   | 29                   | 29                   |
| Financial Services              | 17                     | 18                     | 18                     | 18                     | 18                   | 18                   | 18                   | 18                   |
| Information Technology          | 42                     | 42                     | 42                     | 45                     | 45                   | 45                   | 45                   | 45                   |
| Risk                            | 3                      | 3                      | 3                      | 3                      | 3                    | 3                    | 3                    | 3                    |
|                                 | 100                    | 101                    | 103                    | 107                    | 107                  | 107                  | 107                  | 107                  |
| Human Resources                 |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                  | 2                      | 2                      | 2                      | 3                      | 3                    | 3                    | 3                    | 3                    |
| Employment & Benefits           | 6                      | 7                      | 7                      | 7                      | 7                    | 7                    | 7                    | 7                    |
| Health & Safety                 | 2                      | 2                      | 2                      | 2                      | 2                    | 2                    | 2                    | 2                    |
| Labour Relations                | 2                      | 2                      | 2                      | 3                      | 3                    | 3                    | 3                    | 3                    |
| Training                        | 3                      | 3                      | 3                      | 3                      | 3                    | 3                    | 3                    | 3                    |
|                                 | 15                     | 16                     | 16                     | 18                     | 18                   | 18                   | 18                   | 18                   |
| Fire                            |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                  | 9                      | 9                      | 10                     | 9                      | 9                    | 9                    | 9                    | 9                    |
| Mechanics                       | 4                      | 4                      | 4                      | 4                      | 4                    | 4                    | 4                    | 4                    |
| Prevention                      | 8                      | 10                     | 10                     | 10                     | 10                   | 10                   | 10                   | 10                   |
| Radio & Communications          | 14                     | 15                     | 14                     | 19                     | 19                   | 19                   | 19                   | 19                   |
| Fire Operations                 | 322                    | 328                    | 328                    | 336                    | 336                  | 336                  | 336                  | 336                  |
| Training                        | 3                      | 3                      | 3                      | 3                      | 3                    | 3                    | 3                    | 3                    |
|                                 | 360                    | 369                    | 369                    | 381                    | 381                  | 381                  | 381                  | 381                  |
| RCMP                            |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                  | 89                     | 92                     | 96                     | 99                     | 106                  | 113                  | 120                  | 127                  |
| District Offices                | 6                      | 6                      | 6                      | 6                      | 6                    | 6                    | 6                    | 6                    |
| Operations                      | 61                     | 61                     | 61                     | 61                     | 61                   | 61                   | 61                   | 61                   |
| Operations Support              | 31                     | 33                     | 31                     | 33                     | 33                   | 33                   | 33                   | 33                   |
| Officer in Charge Mgmt Services | 13                     | 15                     | 13                     | 15                     | 15                   | 15                   | 15                   | 15                   |
| RCMP Contract                   | 481                    | 499                    | 570                    | 588                    | 606                  | 624                  | 642                  | 660                  |
|                                 | 681                    | 706                    | 777                    | 802                    | 827                  | 852                  | 877                  | 902                  |
| Engineering Services            |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                  | 32                     | 32                     | 38                     | 38                     | 38                   | 38                   | 38                   | 38                   |
| Engineering Operations          | 212                    | 214                    | 221                    | 224                    | 224                  | 224                  | 224                  | 224                  |
| Land Development                | 30                     | 30                     | 35                     | 36                     | 36                   | 36                   | 36                   | 36                   |
| Real Estate                     | 20                     | 20                     | 21                     | 21                     | 21                   | 21                   | 21                   | 21                   |
| Traffic                         | 17                     | 19                     | 19                     | 23                     | 23                   | 23                   | 23                   | 23                   |
| Utilities & Construction        | 24                     | 25                     | 27                     | 29                     | 29                   | 29                   | 29                   | 29                   |
|                                 | 335                    | 340                    | 361                    | 371                    | 371                  | 371                  | 371                  | 371                  |
| Parks, Recreation & Culture     |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                  | 6                      | 7                      | 7                      | 7                      | 7                    | 7                    | 7                    | 7                    |
| Arenas                          | 17                     | 17                     | 17                     | 17                     | 17                   | 17                   | 17                   | 17                   |
| Art Centre                      | 12                     | 12                     | 12                     | 12                     | 12                   | 12                   | 12                   | 12                   |
| Community Development           | 4                      | 4                      | 4                      | 4                      | 4                    | 4                    | 4                    | 4                    |
| Community Recreation Services   | 22                     | 22                     | 22                     | 22                     | 22                   | 22                   | 22                   | 22                   |
| Heritage Services               | 5                      | 5                      | 5                      | 5                      | 5                    | 5                    | 5                    | 5                    |
| Indoor Pools                    | 15                     | 15                     | 15                     | 15                     | 15                   | 15                   | 15                   | 15                   |
| Parks Division                  | 86                     | 86                     | 86                     | 86                     | 86                   | 86                   | 86                   | 86                   |
| Planning, Design & Facilities   | 12                     | 16                     | 16                     | 16                     | 16                   | 16                   | 16                   | 16                   |
| Seniors Centres                 | 4                      | 4                      | 4                      | 4                      | 4                    | 4                    | 4                    | 4                    |
| Special Events                  | 3                      | 3                      | 3                      | 3                      | 3                    | 3                    | 3                    | 3                    |
| Youth Centres                   | 4                      | 4                      | 4                      | 4                      | 4                    | 4                    | 4                    | 4                    |
|                                 | 190                    | 195                    | 195                    | 195                    | 195                  | 195                  | 195                  | 195                  |



## 2007 - 2011 FINANCIAL PLAN STAFFING COMPLEMENT SUMMARY

| <b>PROGRAM SUMMARY</b>           | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|----------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Surrey Public Library            |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                   | 5                      | 5                      | 5                      | 5                      | 5                    | 5                    | 5                    | 5                    |
| Community Relations              | 2                      | 2                      | 2                      | 2                      | 2                    | 2                    | 2                    | 2                    |
| Public Services                  | 60                     | 60                     | 60                     | 60                     | 60                   | 60                   | 60                   | 60                   |
| Collections Services             | 8                      | 8                      | 8                      | 9                      | 9                    | 9                    | 9                    | 9                    |
|                                  | 75                     | 75                     | 75                     | 76                     | 76                   | 76                   | 76                   | 76                   |
| Planning and Development         |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                   | 28                     | 29                     | 29                     | 31                     | 31                   | 31                   | 31                   | 31                   |
| Area Planning & Development      | 34                     | 36                     | 36                     | 37                     | 37                   | 37                   | 37                   | 37                   |
| Building                         | 60                     | 69                     | 69                     | 73                     | 73                   | 73                   | 73                   | 73                   |
| Corporate Facilities Maintenance | 30                     | 26                     | 26                     | 26                     | 26                   | 26                   | 26                   | 26                   |
| Long Range Planning              | 12                     | 14                     | 14                     | 15                     | 15                   | 15                   | 15                   | 15                   |
|                                  | 164                    | 174                    | 174                    | 182                    | 182                  | 182                  | 182                  | 182                  |
|                                  | <b>1,996</b>           | <b>2,057</b>           | <b>2,149</b>           | <b>2,215</b>           | <b>2,241</b>         | <b>2,267</b>         | <b>2,293</b>         | <b>2,319</b>         |

Note: This table represents authorized full time positions.

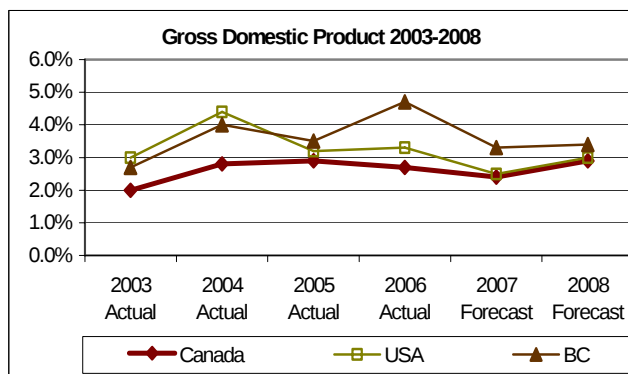


The European economy is projected to sustain its recovery momentum into the new year, although growth in Germany will be reduced in 2007 by a planned tax increase. Among emerging markets and developing countries, growth is expected to remain very strong, with the Chinese economy continuing its recent rapid expansion.

China's growth, by official numbers, is moving very rapidly. The government projects that the Chinese economy will continue to expand by a factor of 9.5% growth in the first half of 2007. China is once again expected to lead the world economic growth and shows no sign of cooling in the near future; however, its heavy reliance on exports to the US makes it vulnerable to US economic activity. GDP growth is expected to accelerate further as China gets ready for the 2008 Olympics in Beijing.

India, according to the Asian Development Bank, will grow by 7.8% in 2007. That is only marginally slower than the 8% growth the Indian economy has delivered on average over the last three years. India's growth is largely due to the surge in domestic market-oriented manufacturing. However, India will not likely attain growth rates as seen in China due to the poor state of the country's infrastructure.

GDP growth in Latin America remains solid, aided by booming commodity prices.



Graph 1 Source: BMO Economic Research Oct-Nov/06

The overall CPI trend forecast shows a moderate drop in the US while Canada remains stable.

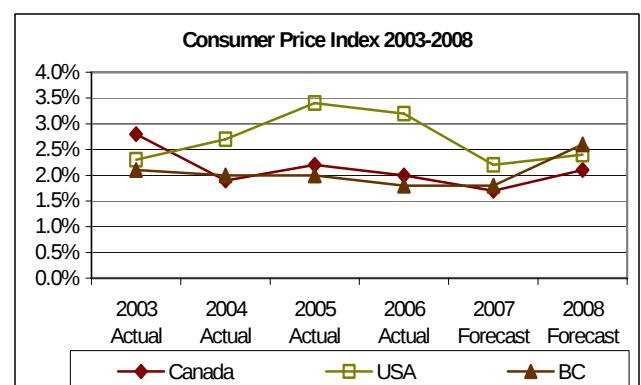
### UNITED STATES

The US economy in 2007 is projected to be slower than in 2006, without falling into a recession. There is anticipation of a temporary downturn in the first half of 2007, a result of the slowdown in housing as well as a dip in manufacturing due to the auto industry problems.

A contraction in residential investment is expected to continue to affect US growth into 2007. Moreover, the slowdown in the housing market is expected to result in a moderate slowing in consumption growth. However, overall domestic demand is expected to remain solid, reflecting high employment, firm wage growth and the recent moderation in oil prices. Business investment is expected to remain firm in 2007, with corporate profits strong and core capital goods orders remaining robust.

The US trade and current account deficits remain large. Strong global growth will keep demand for US exports growing in 2007, while import growth is likely to soften early in the year as the economy expands at a more moderate pace.

Overall, US real GDP growth will slow to 2.2% in 2007 and then to rebound in 2008 with growth of 3.3%.



Graph 2 Source: BMO Economic Research Oct-Nov/06

Both the US and Canadian GDP is forecasted to remain stable through 2007.

## CANADA

Canada's domestic economy has enough momentum to perform well in spite of the hiccup in U.S. growth. Despite the recent weakness in economic growth, Canada's economic outlook remains upbeat for 2007 and even better for 2008, with real GDP forecast to expand by 2.7% and 3.3% respectively. This positive outlook is due to a number of elements including the wealth effect of high prices for raw materials, which has helped boost business revenues, stock valuations, corporate profits and investment spending. Corporate profits are enhancing government coffers, while wealth effects and respectable job gains are adding handsomely to household income. The wealth effect of higher resource prices boosted real after-tax household income last year, benefiting from solid employment gains, generous growth in real wages, and the redistribution of roughly \$11 billion from federal and provincial governments to households. As a result, real disposable income posted outstanding growth of 4.7% in 2006.

Looking ahead, growth in real disposable income will continue to perform strongly, expanding at an average above 3.2% over 2007 and 2008. As the federal and provincial budgets come around, the economy is likely to see additional fiscal dividends being shared with households. The healthy growth in income suggests that consumer spending will remain solid due to low financing rates and surging household wealth. Household wealth will remain sustained by rising home prices and an excellent performance in the stock market. Real consumer spending is expected to post growth of 3.3% in 2007 and 3.1% in 2008, following an expected gain of 3.8% in 2006.

## BRITISH COLUMBIA

British Columbia is forecast to enjoy steady growth over the next two years. A myriad of large construction projects will continue to stimulate economic growth and a boost in manufacturing activities will contribute to healthy bottom-line growth. However, with pent-up demand for housing being fulfilled, housing starts are expected to decline in 2007.

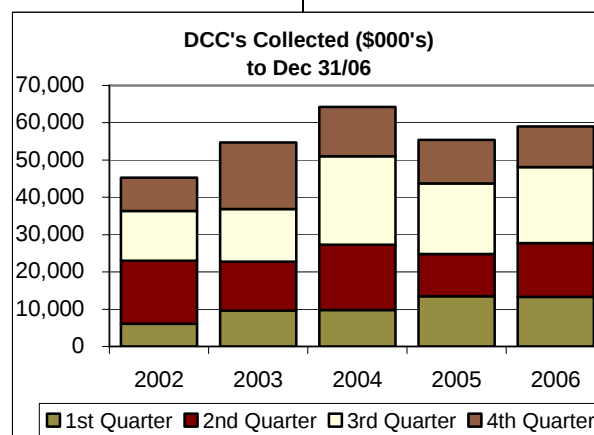
Solid job gains have helped push the unemployment rate to record lows. Retail sales growth will be strong due to solid employment growth coupled with strong personal income gains. Continued strength in fiscal performance will translate into increased spending, resulting in stronger growth in public administration and non-commercial services in 2007.

Construction output will remain the highlight of the outlook due to projects for the 2010 Olympics as well as government initiated major infrastructure developments, such as the Gateway Program targeted to improve roads, bridges and transit.

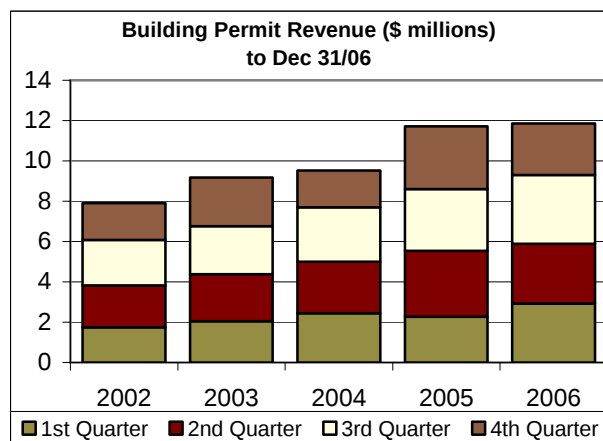
Overall real GDP is forecast to advance by 3.1% in 2007 and 3.3% in 2008.

## SURREY'S FINANCIAL PERFORMANCE

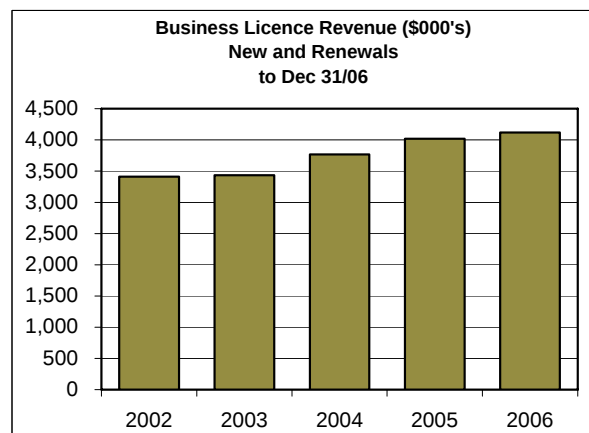
The level of new development activity continues to remain strong. Residential housing still remains a major component of growth as the general economic condition of the Lower Mainland remains strong, compounded by continued low interest rates. This level of activity is expected to be consistent throughout 2007.



Building permit fees for 2006 continued to increase as a result of a strong housing market. With the residential housing market remaining strong and interest rates remaining low, permits are expected to remain at the 2006 level in the coming year.



As Surrey continues to grow as a community, more businesses are required to support that growth as seen through the increases in business licences that are renewed and issued each year.



### INFLATIONARY INCREASES

The 2007 inflation has been projected at 2.3% as measured by the 2006 Consumer Price Index for British Columbia. However, City departments have been cautioned to allow for inflationary increases only as necessary where uncontrollable cost increases may be anticipated.

For specific costs that have an overall impact on the City, departments have been provided with the following estimates as provided by the suppliers:

|             | 2007          | 2008 | 2009 | 2010 | 2011 |
|-------------|---------------|------|------|------|------|
| Fuel        | <b>10.0%</b>  | 5.0% | 5.0% | 5.0% | 5.0% |
| Equipment   | <b>2.0%</b>   | 2.0% | 2.0% | 2.0% | 2.0% |
| BC Hydro    | <b>3.0%</b>   | 5.0% | 5.0% | 5.0% | 5.0% |
| Teresan Gas | <b>-11.0%</b> | 5.0% | 5.0% | 5.0% | 5.0% |
| Telus       | <b>0.0%</b>   | 1.0% | 1.0% | 1.0% | 1.0% |
| Water       | <b>11.0%</b>  | 9.4% | 8.8% | 7.0% | 7.0% |
| Sewer       | <b>1.1%</b>   | 1.0% | 1.0% | 1.0% | 1.0% |
| Solid Waste | <b>1.1%</b>   | 1.1% | 1.1% | 1.0% | 1.0% |

Surrey has three major sources of revenue that contribute to the ongoing expenditures required for day-to-day City Operations. Property Taxation generates the most revenue for Surrey.

| <u>Revenue (\$ millions)</u> | 2007<br><u>Budget</u> | 2006<br><u>Actual</u> |
|------------------------------|-----------------------|-----------------------|
| Property Tax                 | \$174.1               | \$163.8               |
| Departmental Revenues        | \$ 66.8               | \$ 74.9               |
| Investment Portfolios        | \$ 12.1               | \$ 11.7               |
| Other                        | \$ 5.8                | \$ 10.0               |

The 2007 Overall General Operating Revenue is \$258.8 M (\$260.4 M – 2006).

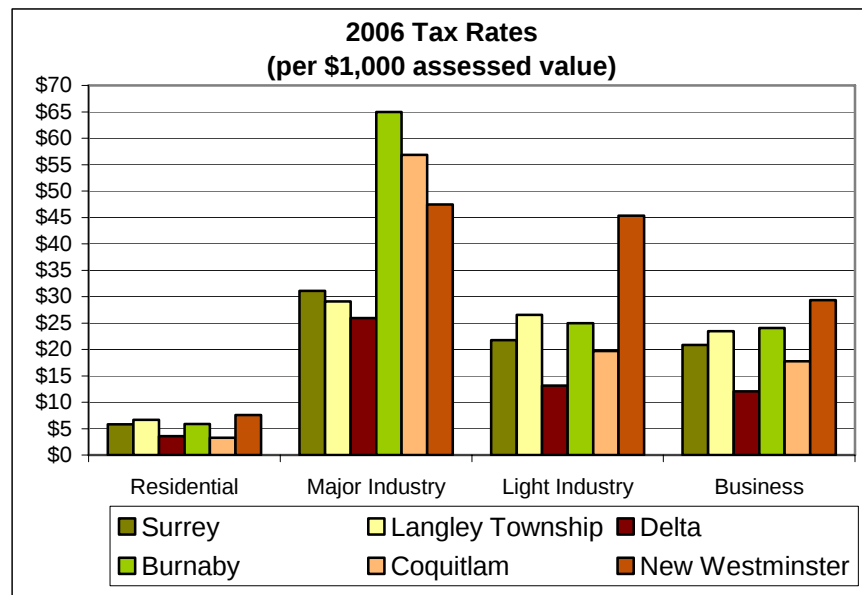
### PROPERTY TAXATION

Surrey has continued to keep their general tax increases to a modest 2.9% increase for the fourth

year in a row, after nine years of zero percent increases. To fund increasing costs related to protective services, as well as other City operations, the City will continue with the current 2.9% increase in 2007.

Individual property taxes are calculated based on the assessed value of each property within the City. The average single-family dwelling is assessed at approximately \$346,000. Assessment growth from new development is estimated at 3.6% for 2007, based on the revised assessment roll.

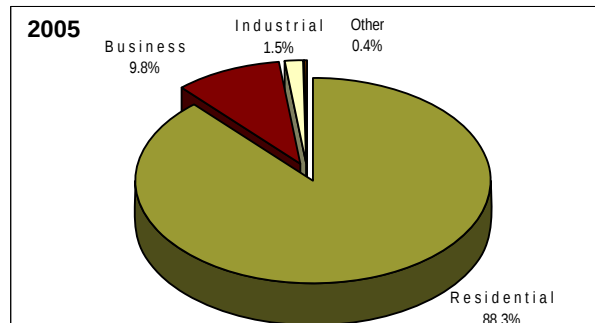
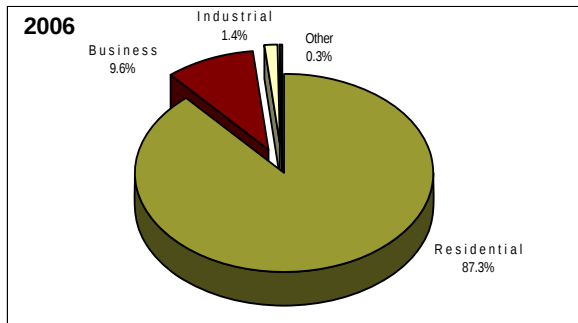
In addition to residential property taxation, Surrey generates approximately 29% of its property taxation from business and industry. Surrey's 2006 business, light industrial and major industrial tax rates compare favourably to neighbouring municipalities.



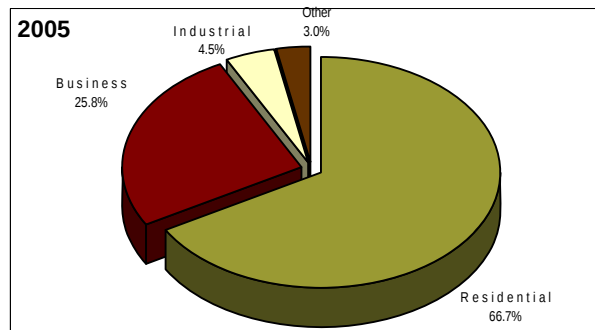
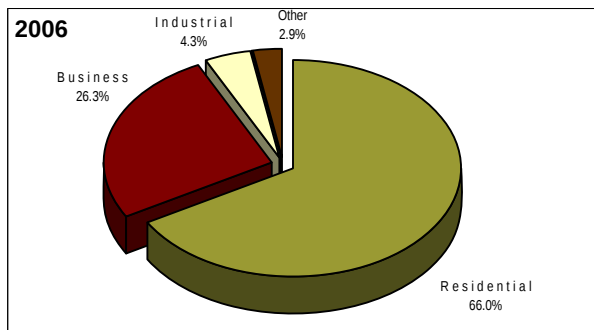
Surrey's rates are among the lowest, providing a climate conducive to attracting new commercial and industrial ventures.

## 2006 AUTHENTICATED ROLL ASSESSMENT AND TAXATION COMPARISON

### Assessment



### Taxes

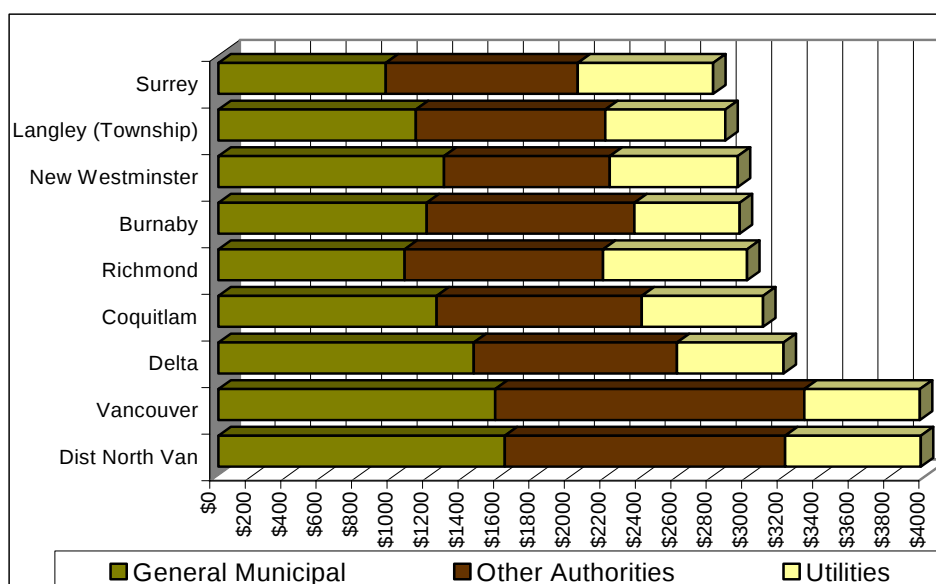


The above charts depict the relationship between assessment values and property taxes. Assessed values are divided by 1,000 and then multiplied by the applicable tax rate to determine the annual tax levy. As shown, residential assessment values are over 87% of the total assessment values in the City but generate only 66% of the property tax revenue, reducing the residential tax burden.

## COMPARATIVE CHARGES ON A RESIDENTIAL DWELLING

## Based on Average Assessment of the Taxing Authority

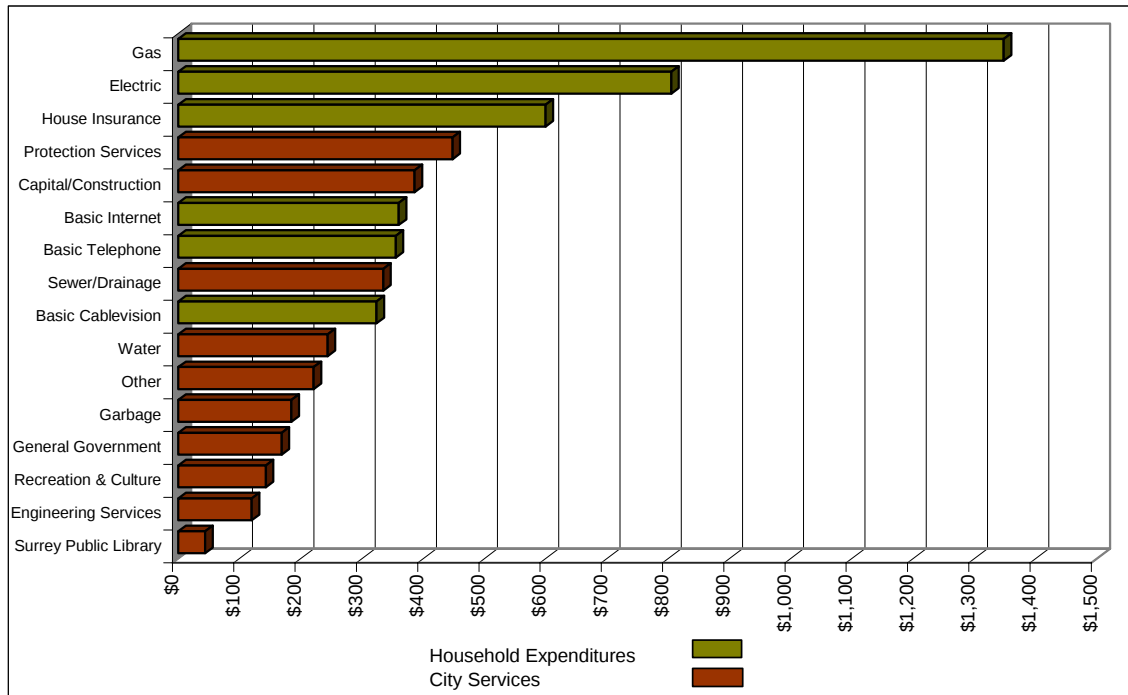
|                                   | 2006                  |                 |                 |                    |                 |                 | Surrey          |                 |             |
|-----------------------------------|-----------------------|-----------------|-----------------|--------------------|-----------------|-----------------|-----------------|-----------------|-------------|
|                                   | Langley<br>(Township) | Richmond        | Burnaby         | New<br>Westminster | Coquitlam       | Delta           | 2006            | 2005            | %<br>Change |
| <b>Average Assessment</b>         | \$ 327,078            | \$ 366,813      | \$ 400,860      | \$ 291,821         | \$ 379,194      | \$ 376,544      | \$ 348,460      | \$ 312,357      | 12%         |
|                                   | 327,078               | 366,813         | 400,860         | 291,821            | 379,194         | 376,544         | 348,460         | 312,357         | 12%         |
| <b>Levies</b>                     |                       |                 |                 |                    |                 |                 |                 |                 |             |
| School                            | 861                   | 886             | 916             | 749                | 916             | 906             | 861             | 844             | 2%          |
| GVTA                              | 153                   | 172             | 188             | 137                | 178             | 177             | 163             | 148             | 10%         |
| BCAA                              | 27                    | 30              | 33              | 24                 | 31              | 31              | 29              | 29              | 1%          |
| GVRD                              | 28                    | 30              | 34              | 25                 | 32              | 32              | 28              | 27              | 3%          |
|                                   | 1,069                 | 1,118           | 1,171           | 935                | 1,157           | 1,146           | 1,081           | 1,048           | 3%          |
| General                           | 1,113                 | 1,050           | 1,174           | 1,272              | 1,230           | 1,440           | 944             | 907             | 4%          |
| <b>Total Taxes</b>                | <b>2,182</b>          | <b>2,168</b>    | <b>2,345</b>    | <b>2,207</b>       | <b>2,387</b>    | <b>2,586</b>    | <b>2,025</b>    | <b>1,955</b>    | <b>4%</b>   |
| <b>User Rates</b>                 |                       |                 |                 |                    |                 |                 |                 |                 |             |
| Water Rates                       | 268                   | 372             | 267             | 227                | 257             | 283             | 244             | 220             | 11%         |
| Sewer & Drainage                  |                       |                 |                 |                    |                 |                 |                 |                 |             |
| Rates/Parcel Tax                  | 272                   | 231             | 325             | 338                | 273             | 213             | 335             | 331             | 1%          |
| Garbage Collection                | 135                   | 208             | 0               | 157                | 155             | 104             | 185             | 183             | 1%          |
|                                   | 676                   | 812             | 593             | 722                | 685             | 600             | 764             | 734             | 4%          |
| <b>Total Taxes and User Rates</b> | <b>\$ 2,858</b>       | <b>\$ 2,980</b> | <b>\$ 2,938</b> | <b>\$ 2,929</b>    | <b>\$ 3,072</b> | <b>\$ 3,186</b> | <b>\$ 2,789</b> | <b>\$ 2,690</b> | <b>4%</b>   |

Comparison of 2006 Taxes  
Average Family Home

Surrey's combined property taxes and utilities are among the lowest in the region.

It is estimated the average taxpayer's combined City property taxes and utility billing, will increase approximately \$80 in 2007 (metered customers). The increase reflects GVRD's initiatives regarding water enhancement and sewer treatment as well as funding improvements to the RCMP and Fire Protection services.

**Household Expenditures vs City Services**



The above graph illustrates the cost of city services for the average single family dwelling as compared with other household expenditures. For many taxpayers, these costs will be less than the cost of their hydro bills. As shown the cost of protective services (police and fire combined) is significantly lower than what many people pay for electricity or gas.

### DEPARTMENTAL REVENUES

Examples of departmental revenues include items such as:

- User Fees - recreation facility fees, water fees and solid waste fees;
- Provincial Revenues - traffic fine sharing revenue and Surrey Public Library grants;
- Licences - business licences;
- Permits - building permits, electrical permits and road closure permits, and
- Other - reports, by-laws and maps.

As part of the budget process this year, there was a 3% fee increase approved by Council.

### RETURN ON INVESTMENT (INTEREST REVENUE)

Funds invested in 2006 earned a rate of interest of 4.46%. This rate is consistent with projections from several major investment dealers including ScotiaMcLeod, CIBC Wood Gundy, and Nesbitt Burns.

For the last four years we have compared the performance of our investment portfolios with the Municipal Finance Authority investment pools and the ScotiaMcLeod indices. In order to most closely match performance with these indicators, we have split Surrey's investments into the following portfolios:

- Money Market Portfolio for securities maturing within 1 year;
- Intermediate Portfolio for securities maturing between 1 and 2 years, and
- Bond Portfolio for securities whose maturity date is over 2 years and less than 7 years.

#### Portfolio Performance

Our overall investment performance for 2006 was 4.46%. The City is restricted in the types of investments purchased by the Community Charter and by the City's Investment Policy, which was approved by Council in February 12, 1996. The objective is to maximize returns with minimal risk and adequate diversification while adhering to these restrictions. When comparing performance with benchmarks, it is important to be cautious of drawing conclusions based on reported returns over short time lines.

#### Money Market Portfolio

Surrey's Money Market Portfolio captures earnings on investments that will be maturing within the next year. Approximately 26% of the investments that are held by the City will come due within the next year and are earning comparative market rates.

#### Intermediate Portfolio

The intermediate portfolio held by Surrey encompasses investments that will mature within the next 1 to 2 years. Approximately 17% of Surrey's

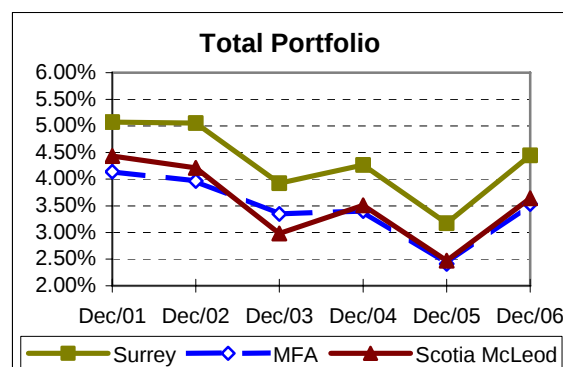
investments are included in this category and will come due within the next 2 years. Earnings in this portfolio are comparative to market returns.

#### Bond Portfolio

Surrey's bond portfolio captures the remaining investments with a term greater than 2 years and less than 7 years as dictated by the City of Surrey Investment Policy. The current bond portfolio holds approximately 57% of the City's investments that are earning returns comparable to those of the Municipal Finance Authority (MFA) and the ScotiaMcLeod short-term bond index. Surrey's returns reflect a more conservative stance of shorter-term securities in its portfolio than either of the other indices. This tends to yield more moderate returns during periods of falling interest rates.

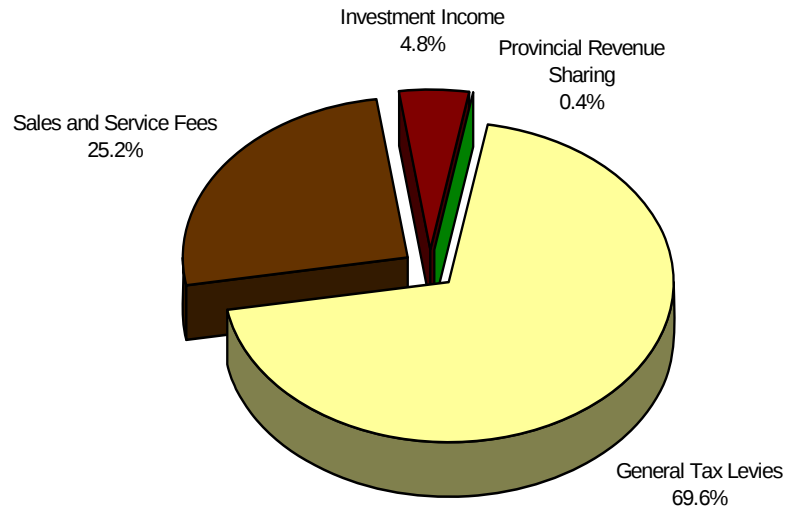
#### Overall Performance

The total portfolio combines the performance of the money market, intermediate and the bond portfolio. As shown in the graph below, the City's performance has consistently outperformed the MFA and the ScotiaMcLeod benchmarks.



### 2006 BUDGET

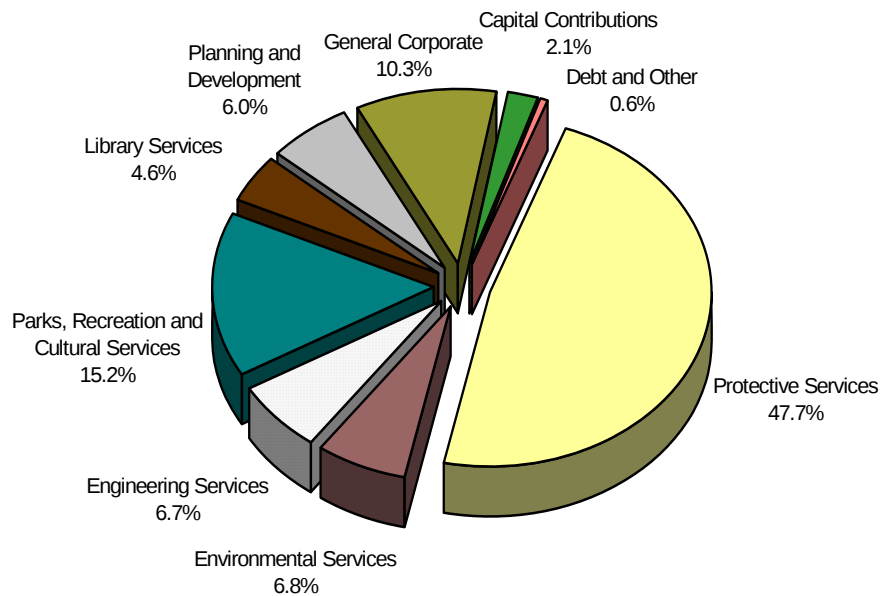
#### WHERE THE MONEY COMES FROM



*Projected sources of revenue generated from the City of Surrey*

### 2006 BUDGET

#### WHERE THE MONEY GOES



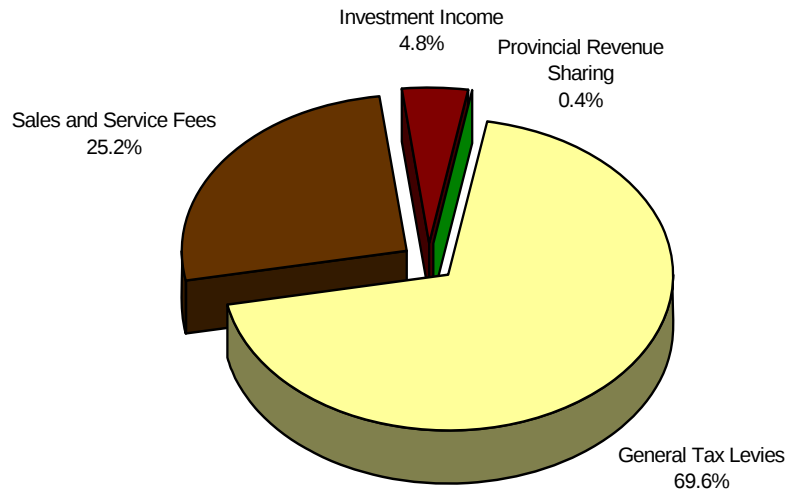
*Projected expenditures made by the City of Surrey*

## 2007 – 2011 FINANCIAL PLAN

### SOURCE AND APPLICATION

#### 2007 BUDGET

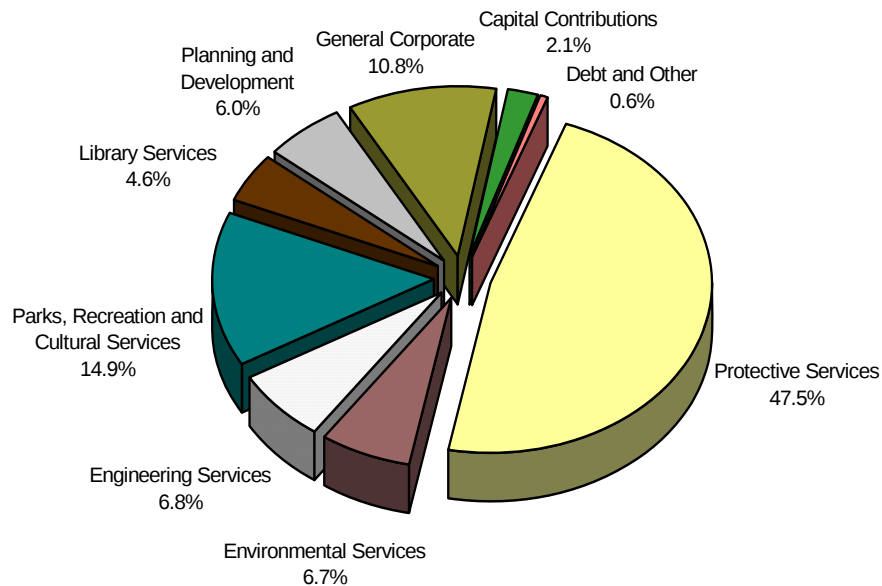
#### WHERE THE MONEY COMES FROM



*Projected sources of revenue generated from the City of Surrey*

#### 2007 BUDGET

#### WHERE THE MONEY GOES

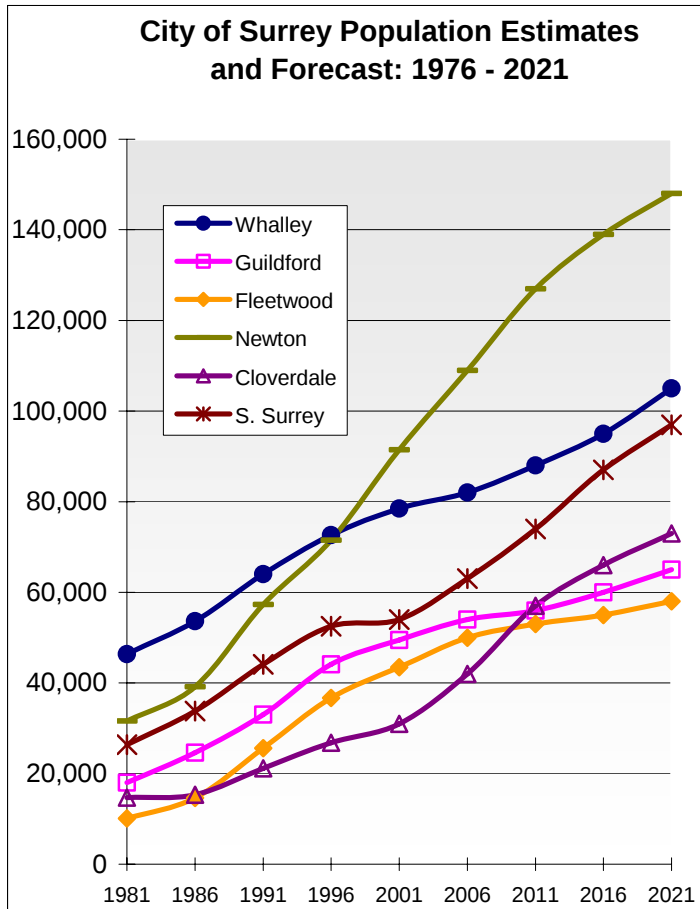


*Projected expenditures made by the City of Surrey*

# 2007 – 2011 FINANCIAL PLAN

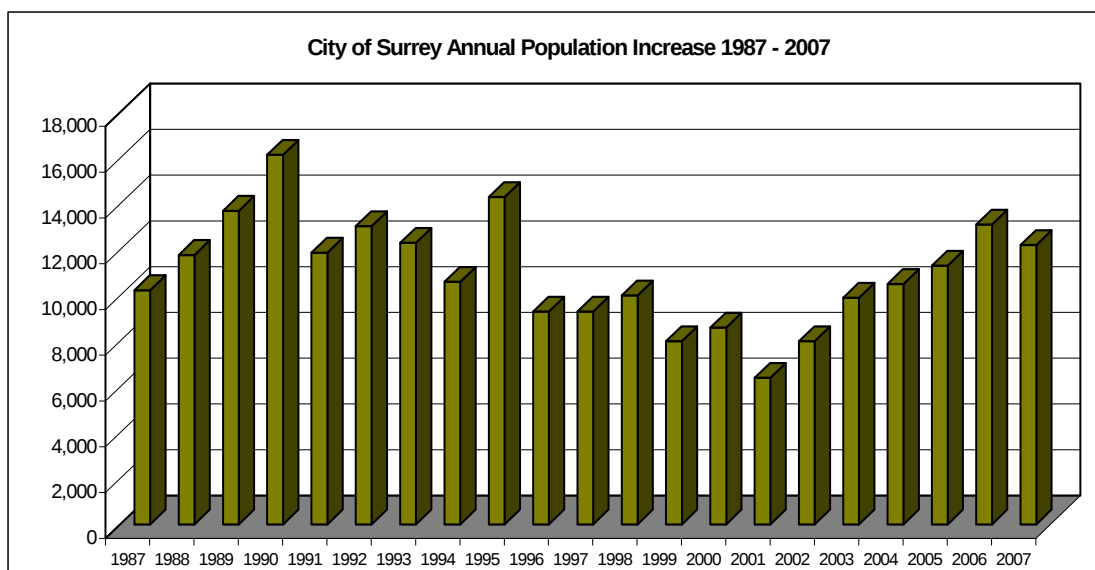
## POPULATION AND GROWTH

Surrey is one of the fastest growing major cities according to the latest census data.

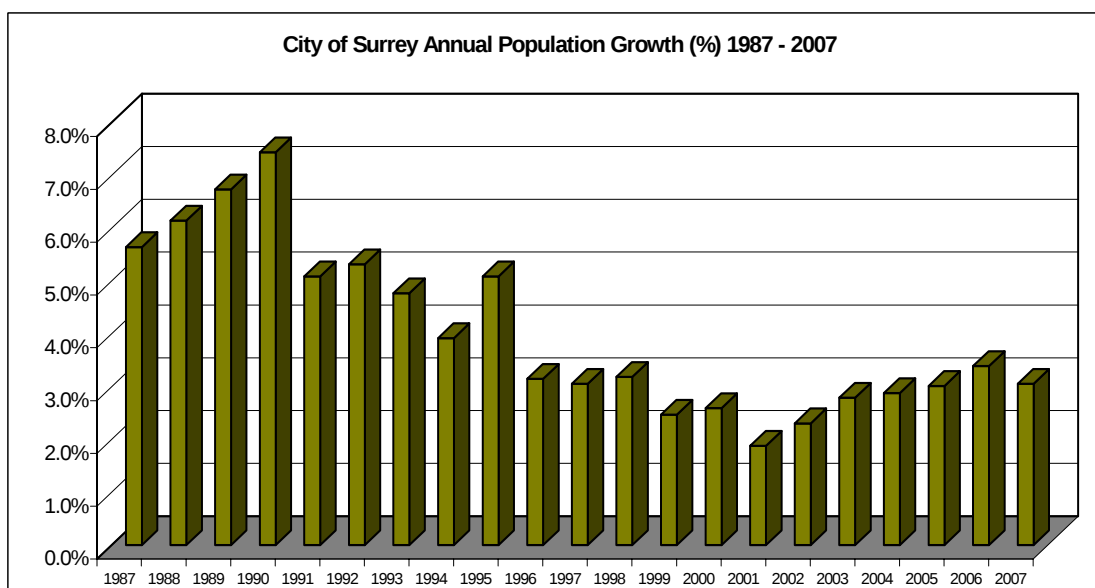


|                     | 1981           | 1986           | 1991           | 1996           | 2001           | 2006           | 2011           | 2016           | 2021           |
|---------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                     | (Census)       | (Census)       | (Census)       | (Census)       | (Census)       | (Estimate)     | (Estimate)     | (Estimate)     | (Estimate)     |
| Whalley             | 46,400         | 53,610         | 64,000         | 72,600         | 78,500         | 82,000         | 88,000         | 95,000         | 105,000        |
| Guildford           | 18,000         | 24,630         | 33,000         | 44,100         | 49,500         | 54,000         | 56,000         | 60,000         | 65,000         |
| Fleetwood           | 10,100         | 14,610         | 25,600         | 36,700         | 43,500         | 50,000         | 53,000         | 55,000         | 58,000         |
| Newton              | 31,600         | 39,170         | 57,300         | 71,500         | 91,500         | 109,000        | 127,000        | 139,000        | 148,000        |
| Cloverdale          | 14,700         | 15,300         | 21,200         | 26,800         | 31,000         | 42,000         | 57,000         | 66,000         | 73,000         |
| South Surrey        | 26,400         | 33,820         | 44,100         | 52,500         | 54,000         | 63,000         | 74,000         | 87,000         | 97,000         |
| <b>TOTAL SURREY</b> | <b>147,200</b> | <b>181,140</b> | <b>245,200</b> | <b>304,200</b> | <b>348,000</b> | <b>400,000</b> | <b>455,000</b> | <b>502,000</b> | <b>546,000</b> |

**City of Surrey  
Annual Population Increase  
1987 - 2007**



**City of Surrey  
Annual Population Growth (%)  
1987 - 2007**





**2007 - 2011 FINANCIAL PLAN**  
**CONSOLIDATED FINANCIAL SUMMARY**  
**\$ 000's**

| <b>REVENUE SUMMARY</b>                | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|---------------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Taxation                              | \$ 366,697             | \$ 390,467             | \$ 379,238             | <b>\$ 407,191</b>      | \$ 424,592           | \$ 442,609           | \$ 461,220           | \$ 480,296           |
| Collections for Other Authorities     | (192,782)              | (206,070)              | (196,536)              | <b>(211,768)</b>       | (218,374)            | (225,170)            | (232,169)            | (239,275)            |
|                                       | 173,915                | 184,397                | 182,702                | <b>195,423</b>         | 206,218              | 217,439              | 229,051              | 241,021              |
| Investment Income                     | 14,347                 | 16,076                 | 15,300                 | <b>15,792</b>          | 15,467               | 15,237               | 15,046               | 15,024               |
| Penalties and Interest on Taxes       | 2,801                  | 3,007                  | 2,595                  | <b>2,789</b>           | 2,919                | 3,056                | 3,192                | 3,316                |
| MFA Debt Refund                       | 41                     | 0                      | 0                      | <b>1,345</b>           | 410                  | 0                    | 0                    | 0                    |
| Provincial Revenue Sharing            | 5,642                  | 5,056                  | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Other Revenue                         | 907                    | 790                    | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                       | 23,738                 | 24,929                 | 17,895                 | <b>19,926</b>          | 18,796               | 18,293               | 18,238               | 18,340               |
| Utility Administration                | 2,992                  | 3,623                  | 3,430                  | <b>3,533</b>           | 3,639                | 3,748                | 3,861                | 3,976                |
| Departmental Revenues                 | 125,528                | 138,723                | 121,557                | <b>135,240</b>         | 140,901              | 147,936              | 155,121              | 160,276              |
| Sundry & Developer Contributions      | 15,108                 | 97,771                 | 82,663                 | <b>81,421</b>          | 86,906               | 86,977               | 87,907               | 88,930               |
|                                       | <b>\$ 341,281</b>      | <b>\$ 449,443</b>      | <b>\$ 408,247</b>      | <b>\$ 435,543</b>      | <b>\$ 456,460</b>    | <b>\$ 474,393</b>    | <b>\$ 494,178</b>    | <b>\$ 512,543</b>    |
| <b>EXPENDITURE SUMMARY</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Fiscal Services                       | \$ 631                 | \$ 934                 | \$ 681                 | <b>\$ 883</b>          | \$ 891               | \$ 895               | \$ 917               | \$ 939               |
| Council Projects                      | 250                    | 250                    | 250                    | <b>250</b>             | 250                  | 250                  | 250                  | 250                  |
| City Beautification                   | 0                      | 0                      | 0                      | <b>570</b>             | 570                  | 570                  | 570                  | 570                  |
| Community Health Care                 | 0                      | 0                      | 0                      | <b>400</b>             | 0                    | 0                    | 0                    | 0                    |
| Social Plan                           | 150                    | 579                    | 579                    | <b>656</b>             | 656                  | 656                  | 656                  | 656                  |
| 2010 Opportunities                    | 0                      | 0                      | 0                      | <b>100</b>             | 150                  | 150                  | 200                  | 0                    |
| Other Council Initiatives             | 0                      | 0                      | 0                      | <b>225</b>             | 225                  | 225                  | 225                  | 225                  |
| Departmental Expenditures             | 266,711                | 285,478                | 300,273                | <b>322,723</b>         | 338,737              | 354,658              | 370,609              | 386,713              |
| Capital Expenditures                  | 131,664                | 137,941                | 157,651                | <b>176,486</b>         | 167,710              | 165,456              | 162,976              | 165,356              |
|                                       | <b>\$ 399,406</b>      | <b>\$ 425,182</b>      | <b>\$ 459,434</b>      | <b>\$ 502,293</b>      | <b>\$ 509,189</b>    | <b>\$ 522,860</b>    | <b>\$ 536,403</b>    | <b>\$ 554,709</b>    |
| Interest Allocated to Approp. Surplus | \$ 1,252               | \$ 1,390               | \$ 1,305               | <b>\$ 1,554</b>        | \$ 1,441             | \$ 1,367             | \$ 1,290             | \$ 1,208             |
| Net Tsf.To/(Fm) Surplus/Reserve       | (59,377)               | 17,855                 | (49,527)               | <b>(65,291)</b>        | (51,050)             | (46,590)             | (40,187)             | (39,966)             |
|                                       | <b>\$ (58,125)</b>     | <b>\$ 24,261</b>       | <b>\$ (48,222)</b>     | <b>\$ (63,737)</b>     | <b>\$ (49,609)</b>   | <b>\$ (45,223)</b>   | <b>\$ (38,897)</b>   | <b>\$ (38,758)</b>   |
| Surplus/(Deficit)                     | \$ 0                   | \$ 0                   | \$ (2,965)             | <b>\$ (3,013)</b>      | \$ (3,120)           | \$ (3,244)           | \$ (3,328)           | \$ (3,408)           |
| Transfers (To)/From Surplus           | 0                      | 0                      | 2,965                  | <b>3,013</b>           | 3,120                | 3,244                | 3,328                | 3,408                |
|                                       | <b>\$ 0</b>            | <b>\$ 0</b>            | <b>\$ 0</b>            | <b>\$ 0</b>            | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 0</b>          |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL SUMMARY**  
**\$ 000's**

| <b>NET PROGRAMS</b>         | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Mayor, Council & Grants     | \$ 1,628               | \$ 1,517               | \$ 1,461               | \$ <b>1,620</b>        | \$ 1,647             | \$ 1,677             | \$ 1,704             | \$ 1,731             |
| City Manager                | 3,070                  | 3,558                  | 4,776                  | <b>4,888</b>           | 5,074                | 5,289                | 5,483                | 5,693                |
| Finance & Technology        | 11,545                 | 12,161                 | 13,258                 | <b>13,664</b>          | 14,154               | 14,681               | 15,180               | 15,678               |
| Human Resources             | 1,881                  | 1,834                  | 1,834                  | <b>2,164</b>           | 2,219                | 2,282                | 2,339                | 2,396                |
| Fire                        | 38,205                 | 40,372                 | 40,359                 | <b>42,211</b>          | 43,436               | 44,700               | 46,092               | 47,630               |
| RCMP                        | 64,864                 | 69,347                 | 69,348                 | <b>73,469</b>          | 78,454               | 83,498               | 88,991               | 94,797               |
| Engineering Services        | 6,281                  | 6,548                  | 7,788                  | <b>8,854</b>           | 10,297               | 11,879               | 13,412               | 14,979               |
| Parks, Recreation & Culture | 23,168                 | 24,796                 | 25,428                 | <b>26,776</b>          | 27,918               | 29,158               | 30,085               | 31,013               |
| Surrey Public Library       | 9,293                  | 9,652                  | 9,652                  | <b>10,136</b>          | 10,396               | 10,662               | 10,955               | 11,278               |
| Planning & Development      | (1,032)                | (2,374)                | 2,006                  | <b>1,458</b>           | 1,883                | 1,908                | 1,933                | 1,958                |
| Water Operations            | (7,817)                | (11,402)               | (3,352)                | <b>(4,587)</b>         | (5,584)              | (6,579)              | (8,503)              | (9,011)              |
| Sewer & Drainage Operations | 8,515                  | 9,405                  | 10,433                 | <b>11,207</b>          | 11,715               | 12,058               | 12,367               | 12,246               |
| Operating Contingency       | 551                    | 1,429                  | 597                    | <b>600</b>             | 600                  | 600                  | 600                  | 600                  |
|                             | <b>\$ 160,152</b>      | <b>\$ 166,843</b>      | <b>\$ 183,588</b>      | <b>\$ 192,460</b>      | <b>\$ 202,209</b>    | <b>\$ 211,813</b>    | <b>\$ 220,638</b>    | <b>\$ 230,988</b>    |

**ACCOUNT SUMMARY**

**Revenues**

|                             |              |              |             |                     |              |              |              |              |
|-----------------------------|--------------|--------------|-------------|---------------------|--------------|--------------|--------------|--------------|
| Sales and Services          | \$ (102,121) | \$ (113,641) | \$ (98,283) | \$ <b>(110,432)</b> | \$ (115,534) | \$ (121,993) | \$ (128,585) | \$ (133,129) |
| Grants, Donations and Other | (22,714)     | (24,382)     | (23,274)    | <b>(24,808)</b>     | (25,367)     | (25,943)     | (26,536)     | (27,147)     |
|                             | (124,835)    | (138,023)    | (121,557)   | <b>(135,240)</b>    | (140,901)    | (147,936)    | (155,121)    | (160,276)    |

**Expenditures**

|                             |          |          |          |                 |          |          |          |          |
|-----------------------------|----------|----------|----------|-----------------|----------|----------|----------|----------|
| Salaries and Benefits       | 118,822  | 127,991  | 132,648  | <b>143,061</b>  | 147,751  | 152,756  | 157,567  | 162,684  |
| Operating Costs             | 169,280  | 182,212  | 186,241  | <b>199,651</b>  | 210,794  | 221,530  | 232,482  | 243,269  |
| Internal Services Used      | 24,804   | 25,346   | 26,261   | <b>28,676</b>   | 29,135   | 29,600   | 30,081   | 30,581   |
| Internal Services Recovered | (39,173) | (42,471) | (41,682) | <b>(45,249)</b> | (45,486) | (45,729) | (45,978) | (46,233) |
| External Recoveries         | (7,022)  | (7,600)  | (3,195)  | <b>(3,416)</b>  | (3,457)  | (3,499)  | (3,543)  | (3,588)  |
|                             | 266,711  | 285,478  | 300,273  | <b>322,723</b>  | 338,737  | 354,658  | 370,609  | 386,713  |

|                             |                |                |                |                |                |                |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Net Operations Total</b> | <b>141,876</b> | <b>147,455</b> | <b>178,716</b> | <b>187,483</b> | <b>197,836</b> | <b>206,722</b> | <b>215,488</b> | <b>226,437</b> |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|

**Transfers**

|                           |                   |                   |                   |                   |                   |                   |                   |                   |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Transfer From Own Sources | (2,268)           | (1,256)           | (2,556)           | <b>(2,656)</b>    | (3,316)           | (2,656)           | (2,656)           | (3,316)           |
| Transfer To Own Sources   | 20,544            | 20,644            | 7,428             | <b>7,633</b>      | 7,689             | 7,747             | 7,806             | 7,867             |
|                           | 18,276            | 19,388            | 4,872             | <b>4,977</b>      | 4,373             | 5,091             | 5,150             | 4,551             |
|                           | <b>\$ 160,152</b> | <b>\$ 166,843</b> | <b>\$ 183,588</b> | <b>\$ 192,460</b> | <b>\$ 202,209</b> | <b>\$ 211,813</b> | <b>\$ 220,638</b> | <b>\$ 230,988</b> |



**2007 - 2011 FINANCIAL PLAN**  
**GENERAL OPERATING - FINANCIAL SUMMARY**  
**\$ 000's**

| <b>REVENUE SUMMARY</b>               | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|--------------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Taxation                             | \$ 347,318             | \$ 369,878             | \$ 360,103             | <b>\$ 385,824</b>      | \$ 402,479           | \$ 419,722           | \$ 437,566           | \$ 455,921           |
| Collections for Other Authorities    | (192,782)              | (206,070)              | (196,536)              | <b>(211,768)</b>       | (218,374)            | (225,170)            | (232,169)            | (239,275)            |
|                                      | 154,536                | 163,808                | 163,567                | <b>174,056</b>         | 184,105              | 194,552              | 205,397              | 216,646              |
| Investment Income                    | 10,088                 | 11,740                 | 11,727                 | <b>12,115</b>          | 12,047               | 12,018               | 11,980               | 11,945               |
| Penalties and Interest on Taxes      | 2,140                  | 2,274                  | 2,200                  | <b>2,300</b>           | 2,400                | 2,500                | 2,600                | 2,700                |
| Provincial Casino Revenue Sharing    | 3,076                  | 3,257                  | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Other Revenue                        | 907                    | 790                    | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                      | 16,211                 | 18,061                 | 13,927                 | <b>14,415</b>          | 14,447               | 14,518               | 14,580               | 14,645               |
| Utility Administration               | 2,992                  | 3,623                  | 3,430                  | <b>3,533</b>           | 3,639                | 3,748                | 3,861                | 3,976                |
| Departmental Revenues                | 66,836                 | 74,944                 | 61,623                 | <b>66,804</b>          | 67,932               | 69,514               | 71,023               | 72,569               |
|                                      | <b>\$ 240,575</b>      | <b>\$ 260,436</b>      | <b>\$ 242,547</b>      | <b>\$ 258,808</b>      | <b>\$ 270,123</b>    | <b>\$ 282,332</b>    | <b>\$ 294,861</b>    | <b>\$ 307,836</b>    |
| <b>EXPENDITURE SUMMARY</b>           |                        |                        |                        |                        |                      |                      |                      |                      |
| Fiscal Services                      | \$ 631                 | \$ 934                 | \$ 681                 | <b>\$ 883</b>          | \$ 891               | \$ 895               | \$ 917               | \$ 939               |
| Council Projects                     | 250                    | 250                    | 250                    | <b>250</b>             | 250                  | 250                  | 250                  | 250                  |
| City Beautification                  | 0                      | 0                      | 0                      | <b>570</b>             | 570                  | 570                  | 570                  | 570                  |
| Community Health Care                | 0                      | 0                      | 0                      | <b>400</b>             | 0                    | 0                    | 0                    | 0                    |
| Social Plan                          | 150                    | 579                    | 579                    | <b>656</b>             | 656                  | 656                  | 656                  | 656                  |
| 2010 Opportunities                   | 0                      | 0                      | 0                      | <b>100</b>             | 150                  | 150                  | 200                  | 0                    |
| Other Council Initiatives            | 0                      | 0                      | 0                      | <b>225</b>             | 225                  | 225                  | 225                  | 225                  |
| Departmental Expenditures            | 208,514                | 224,896                | 233,758                | <b>248,167</b>         | 260,137              | 271,257              | 283,147              | 296,271              |
|                                      | <b>\$ 209,545</b>      | <b>\$ 226,659</b>      | <b>\$ 235,268</b>      | <b>\$ 251,251</b>      | <b>\$ 262,879</b>    | <b>\$ 274,003</b>    | <b>\$ 285,965</b>    | <b>\$ 298,911</b>    |
| Interest Allocated to Approp. Surplu | \$ 537                 | \$ 594                 | \$ 587                 | <b>\$ 643</b>          | \$ 654               | \$ 664               | \$ 674               | \$ 682               |
| Contribution to Capital              | 27,089                 | 14,811                 | 5,100                  | <b>5,400</b>           | 5,800                | 6,300                | 6,900                | 7,600                |
| Net Tsf.To/(Fm) Surplus/Reserve      | 3,404                  | 18,372                 | 4,557                  | <b>4,527</b>           | 3,910                | 4,609                | 4,650                | 4,051                |
|                                      | <b>\$ 31,030</b>       | <b>\$ 33,777</b>       | <b>\$ 10,244</b>       | <b>\$ 10,570</b>       | <b>\$ 10,364</b>     | <b>\$ 11,573</b>     | <b>\$ 12,224</b>     | <b>\$ 12,333</b>     |
| Surplus/(Deficit)                    | \$ 0                   | \$ 0                   | \$ (2,965)             | <b>\$ (3,013)</b>      | \$ (3,120)           | \$ (3,244)           | \$ (3,328)           | \$ (3,408)           |
| Transfers (To)/From Surplus          | 0                      | 0                      | 2,965                  | <b>3,013</b>           | 3,120                | 3,244                | 3,328                | 3,408                |
|                                      | <b>\$ 0</b>            | <b>\$ 0</b>            | <b>\$ 0</b>            | <b>\$ 0</b>            | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 0</b>          |



**2007 - 2011 FINANCIAL PLAN**  
**GENERAL OPERATING - REVENUE SUMMARY**  
**\$ 000's**

| <b>REVENUE SUMMARY</b>             | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <u>Taxation</u>                    |                        |                        |                        |                        |                      |                      |                      |                      |
| Base Levy                          | \$ 329,633             | \$ 351,927             | \$ 342,515             | \$ <b>366,526</b>      | \$ 383,586           | \$ 400,166           | \$ 417,347           | \$ 435,022           |
| Assessment Growth (City's Portion) | 4,665                  | 4,511                  | 4,375                  | <b>5,966</b>           | 4,993                | 5,250                | 5,555                | 5,288                |
| Property Tax Rate Increase         | 4,198                  | 4,233                  | 4,233                  | <b>4,488</b>           | 4,791                | 4,932                | 5,014                | 5,677                |
| Provision for Adjustments          | 0                      | 0                      | (150)                  | <b>(150)</b>           | (150)                | (150)                | (150)                | (150)                |
|                                    | 338,496                | 360,671                | 350,973                | <b>376,830</b>         | 393,220              | 410,198              | 427,766              | 445,837              |
| Grants in Lieu                     | 8,785                  | 9,190                  | 9,113                  | <b>8,994</b>           | 9,255                | 9,524                | 9,800                | 10,084               |
| Special Assessments                | 37                     | 17                     | 17                     | <b>0</b>               | 4                    | 0                    | 0                    | 0                    |
|                                    | 347,318                | 369,878                | 360,103                | <b>385,824</b>         | 402,479              | 419,722              | 437,566              | 455,921              |
| Collections for Other Authorities  |                        |                        |                        |                        |                      |                      |                      |                      |
| Provincial School Taxes            | (147,869)              | (153,761)              | (152,036)              | <b>(158,957)</b>       | (163,726)            | (168,638)            | (173,697)            | (178,908)            |
| Greater Vcr Transportation Auth.   | (27,403)               | (34,053)               | (28,306)               | <b>(35,200)</b>        | (36,256)             | (37,344)             | (38,464)             | (39,618)             |
| Greater Vcr Regional Dist.         | (4,184)                | (4,469)                | (4,383)                | <b>(4,848)</b>         | (5,246)              | (5,649)              | (6,063)              | (6,387)              |
| Greater Vcr Sewer Dist.            | (7,684)                | (7,934)                | (6,138)                | <b>(6,837)</b>         | (7,042)              | (7,253)              | (7,471)              | (7,695)              |
| B.C. Assessment Authority          | (4,648)                | (4,689)                | (4,797)                | <b>(4,863)</b>         | (5,009)              | (5,159)              | (5,314)              | (5,473)              |
| Other                              | (994)                  | (1,164)                | (876)                  | <b>(1,063)</b>         | (1,095)              | (1,127)              | (1,160)              | (1,194)              |
|                                    | (192,782)              | (206,070)              | (196,536)              | <b>(211,768)</b>       | (218,374)            | (225,170)            | (232,169)            | (239,275)            |
| Net Taxation                       | 154,536                | 163,808                | 163,567                | <b>174,056</b>         | 184,105              | 194,552              | 205,397              | 216,646              |
| <u>Other</u>                       |                        |                        |                        |                        |                      |                      |                      |                      |
| Investment Income                  | 10,088                 | 11,740                 | 11,727                 | <b>12,115</b>          | 12,047               | 12,018               | 11,980               | 11,945               |
| Penalties and Interest on Taxes    | 2,140                  | 2,274                  | 2,200                  | <b>2,300</b>           | 2,400                | 2,500                | 2,600                | 2,700                |
| Provincial Casino Revenue Sharing  | 3,076                  | 3,257                  | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Other Revenue                      | 907                    | 790                    | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                    | 16,211                 | 18,061                 | 13,927                 | <b>14,415</b>          | 14,447               | 14,518               | 14,580               | 14,645               |
| <b>Total Corporate Revenues</b>    | <b>170,747</b>         | <b>181,869</b>         | <b>177,494</b>         | <b>188,471</b>         | <b>198,552</b>       | <b>209,070</b>       | <b>219,977</b>       | <b>231,291</b>       |
| <b>Utility Administration</b>      | <b>2,992</b>           | <b>3,623</b>           | <b>3,430</b>           | <b>3,533</b>           | <b>3,639</b>         | <b>3,748</b>         | <b>3,861</b>         | <b>3,976</b>         |
| <b>Departmental Revenues</b>       |                        |                        |                        |                        |                      |                      |                      |                      |
| <u>General Government</u>          |                        |                        |                        |                        |                      |                      |                      |                      |
| City Manager                       | 5,276                  | 5,600                  | 4,869                  | <b>5,461</b>           | 5,570                | 5,681                | 5,794                | 5,909                |
| Finance & Technology               | 1,171                  | 1,190                  | 819                    | <b>843</b>             | 853                  | 863                  | 873                  | 883                  |
|                                    | 6,447                  | 6,837                  | 5,688                  | <b>6,304</b>           | 6,423                | 6,544                | 6,667                | 6,792                |
| <u>Protection Services</u>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Fire                               | 663                    | 695                    | 645                    | <b>1,243</b>           | 1,255                | 1,267                | 1,279                | 1,291                |
| RCMP                               | 5,086                  | 5,912                  | 5,048                  | <b>5,715</b>           | 5,731                | 5,747                | 5,764                | 5,781                |
|                                    | 5,749                  | 6,607                  | 5,693                  | <b>6,958</b>           | 6,986                | 7,014                | 7,043                | 7,072                |
| <u>Other</u>                       |                        |                        |                        |                        |                      |                      |                      |                      |
| Engineering Services               | 25,948                 | 27,465                 | 24,941                 | <b>26,000</b>          | 26,604               | 27,226               | 27,866               | 28,524               |
| Parks, Recreation & Culture        | 10,672                 | 12,912                 | 11,296                 | <b>11,795</b>          | 12,094               | 12,399               | 12,610               | 12,826               |
| Surrey Public Library              | 1,490                  | 1,682                  | 1,510                  | <b>1,628</b>           | 1,628                | 1,628                | 1,628                | 1,628                |
| Planning & Development             | 16,530                 | 19,441                 | 12,495                 | <b>14,119</b>          | 14,197               | 14,703               | 15,209               | 15,727               |
|                                    | 54,640                 | 61,500                 | 50,242                 | <b>53,542</b>          | 54,523               | 55,956               | 57,313               | 58,705               |
|                                    | <b>66,836</b>          | <b>74,944</b>          | <b>61,623</b>          | <b>66,804</b>          | 67,932               | 69,514               | 71,023               | 72,569               |
|                                    | <b>\$ 240,575</b>      | <b>\$ 260,436</b>      | <b>\$ 242,547</b>      | <b>\$ 258,808</b>      | <b>\$ 270,123</b>    | <b>\$ 282,332</b>    | <b>\$ 294,861</b>    | <b>\$ 307,836</b>    |



**2007 - 2011 FINANCIAL PLAN**  
**GENERAL OPERATING - EXPENDITURE SUMMARY**  
**\$ 000's**

| <b>EXPENDITURE SUMMARY</b>              | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Interest Paid on Prepaid Taxes          | \$ 390                 | \$ 660                 | \$ 380                 | \$ 583                 | \$ 587               | \$ 591               | \$ 607               | \$ 623               |
| Fiscal Charges                          | 241                    | 274                    | 301                    | 300                    | 304                  | 304                  | 310                  | 316                  |
|                                         | 631                    | 934                    | 681                    | 883                    | 891                  | 895                  | 917                  | 939                  |
| <b>Council Projects</b>                 | 250                    | 250                    | 250                    | 250                    | 250                  | 250                  | 250                  | 250                  |
| <b>City Beautification</b>              | 0                      | 0                      | 0                      | 570                    | 570                  | 570                  | 570                  | 570                  |
| <b>Community Health Care</b>            | 0                      | 0                      | 0                      | 400                    | 0                    | 0                    | 0                    | 0                    |
| <b>Social Plan</b>                      | 150                    | 579                    | 579                    | 656                    | 656                  | 656                  | 656                  | 656                  |
| <b>2010 Opportunities</b>               | 0                      | 0                      | 0                      | 100                    | 150                  | 150                  | 200                  | 0                    |
| <b>Other Council Initiatives</b>        | 0                      | 0                      | 0                      | 225                    | 225                  | 225                  | 225                  | 225                  |
| <b>Departmental Expenditures</b>        |                        |                        |                        |                        |                      |                      |                      |                      |
| <u>General Government</u>               |                        |                        |                        |                        |                      |                      |                      |                      |
| Mayor, Council & Grants                 | 1,628                  | 1,517                  | 1,461                  | 1,620                  | 1,647                | 1,677                | 1,704                | 1,731                |
| City Manager                            | 8,077                  | 8,551                  | 9,501                  | 10,205                 | 11,160               | 10,826               | 11,133               | 12,118               |
| Finance & Technology                    | 10,867                 | 11,149                 | 14,315                 | 14,835                 | 15,335               | 15,872               | 16,381               | 16,889               |
| Human Resources                         | 1,883                  | 1,898                  | 1,834                  | 2,164                  | 2,219                | 2,282                | 2,339                | 2,396                |
|                                         | 22,455                 | 23,115                 | 27,111                 | 28,824                 | 30,361               | 30,657               | 31,557               | 33,134               |
| <u>Protection Services</u>              |                        |                        |                        |                        |                      |                      |                      |                      |
| Fire                                    | 35,903                 | 38,906                 | 39,427                 | 41,877                 | 43,114               | 44,390               | 45,794               | 47,344               |
| RCMP                                    | 65,602                 | 71,327                 | 74,396                 | 79,184                 | 84,185               | 89,245               | 94,755               | 100,578              |
|                                         | 101,505                | 110,233                | 113,823                | 121,061                | 127,299              | 133,635              | 140,549              | 147,922              |
| <u>Other</u>                            |                        |                        |                        |                        |                      |                      |                      |                      |
| Engineering Services                    | 28,030                 | 28,547                 | 30,514                 | 32,493                 | 34,484               | 36,630               | 38,744               | 40,908               |
| Parks, Recreation & Culture             | 32,278                 | 36,241                 | 36,234                 | 38,032                 | 39,473               | 41,018               | 42,156               | 43,300               |
| Surrey Public Library                   | 10,817                 | 11,275                 | 11,162                 | 11,764                 | 12,024               | 12,290               | 12,583               | 12,906               |
| Planning & Development                  | 12,878                 | 14,056                 | 14,317                 | 15,393                 | 15,896               | 16,427               | 16,958               | 17,501               |
| Operating Contingency                   | 551                    | 1,429                  | 597                    | 600                    | 600                  | 600                  | 600                  | 600                  |
|                                         | 84,554                 | 91,548                 | 92,824                 | 98,282                 | 102,477              | 106,965              | 111,041              | 115,215              |
| <b>Total Departmental Expend.</b>       | <b>208,514</b>         | <b>224,896</b>         | <b>233,758</b>         | <b>248,167</b>         | <b>260,137</b>       | <b>271,257</b>       | <b>283,147</b>       | <b>296,271</b>       |
| <b>Approp. Surplus re: Interest</b>     | 537                    | 594                    | 587                    | 643                    | 654                  | 664                  | 674                  | 682                  |
| <b>Contributions to Capital</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Contribution to Capital                 | 27,089                 | 14,811                 | 5,100                  | 5,400                  | 5,800                | 6,300                | 6,900                | 7,600                |
| <b>Net Tsf. To/(Fm) Surplus/Reserve</b> |                        |                        |                        |                        |                      |                      |                      |                      |
| Repay Local Area Service Fund           | 299                    | 188                    | 188                    | 50                     | 37                   | 18                   | 0                    | 0                    |
| Appropriated Surplus                    | (6,067)                | 6,673                  | (1,814)                | (1,914)                | (2,574)              | (1,914)              | (1,914)              | (2,574)              |
| Reserve Funds                           | 9,172                  | 11,511                 | 6,183                  | 6,391                  | 6,447                | 6,505                | 6,564                | 6,625                |
|                                         | 3,404                  | 18,372                 | 4,557                  | 4,527                  | 3,910                | 4,609                | 4,650                | 4,051                |
|                                         | <b>\$ 240,575</b>      | <b>\$ 260,436</b>      | <b>\$ 245,512</b>      | <b>\$ 261,821</b>      | <b>\$ 273,243</b>    | <b>\$ 285,576</b>    | <b>\$ 298,189</b>    | <b>\$ 311,244</b>    |



# **2007 - 2011 FINANCIAL PLAN** **DEPARTMENTAL PROGRAM SUMMARY** **GENERAL GOVERNMENT**

| <b>NET PROGRAMS</b>         | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Mayor, Council & Grants     |                        |                        |                        |                        |                      |                      |                      |                      |
| Office of the Mayor         | \$ 505                 | \$ 385                 | \$ 371                 | \$ 448                 | \$ 459               | \$ 471               | \$ 482               | \$ 493               |
| Council                     | 523                    | 532                    | 490                    | 571                    | 587                  | 605                  | 621                  | 637                  |
| City Grants                 | 600                    | 600                    | 600                    | 601                    | 601                  | 601                  | 601                  | 601                  |
|                             | 1,628                  | 1,517                  | 1,461                  | 1,620                  | 1,647                | 1,677                | 1,704                | 1,731                |
| City Manager                |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration              | 823                    | 803                    | 777                    | 975                    | 1,156                | 1,368                | 1,561                | 1,772                |
| Business Development Office | 368                    | 456                    | 630                    | 677                    | 679                  | 681                  | 683                  | 685                  |
| By-law Services             | (1,346)                | (1,518)                | (767)                  | (1,055)                | (1,063)              | (1,073)              | (1,085)              | (1,099)              |
| Legal Services              | 1,042                  | 1,107                  | 1,150                  | 1,254                  | 1,255                | 1,256                | 1,257                | 1,258                |
| Legislative Services        | 2,183                  | 2,710                  | 2,986                  | 3,037                  | 3,047                | 3,057                | 3,067                | 3,077                |
|                             | 3,070                  | 3,558                  | 4,776                  | 4,888                  | 5,074                | 5,289                | 5,483                | 5,693                |
| Finance & Technology        |                        |                        |                        |                        |                      |                      |                      |                      |
| Leadership                  | 1,105                  | 795                    | 1,475                  | 1,673                  | 1,908                | 2,180                | 2,424                | 2,667                |
| Financial Processing        | 1,144                  | 1,675                  | 1,675                  | 1,703                  | 1,703                | 1,703                | 1,703                | 1,703                |
| Financial Services          | 966                    | 1,091                  | 1,091                  | 1,186                  | 1,191                | 1,196                | 1,201                | 1,206                |
| Information Technology      | 6,864                  | 7,123                  | 7,540                  | 7,614                  | 7,714                | 7,814                | 7,914                | 8,014                |
| Risk Management             | 1,466                  | 1,477                  | 1,477                  | 1,488                  | 1,638                | 1,788                | 1,938                | 2,088                |
|                             | 11,545                 | 12,161                 | 13,258                 | 13,664                 | 14,154               | 14,681               | 15,180               | 15,678               |
| Human Resources             |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration              | 27                     | (10)                   | 217                    | 316                    | 366                  | 424                  | 476                  | 528                  |
| Employment & Benefits       | 774                    | 787                    | 738                    | 822                    | 822                  | 822                  | 822                  | 822                  |
| Health & Safety             | 242                    | 268                    | 270                    | 266                    | 266                  | 266                  | 266                  | 266                  |
| Labour Relations            | 496                    | 449                    | 307                    | 404                    | 409                  | 414                  | 419                  | 424                  |
| Training                    | 342                    | 340                    | 302                    | 356                    | 356                  | 356                  | 356                  | 356                  |
|                             | 1,881                  | 1,834                  | 1,834                  | 2,164                  | 2,219                | 2,282                | 2,339                | 2,396                |
|                             | <b>\$ 18,124</b>       | <b>\$ 19,070</b>       | <b>\$ 21,329</b>       | <b>\$ 22,336</b>       | <b>\$ 23,094</b>     | <b>\$ 23,929</b>     | <b>\$ 24,706</b>     | <b>\$ 25,498</b>     |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAM SUMMARY**  
**PROTECTION SERVICES**

| <b>NET PROGRAMS</b>             | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|---------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Fire                            |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                  | \$ 2,334               | \$ 1,855               | \$ 1,315               | \$ 2,170               | \$ 3,277             | \$ 4,418             | \$ 5,692             | \$ 7,107             |
| Emergency Planning              | 73                     | 66                     | 91                     | 90                     | 90                   | 90                   | 90                   | 90                   |
| Fire Operations                 | 32,157                 | 33,975                 | 34,577                 | 35,529                 | 35,604               | 35,679               | 35,754               | 35,829               |
| Mechanics                       | 687                    | 666                    | 741                    | 709                    | 729                  | 749                  | 769                  | 789                  |
| Prevention                      | 577                    | 950                    | 947                    | 1,030                  | 1,028                | 1,031                | 1,029                | 1,032                |
| Radio & Communications          | 1,791                  | 2,210                  | 2,044                  | 2,028                  | 2,048                | 2,068                | 2,088                | 2,108                |
| Training                        | 586                    | 650                    | 644                    | 655                    | 660                  | 665                  | 670                  | 675                  |
|                                 | 38,205                 | 40,372                 | 40,359                 | 42,211                 | 43,436               | 44,700               | 46,092               | 47,630               |
| RCMP                            |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration                  | 4,234                  | 3,749                  | 2,855                  | 3,063                  | 3,901                | 4,842                | 5,773                | 6,742                |
| District Offices                | 1,377                  | 1,536                  | 1,521                  | 1,567                  | 1,572                | 1,577                | 1,582                | 1,587                |
| Operations                      | 3,751                  | 4,217                  | 4,539                  | 4,604                  | 4,594                | 4,584                | 4,573                | 4,562                |
| Operations Support              | 1,422                  | 1,764                  | 2,180                  | 2,213                  | 2,211                | 2,209                | 2,207                | 2,205                |
| RCMP Contract                   | 53,145                 | 57,332                 | 57,292                 | 60,957                 | 65,106               | 69,211               | 73,776               | 78,616               |
| Officer In Charge Mgmt Services | 935                    | 749                    | 961                    | 1,065                  | 1,070                | 1,075                | 1,080                | 1,085                |
|                                 | 64,864                 | 69,347                 | 69,348                 | 73,469                 | 78,454               | 83,498               | 88,991               | 94,797               |
|                                 | <b>\$ 103,069</b>      | <b>\$ 109,719</b>      | <b>\$ 109,707</b>      | <b>\$ 115,680</b>      | <b>\$ 121,890</b>    | <b>\$ 128,198</b>    | <b>\$ 135,083</b>    | <b>\$ 142,427</b>    |



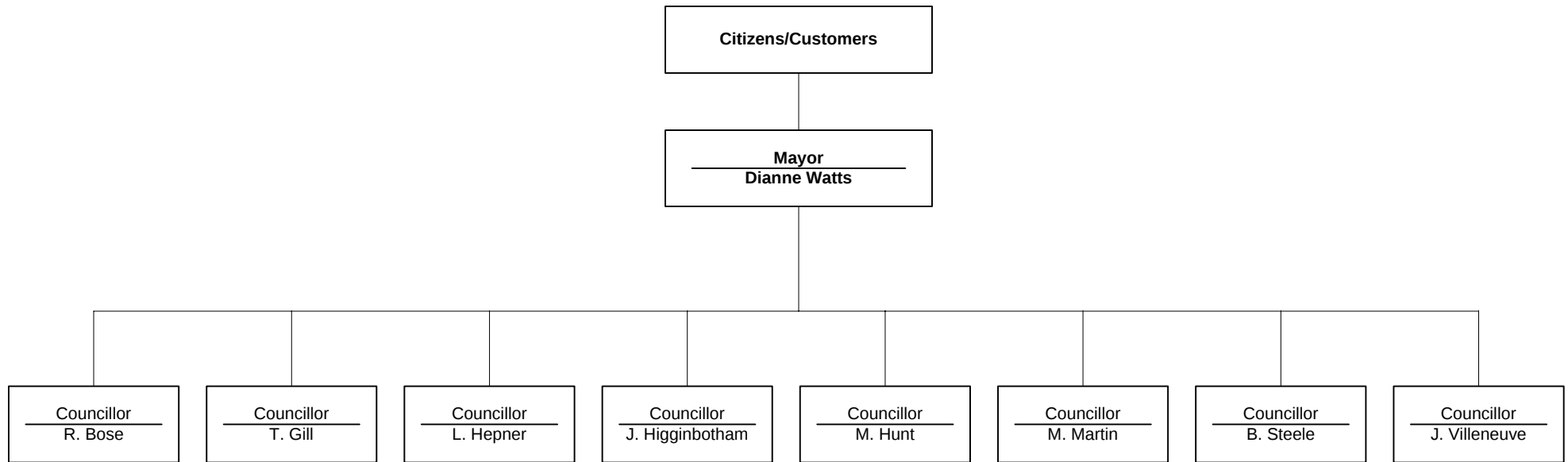
**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAM SUMMARY**  
**OTHER DEPARTMENTS**

| <b>NET PROGRAMS</b>          | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Engineering Services         |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration               | \$ 551                 | \$ 471                 | \$ 0                   | \$ 709                 | \$ 1,378             | \$ 2,154             | \$ 2,849             | \$ 3,541             |
| Engineering Operations       | 6,302                  | 6,550                  | 6,749                  | 7,193                  | 7,574                | 7,964                | 8,363                | 8,772                |
| Land Development             | (829)                  | (1,135)                | 0                      | (100)                  | (102)                | (104)                | (106)                | (108)                |
| Real Estate                  | (1,696)                | (2,476)                | (2,393)                | (2,416)                | (2,393)              | (2,370)              | (2,347)              | (2,323)              |
| Solid Waste                  | (2,060)                | (1,609)                | (1,315)                | (1,245)                | (1,128)              | (1,001)              | (865)                | (718)                |
| Traffic                      | 4,013                  | 4,747                  | 4,747                  | 4,713                  | 4,968                | 5,236                | 5,518                | 5,815                |
|                              | 6,281                  | 6,548                  | 7,788                  | 8,854                  | 10,297               | 11,879               | 13,412               | 14,979               |
| Parks, Recreation & Culture  |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration               | 2,055                  | 1,447                  | 1,445                  | 1,749                  | 2,309                | 2,972                | 3,551                | 4,136                |
| Arenas                       | 1,148                  | 1,631                  | 1,347                  | 1,346                  | 1,347                | 1,347                | 1,347                | 1,347                |
| Art Centre                   | 1,392                  | 1,466                  | 1,585                  | 1,627                  | 1,633                | 1,639                | 1,645                | 1,650                |
| Community Development        | 553                    | 539                    | 603                    | 625                    | 624                  | 624                  | 624                  | 624                  |
| Community Halls              | 24                     | 19                     | 28                     | 16                     | 16                   | 16                   | 16                   | 16                   |
| Community Recreation Office  | 1,879                  | 2,927                  | 3,208                  | 3,417                  | 3,680                | 3,940                | 3,972                | 4,002                |
| Heritage Services            | 986                    | 1,110                  | 1,126                  | 1,199                  | 1,202                | 1,205                | 1,208                | 1,211                |
| Indoor Pools                 | 2,290                  | 2,279                  | 2,538                  | 2,542                  | 2,534                | 2,524                | 2,513                | 2,501                |
| Outdoor Pools                | 725                    | 768                    | 786                    | 797                    | 798                  | 799                  | 800                  | 801                  |
| Marketing                    | 734                    | 791                    | 807                    | 843                    | 848                  | 853                  | 858                  | 863                  |
| Parks Division               | 9,597                  | 10,216                 | 10,232                 | 10,893                 | 11,206               | 11,519               | 11,832               | 12,144               |
| Planning, Research & Dev     | 171                    | 200                    | 236                    | 222                    | 222                  | 222                  | 222                  | 222                  |
| Seniors Centres              | 587                    | 673                    | 679                    | 732                    | 729                  | 726                  | 723                  | 720                  |
| Special Events               | 424                    | 130                    | 245                    | 252                    | 257                  | 262                  | 267                  | 272                  |
| Youth Centres                | 603                    | 600                    | 562                    | 516                    | 513                  | 510                  | 507                  | 504                  |
|                              | 23,168                 | 24,796                 | 25,427                 | 26,776                 | 27,918               | 29,158               | 30,085               | 31,013               |
| Surrey Public Library        |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration               | (196)                  | (288)                  | (269)                  | (175)                  | 40                   | 261                  | 509                  | 787                  |
| Community Relations          | 287                    | 322                    | 259                    | 264                    | 269                  | 274                  | 279                  | 284                  |
| Public Services              | 6,806                  | 7,152                  | 7,379                  | 7,735                  | 7,775                | 7,815                | 7,855                | 7,895                |
| Technical Services           | 2,396                  | 2,466                  | 2,283                  | 2,312                  | 2,312                | 2,312                | 2,312                | 2,312                |
|                              | 9,293                  | 9,652                  | 9,652                  | 10,136                 | 10,396               | 10,662               | 10,955               | 11,278               |
| Planning and Development     |                        |                        |                        |                        |                      |                      |                      |                      |
| Administration               | 1,774                  | 2,882                  | 2,015                  | 2,189                  | 2,279                | 2,385                | 2,479                | 2,573                |
| Area Planning & Development  | 545                    | (101)                  | 1,086                  | 1,385                  | 1,385                | 1,385                | 1,385                | 1,385                |
| Building                     | (6,816)                | (8,928)                | (4,786)                | (5,763)                | (5,453)              | (5,559)              | (5,653)              | (5,747)              |
| Long Range Planning & Policy | 1,229                  | 1,348                  | 1,266                  | 1,250                  | 1,250                | 1,250                | 1,250                | 1,250                |
| Heritage Advisory Committee  | 40                     | 21                     | 21                     | 21                     | 21                   | 21                   | 21                   | 21                   |
| Facilities                   | 2,196                  | 2,404                  | 2,404                  | 2,376                  | 2,401                | 2,426                | 2,451                | 2,476                |
|                              | (1,032)                | (2,374)                | 2,006                  | 1,458                  | 1,883                | 1,908                | 1,933                | 1,958                |
| Operating Contingency        | 551                    | 1,429                  | 597                    | 600                    | 600                  | 600                  | 600                  | 600                  |
|                              | <b>\$ 38,261</b>       | <b>\$ 40,051</b>       | <b>\$ 45,470</b>       | <b>\$ 47,824</b>       | <b>\$ 51,094</b>     | <b>\$ 54,207</b>     | <b>\$ 56,985</b>     | <b>\$ 59,828</b>     |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL OPERATIONS**  
**MAYOR & COUNCIL ORGANIZATION CHART**

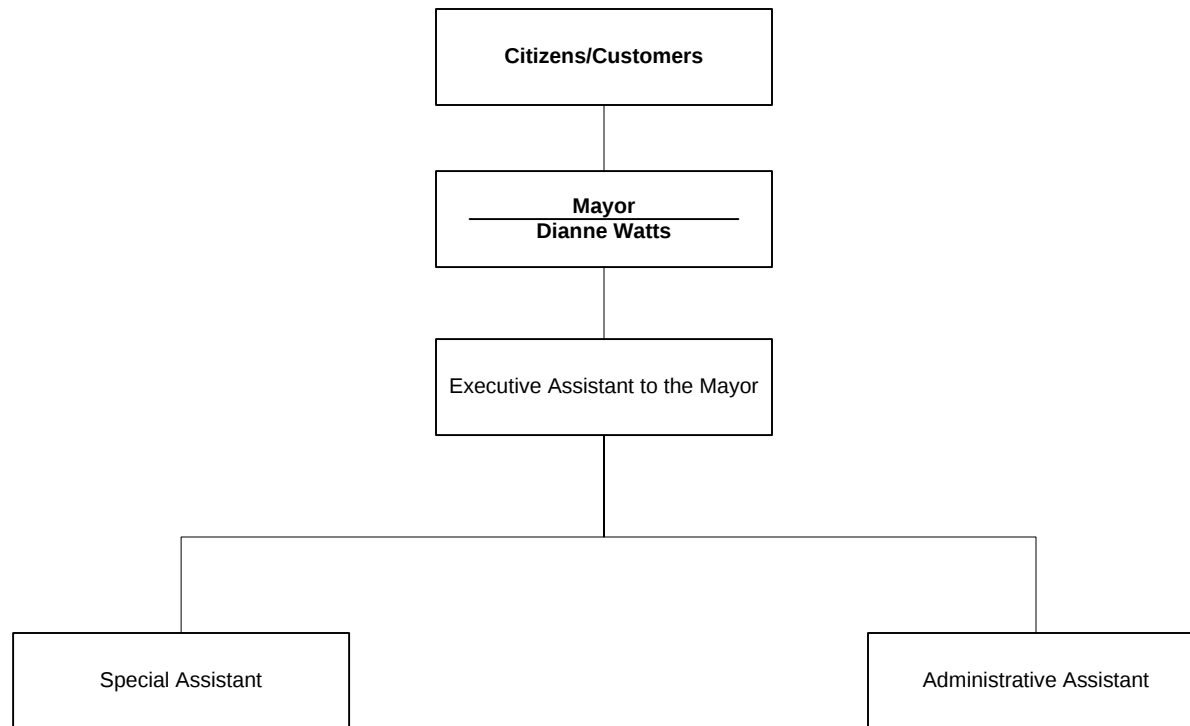
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**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL OPERATIONS**  
**MAYOR'S OFFICE ORGANIZATION CHART**

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Surrey Council, the governing body of the City, is comprised of the Mayor and 8 council members. A City election is held every 3 years, with the next being in the Fall of 2008.

The key functions of City Council are: to adopt by-laws governing matters delegated to local government through the Community Charter, Local Government Act, and other Provincial statutes, to adopt administrative policy, and to levy taxes for these purposes. City Council is also authorized to acquire, dispose of, and manage City assets. The daily operation of the City is delegated by Council to the City Manager.

Members of City Council are closely involved in issues affecting Surrey through their work on local, regional, provincial, and federal committees, boards, and commissions. Creating a prosperous, safe, clean, and active City, a City that inspires pride in its citizens, remains the paramount goal of Council.

The Mayor is empowered to establish standing committees and may appoint non-Council members to those committees, though the majority of standing committee members are members of Council. Currently there are 4 standing committees: Finance Committee, Police Committee, Transportation Committee, and Audit Committee. The role of standing committees is primarily deliberative, and

all standing committees take their recommendations forward to Council for ratification.

In addition to the standing committees, there are a total of 10 select committees, boards, and commissions that are appointed by Council. At least 1 Council member sits on each of the select committees, boards, and commissions with the majority of the members being non-Council members. Findings and recommendations generated by select committees, boards, and commissions are taken forward to Council for ratification.

The Mayor has created 5 task forces: Task Force on Healthcare, Task Force on 2010 Olympics, Task Force on Public Safety and Crime Reduction, Task Force on Homelessness and Housing, and Task Force on Mental Health and Addictions. The task forces are chaired by Councillors, but are composed largely of non-Council members. All findings and recommendations generated by the task forces are taken forward to Council for ratification.

In 2007 and beyond, Surrey City Council will continue to use its authority to establish policies related to growth, development, and the operation of the City, while working closely with the City Administration, which is responsible for implementing Council policies, by-laws, and resolutions.



Back Row: L. M. Hepner, R. J. Bose, J. M. Hunt, J. A. Villeneuve  
Front Row: H. B. Steele, T. S. Gill, Mayor D. L. Watts, M. E. Martin, J. E. Higginbotham



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS MAYOR, COUNCIL & GRANTS

| PROGRAM SUMMARY     | 2005<br>ACTUAL      | 2006<br>ACTUAL      | 2006<br>BUDGET      | 2007<br>BUDGET      | 2008<br>PLAN        | 2009<br>PLAN        | 2010<br>PLAN        | 2011<br>PLAN        |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Office of the Mayor | \$ 505,000          | \$ 385,000          | \$ 371,000          | \$ <b>448,000</b>   | \$ 459,000          | \$ 471,000          | \$ 482,000          | \$ 493,000          |
| Council             | 523,000             | 532,000             | 490,000             | <b>571,000</b>      | 587,000             | 605,000             | 621,000             | 637,000             |
| City Grants         | 600,000             | 600,000             | 600,000             | <b>601,000</b>      | 601,000             | 601,000             | 601,000             | 601,000             |
|                     | <b>\$ 1,628,000</b> | <b>\$ 1,517,000</b> | <b>\$ 1,461,000</b> | <b>\$ 1,620,000</b> | <b>\$ 1,647,000</b> | <b>\$ 1,677,000</b> | <b>\$ 1,704,000</b> | <b>\$ 1,731,000</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |      |      |      |      |      |      |      |      |
|-----------------------------|------|------|------|------|------|------|------|------|
| Sales and Services          | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Grants, Donations and Other | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
|                             | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |

#### Expenditures

|                             |           |           |           |                  |           |           |           |           |
|-----------------------------|-----------|-----------|-----------|------------------|-----------|-----------|-----------|-----------|
| Salaries and Benefits       | 841,000   | 737,000   | 698,000   | <b>830,000</b>   | 852,000   | 877,000   | 899,000   | 921,000   |
| Operating Costs             | 772,000   | 778,000   | 763,000   | <b>790,000</b>   | 795,000   | 800,000   | 805,000   | 810,000   |
| Internal Services Used      | 15,000    | 2,000     | 0         | 0                | 0         | 0         | 0         | 0         |
| Internal Services Recovered | 0         | 0         | 0         | 0                | 0         | 0         | 0         | 0         |
| External Recoveries         | 0         | 0         | 0         | 0                | 0         | 0         | 0         | 0         |
|                             | 1,628,000 | 1,517,000 | 1,461,000 | <b>1,620,000</b> | 1,647,000 | 1,677,000 | 1,704,000 | 1,731,000 |

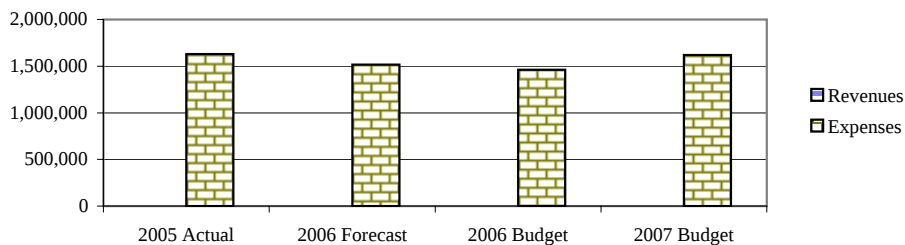
|                             |                  |                  |                  |                  |                  |                  |                  |                  |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Net Operations Total</b> | <b>1,628,000</b> | <b>1,517,000</b> | <b>1,461,000</b> | <b>1,620,000</b> | <b>1,647,000</b> | <b>1,677,000</b> | <b>1,704,000</b> | <b>1,731,000</b> |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|

#### Transfers

|                           |   |   |   |   |   |   |   |   |
|---------------------------|---|---|---|---|---|---|---|---|
| Transfer From Own Sources | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfer To Own Sources   | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|                           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

|                     |                     |                     |                     |                     |                     |                     |                     |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>\$ 1,628,000</b> | <b>\$ 1,517,000</b> | <b>\$ 1,461,000</b> | <b>\$ 1,620,000</b> | <b>\$ 1,647,000</b> | <b>\$ 1,677,000</b> | <b>\$ 1,704,000</b> | <b>\$ 1,731,000</b> |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

### Mayor, Council & City Grants Departmental Operations





**2007 - 2011 FINANCIAL PLAN  
DEPARTMENTAL PROGRAMS  
MAYOR, COUNCIL & GRANTS**

| <b>OFFICE OF THE MAYOR</b>  | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 464,000                | 311,000                | 311,000                | <b>378,000</b>         | 388,000              | 399,000              | 409,000              | 419,000              |
| Operating Costs             | 29,000                 | 72,000                 | 60,000                 | <b>70,000</b>          | 71,000               | 72,000               | 73,000               | 74,000               |
| Internal Services Used      | 12,000                 | 2,000                  | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 505,000                | 385,000                | 371,000                | <b>448,000</b>         | 459,000              | 471,000              | 482,000              | 493,000              |
| <b>Net Operations Total</b> | <b>505,000</b>         | <b>385,000</b>         | <b>371,000</b>         | <b>448,000</b>         | <b>459,000</b>       | <b>471,000</b>       | <b>482,000</b>       | <b>493,000</b>       |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 505,000</b>      | <b>\$ 385,000</b>      | <b>\$ 371,000</b>      | <b>\$ 448,000</b>      | <b>\$ 459,000</b>    | <b>\$ 471,000</b>    | <b>\$ 482,000</b>    | <b>\$ 493,000</b>    |

**COUNCIL**

|                             |                   |                   |                   |                   |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Revenues</b>             |                   |                   |                   |                   |                   |                   |                   |                   |
| Sales and Services          | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              |
| Grants, Donations and Other | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
| <b>Expenditures</b>         |                   |                   |                   |                   |                   |                   |                   |                   |
| Salaries and Benefits       | 377,000           | 426,000           | 387,000           | <b>452,000</b>    | 464,000           | 478,000           | 490,000           | 502,000           |
| Operating Costs             | 143,000           | 106,000           | 103,000           | <b>119,000</b>    | 123,000           | 127,000           | 131,000           | 135,000           |
| Internal Services Used      | 3,000             | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
| Internal Services Recovered | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
| External Recoveries         | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
|                             | 523,000           | 532,000           | 490,000           | <b>571,000</b>    | 587,000           | 605,000           | 621,000           | 637,000           |
| <b>Net Operations Total</b> | <b>523,000</b>    | <b>532,000</b>    | <b>490,000</b>    | <b>571,000</b>    | <b>587,000</b>    | <b>605,000</b>    | <b>621,000</b>    | <b>637,000</b>    |
| <b>Transfers</b>            |                   |                   |                   |                   |                   |                   |                   |                   |
| Transfer From Own Sources   | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
| Transfer To Own Sources     | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
|                             | <b>\$ 523,000</b> | <b>\$ 532,000</b> | <b>\$ 490,000</b> | <b>\$ 571,000</b> | <b>\$ 587,000</b> | <b>\$ 605,000</b> | <b>\$ 621,000</b> | <b>\$ 637,000</b> |



# 2007 - 2011 FINANCIAL PLAN

## DEPARTMENTAL PROGRAMS

### MAYOR, COUNCIL & GRANTS

|                                       | 2005       | 2006       | 2006       | 2007       | 2008       | 2009       | 2010       | 2011       |
|---------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| APPROVED CITY GRANTS                  | ACTUAL     | ACTUAL     | BUDGET     | BUDGET     | PLAN       | PLAN       | PLAN       | PLAN       |
| <b>City Leases</b>                    |            |            |            |            |            |            |            |            |
| Action BMX Association                | \$ 4,000   | \$ 4,000   | \$ 4,000   | \$ 4,000   | \$ 4,000   | \$ 4,000   | \$ 4,000   | \$ 4,000   |
| Crescent Beach Swim Club              | 600        | 600        | 600        | 625        | 600        | 600        | 600        | 600        |
| Fraser Valley Heritage Rail Society   | 20,400     | 20,400     | 20,400     | 20,400     | 20,400     | 20,400     | 20,400     | 20,400     |
| L.M. German Shepherd Dog Club         | 6,000      | 6,000      | 6,000      | 6,000      | 6,000      | 6,000      | 6,000      | 6,000      |
| Panorama Ridge Riding Club            | 22,500     | 22,500     | 22,500     | 22,500     | 22,500     | 22,500     | 22,500     | 22,500     |
| Sunnyside Saddle Club                 | 38,400     | 38,400     | 38,400     | 38,400     | 38,400     | 38,400     | 38,400     | 38,400     |
| Surrey Sailing Club                   | 24,000     | 24,000     | 24,000     | 24,000     | 24,000     | 24,000     | 24,000     | 24,000     |
| Valley Curling Club                   | 60,000     | 60,000     | 60,000     | 60,000     | 60,000     | 60,000     | 60,000     | 60,000     |
|                                       | 175,900    | 175,900    | 175,900    | 175,925    | 175,900    | 175,900    | 175,900    | 175,900    |
| <b>Property Taxes</b>                 |            |            |            |            |            |            |            |            |
| Surrey Beavers Athletic Association   | 650        | 0          | 900        | 0          | 0          | 0          | 0          | 0          |
| Vancouver Chinese Zion Church         | 0          | 0          | 100        | 0          | 0          | 0          | 0          | 0          |
| Unallocated Taxes                     | 4,350      | 3,000      | 4,000      | 5,000      | 5,000      | 5,000      | 5,000      | 5,000      |
|                                       | 5,000      | 3,000      | 5,000      | 5,000      | 5,000      | 5,000      | 5,000      | 5,000      |
| <b>Chamber of Commerce</b>            |            |            |            |            |            |            |            |            |
| Cloverdale Chamber of Commerce        | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     |
| Surrey Chamber of Commerce            | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     |
| White Rock & South Surrey Chamber     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     |
|                                       | 30,000     | 30,000     | 30,000     | 30,000     | 30,000     | 30,000     | 30,000     | 30,000     |
| <b>Dyking Districts</b>               |            |            |            |            |            |            |            |            |
| Surrey Dyking District                | 165,000    | 160,000    | 160,000    | 160,000    | 160,000    | 160,000    | 160,000    | 160,000    |
| Mud Bay District                      | 26,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     |
| Colebrook Dyking District             | 13,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     |
| Transfer from Engineering             | (204,000)  | (180,000)  | (180,000)  | (180,000)  | (180,000)  | (180,000)  | (180,000)  | (180,000)  |
|                                       | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
| Lower Fraser Valley Exhibition        | 280,000    | 280,000    | 280,000    | 280,000    | 280,000    | 280,000    | 280,000    | 280,000    |
| Crime Stoppers of Greater Vancouver   | 12,500     | 12,500     | 12,500     | 12,500     | 12,500     | 12,500     | 12,500     | 12,500     |
| South Fraser Community Services       | 24,000     | 24,000     | 24,000     | 24,000     | 24,000     | 24,000     | 24,000     | 24,000     |
| Surrey Community Crime Prevention     | 43,500     | 43,500     | 43,500     | 43,500     | 43,500     | 43,500     | 43,500     | 43,500     |
| Dry Grad Events                       | 1,800      | 1,800      | 1,800      | 1,800      | 1,800      | 1,800      | 1,800      | 1,800      |
| Honey Hooser Scholarship              | 0          | 0          | 0          | 700        | 700        | 700        | 700        | 700        |
| Arts Council of Surrey                | 1,200      | 1,200      | 1,200      | 1,200      | 1,200      | 1,200      | 1,200      | 1,200      |
| Special Recognition                   | 5,000      | 5,000      | 5,000      | 5,000      | 5,000      | 5,000      | 5,000      | 5,000      |
| <b>One-time Grants</b>                |            |            |            |            |            |            |            |            |
| One-time Grants                       | 35,100     | 26,500     | 33,000     | 28,300     | 21,400     | 21,400     | 21,400     | 21,400     |
| Carry Forward Funding from Prior Year | (14,000)   | (12,100)   | (11,900)   | (6,925)    | 0          | 0          | 0          | 0          |
| Carry Forward Funding to Next Year    |            | 8,700      | 0          | 0          | 0          | 0          | 0          | 0          |
|                                       | 21,100     | 23,100     | 21,100     | 21,375     | 21,400     | 21,400     | 21,400     | 21,400     |
|                                       | \$ 600,000 | \$ 600,000 | \$ 600,000 | \$ 601,000 | \$ 601,000 | \$ 601,000 | \$ 601,000 | \$ 601,000 |



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL PROGRAMS CITY GRANTS

| APPROVED GRANTS                                              | DESCRIPTION              | 2007<br>APPROVED | COMMENTS, ACTIONS OR<br>RECOMMENDATIONS                                                |
|--------------------------------------------------------------|--------------------------|------------------|----------------------------------------------------------------------------------------|
| 1st Central Surrey Scouting                                  | Culture & Recreation     | 500              | Updating camping gear                                                                  |
| 2nd Central Fleetwood Scouts                                 | Culture & Recreation     | 500              | Update camping gear and provide outings                                                |
| Canada World Youth                                           | Health & Social Services | 500              | Transportation for South Surrey/White Rock project                                     |
| Canadian National Institute for the Blind                    | Health & Social Services | 500              | 4 days workshop and information distribution                                           |
| Cloverdale Business Improvement Association                  | Community Promotion      | 1,000            | 10th Annual Cloverdale Country Festival and Surrey Santa's Parade                      |
| Crescent Beach Community Services                            | Health & Social Services | 1,000            | Repairs and upgrades to ceilings, walls and windows                                    |
| Critter Care Wildlife Society                                | Community Promotion      | 1,150            | Brochures on wildlife habitat & successful coexistence of our society with all mammals |
| Fraser Region Community Justice Initiatives Association      | Health & Social Services | 1,000            | Reprint - "The Little Black Book" - a youth guide on services and resources            |
| Fraser Valley Visually Impaired                              | Health & Social Services | 500              | Computer and internet training for Visually Impaired                                   |
| Friends of Semiahmoo Bay Society                             | Community Promotion      | 500              | Birds of the Bay Program, promoting conservation in an important bird area             |
| Greater Vancouver Youth for Christ (Stepping Stones Program) | Health & Social Services | 1,000            | "Building Blocks"-mentoring to fathers in teen parent families                         |
| Jamaican / Canadian Cultural Association of BC               | Community Promotion      | 1,000            | Celebration of Jamaican/Caribbean Cultural Heritage                                    |
| Kent Street Choristers and BC Choral Federation              | Culture & Recreation     | 500              | Musica con Spirito - Senior's Choral Workshop                                          |
| Newton Community Festival                                    | Community Promotion      | 2,000            | 12th Annual Community Festival                                                         |
| Oak Avenue Neighbourhood Hub Society                         | Health & Social Services | 1,000            | Update kitchen facilities                                                              |
| Peace Arch Community Services                                | Health & Social Services | 1,000            | Purchase a van for 20 people and 4 wheelchairs                                         |
| PLEA Community Services Society of BC                        | Health & Social Services | 1,000            | Expand "KidStart Mentoring Program"                                                    |
| Semiahmoo Family Place                                       | Health & Social Services | 500              | Expand to a family resource program with a new Parent Mentoring Program                |
| South Fraser Women's Services                                | Health & Social Services | 500              | Disabled Womens Support Group                                                          |
| Special Olympics BC - Surrey                                 | Community Promotion      | 855              | New uniforms for Provincial meet                                                       |
| Sunnyside Acres Heritage Society                             | Culture & Recreation     | 500              | 20th Anniversary Commemorative 2008 Calendar Project                                   |
| Surrey Come Share Adult Day Program                          | Health & Social Services | 500              | Laptop and a projector to enhance visual display                                       |
| Surrey Delta Immigrant Services Society                      | Health & Social Services | 1,000            | Culturally Diverse Business Excellence Awards                                          |
| Surrey Festival of Dance Society                             | Culture & Recreation     | 1,000            | Festival of Dance                                                                      |



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL PROGRAMS CITY GRANTS

| APPROVED GRANTS                              | DESCRIPTION              | 2007<br>APPROVED | COMMENTS, ACTIONS OR<br>RECOMMENDATIONS                               |
|----------------------------------------------|--------------------------|------------------|-----------------------------------------------------------------------|
| Surrey International Folk Dancing Society    | Culture & Recreation     | 500              | Purchase authentic ethnic costumes for folk dancing outreach project. |
| Surrey International Writers' Conference     | Community Promotion      | 1,000            | International Writers' Conference                                     |
| Surrey Knights Swim Club                     | Culture & Recreation     | 500              | Training Equipment                                                    |
| Surrey Search and Rescue                     | Community Promotion      | 1,000            | Purchase 10-foot Utility Tender Boat and Motor                        |
| Tynehead Community Association               | Community Promotion      | 1,000            | Tynehead Community Centennial Festival                                |
| Whalley Community Festival                   | Community Promotion      | 2,000            | 9th Whalley Festival                                                  |
| White Rock & S.Surrey Stroke Recovery Branch | Health & Social Services | 500              | Funding for Stroke Recovery Advertisements                            |
| White Rock South Surrey Skating Club         | Culture & Recreation     | 500              | Fantasy on Ice - Broadway on Blades March 10, 2007                    |
| Valley Curling Club                          | Lease in Kind            | 60,000           | 2007 Lease                                                            |
| Sunnyside Saddle Club                        | Lease in Kind            | 38,400           | 2007 Lease                                                            |
| Surrey Sailing Club                          | Lease in Kind            | 24,000           | 2007 Lease                                                            |
| Panorama Ridge Riding Club                   | Lease in Kind            | 22,500           | 2007 Lease                                                            |
| Fraser Valley Heritage Railway Society       | Lease in Kind            | 20,400           | 2007 Lease                                                            |
| Lower Mainland German Shepherd Dog Club      | Lease in Kind            | 6,000            | 2007 Lease                                                            |
| Surrey Dyking District                       | Dyking                   | 160,000          | Dyking Repairs                                                        |
| Colebrook Dyking District                    | Dyking                   | 10,000           | Dyking Repairs                                                        |
| Arts Council of Surrey                       | Arts                     | 1,200            | BC Arts Council Matching                                              |
| Cloverdale Chamber of Commerce               | Chamber of Commerce      | 10,000           | Tourism                                                               |
| Surrey Board of Trade                        | Chamber of Commerce      | 10,000           | Business Promotion                                                    |
| South Surrey/White Rock Chamber of Commerce  | Chamber of Commerce      | 10,000           | Business Promotion                                                    |
| Crime Stoppers of Greater Vancouver          | Crime Prevention         | 12,500           | Crime Prevention                                                      |
| South Fraser Community Services              | Crime Prevention         | 24,000           | Crime Prevention                                                      |
| Surrey Community Crime Prevention Society    | Crime Prevention         | 43,500           | Crime Prevention                                                      |
| Clayton Heights                              | Dry Grad                 | 100              | Dry Grad Event                                                        |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**CITY GRANTS**

| <b>APPROVED GRANTS</b>            | <b>DESCRIPTION</b> | <b>2007<br/>APPROVED</b> | <b>COMMENTS, ACTIONS OR<br/>RECOMMENDATIONS</b> |
|-----------------------------------|--------------------|--------------------------|-------------------------------------------------|
| Ecole Kwantlen Park               | Dry Grad           | <b>100</b>               | Dry Grad Event                                  |
| Enver Creek                       | Dry Grad           | <b>100</b>               | Dry Grad Event                                  |
| Fleetwood Park Secondary          | Dry Grad           | <b>100</b>               | Dry Grad Event                                  |
| Fraser Heights Secondary          | Dry Grad           | <b>100</b>               | Dry Grad Event                                  |
| Queen Elizabeth Secondary         | Dry Grad           | <b>100</b>               | Dry Grad Event                                  |
| Sullivan Heights                  | Dry Grad           | <b>100</b>               | Dry Grad Event                                  |
| Tamanawis                         | Dry Grad           | <b>100</b>               | Dry Grad Event                                  |
| Special Recognition               | Council            | <b>2,500</b>             | Pins                                            |
| Unallocated - Special Recognition |                    | <b>2,500</b>             |                                                 |
| Unallocated - Taxes               |                    | <b>5,000</b>             |                                                 |
| Unallocated - Dry Grads           |                    | <b>1,000</b>             |                                                 |
| Unallocated - One-time            |                    | <b>1,795</b>             |                                                 |
| <b>Total</b>                      |                    | <b><u>\$ 777,925</u></b> |                                                 |



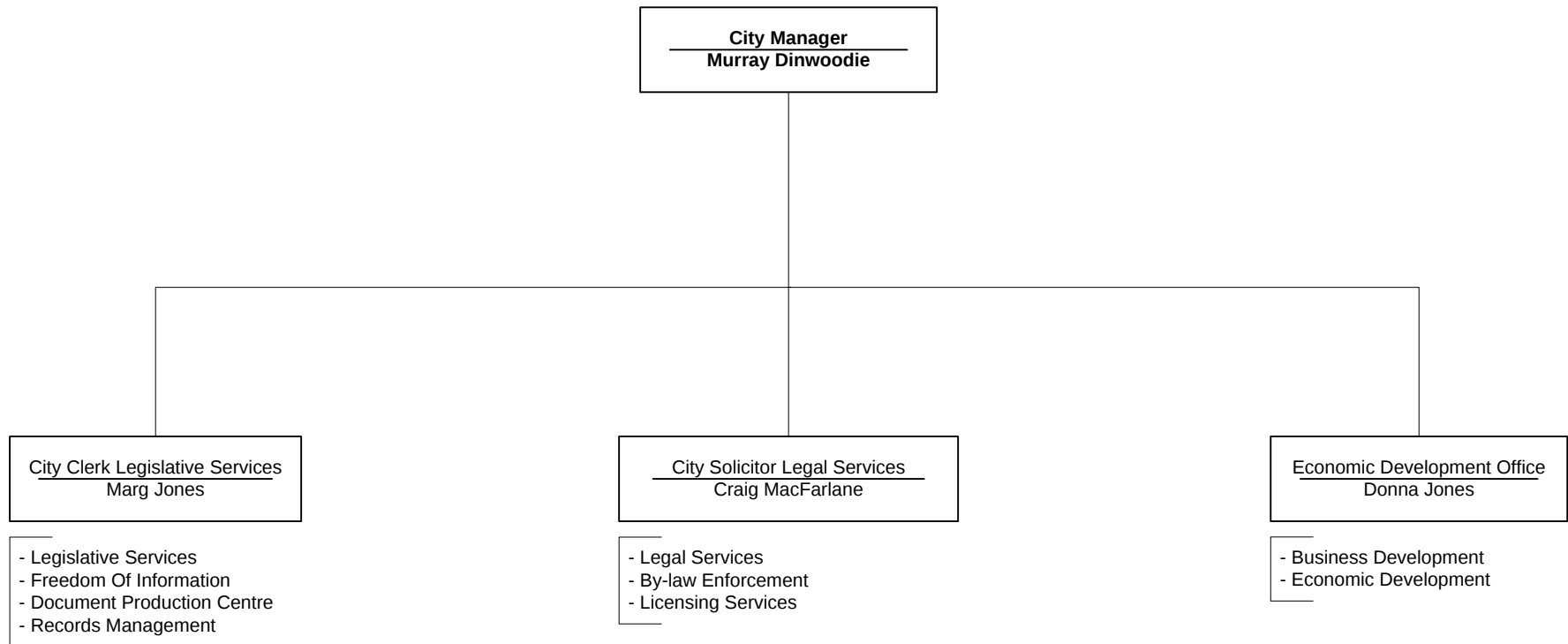
**2007 - 2011 FINANCIAL PLAN**  
**SIGNIFICANT CHANGES**  
**MAYOR, COUNCIL & GRANTS**

|                                      |       |           |                  |
|--------------------------------------|-------|-----------|------------------|
| <b>2006 ADOPTED BUDGET</b>           |       | <b>\$</b> | <b>1,461,000</b> |
| <b>REVENUES</b>                      |       |           |                  |
| Sales and Services                   | ..... | \$ 0      | 0                |
| Taxation and Other                   | ..... | 0         | 0                |
| Total Change in Revenues             |       |           | 0                |
| <b>EXPENDITURES</b>                  |       |           |                  |
| <b>Salaries/Wages &amp; Benefits</b> |       |           |                  |
| Increase Salary Rate                 | ..... | 1,000     |                  |
| Increase in Council Remuneration     | ..... | 66,000    |                  |
| Increase in Staff - Mayor's Office   | ..... | 46,000    |                  |
| Potential Salary Increase            | ..... | 19,000    | 132,000          |
| <b>Operating Costs</b>               |       |           |                  |
| Conferences                          | ..... | 26,000    |                  |
| Increase in Grants                   | ..... | 1,000     | 27,000           |
| Internal Services Used               | ..... |           | 0                |
| Internal Services Recovered          | ..... | 0         | 0                |
| External Recoveries                  | ..... | 0         | 0                |
| Transfer From Own Sources            | ..... | 0         | 0                |
| Transfer To Own Sources              | ..... | 0         | 0                |
| Total Change in Expenditures         |       |           | 159,000          |
| <b>2007 BUDGET</b>                   |       | <b>\$</b> | <b>1,620,000</b> |
| <hr/>                                |       |           |                  |
| <b>2007 ADOPTED BUDGET</b>           |       | <b>\$</b> | <b>1,620,000</b> |
| <b>REVENUES</b>                      |       |           |                  |
|                                      | ..... | \$ 0      | 0                |
| <b>EXPENDITURES</b>                  |       |           |                  |
| <b>Salaries/Wages &amp; Benefits</b> |       |           |                  |
| Potential Salary Increases           | ..... | 91,000    | 91,000           |
| <b>Operating Costs</b>               |       |           |                  |
| Increase Due to Inflation            | ..... | 20,000    | 20,000           |
| <b>2011 BUDGET</b>                   |       | <b>\$</b> | <b>1,731,000</b> |



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS CITY MANAGER FUNCTIONS

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The City Manager's office is responsible for setting the overall direction for short and long term corporate objectives. The office provides advice to City Council related to policies and emerging issues as well as offers direction to the City departments' General Managers. This ensures a coordinated and balanced implementation of Council policy, and makes certain that Council resolutions are addressed. The City Manager's office ensures effective financial management through the development of the annual budget and the 5-year Financial Plan, by monitoring performance, determining that standards are met and priorities are pursued, and that high quality City services are consistently delivered.

The City Manager's office also has responsibility for the following operational divisions:

- Economic Development Office (EDO).
- Legal Services, including By-law Enforcement and Licencing services.
- Legislative Services and City Clerk.

#### ECONOMIC DEVELOPMENT OFFICE

In collaboration with community stakeholders and through policy and plan development, the mandate of the Economic Development Office is to capitalize on Surrey's abundant energy and potential with a view to facilitating sustainable economic growth and job creation.



#### 2006 ACCOMPLISHMENTS

- Presented a case to Council advocating for the protection of Surrey's Industrial Land Base, resulting in Council direction to create an

Industrial Land Protection Policy as well as a comprehensive Employment Lands Strategy for Surrey;

- Launched searchable on-line Business Directory to promote and profile Surrey's local business community;
- Developed an on-line registration system for business events;
- Brought forward Additional 2% Hotel Room Tax report;
- Brought forward Surrey City Centre Revitalization Tax Incentive By-law;
- Completed Sector Analysis that will provide resource material for the development of an updated Economic Development Strategy;
- Collaborated with City of Vancouver and City of Richmond to explore a model for regional economic development;
- Collaborated with cities across the region at the Regional Economic Development Subcommittee of the GVRD (REDS);
- Produced a promotional piece with editorial as a special feature in BC Business magazine with supplementary copies for marketing purposes;
- Managed the statutory and non-statutory City advertising. In partnership with Legislative Services and PR & C, conducted an RFP process for the new City advertising contract;
- Held a Starting Your Own Business forum;
- Participated on International Mobility Trade Corridor (IMTC), Intergovernmental Committee (Surrey Board of Trade), City liaison for the WR/SS Chamber of Commerce;
- In partnership with SFU Surrey, reviewed and enacted a succession plan for the continuation of the Fraser Valley Technology Network (FVTN);
- Participated in key City initiatives:
  - Cloverdale Fairgrounds Redevelopment
  - City Beautification Action Team
  - Sustainable Truck Parking Study
  - City Centre Review
  - Design Review – Campbell Heights
- Member of Mayor's Charity Ball 2006 Organizing Committee.

**2010 – Ahead of the Game**

- o Arranged pre and post Torino delegation;
- o Organized a successful Mayor's Business Breakfast featuring Mr. John Furlong CEO for the 2010 Olympics and Paralympics in May - over 300 in attendance;
- o Participated on Mayor's 2010 Olympic Task Force and in the development of the "2010 Community Opportunities Strategy", and
- o Hosted four 2010 Business Opportunities Workshops.

Recipient of a Premier's 2005/06 Partnership Award for accomplishments related to the Premier's Task Force on Homelessness, Mental Illness and Addictions – Working Group.



### FUTURE INITIATIVES

- Develop an Industrial Lands Protection Policy for Council's consideration, in cooperation with Planning & Development and Engineering;
- Oversee, along with Planning & Development and Engineering, the development of a comprehensive Employment Lands Strategy for Council's consideration;
- Develop and implement a Business Retention & Expansion Program using E-Syncronist;
- Further explore along with Vancouver and Richmond the concept of regional economic;
- Participate on the Regional Economic Development Sub-committee of the GVRD to further initiatives such as Inter-Municipal Business Licencing;
- Award and manage City contract for statutory and non-statutory advertising;

- Strengthen network with other City departments in order to facilitate non-residential development applications;
- Participate as a member of the International Mobility Trade Corridor (IMTC), with a particular focus on future border crossing challenges associated with the 2010 Olympic and Paralympic Games;
- Develop and deliver a suite of business workshops that match the current needs of our business community;
- Collaborate with the Marketing Division to identify options for the development of new corporate imagery and branding for Surrey;
- Collaborate with SFU Surrey & Kwantlen University College to create a joint publication and website to promote Surrey's Educational Capacity;
- Organize Mayor's Business Breakfast - moving towards a more comprehensive and high-profile Mayor's Business Summit format;
- Raise Surrey's profile through new, updated and re-designed promotional material including but not limited to:
  - Surrey Community Profile
  - Site Selectors Demographic Profile
  - Joint SFU/Kwantlen Marketing piece
  - 2010 promotional material
  - BC Business type article
  - Business Start-Up material

- Assemble a library of presentation material related to the City's economic development issues;
- Implement and roll out the "Surrey City Centre Revitalization Tax Incentive" By-law;
- Enhance the Economic Development web pages to create better structure and more depth of information, and
- Develop framework for the creation of a comprehensive Economic Development Strategy for the City of Surrey.

**2010 – Ahead of the Game**

- Organize and deliver a minimum of three 2010 Business Opportunity Workshops tailored to meet the needs of the business community;
- Establish a 2010 Commerce Centre endorsed community office at City Hall, and

- Participate on Mayor's 2010 Olympic Task Force; continue to play a key support role in the development of the 2010 Strategy.

### LEGAL SERVICES

The Legal Services Division provides legal services to Council and the City Departments. City Solicitors act as Court Counsel in both prosecuting and defending legal actions, providing legal advice and rendering legal opinions on a wide variety of matters, as well as drafting or reviewing all forms of legal and legislative documentation required by the City.

The Division is also responsible for By-law Enforcement & Licencing Services and for assisting in the drafting and enforcement of a myriad of City By-laws, regulations and business licences; it is further responsible for regulating animal control and for administering the operation of the City Pound, parking enforcement and the City Tow Yard.

### 2006 ACCOMPLISHMENTS

- Assisted in drafting new Tree Protection By-law, Sediment Control By-law, Soil Regulation By-law, Fire By-law amendments to increase public safety, Respectful Workplace and Human Rights Policies and Whistle Blower Policy;
- Incorporation of new development corporation and the management of complex real estate files;
- Successful defence and dismissal of complicated expropriation claims against the City;
- Successful settlement of the Safeway litigation;
- Newly expanded legal practice in employment and human rights case work;
- Continued successful resolution of claims against the City, including numerous challenging leaky condominium cases and fatality claims;

| Court Level             | New | Existing | Awaiting Closing Docs | Concluded |
|-------------------------|-----|----------|-----------------------|-----------|
| Supreme Court of Canada | 0   | 1        | 0                     | 0         |
| BC Court of Appeal      | 0   | 2        | 0                     | 0         |
| BC Supreme Court        | 11  | 97       | 3                     | 12        |
| Small Claims Court      | 1   | 5        | 0                     | 3         |

The chart shows the current court caseload:

- 100% success rate in new proactive by-law prosecutions and proactive enforcement efforts, including illegal land uses, overweight vehicles, illegal dumping, building offences, dog and animal offences, parks offences, cutting of protected tree offences, operating without business licences and unsightly premises;

|                 |    |
|-----------------|----|
| New Files       | 36 |
| Completed Files | 10 |
| Pending Files   | 26 |

The chart shows the current by-law prosecution caseload:

- Successful integration of a highly qualified new junior lawyer in the legal team;
- Formation of the parks patrol, permanent unit, providing day to day coverage of the City parks, and
- Computerized Ticket managing program, providing real time data, which provides the department up to date information and improves service to the public.

### FUTURE INITIATIVES

- Starting the new By-law Notice Enforcement system (which replaces the formal court process) for minor by-law offences;
- Assist in implementing crime reduction strategies;
- Continued successful claims defence work and proactive by-law enforcement;
- Revision of existing processing procedures in order to continue the successful defence of the City despite the increasing volume of complex litigation;
- Continued successful representation of the City in existing and new expropriation claims and arbitration proceedings;
- Provision of ongoing corporate and commercial advice in relation to the new development corporation and related real estate development projects;
- Homelessness foundation RFP and set-up;
- Crime Free Multi Housing – expansion of the program to include hotels and motels;
- Development of program



dealing with pawn shops and second hand dealers;

- Provision of visible uniform presence in all parks throughout the City, and
- Increased enforcement dealing with Tree by-law throughout the City.

### LEGISLATIVE SERVICES

The Legislative Services Division is a service-oriented team providing management, information and co-ordination services in accordance with all statutory, legislative, and administrative requirements to City Council, the Public, and City Departments in a timely and effective manner.

## 2006 ACCOMPLISHMENTS

### ADMINISTRATION

#### 2005 Local Government Election

- Completed legislated requirements with respect to the candidate filing of disclosure statements and destroyed election materials in accordance with the *Local Government Act*.

#### Public Hearings/By-laws/Documents

- Notifications completed for 120 zoning/OCP applications and 260 permit applications;
- Introduced 237 by-laws for appropriate readings;
- Signed and sealed 1750 corporate documents;
- 197 Tax exemption applications reviewed, and
- 195 FOI requests processed.

#### Council/Committee Services

- Integrated the Councillor's Office staff into Legislative Services;
- Provided inclusive support services for 90 Committee/Task Force meetings;
- Provided inclusive support services for 81 Council meetings;
- Digitally recorded Council meetings to provide DVD copies to the public and staff; and
- Scanned all Council minutes from 1880 to 1989; all of the city's minutes are available to the public for viewing on the internet.

### INTERNAL CORPORATE SERVICES

#### Records Management

- Engaged a consultant to review and refine the Records Retention Schedule and to draft appropriate by-law/policies; and
- Integrated additional departments into the existing internal/external mail service.

#### Print Shop

- Reviewed requirements and installed two high volume digital photo copiers.



## FUTURE INITIATIVES

### ADMINISTRATION

- Provide for inclusive support services for additional committees appointed by Council, increasing the total number of meetings supported to 135;
- Commence planning process for 2008 election;
- Review Capital requirements for 2008 election;
- Investigate agenda management software to align with IT systems;
- Scan historical documents such as zoning maps, letters patent and take appropriate measures to ensure preservation of original documents;
- Relocate minute books and early by-laws to archives division, and
- Look at programs to better showcase Council meeting documents.

### INTERNAL CORPORATE SERVICES

- Implement policies and provide appropriate training arising from consultant review, and
- Roll out to department electronic print requisitions.



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS CITY MANAGER

| PROGRAM SUMMARY             | 2005<br>ACTUAL      | 2006<br>ACTUAL      | 2006<br>BUDGET      | 2007<br>BUDGET      | 2008<br>PLAN        | 2009<br>PLAN        | 2010<br>PLAN        | 2011<br>PLAN        |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Administration              | \$ 823,000          | \$ 803,000          | \$ 777,000          | \$ 975,000          | \$ 1,156,000        | \$ 1,368,000        | \$ 1,561,000        | \$ 1,772,000        |
| Business Development Office | 368,000             | 456,000             | 630,000             | 677,000             | 679,000             | 681,000             | 683,000             | 685,000             |
| By-law Services             | (1,346,000)         | (1,518,000)         | (767,000)           | (1,055,000)         | (1,063,000)         | (1,073,000)         | (1,085,000)         | (1,099,000)         |
| Legal Services              | 1,042,000           | 1,107,000           | 1,150,000           | 1,254,000           | 1,255,000           | 1,256,000           | 1,257,000           | 1,258,000           |
| Legislative Services        | 2,183,000           | 2,710,000           | 2,986,000           | 3,037,000           | 3,047,000           | 3,057,000           | 3,067,000           | 3,077,000           |
|                             | <b>\$ 3,070,000</b> | <b>\$ 3,558,000</b> | <b>\$ 4,776,000</b> | <b>\$ 4,888,000</b> | <b>\$ 5,074,000</b> | <b>\$ 5,289,000</b> | <b>\$ 5,483,000</b> | <b>\$ 5,693,000</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |                    |                    |                    |                    |                    |                    |                    |                    |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Sales and Services          | \$ (5,274,000)     | \$ (5,594,000)     | \$ (4,869,000)     | \$ (5,461,000)     | \$ (5,570,000)     | \$ (5,681,000)     | \$ (5,794,000)     | \$ (5,909,000)     |
| Grants, Donations and Other | (2,000)            | (6,000)            | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
|                             | <b>(5,276,000)</b> | <b>(5,600,000)</b> | <b>(4,869,000)</b> | <b>(5,461,000)</b> | <b>(5,570,000)</b> | <b>(5,681,000)</b> | <b>(5,794,000)</b> | <b>(5,909,000)</b> |

#### Expenditures

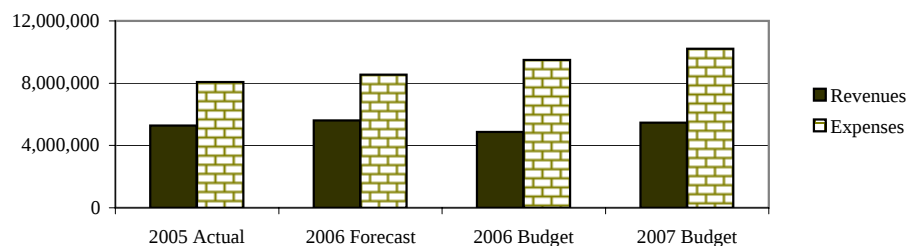
|                             |                  |                  |                  |                   |                   |                   |                   |                   |
|-----------------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Salaries and Benefits       | 5,047,000        | 5,781,000        | 6,088,000        | 6,768,000         | 7,094,000         | 7,306,000         | 7,574,000         | 7,925,000         |
| Operating Costs             | 3,525,000        | 3,473,000        | 3,260,000        | 3,278,000         | 3,897,000         | 3,349,000         | 3,382,000         | 4,006,000         |
| Internal Services Used      | 229,000          | 281,000          | 288,000          | 294,000           | 304,000           | 306,000           | 312,000           | 322,000           |
| Internal Services Recovered | (229,000)        | (250,000)        | (135,000)        | (135,000)         | (135,000)         | (135,000)         | (135,000)         | (135,000)         |
| External Recoveries         | (495,000)        | (734,000)        | 0                | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | <b>8,077,000</b> | <b>8,551,000</b> | <b>9,501,000</b> | <b>10,205,000</b> | <b>11,160,000</b> | <b>10,826,000</b> | <b>11,133,000</b> | <b>12,118,000</b> |

|                             |                  |                  |                  |                  |                  |                  |                  |                  |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Net Operations Total</b> | <b>2,801,000</b> | <b>2,951,000</b> | <b>4,632,000</b> | <b>4,744,000</b> | <b>5,590,000</b> | <b>5,145,000</b> | <b>5,339,000</b> | <b>6,209,000</b> |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|

#### Transfers

|                           |                     |                     |                     |                     |                     |                     |                     |                     |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Transfer From Own Sources | (660,000)           | (74,000)            | 0                   | 0                   | (660,000)           | 0                   | 0                   | (660,000)           |
| Transfer To Own Sources   | 929,000             | 681,000             | 144,000             | 144,000             | 144,000             | 144,000             | 144,000             | 144,000             |
|                           | <b>269,000</b>      | <b>607,000</b>      | <b>144,000</b>      | <b>144,000</b>      | <b>(516,000)</b>    | <b>144,000</b>      | <b>144,000</b>      | <b>(516,000)</b>    |
|                           | <b>\$ 3,070,000</b> | <b>\$ 3,558,000</b> | <b>\$ 4,776,000</b> | <b>\$ 4,888,000</b> | <b>\$ 5,074,000</b> | <b>\$ 5,289,000</b> | <b>\$ 5,483,000</b> | <b>\$ 5,693,000</b> |

**City Manager Departmental Operations**





**2007 - 2011 FINANCIAL PLAN  
DEPARTMENTAL PROGRAMS  
CITY MANAGER**

| <b>ADMINISTRATION</b>       | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ 0                   | \$ (4,000)             | \$ 0                   | \$ (2,000)             | \$ (2,000)           | \$ (2,000)           | \$ (2,000)           | \$ (2,000)           |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | (4,000)                | 0                      | (2,000)                | (2,000)              | (2,000)              | (2,000)              | (2,000)              |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 532,000                | 640,000                | 600,000                | 800,000                | 981,000              | 1,188,000            | 1,381,000            | 1,587,000            |
| Operating Costs             | 33,000                 | 184,000                | 177,000                | 177,000                | 177,000              | 182,000              | 182,000              | 187,000              |
| Internal Services Used      | 2,000                  | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | 0                      | (14,000)               | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | (3,000)                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 567,000                | 807,000                | 777,000                | 977,000                | 1,158,000            | 1,370,000            | 1,563,000            | 1,774,000            |
|                             | 567,000                | 803,000                | 777,000                | 975,000                | 1,156,000            | 1,368,000            | 1,561,000            | 1,772,000            |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 256,000                | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 256,000                | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 823,000</b>      | <b>\$ 803,000</b>      | <b>\$ 777,000</b>      | <b>\$ 975,000</b>      | <b>\$ 1,156,000</b>  | <b>\$ 1,368,000</b>  | <b>\$ 1,561,000</b>  | <b>\$ 1,772,000</b>  |

**BUSINESS DEVELOPMENT OFFICE**

|                             |                   |                   |                   |                   |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Revenues</b>             |                   |                   |                   |                   |                   |                   |                   |                   |
| Sales and Services          | \$ (5,000)        | \$ (4,000)        | \$ (5,000)        | \$ (5,000)        | \$ (5,000)        | \$ (5,000)        | \$ (5,000)        | \$ (5,000)        |
| Grants, Donations and Other | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | (5,000)           | (4,000)           | (5,000)           | (5,000)           | (5,000)           | (5,000)           | (5,000)           | (5,000)           |
| <b>Expenditures</b>         |                   |                   |                   |                   |                   |                   |                   |                   |
| Salaries and Benefits       | 232,000           | 246,000           | 329,000           | 376,000           | 376,000           | 376,000           | 376,000           | 376,000           |
| Operating Costs             | 143,000           | 232,000           | 306,000           | 306,000           | 308,000           | 310,000           | 312,000           | 314,000           |
| Internal Services Used      | 1,000             | 1,000             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Internal Services Recovered | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| External Recoveries         | (3,000)           | (19,000)          | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 373,000           | 460,000           | 635,000           | 682,000           | 684,000           | 686,000           | 688,000           | 690,000           |
| <b>Net Operations Total</b> | <b>368,000</b>    | <b>456,000</b>    | <b>630,000</b>    | <b>677,000</b>    | <b>679,000</b>    | <b>681,000</b>    | <b>683,000</b>    | <b>685,000</b>    |
| <b>Transfers</b>            |                   |                   |                   |                   |                   |                   |                   |                   |
| Transfer From Own Sources   | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Transfer To Own Sources     | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | <b>\$ 368,000</b> | <b>\$ 456,000</b> | <b>\$ 630,000</b> | <b>\$ 677,000</b> | <b>\$ 679,000</b> | <b>\$ 681,000</b> | <b>\$ 683,000</b> | <b>\$ 685,000</b> |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**CITY MANAGER**

| <b>BY-LAW SERVICES</b>      | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b>  | <b>2009<br/>PLAN</b>  | <b>2010<br/>PLAN</b>  | <b>2011<br/>PLAN</b>  |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                       |                       |                       |                       |
| Sales and Services          | \$ (5,251,000)         | \$ (5,570,000)         | \$ (4,846,000)         | <b>\$ (5,436,000)</b>  | \$ (5,545,000)        | \$ (5,656,000)        | \$ (5,769,000)        | \$ (5,884,000)        |
| Grants, Donations and Other | (2,000)                | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | (5,253,000)            | (5,570,000)            | (4,846,000)            | <b>(5,436,000)</b>     | (5,545,000)           | (5,656,000)           | (5,769,000)           | (5,884,000)           |
| <b>Expenditures</b>         |                        |                        |                        |                        |                       |                       |                       |                       |
| Salaries and Benefits       | 2,252,000              | 2,566,000              | 2,393,000              | <b>2,689,000</b>       | 2,764,000             | 2,839,000             | 2,914,000             | 2,989,000             |
| Operating Costs             | 1,630,000              | 1,596,000              | 1,411,000              | <b>1,411,000</b>       | 1,431,000             | 1,451,000             | 1,471,000             | 1,491,000             |
| Internal Services Used      | 212,000                | 262,000                | 275,000                | <b>281,000</b>         | 287,000               | 293,000               | 299,000               | 305,000               |
| Internal Services Recovered | (128,000)              | (138,000)              | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
| External Recoveries         | (466,000)              | (697,000)              | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | 3,500,000              | 3,589,000              | 4,079,000              | <b>4,381,000</b>       | 4,482,000             | 4,583,000             | 4,684,000             | 4,785,000             |
| <b>Net Operations Total</b> | <b>(1,753,000)</b>     | <b>(1,981,000)</b>     | <b>(767,000)</b>       | <b>(1,055,000)</b>     | <b>(1,063,000)</b>    | <b>(1,073,000)</b>    | <b>(1,085,000)</b>    | <b>(1,099,000)</b>    |
| <b>Transfers</b>            |                        |                        |                        |                        |                       |                       |                       |                       |
| Transfer From Own Sources   | 0                      | (74,000)               | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
| Transfer To Own Sources     | 407,000                | 537,000                | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | 407,000                | 463,000                | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | <b>\$ (1,346,000)</b>  | <b>\$ (1,518,000)</b>  | <b>\$ (767,000)</b>    | <b>\$ (1,055,000)</b>  | <b>\$ (1,063,000)</b> | <b>\$ (1,073,000)</b> | <b>\$ (1,085,000)</b> | <b>\$ (1,099,000)</b> |
| <b>LEGAL SERVICES</b>       |                        |                        |                        |                        |                       |                       |                       |                       |
| <b>Revenues</b>             |                        |                        |                        |                        |                       |                       |                       |                       |
| Sales and Services          | \$ 0                   | \$ 0                   | \$ 0                   | <b>\$ 0</b>            | \$ 0                  | \$ 0                  | \$ 0                  | \$ 0                  |
| Grants, Donations and Other | 0                      | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | 0                      | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
| <b>Expenditures</b>         |                        |                        |                        |                        |                       |                       |                       |                       |
| Salaries and Benefits       | 890,000                | 1,001,000              | 1,057,000              | <b>1,162,000</b>       | 1,162,000             | 1,162,000             | 1,162,000             | 1,162,000             |
| Operating Costs             | 156,000                | 157,000                | 219,000                | <b>218,000</b>         | 219,000               | 220,000               | 221,000               | 222,000               |
| Internal Services Used      | 9,000                  | 9,000                  | 9,000                  | <b>9,000</b>           | 9,000                 | 9,000                 | 9,000                 | 9,000                 |
| Internal Services Recovered | (49,000)               | (46,000)               | (135,000)              | <b>(135,000)</b>       | (135,000)             | (135,000)             | (135,000)             | (135,000)             |
| External Recoveries         | (16,000)               | (14,000)               | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | 990,000                | 1,107,000              | 1,150,000              | <b>1,254,000</b>       | 1,255,000             | 1,256,000             | 1,257,000             | 1,258,000             |
| <b>Net Operations Total</b> | <b>990,000</b>         | <b>1,107,000</b>       | <b>1,150,000</b>       | <b>1,254,000</b>       | <b>1,255,000</b>      | <b>1,256,000</b>      | <b>1,257,000</b>      | <b>1,258,000</b>      |
| <b>Transfers</b>            |                        |                        |                        |                        |                       |                       |                       |                       |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
| Transfer To Own Sources     | 52,000                 | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | 52,000                 | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | <b>\$ 1,042,000</b>    | <b>\$ 1,107,000</b>    | <b>\$ 1,150,000</b>    | <b>\$ 1,254,000</b>    | <b>\$ 1,255,000</b>   | <b>\$ 1,256,000</b>   | <b>\$ 1,257,000</b>   | <b>\$ 1,258,000</b>   |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**CITY MANAGER**

| <b>LEGISLATIVE SERVICES</b> | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (18,000)            | \$ (16,000)            | \$ (18,000)            | \$ <b>(18,000)</b>     | \$ (18,000)          | \$ (18,000)          | \$ (18,000)          | \$ (18,000)          |
| Grants, Donations and Other | 0                      | (6,000)                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | (18,000)               | (22,000)               | (18,000)               | <b>(18,000)</b>        | (18,000)             | (18,000)             | (18,000)             | (18,000)             |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 1,141,000              | 1,328,000              | 1,709,000              | <b>1,741,000</b>       | 1,811,000            | 1,741,000            | 1,741,000            | 1,811,000            |
| Operating Costs             | 1,563,000              | 1,304,000              | 1,147,000              | <b>1,166,000</b>       | 1,762,000            | 1,186,000            | 1,196,000            | 1,792,000            |
| Internal Services Used      | 5,000                  | 9,000                  | 4,000                  | <b>4,000</b>           | 8,000                | 4,000                | 4,000                | 8,000                |
| Internal Services Recovered | (52,000)               | (52,000)               | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | (10,000)               | (1,000)                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 2,647,000              | 2,588,000              | 2,860,000              | <b>2,911,000</b>       | 3,581,000            | 2,931,000            | 2,941,000            | 3,611,000            |
| <b>Net Operations Total</b> | <b>2,629,000</b>       | <b>2,566,000</b>       | <b>2,842,000</b>       | <b>2,893,000</b>       | <b>3,563,000</b>     | <b>2,913,000</b>     | <b>2,923,000</b>     | <b>3,593,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | (660,000)              | 0                      | 0                      | <b>0</b>               | (660,000)            | 0                    | 0                    | (660,000)            |
| Transfer To Own Sources     | 214,000                | 144,000                | 144,000                | <b>144,000</b>         | 144,000              | 144,000              | 144,000              | 144,000              |
|                             | (446,000)              | 144,000                | 144,000                | <b>144,000</b>         | (516,000)            | 144,000              | 144,000              | (516,000)            |
|                             | <b>\$ 2,183,000</b>    | <b>\$ 2,710,000</b>    | <b>\$ 2,986,000</b>    | <b>\$ 3,037,000</b>    | <b>\$ 3,047,000</b>  | <b>\$ 3,057,000</b>  | <b>\$ 3,067,000</b>  | <b>\$ 3,077,000</b>  |



**2007 - 2011 FINANCIAL PLAN**  
**SIGNIFICANT CHANGES**  
**CITY MANAGER**

|                                                       |              |                     |
|-------------------------------------------------------|--------------|---------------------|
| <b>2006 ADOPTED BUDGET</b>                            |              | <b>\$ 4,731,000</b> |
| Promotional material from Parks, Recreation & Culture |              | 45,000              |
| <b>2006 ADJUSTED ADOPTED BUDGET</b>                   |              | <b>4,776,000</b>    |
| <b>REVENUES</b>                                       |              |                     |
| <b>Sales and Services</b>                             |              |                     |
| Increase in Business Licences                         | \$ (128,000) |                     |
| Increase in False Alarm Fines                         | (286,000)    |                     |
| Increase in By-law Enforcement Fines                  | (75,000)     |                     |
| Increase in Illegal Operations Fines                  | (101,000)    |                     |
| Increases in Other Revenue                            | (2,000)      | <b>(592,000)</b>    |
| <b>Taxation and Other</b>                             | 0            | <b>0</b>            |
| <b>Total Change in Revenues</b>                       |              | <b>(592,000)</b>    |
| <b>EXPENDITURES</b>                                   |              |                     |
| <b>Salaries/Wages &amp; Benefits</b>                  |              |                     |
| Increase Salary Rate                                  | 126,000      |                     |
| General Staffing Changes                              | 61,000       |                     |
| Additional By-law Officer                             | 74,000       |                     |
| By-law Manager                                        | 84,000       |                     |
| Crime Reduction Strategist                            | 84,000       |                     |
| Economic Development Clerk                            | 47,000       |                     |
| Part-time Legal Assistant                             | 45,000       |                     |
| Potential Salary Increases                            | 159,000      | <b>680,000</b>      |
| <b>Operating Costs</b>                                |              |                     |
| Mailing and delivery cost increases                   | 8,000        |                     |
| UBCM/FCM Memberships                                  | 10,000       | <b>18,000</b>       |
| <b>Internal Services Used</b>                         |              |                     |
| By-law Vehicle Increase                               | 4,000        |                     |
| Inflationary increases                                | 2,000        | <b>6,000</b>        |
| <b>Internal Services Recovered</b>                    | 0            | <b>0</b>            |
| <b>External Recoveries</b>                            | 0            | <b>0</b>            |
| <b>Transfer From Own Sources</b>                      | 0            | <b>0</b>            |
| Transfer to Legislative for Election                  | 0            | <b>0</b>            |
| <b>Transfer To Own Sources</b>                        | 0            | <b>0</b>            |
| <b>Total Change in Expenditures</b>                   |              | <b>704,000</b>      |
| <b>2007 BUDGET</b>                                    |              | <b>\$ 4,888,000</b> |
| <b>2007 ADOPTED BUDGET</b>                            |              | <b>\$ 4,888,000</b> |
| <b>REVENUES</b>                                       |              |                     |
| <b>Sales and Service</b>                              |              |                     |
| Increase in Business Licence Fees                     | \$ (448,000) | <b>(448,000)</b>    |
| <b>EXPENDITURES</b>                                   |              |                     |
| <b>Salaries/Wages &amp; Benefits</b>                  |              |                     |
| Additional By-law Officers                            | 300,000      |                     |
| Election Costs                                        | 70,000       |                     |
| Potential Salary Increases                            | 787,000      | <b>1,157,000</b>    |
| <b>Operating Costs</b>                                |              |                     |
| Increase Due to Inflation                             | 166,000      |                     |
| Election Costs                                        | 590,000      | <b>756,000</b>      |
| <b>Internal Services Recovered</b>                    | 0            | <b>0</b>            |
| <b>Transfer From Own Sources</b>                      |              |                     |
| Transfer to Legislative for Election                  | (660,000)    | <b>(660,000)</b>    |
| <b>2011 BUDGET</b>                                    |              | <b>\$ 5,693,000</b> |

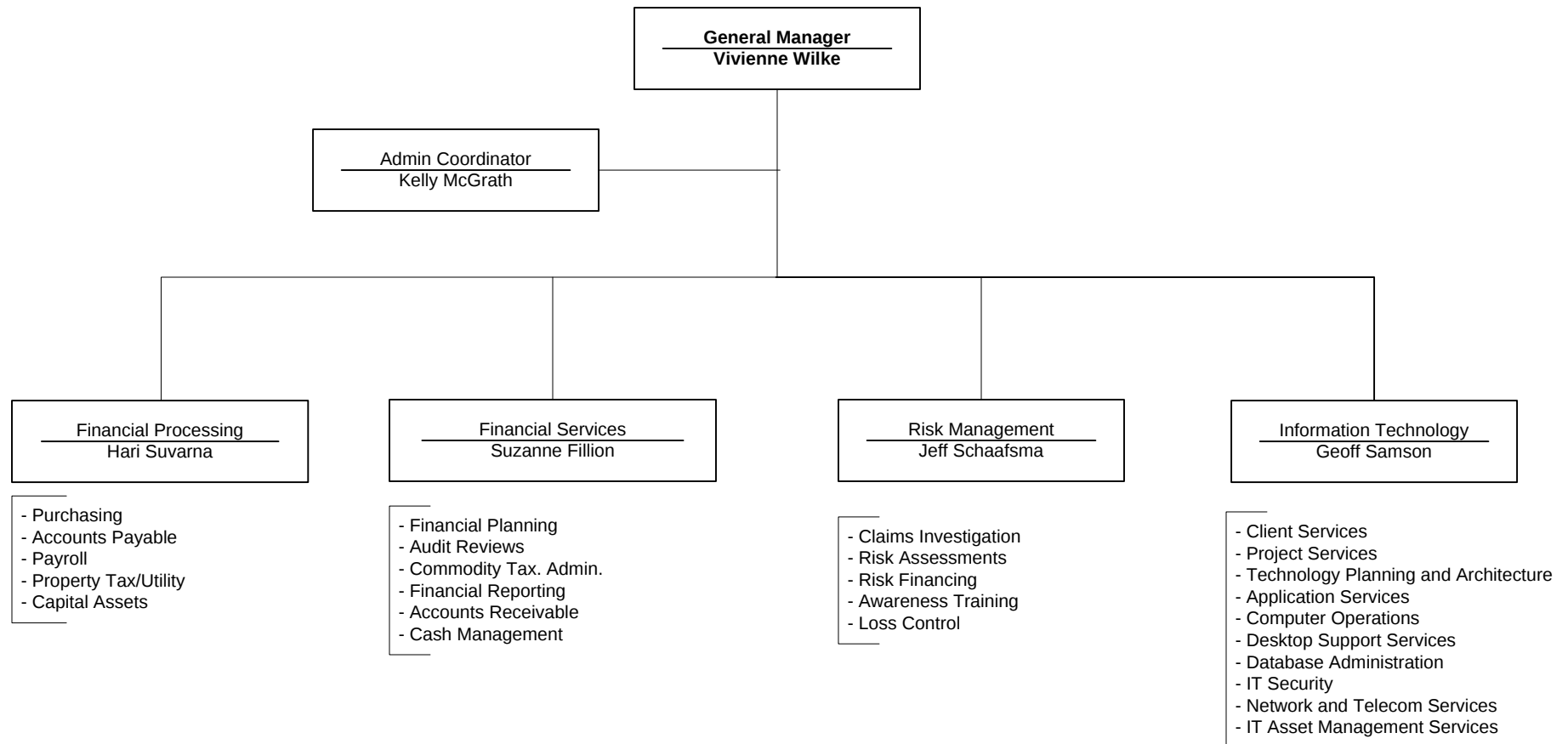


# 2007 - 2011 FINANCIAL PLAN

## DEPARTMENTAL OPERATIONS

### FINANCE & TECHNOLOGY FUNCTIONS

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#### MISSION STATEMENT

*We strive to provide expert service, advice and innovation – above expectations as it relates to the City's future vision and direction to provide an 'Agile, Responsive Administration'.*

The Finance & Technology Department provides financial expertise, information technology services, advice and guidance to support City operations. It provides responsive service to its clients and leadership in streamlining City processes.

#### 2006 ACCOMPLISHMENTS

- Provided superior customer service and expert advice to internal and external customers;



- Maintained our financial and technological systems at peak levels of performance, and
- Monitored, educated and planned to enhance the financial well being of the City.

#### FUTURE INITIATIVES

- Continue to build relationships with our customers by identifying their needs and ensuring that we continue to exceed their expectations;
- Continue to make recommendations to senior management on potential synergies through the coordination of resources between various departments and corporate-wide processes;
- Continue to develop a succession plan that will ensure continuation of the high quality expertise

within the department as more mature employees retire, and

- Conduct a review of all Finance & Technology policies to ensure that they properly align with current Corporate Policies.



#### FINANCIAL SERVICES

*The key programs and services include:*

- Providing superior quality customer service to other departments and external stakeholders who conduct financial business with the City;
- Presenting a viable Five Year Financial Plan that establishes financial and programmatic priorities annually, enabling Council to assess the City's progress and restate goals;
- Updating senior staff and Council on the City's financial performance at least quarterly;
- Reporting the City's annual financial results in a format that is compliant with Public Sector Accounting and Auditing Board (PSAB) and the Community Charter;
- Managing the City's \$597 million investment portfolio and tracking \$207 million in Letters of Credit, and
- Analyzing actual performances and developing forecasts to ensure that the City is on track to meet its current annual budget commitments.

#### 2006 ACCOMPLISHMENTS

- Received the Canadian Award for Financial Reporting for the 2005 Annual Report;

- Received the Bi-Annual Distinguished Budget Presentation Award for the 2006-2010 Financial Plan;
- Presented the 2007-2011 Financial Plan to Council in December 2006;
- Delivered 3 quarterly financial corporate reports to Council in a timely manner;
- Provided financial advice and analysis on City initiatives that support Council's strategic goals;
- Ensured that all financial transactions met appropriate statutory requirements;
- Met the investment revenue figures outlined in the current year's Financial Plan. Overall, the investment portfolio yielded returns that exceeded Scotia McLeod & MFA benchmarks;
- Researched and recommended a robust treasury management system;
- Prepared a business case to support the replacement of the current Account's Receivable system;
- Staffed all vacant positions with qualified personnel;
- Implemented an HTML DB system to upload large transactions into the City's accounting system, resulting in time savings;
- City's encumbrance system has been implemented;
- Delivered training sessions to City employees on accounting systems;
- Revised City's Investment Policy and Parks Cash Handling Policy;
- Initiated outcome based reporting measurements for City departments, and
- Automation of DCC front-end and DWA reimbursements.

### FUTURE INITIATIVES

- Provide sound financial advice and support to the organization;
- Present the Five-Year Financial Plan to Council by December of each year;
- Prepare 3 quarterly financial corporate reports to Council that include projections to the end of the current year;

- Ensure that the City's financial reporting meets the requirements of both PSAB and the Community Charter;
- Apply for the Canadian Award for Financial Reporting and the Distinguished Budget Presentation Award from the GFOA (Government Finance Officer's Association) of the United States and Canada;
- Develop a plan and comply with the new financial Fixed Asset Reporting model by 2009;
- Implement an accounts receivable system; we will also be reviewing AR processes and procedures, with a goal to implementing a distributed AR system;
- Obtain required approvals to adopt Investment Policy and Parks Cash Handling Policy and Procedures;
- Continue to review departmental policies, ensuring applicability and compliance;
- Meet all previously established benchmarks as outlined in various documents such as the investment policy, and
- Assist other departments with the establishment of several performance indicators for the next 5 years.

### FINANCIAL PROCESSING

#### *The key programs and services include:*

- Process accurate bi-weekly payroll cheques and associated benefits to all City employees;
- Co-ordinate the procurement of quality, cost effective goods and services through a competitive and fair process. Provide contract administration in terms of preparing the contracts for award and renewals and monitoring compliance with legal requirements;
- Maintain optimum inventory levels of supplies for the City;
- Pay vendors on a timely basis and in accordance with the contractual obligations to maximize discount benefits, and
- Provide quality customer services to the taxpayers from over 120,000 properties of the City in relation to billing and collection of taxes and utility charges.

### 2006 ACCOMPLISHMENTS

- Developed Request For Quotations and Request For Proposal templates with matching contracts;
- Handled 9,338 purchase card transactions efficiently with 254 cardholders for a total of \$1,366,404 at an average transaction value of \$146;
- 26% of the home-owner grants were claimed electronically;
- A total of 1,834 accounts were added to the pre-authorized property tax payment plan;
- Enabled customers to have easy electronic access to obtain tax certificates by implementing BC Online tax certificates, and
- Developed and initiated a plan to comply with Fixed Asset Reporting, a PSAB requirement that needs to be fully met by 2009.

### FUTURE INITIATIVES

- Implement financial system modules such as the fixed assets, accounts receivable, purchase requisitions and workflow;
- Devise a long-term structure to support the PeopleSoft system so that it is current with all system updates, thereby providing better management information by optimizing system functionalities;
- Implement document imaging of homeowner grant documents so that storage and retrieval of information is easier;
- Implement electronic payments to employees for reimbursement of expenses;
- Review policies and processes in all departments for efficiency and effectiveness, and
- Implement PSAB standards for capital asset accounting and reporting.

### INFORMATION TECHNOLOGY DIVISION

#### *The key programs and services include:*

- Recommending strategies to meet business challenges and optimally leverage rapidly changing technology;
- Enabling internal and external customers with appropriate technology, information and applications to maximize business effectiveness

from the City's investment in information technology;

- Providing expertise to customers in business process improvements and business case development associated with IT investments and alternatives;
- Performing technology product research and architecture for the development of corporate and departmental plans;
- Ensuring that systems are available, secure, operating at optimal levels of performance, and are flexible for meeting the anticipated capacity needs;
- Developing data architecture models and ensuring data safety and integrity;
- Managing and supporting the City's computing network that includes approximately 1,500 computers, 110 servers and 270 printers located in over 70 sites throughout the City;
- Facilitating training to assist customers in obtaining maximum benefits from standard office and business software applications, and
- Responding to client incident calls with timely quality services.

### 2006 ACCOMPLISHMENTS

- Retired and disposed of the City's Wang VS Mainframe;
- Completed the development of the city-wide corporate Information Technology Strategic Plan;
- Delivered the information technology elements for the City Hall renovation and expansion project;
- As part of the information technology disaster recovery plan program, the City's data centre was updated so that a generator provides backup power services;
- Replaced the City's analogue photocopier fleet and print shop equipment with digital multi-function photocopying devices that are enabled to utilize the City's network for added efficiencies;
- In collaboration with the Planning and Development and Engineering Departments, implemented an archival document management solution to digitally capture, store and retrieve

land development records in electronically consolidated files enabling accessibility to staff from their desktops. This initiative has generated process efficiencies and reduced costs of accessing project records;

- In partnership with Engineering Operations, established the foundation for a GIS integrated work/asset management system by successfully enabling the service request functionality for all Engineering Operations Sections. The framework demonstrates a practical and effective solution that can be carried throughout the Engineering business areas;
- Progressed with implementing financial system improvements by completing the upgrade of the City's financial system to its most current version including the replacement of the legacy Unix platform with Windows Server 2003, and
- Maintained and sustained existing IT assets through systematic replacements and upgrades of applications, pc's, network, servers, and telephony infrastructure.



IT Service Desk

### FUTURE INITIATIVES

- Assess requirements, research, evaluate and implement enterprise content management tools and practices that align with corporate objectives;
- Develop a strategy for implementing the appropriate level of maintenance management applications by consolidating them, in considering the needs across the enterprise;
- Implement the maintenance management applications strategy to meet the needs of engineering, parks, facilities and finance;

- Implement financial system improvements to further streamline City business practices and enhance automated support for critical areas of financial management;
- Research, scope, design and implement e-Government initiatives that align with corporate objectives;
- Update the information technology disaster recovery plan and implement a backup data centre site;
- Develop a strategy and implement a solution to meet the City's requirements for convenient access to consistent and accurate integrated land information;
- Implement field automation program initiatives to improve access to information and streamline business processes, and
- Maintain and sustain existing IT assets through systematic replacements and upgrades of applications, computers, networks, servers, and telephony infrastructures.

### RISK MANAGEMENT

*The key programs and services include:*

- Providing risk consulting services to departments. This service allows departments to manage the negative effects of uncertainty and exploit opportunities in a risk-aware environment;
- Negotiating the terms for insurance services;
- Managing third party and first party claims;
- Recovering funds owed to the City by individuals and corporations which are difficult to collect and which fall outside the usual methods for collection;
- Determining appropriate vehicles for risk financing, and
- Work to minimize the total cost of risk.

### 2006 ACCOMPLISHMENTS

- Worked with departments on strategies to reduce property crimes and increase patron safety and security in the Newton and Whalley areas;
- Renewed the City's insurance program at very favourable rates, and

- Increased opportunities to balance premium costs with claim losses, achieving an overall decrease in risk costs.

### **FUTURE INITIATIVES**

- Develop a risk financing model that will balance the City's need for stable risk financing with the unpredictability of capacity pricing in the commercial insurance market;
  - Develop a security/loss control strategy for several City facilities with higher crime and property damage losses;
  - Conduct a risk analysis study for several City recreation centres, arenas and libraries, and
- Study the feasibility of an Integrated Risk Management Program for the City. Integrated Risk Management or Enterprise Risk Management (ERM) is a system that has become widely adopted by many corporations and public entities as a means of measuring and addressing risk across all business groups and all types of risks including business, credit and operations risk within an organization. In ERM, risk is not necessarily viewed negatively but risk also presents opportunity and it is the understanding of risk that allows organizations to exploit opportunities in an environment where risks are recognized, analyzed and managed within a framework of accountability.



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS FINANCE & TECHNOLOGY

| PROGRAM SUMMARY        | 2005<br>ACTUAL       | 2006<br>ACTUAL       | 2006<br>BUDGET       | 2007<br>BUDGET       | 2008<br>PLAN         | 2009<br>PLAN         | 2010<br>PLAN         | 2011<br>PLAN         |
|------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Leadership             | \$ 1,105,000         | \$ 795,000           | \$ 1,475,000         | \$ <b>1,673,000</b>  | \$ 1,908,000         | \$ 2,180,000         | \$ 2,424,000         | \$ 2,667,000         |
| Financial Processing   | 1,144,000            | 1,675,000            | 1,675,000            | <b>1,703,000</b>     | 1,703,000            | 1,703,000            | 1,703,000            | 1,703,000            |
| Financial Services     | 966,000              | 1,091,000            | 1,091,000            | <b>1,186,000</b>     | 1,191,000            | 1,196,000            | 1,201,000            | 1,206,000            |
| Information Technology | 6,864,000            | 7,123,000            | 7,540,000            | <b>7,614,000</b>     | 7,714,000            | 7,814,000            | 7,914,000            | 8,014,000            |
| Risk Management        | 1,466,000            | 1,477,000            | 1,477,000            | <b>1,488,000</b>     | 1,638,000            | 1,788,000            | 1,938,000            | 2,088,000            |
|                        | <b>\$ 11,545,000</b> | <b>\$ 12,161,000</b> | <b>\$ 13,258,000</b> | <b>\$ 13,664,000</b> | <b>\$ 14,154,000</b> | <b>\$ 14,681,000</b> | <b>\$ 15,180,000</b> | <b>\$ 15,678,000</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |                |                |              |                     |              |              |              |              |
|-----------------------------|----------------|----------------|--------------|---------------------|--------------|--------------|--------------|--------------|
| Sales and Services          | \$ (1,034,000) | \$ (1,047,000) | \$ (714,000) | \$ <b>(732,000)</b> | \$ (742,000) | \$ (752,000) | \$ (762,000) | \$ (772,000) |
| Grants, Donations and Other | (135,000)      | (143,000)      | (105,000)    | <b>(111,000)</b>    | (111,000)    | (111,000)    | (111,000)    | (111,000)    |
|                             | (1,169,000)    | (1,190,000)    | (819,000)    | <b>(843,000)</b>    | (853,000)    | (863,000)    | (873,000)    | (883,000)    |

#### Expenditures

|                             |             |             |             |                    |             |             |             |             |
|-----------------------------|-------------|-------------|-------------|--------------------|-------------|-------------|-------------|-------------|
| Salaries and Benefits       | 7,447,000   | 7,786,000   | 8,550,000   | <b>9,131,000</b>   | 9,366,000   | 9,638,000   | 9,882,000   | 10,125,000  |
| Operating Costs             | 4,654,000   | 4,589,000   | 7,159,000   | <b>7,266,000</b>   | 7,531,000   | 7,796,000   | 8,061,000   | 8,326,000   |
| Internal Services Used      | 144,000     | 188,000     | 238,000     | <b>266,000</b>     | 266,000     | 266,000     | 266,000     | 266,000     |
| Internal Services Recovered | (1,337,000) | (1,370,000) | (1,616,000) | <b>(1,812,000)</b> | (1,812,000) | (1,812,000) | (1,812,000) | (1,812,000) |
| External Recoveries         | (41,000)    | (44,000)    | (16,000)    | <b>(16,000)</b>    | (16,000)    | (16,000)    | (16,000)    | (16,000)    |
|                             | 10,867,000  | 11,149,000  | 14,315,000  | <b>14,835,000</b>  | 15,335,000  | 15,872,000  | 16,381,000  | 16,889,000  |

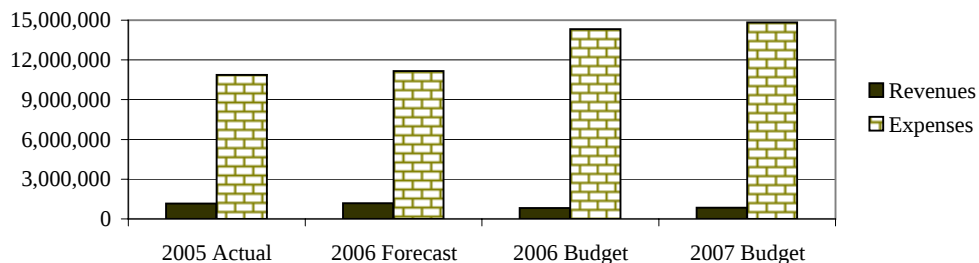
|                             |                  |                  |                   |                   |                   |                   |                   |                   |
|-----------------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Net Operations Total</b> | <b>9,698,000</b> | <b>9,959,000</b> | <b>13,496,000</b> | <b>13,992,000</b> | <b>14,482,000</b> | <b>15,009,000</b> | <b>15,508,000</b> | <b>16,006,000</b> |
|-----------------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

#### Transfers

|                           |           |           |             |                    |             |             |             |             |
|---------------------------|-----------|-----------|-------------|--------------------|-------------|-------------|-------------|-------------|
| Transfer From Own Sources | (745,000) | (672,000) | (2,285,000) | <b>(2,385,000)</b> | (2,385,000) | (2,385,000) | (2,385,000) | (2,385,000) |
| Transfer To Own Sources   | 2,592,000 | 2,874,000 | 2,047,000   | <b>2,057,000</b>   | 2,057,000   | 2,057,000   | 2,057,000   | 2,057,000   |
|                           | 1,847,000 | 2,202,000 | (238,000)   | <b>(328,000)</b>   | (328,000)   | (328,000)   | (328,000)   | (328,000)   |

|                      |                      |                      |                      |                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>\$ 11,545,000</b> | <b>\$ 12,161,000</b> | <b>\$ 13,258,000</b> | <b>\$ 13,664,000</b> | <b>\$ 14,154,000</b> | <b>\$ 14,681,000</b> | <b>\$ 15,180,000</b> | <b>\$ 15,678,000</b> |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

### Finance & Technology Departmental Operations





**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**FINANCE & TECHNOLOGY**

| <b>LEADERSHIP</b>           | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 570,000                | 727,000                | 1,124,000              | <b>1,374,000</b>       | 1,609,000            | 1,881,000            | 2,125,000            | 2,368,000            |
| Operating Costs             | 30,000                 | 56,000                 | 351,000                | <b>299,000</b>         | 299,000              | 299,000              | 299,000              | 299,000              |
| Internal Services Used      | 0                      | 14,000                 | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | (6,000)                | (2,000)                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 594,000                | 795,000                | 1,475,000              | <b>1,673,000</b>       | 1,908,000            | 2,180,000            | 2,424,000            | 2,667,000            |
| <b>Net Operations Total</b> | <b>594,000</b>         | <b>795,000</b>         | <b>1,475,000</b>       | <b>1,673,000</b>       | <b>1,908,000</b>     | <b>2,180,000</b>     | <b>2,424,000</b>     | <b>2,667,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 511,000                | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 511,000                | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 1,105,000</b>    | <b>\$ 795,000</b>      | <b>\$ 1,475,000</b>    | <b>\$ 1,673,000</b>    | <b>\$ 1,908,000</b>  | <b>\$ 2,180,000</b>  | <b>\$ 2,424,000</b>  | <b>\$ 2,667,000</b>  |

**FINANCIAL PROCESSING**

|                             |                     |                     |                     |                     |                     |                     |                     |                     |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services          | \$ (1,000,000)      | \$ (1,017,000)      | \$ (695,000)        | \$ <b>(707,000)</b> | \$ (717,000)        | \$ (727,000)        | \$ (737,000)        | \$ (747,000)        |
| Grants, Donations and Other | (2,000)             | (1,000)             | 0                   | <b>(11,000)</b>     | (11,000)            | (11,000)            | (11,000)            | (11,000)            |
|                             | (1,002,000)         | (1,018,000)         | (695,000)           | <b>(718,000)</b>    | (728,000)           | (738,000)           | (748,000)           | (758,000)           |
| <b>Expenditures</b>         |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits       | 2,115,000           | 2,097,000           | 2,219,000           | <b>2,236,000</b>    | 2,236,000           | 2,236,000           | 2,236,000           | 2,236,000           |
| Operating Costs             | 231,000             | 210,000             | 219,000             | <b>322,000</b>      | 332,000             | 342,000             | 352,000             | 362,000             |
| Internal Services Used      | 123,000             | 136,000             | 119,000             | <b>147,000</b>      | 147,000             | 147,000             | 147,000             | 147,000             |
| Internal Services Recovered | (298,000)           | (239,000)           | (187,000)           | <b>(184,000)</b>    | (184,000)           | (184,000)           | (184,000)           | (184,000)           |
| External Recoveries         | 0                   | (5,000)             | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | 2,171,000           | 2,199,000           | 2,370,000           | <b>2,521,000</b>    | 2,531,000           | 2,541,000           | 2,551,000           | 2,561,000           |
| <b>Net Operations Total</b> | <b>1,169,000</b>    | <b>1,181,000</b>    | <b>1,675,000</b>    | <b>1,803,000</b>    | <b>1,803,000</b>    | <b>1,803,000</b>    | <b>1,803,000</b>    | <b>1,803,000</b>    |
| <b>Transfers</b>            |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources   | (25,000)            | 0                   | 0                   | <b>(100,000)</b>    | (100,000)           | (100,000)           | (100,000)           | (100,000)           |
| Transfer To Own Sources     | 0                   | 494,000             | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | (25,000)            | 494,000             | 0                   | <b>(100,000)</b>    | (100,000)           | (100,000)           | (100,000)           | (100,000)           |
|                             | <b>\$ 1,144,000</b> | <b>\$ 1,675,000</b> | <b>\$ 1,675,000</b> | <b>\$ 1,703,000</b> | <b>\$ 1,703,000</b> | <b>\$ 1,703,000</b> | <b>\$ 1,703,000</b> | <b>\$ 1,703,000</b> |



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL PROGRAMS FINANCE & TECHNOLOGY

| <b>FINANCIAL SERVICES</b>   | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (34,000)            | \$ (30,000)            | \$ (19,000)            | \$ <b>(25,000)</b>     | \$ (25,000)          | \$ (25,000)          | \$ (25,000)          | \$ (25,000)          |
| Grants, Donations and Other | (1,000)                | (1,000)                | (5,000)                | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | (35,000)               | (31,000)               | (24,000)               | <b>(25,000)</b>        | (25,000)             | (25,000)             | (25,000)             | (25,000)             |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 1,032,000              | 975,000                | 1,136,000              | <b>1,232,000</b>       | 1,232,000            | 1,232,000            | 1,232,000            | 1,232,000            |
| Operating Costs             | 86,000                 | 99,000                 | 383,000                | <b>383,000</b>         | 388,000              | 393,000              | 398,000              | 403,000              |
| Internal Services Used      | 5,000                  | 8,000                  | 9,000                  | <b>9,000</b>           | 9,000                | 9,000                | 9,000                | 9,000                |
| Internal Services Recovered | (83,000)               | (147,000)              | (147,000)              | <b>(147,000)</b>       | (147,000)            | (147,000)            | (147,000)            | (147,000)            |
| External Recoveries         | (39,000)               | (38,000)               | (16,000)               | <b>(16,000)</b>        | (16,000)             | (16,000)             | (16,000)             | (16,000)             |
|                             | 1,001,000              | 897,000                | 1,365,000              | <b>1,461,000</b>       | 1,466,000            | 1,471,000            | 1,476,000            | 1,481,000            |
| <b>Net Operations Total</b> | <b>966,000</b>         | <b>866,000</b>         | <b>1,341,000</b>       | <b>1,436,000</b>       | <b>1,441,000</b>     | <b>1,446,000</b>     | <b>1,451,000</b>     | <b>1,456,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | (250,000)              | <b>(250,000)</b>       | (250,000)            | (250,000)            | (250,000)            | (250,000)            |
| Transfer To Own Sources     | 0                      | 225,000                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 225,000                | (250,000)              | <b>(250,000)</b>       | (250,000)            | (250,000)            | (250,000)            | (250,000)            |
|                             | <b>\$ 966,000</b>      | <b>\$ 1,091,000</b>    | <b>\$ 1,091,000</b>    | <b>\$ 1,186,000</b>    | <b>\$ 1,191,000</b>  | <b>\$ 1,196,000</b>  | <b>\$ 1,201,000</b>  | <b>\$ 1,206,000</b>  |

### **INFORMATION TECHNOLOGY**

#### **Revenues**

|                             |      |      |      |          |      |      |      |      |
|-----------------------------|------|------|------|----------|------|------|------|------|
| Sales and Services          | \$ 0 | \$ 0 | \$ 0 | \$ 0     | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Grants, Donations and Other | 0    | 0    | 0    | <b>0</b> | 0    | 0    | 0    | 0    |
|                             | 0    | 0    | 0    | <b>0</b> | 0    | 0    | 0    | 0    |

#### **Expenditures**

|                             |           |           |           |                  |           |           |           |           |
|-----------------------------|-----------|-----------|-----------|------------------|-----------|-----------|-----------|-----------|
| Salaries and Benefits       | 3,523,000 | 3,748,000 | 3,817,000 | <b>4,027,000</b> | 4,027,000 | 4,027,000 | 4,027,000 | 4,027,000 |
| Operating Costs             | 1,872,000 | 1,775,000 | 2,137,000 | <b>2,190,000</b> | 2,290,000 | 2,390,000 | 2,490,000 | 2,590,000 |
| Internal Services Used      | 0         | 1,000     | 0         | <b>0</b>         | 0         | 0         | 0         | 0         |
| Internal Services Recovered | (453,000) | (510,000) | (318,000) | <b>(517,000)</b> | (517,000) | (517,000) | (517,000) | (517,000) |
| External Recoveries         | 0         | (1,000)   | 0         | <b>0</b>         | 0         | 0         | 0         | 0         |
|                             | 4,942,000 | 5,013,000 | 5,636,000 | <b>5,700,000</b> | 5,800,000 | 5,900,000 | 6,000,000 | 6,100,000 |

**Net Operations Total**      **4,942,000**      **5,013,000**      **5,636,000**      **5,700,000**      **5,800,000**      **5,900,000**      **6,000,000**      **6,100,000**

#### **Transfers**

|                           |                     |                     |                     |                     |                     |                     |                     |                     |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Transfer From Own Sources | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources   | 1,922,000           | 2,110,000           | 1,904,000           | <b>1,914,000</b>    | 1,914,000           | 1,914,000           | 1,914,000           | 1,914,000           |
|                           | 1,922,000           | 2,110,000           | 1,904,000           | <b>1,914,000</b>    | 1,914,000           | 1,914,000           | 1,914,000           | 1,914,000           |
|                           | <b>\$ 6,864,000</b> | <b>\$ 7,123,000</b> | <b>\$ 7,540,000</b> | <b>\$ 7,614,000</b> | <b>\$ 7,714,000</b> | <b>\$ 7,814,000</b> | <b>\$ 7,914,000</b> | <b>\$ 8,014,000</b> |



# **2007 - 2011 FINANCIAL PLAN** **DEPARTMENTAL PROGRAMS** **FINANCE & TECHNOLOGY**

| <b>RISK MANAGEMENT</b>      | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | (132,000)              | (141,000)              | (100,000)              | (100,000)              | (100,000)            | (100,000)            | (100,000)            | (100,000)            |
|                             | (132,000)              | (141,000)              | (100,000)              | (100,000)              | (100,000)            | (100,000)            | (100,000)            | (100,000)            |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 207,000                | 239,000                | 254,000                | 262,000                | 262,000              | 262,000              | 262,000              | 262,000              |
| Operating Costs             | 2,435,000              | 2,449,000              | 4,069,000              | 4,072,000              | 4,222,000            | 4,372,000            | 4,522,000            | 4,672,000            |
| Internal Services Used      | 16,000                 | 29,000                 | 110,000                | 110,000                | 110,000              | 110,000              | 110,000              | 110,000              |
| Internal Services Recovered | (497,000)              | (472,000)              | (964,000)              | (964,000)              | (964,000)            | (964,000)            | (964,000)            | (964,000)            |
| External Recoveries         | (2,000)                | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 2,159,000              | 2,245,000              | 3,469,000              | 3,480,000              | 3,630,000            | 3,780,000            | 3,930,000            | 4,080,000            |
| <b>Net Operations Total</b> | <b>2,027,000</b>       | <b>2,104,000</b>       | <b>3,369,000</b>       | <b>3,380,000</b>       | <b>3,530,000</b>     | <b>3,680,000</b>     | <b>3,830,000</b>     | <b>3,980,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | (720,000)              | (672,000)              | (2,035,000)            | (2,035,000)            | (2,035,000)          | (2,035,000)          | (2,035,000)          | (2,035,000)          |
| Transfer To Own Sources     | 159,000                | 45,000                 | 143,000                | 143,000                | 143,000              | 143,000              | 143,000              | 143,000              |
|                             | (561,000)              | (627,000)              | (1,892,000)            | (1,892,000)            | (1,892,000)          | (1,892,000)          | (1,892,000)          | (1,892,000)          |
|                             | <b>\$ 1,466,000</b>    | <b>\$ 1,477,000</b>    | <b>\$ 1,477,000</b>    | <b>\$ 1,488,000</b>    | <b>\$ 1,638,000</b>  | <b>\$ 1,788,000</b>  | <b>\$ 1,938,000</b>  | <b>\$ 2,088,000</b>  |



**2007 - 2011 FINANCIAL PLAN**  
**SIGNIFICANT CHANGES**  
**FINANCE & TECHNOLOGY**

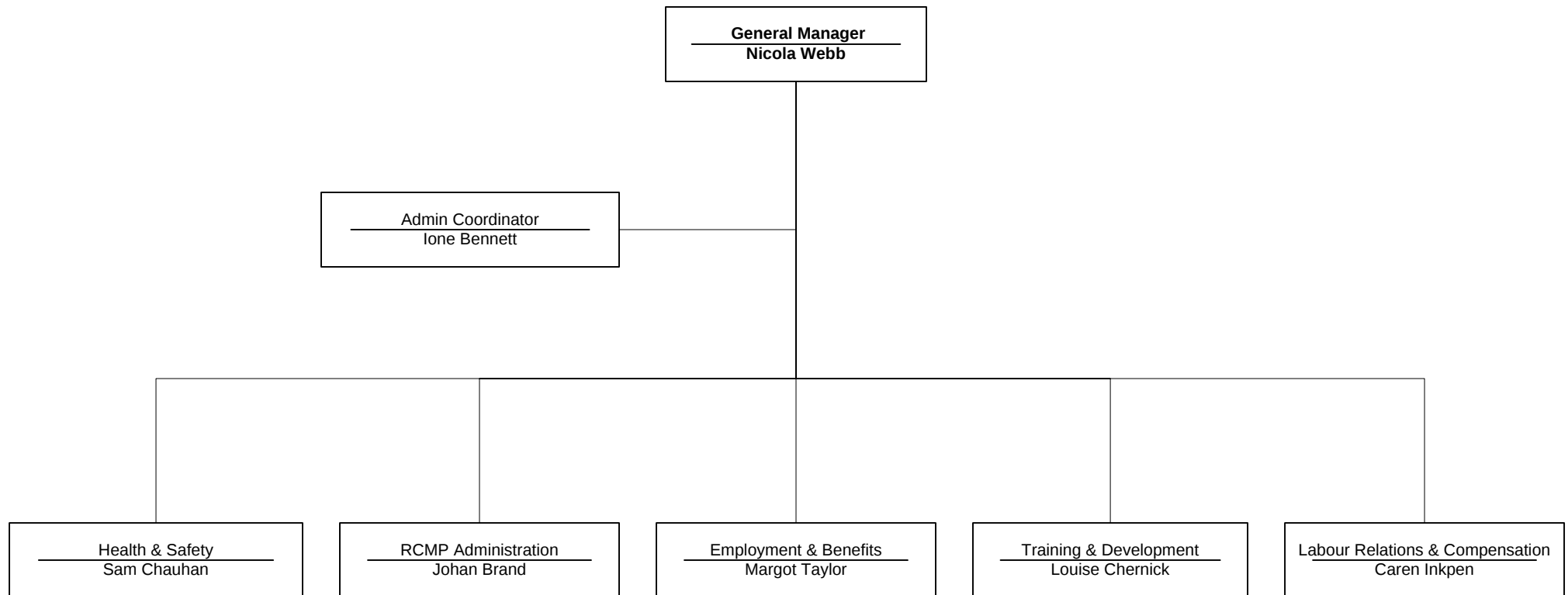
|                                                   |                |                      |
|---------------------------------------------------|----------------|----------------------|
| <b>2006 ADOPTED BUDGET</b>                        |                | <b>\$ 13,248,000</b> |
| Transfers for IT Support                          |                | 10,000               |
| <b>2006 ADJUSTED ADOPTED BUDGET</b>               |                | <b>13,258,000</b>    |
| <b>REVENUES</b>                                   |                |                      |
| <b>Sales and Services</b>                         |                |                      |
| Reduction in Tax Sale Revenue                     | \$ 10,000      |                      |
| Increase in Tax Inquiry Fees                      | (31,000)       |                      |
| Reduction in Miscellaneous Fee                    | 11,000         |                      |
| Increase in Provincial School Fees                | (8,000)        | <b>(18,000)</b>      |
| <b>Taxation and Other</b>                         | <b>(6,000)</b> | <b>(6,000)</b>       |
| <b>Total Change in Revenues</b>                   |                | <b>(24,000)</b>      |
| <b>EXPENDITURES</b>                               |                |                      |
| <b>Salaries/Wages &amp; Benefits</b>              |                |                      |
| Increase Salary Rate                              | 155,000        |                      |
| Funding for Vacant Positions                      | 121,000        |                      |
| Transfer Position to Engineering                  | (62,000)       |                      |
| New IT Support Positions                          | 125,000        |                      |
| IT Network Support Agreements                     | 28,000         |                      |
| Potential Salary Increases                        | 214,000        | <b>581,000</b>       |
| <b>Operating Costs</b>                            |                |                      |
| Inflationary Increases                            | 3,000          |                      |
| Capital Asset Management Program                  | 100,000        |                      |
| Increase IT Maintenance                           | 18,000         |                      |
| Increase Insurance                                | 74,000         |                      |
| Decrease in Consulting                            | (123,000)      |                      |
| IT Maintenance Agreements                         | 35,000         | <b>107,000</b>       |
| <b>Internal Services Used</b>                     |                |                      |
| Increase in Cost Allocation - Municipal Equipment | 28,000         | <b>28,000</b>        |
| <b>Internal Services Recovered</b>                |                |                      |
| IT Support for Capital                            | (125,000)      |                      |
| IT Support Agreements                             | (74,000)       |                      |
| Transfer Services to Engineering                  | 3,000          | <b>(196,000)</b>     |
| <b>External Recoveries</b>                        | <b>0</b>       | <b>0</b>             |
| <b>Transfer From Own Sources</b>                  |                |                      |
| Capital Asset Management Program                  | (100,000)      | <b>(100,000)</b>     |
| <b>Transfer To Own Sources</b>                    |                |                      |
| IT Equipment Replacement Agreements               | 10,000         | <b>10,000</b>        |
| <b>Total Change in Expenditures</b>               |                | <b>430,000</b>       |
| <b>2007 BUDGET</b>                                |                | <b>\$ 13,664,000</b> |
| <hr/>                                             |                |                      |
| <b>2007 ADOPTED BUDGET</b>                        |                | <b>\$ 13,664,000</b> |
| <b>REVENUES</b>                                   |                |                      |
| <b>Sales and Service</b>                          |                |                      |
| Tax Inquiry Fee                                   | \$ (40,000)    | <b>(40,000)</b>      |
| <b>EXPENDITURES</b>                               |                |                      |
| <b>Salaries/Wages &amp; Benefits</b>              |                |                      |
| Increase Salary Rate                              | 994,000        | <b>994,000</b>       |
| <b>Operating Costs</b>                            |                |                      |
| Increase IT Maintenance                           | 400,000        |                      |
| Increase Insurance                                | 600,000        |                      |
| Increase Due to Inflation                         | 60,000         | <b>1,060,000</b>     |
| <b>2011 BUDGET</b>                                |                | <b>\$ 15,678,000</b> |





## 2006 - 2010 FINANCIAL PLAN DEPARTMENTAL OPERATIONS HUMAN RESOURCE FUNCTIONS

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#### MISSION STATEMENT

**T***o create an environment where every employee can reach his or her full potential.*

Through combining individuals from all types of backgrounds, we can build teams that truly represent the rich mosaic of cultures that make up the City of Surrey.



Human Resources (HR) provides quality programs and services to internal and external departmental clients. These services encompass a broad range of human resource needs including: Labour Relations, Employment Services, Compensation & Benefits, Occupational Health and Safety, Corporate Training & Development, and management of the Human Resource Information Systems.

#### ***The key programs and services include:***

- Working in partnership with operating departments to attract and maintain a qualified, diverse workforce;
- Providing consulting services to operating departments and staff in the areas of labour and employee relations, compensation, employment, benefits, pension/retirement counselling; training, and corporate health and safety;
- Advising on and developing policies and programs relating to human resource management as it impacts the various classifications of City employees, including:
  - Exempt (City and Library);
  - Retired (City and Library);
  - Canadian Union of Public Employees (CUPE 402 & 404-2);
  - International Association of Firefighters (IAFF – 1271), and

- Volunteer Firefighters.

- Maintaining and enhancing open communications and positive workplace relationships at all levels throughout the City.

#### 2006 ACCOMPLISHMENTS

Developed and delivered a number of training programs for City staff, in addition to 29 computer courses that were provided, including:

- Assertiveness in Communications;
- Behavioural Based Interviewing;
- Budgeting & Reporting;
- Communicating for Success;
- Managing Conflict through Collaboration;
- Putting "Wow" in your Customer Service, and
- Managing the Hostile Individual.
- Produced a Finance, Technology and HR newsletter;
- Retained our status as a Top 30 Employer in BC;
- Completed the upgrade of the online application tool from the current Vision2Hire to Brainhunter (online recruiting software); now candidates are able to attach their resume to on-line postings;
- Accomplished the first year's initiatives of the Diversity Work Plan, such as staff participation at various job fairs throughout the community and creation of a pre-qualified pool of full time and part time candidates;
- Celebrated 5 cultural events with City employees – Ramadan, Eid, Diwali, Christmas and Hanukkah;
- Updated the Employee Orientation Package that provides an overview of the City's diverse programs and services;
- Reduced the injury rate for City of Surrey employees to a level about 20% lower than other local government jurisdictions, resulting in a minimum savings of \$235,000 for 2006, and
- The City Employee Wellness program entered and won the UBCM Move for Health Day Challenge with 67% of City Hall employees participating.



### FUTURE INITIATIVES

- Continue to develop and implement the strategies outlined in the City's Diversity Plan;
- Lead the organization in the development of a Human Resource Work Plan that includes strategies for the retention and development of our workforce;
- In partnership with operating departments, build an HR strategic plan;
- Conduct an employee survey that helps us to identify gaps in service delivery and strive to become an Employer of Choice;
- Examine the feasibility of expanding the online application tool to internal job postings/opportunities;
- Examine the possibility of producing a Total Compensation Statement for exempt staff;
- Review of HR programs (i.e.: P4P);
- Launch a communication tool that helps customers to understand the broader, bigger picture of activity levels within Human Resources;
- Increase 'targeted recruitment' sessions for the City of Surrey;
- Continue to demonstrate HR Leadership by promoting and developing a workforce culture that embraces change, thus enabling the City to continue to evolve and maintain its status of excellence in municipal governance;
- Continue to recognize and celebrate 5 cultural events each year with City employees, thereby broadening knowledge and enriching the Corporate culture;
- Maintain the City's current trend with the Worker's Compensation Board, from the continued success of the City's safety record, so that, as projected by Human Resources, the City enjoys further premium savings of \$30,000 in 2007;
- Work with operating departments to develop and implement a Fleet Manager's Vehicle and Mobile Equipment Operator's Manual;
- Update the 1994 OH&S City of Surrey manual;
- Develop and implement a procedures manual for the Health and Safety Assistant position;
- Streamline and maintain better tracking of safety committee inspection reports;
- Develop a comprehensive training and development program, in liaison with operating departments;
- Negotiate and settle new Collective Agreements with:
  - Canadian Union of Public Employees (CUPE 402 & 404-2), and
  - International Association of Firefighters (IAFF – 1271).
- Continue to create Active City strategies that will assist the City in achieving increased physical activity for its employees by 20% in 2010.



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS HUMAN RESOURCES

| PROGRAM SUMMARY       | 2005<br>ACTUAL      | 2006<br>ACTUAL      | 2006<br>BUDGET      | 2007<br>BUDGET      | 2008<br>PLAN        | 2009<br>PLAN        | 2010<br>PLAN        | 2011<br>PLAN        |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Administration        | \$ 27,000           | \$ (10,000)         | \$ 217,000          | \$ <b>316,000</b>   | \$ 366,000          | \$ 424,000          | \$ 476,000          | \$ 528,000          |
| Employment & Benefits | 774,000             | 787,000             | 738,000             | <b>822,000</b>      | 822,000             | 822,000             | 822,000             | 822,000             |
| Health & Safety       | 242,000             | 268,000             | 270,000             | <b>266,000</b>      | 266,000             | 266,000             | 266,000             | 266,000             |
| Labour Relations      | 496,000             | 449,000             | 307,000             | <b>404,000</b>      | 409,000             | 414,000             | 419,000             | 424,000             |
| Training              | 342,000             | 340,000             | 302,000             | <b>356,000</b>      | 356,000             | 356,000             | 356,000             | 356,000             |
|                       | <b>\$ 1,881,000</b> | <b>\$ 1,834,000</b> | <b>\$ 1,834,000</b> | <b>\$ 2,164,000</b> | <b>\$ 2,219,000</b> | <b>\$ 2,282,000</b> | <b>\$ 2,339,000</b> | <b>\$ 2,396,000</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |            |          |      |          |      |      |      |      |
|-----------------------------|------------|----------|------|----------|------|------|------|------|
| Sales and Services          | \$ (2,000) | \$ 0     | \$ 0 | \$ 0     | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Grants, Donations and Other | 0          | (47,000) | 0    | <b>0</b> | 0    | 0    | 0    | 0    |
|                             | (2,000)    | (47,000) | 0    | <b>0</b> | 0    | 0    | 0    | 0    |

#### Expenditures

|                             |           |           |           |                  |           |           |           |           |
|-----------------------------|-----------|-----------|-----------|------------------|-----------|-----------|-----------|-----------|
| Salaries and Benefits       | 1,158,000 | 1,321,000 | 1,351,000 | <b>1,760,000</b> | 1,805,000 | 1,858,000 | 1,905,000 | 1,952,000 |
| Operating Costs             | 892,000   | 728,000   | 605,000   | <b>531,000</b>   | 541,000   | 551,000   | 561,000   | 571,000   |
| Internal Services Used      | 0         | 2,000     | 0         | <b>0</b>         | 0         | 0         | 0         | 0         |
| Internal Services Recovered | (144,000) | (103,000) | (97,000)  | <b>(102,000)</b> | (102,000) | (102,000) | (102,000) | (102,000) |
| External Recoveries         | (23,000)  | (50,000)  | (25,000)  | <b>(25,000)</b>  | (25,000)  | (25,000)  | (25,000)  | (25,000)  |
|                             | 1,883,000 | 1,898,000 | 1,834,000 | <b>2,164,000</b> | 2,219,000 | 2,282,000 | 2,339,000 | 2,396,000 |

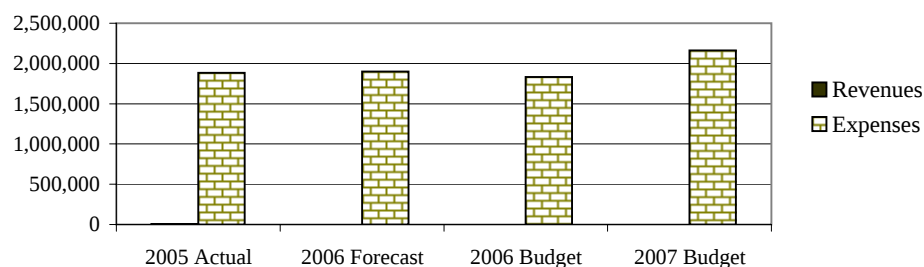
|                             |                  |                  |                  |                  |                  |                  |                  |                  |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Net Operations Total</b> | <b>1,881,000</b> | <b>1,851,000</b> | <b>1,834,000</b> | <b>2,164,000</b> | <b>2,219,000</b> | <b>2,282,000</b> | <b>2,339,000</b> | <b>2,396,000</b> |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|

#### Transfers

|                           |   |          |   |          |   |   |   |   |
|---------------------------|---|----------|---|----------|---|---|---|---|
| Transfer From Own Sources | 0 | (17,000) | 0 | <b>0</b> | 0 | 0 | 0 | 0 |
| Transfer To Own Sources   | 0 | 0        | 0 | <b>0</b> | 0 | 0 | 0 | 0 |
|                           | 0 | (17,000) | 0 | <b>0</b> | 0 | 0 | 0 | 0 |

|                     |                     |                     |                     |                     |                     |                     |                     |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>\$ 1,881,000</b> | <b>\$ 1,834,000</b> | <b>\$ 1,834,000</b> | <b>\$ 2,164,000</b> | <b>\$ 2,219,000</b> | <b>\$ 2,282,000</b> | <b>\$ 2,339,000</b> | <b>\$ 2,396,000</b> |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

### Human Resources Departmental Operations





# **2007 - 2011 FINANCIAL PLAN** **DEPARTMENTAL PROGRAMS** **HUMAN RESOURCES**

| <b>ADMINISTRATION</b>       | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | (47,000)               | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | (47,000)               | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 161,000                | 106,000                | 229,000                | <b>383,000</b>         | 428,000              | 481,000              | 528,000              | 575,000              |
| Operating Costs             | 10,000                 | 34,000                 | 85,000                 | <b>35,000</b>          | 40,000               | 45,000               | 50,000               | 55,000               |
| Internal Services Used      | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | (144,000)              | (103,000)              | (97,000)               | <b>(102,000)</b>       | (102,000)            | (102,000)            | (102,000)            | (102,000)            |
| External Recoveries         | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 27,000                 | 37,000                 | 217,000                | <b>316,000</b>         | 366,000              | 424,000              | 476,000              | 528,000              |
| <b>Net Operations Total</b> | <b>27,000</b>          | <b>(10,000)</b>        | <b>217,000</b>         | <b>316,000</b>         | <b>366,000</b>       | <b>424,000</b>       | <b>476,000</b>       | <b>528,000</b>       |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 27,000</b>       | <b>\$ (10,000)</b>     | <b>\$ 217,000</b>      | <b>\$ 316,000</b>      | <b>\$ 366,000</b>    | <b>\$ 424,000</b>    | <b>\$ 476,000</b>    | <b>\$ 528,000</b>    |

## **EMPLOYMENT & BENEFITS**

|                             |                   |                   |                   |                   |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Revenues</b>             |                   |                   |                   |                   |                   |                   |                   |                   |
| Sales and Services          | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              |
| Grants, Donations and Other | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Expenditures</b>         |                   |                   |                   |                   |                   |                   |                   |                   |
| Salaries and Benefits       | 509,000           | 600,000           | 585,000           | <b>674,000</b>    | 674,000           | 674,000           | 674,000           | 674,000           |
| Operating Costs             | 265,000           | 187,000           | 153,000           | <b>148,000</b>    | 148,000           | 148,000           | 148,000           | 148,000           |
| Internal Services Used      | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Internal Services Recovered | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| External Recoveries         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 774,000           | 787,000           | 738,000           | <b>822,000</b>    | 822,000           | 822,000           | 822,000           | 822,000           |
| <b>Net Operations Total</b> | <b>774,000</b>    | <b>787,000</b>    | <b>738,000</b>    | <b>822,000</b>    | <b>822,000</b>    | <b>822,000</b>    | <b>822,000</b>    | <b>822,000</b>    |
| <b>Transfers</b>            |                   |                   |                   |                   |                   |                   |                   |                   |
| Transfer From Own Sources   | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Transfer To Own Sources     | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | <b>\$ 774,000</b> | <b>\$ 787,000</b> | <b>\$ 738,000</b> | <b>\$ 822,000</b> | <b>\$ 822,000</b> | <b>\$ 822,000</b> | <b>\$ 822,000</b> | <b>\$ 822,000</b> |



# 2007 - 2011 FINANCIAL PLAN

## DEPARTMENTAL PROGRAMS

### HUMAN RESOURCES

| <b>HEALTH &amp; SAFETY</b>  | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (2,000)             | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | (2,000)                | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 157,000                | 159,000                | 158,000                | <b>188,000</b>         | 188,000              | 188,000              | 188,000              | 188,000              |
| Operating Costs             | 109,000                | 144,000                | 137,000                | <b>103,000</b>         | 103,000              | 103,000              | 103,000              | 103,000              |
| Internal Services Used      | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | (22,000)               | (35,000)               | (25,000)               | <b>(25,000)</b>        | (25,000)             | (25,000)             | (25,000)             | (25,000)             |
|                             | 244,000                | 268,000                | 270,000                | <b>266,000</b>         | 266,000              | 266,000              | 266,000              | 266,000              |
| <b>Net Operations Total</b> | <b>242,000</b>         | <b>268,000</b>         | <b>270,000</b>         | <b>266,000</b>         | <b>266,000</b>       | <b>266,000</b>       | <b>266,000</b>       | <b>266,000</b>       |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 242,000</b>      | <b>\$ 268,000</b>      | <b>\$ 270,000</b>      | <b>\$ 266,000</b>      | <b>\$ 266,000</b>    | <b>\$ 266,000</b>    | <b>\$ 266,000</b>    | <b>\$ 266,000</b>    |

#### **LABOUR RELATIONS**

##### **Revenues**

|                             |      |      |      |      |      |      |      |      |
|-----------------------------|------|------|------|------|------|------|------|------|
| Sales and Services          | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Grants, Donations and Other | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
|                             | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |

##### **Expenditures**

|                             |         |         |         |                |         |         |         |         |
|-----------------------------|---------|---------|---------|----------------|---------|---------|---------|---------|
| Salaries and Benefits       | 135,000 | 235,000 | 185,000 | <b>292,000</b> | 292,000 | 292,000 | 292,000 | 292,000 |
| Operating Costs             | 361,000 | 231,000 | 122,000 | <b>112,000</b> | 117,000 | 122,000 | 127,000 | 132,000 |
| Internal Services Used      | 0       | 0       | 0       | 0              | 0       | 0       | 0       | 0       |
| Internal Services Recovered | 0       | 0       | 0       | 0              | 0       | 0       | 0       | 0       |
| External Recoveries         | 0       | 0       | 0       | 0              | 0       | 0       | 0       | 0       |
|                             | 496,000 | 466,000 | 307,000 | <b>404,000</b> | 409,000 | 414,000 | 419,000 | 424,000 |

**Net Operations Total**      **496,000**      **466,000**      **307,000**      **404,000**      **409,000**      **414,000**      **419,000**      **424,000**

##### **Transfers**

|                           |   |          |   |   |   |   |   |   |
|---------------------------|---|----------|---|---|---|---|---|---|
| Transfer From Own Sources | 0 | (17,000) | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfer To Own Sources   | 0 | 0        | 0 | 0 | 0 | 0 | 0 | 0 |
|                           | 0 | (17,000) | 0 | 0 | 0 | 0 | 0 | 0 |

**\$ 496,000    \$ 449,000    \$ 307,000    \$ 404,000    \$ 409,000    \$ 414,000    \$ 419,000    \$ 424,000**



## 2007 - 2011 FINANCIAL PLAN

### DEPARTMENTAL PROGRAMS

### HUMAN RESOURCES

| <b>TRAINING</b>             | <b>2005</b>       | <b>2006</b>       | <b>2006</b>       | <b>2007</b>       | <b>2008</b>       | <b>2009</b>       | <b>2010</b>       | <b>2011</b>       |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                             | <b>ACTUAL</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>BUDGET</b>     | <b>PLAN</b>       | <b>PLAN</b>       | <b>PLAN</b>       | <b>PLAN</b>       |
| <b>Revenues</b>             |                   |                   |                   |                   |                   |                   |                   |                   |
| Sales and Services          | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              |
| Grants, Donations and Other | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Expenditures</b>         |                   |                   |                   |                   |                   |                   |                   |                   |
| Salaries and Benefits       | 196,000           | 221,000           | 194,000           | <b>223,000</b>    | 223,000           | 223,000           | 223,000           | 223,000           |
| Operating Costs             | 147,000           | 132,000           | 108,000           | <b>133,000</b>    | 133,000           | 133,000           | 133,000           | 133,000           |
| Internal Services Used      | 0                 | 2,000             | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
| Internal Services Recovered | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
| External Recoveries         | (1,000)           | (15,000)          | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
|                             | 342,000           | 340,000           | 302,000           | <b>356,000</b>    | 356,000           | 356,000           | 356,000           | 356,000           |
| <b>Net Operations Total</b> | <b>342,000</b>    | <b>340,000</b>    | <b>302,000</b>    | <b>356,000</b>    | <b>356,000</b>    | <b>356,000</b>    | <b>356,000</b>    | <b>356,000</b>    |
| <b>Transfers</b>            |                   |                   |                   |                   |                   |                   |                   |                   |
| Transfer From Own Sources   | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
| Transfer To Own Sources     | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                 |
|                             | <b>\$ 342,000</b> | <b>\$ 340,000</b> | <b>\$ 302,000</b> | <b>\$ 356,000</b> | <b>\$ 356,000</b> | <b>\$ 356,000</b> | <b>\$ 356,000</b> | <b>\$ 356,000</b> |



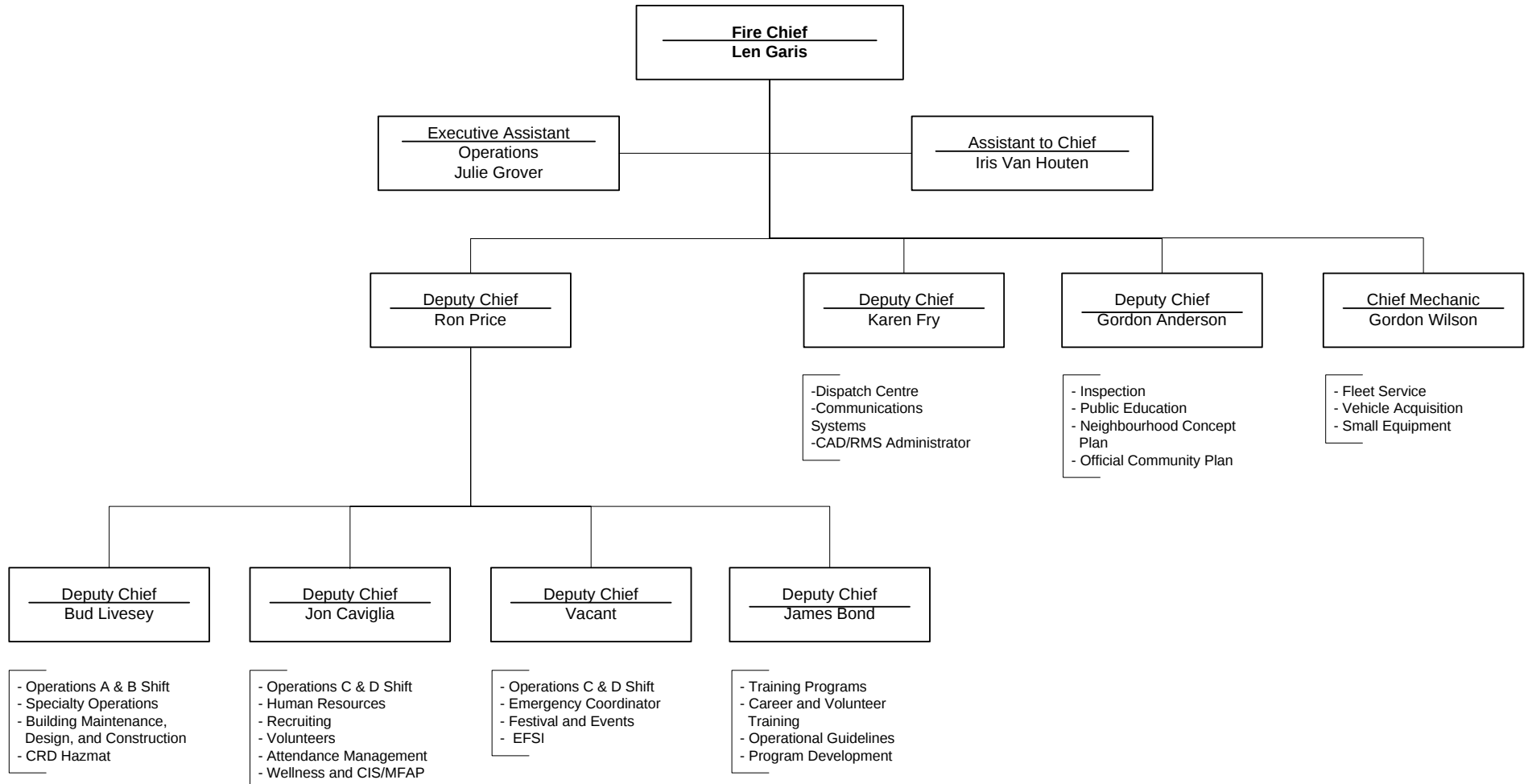
## 2007 - 2011 FINANCIAL PLAN

### SIGNIFICANT CHANGES HUMAN RESOURCES

|                                                         |          |                     |
|---------------------------------------------------------|----------|---------------------|
| <b>2006 ADOPTED BUDGET</b>                              |          | <b>\$ 1,834,000</b> |
| <b>REVENUES</b>                                         |          |                     |
| Sales and Services .....                                | \$ 0     | 0                   |
| Taxation and Other .....                                | 0        | 0                   |
| <b>Total Change in Revenues</b>                         |          | <b>0</b>            |
| <b>EXPENDITURES</b>                                     |          |                     |
| <b>Salaries/Wages &amp; Benefits</b>                    |          |                     |
| Inflationary Rate Increase .....                        | 66,000   |                     |
| Diversity Coordinator .....                             | 79,000   |                     |
| HR Advisor .....                                        | 80,000   |                     |
| PeopleSoft Administrator .....                          | 81,000   |                     |
| Training Assistant .....                                | 62,000   |                     |
| Potential Salary Increases .....                        | 41,000   | <b>409,000</b>      |
| <b>Operating Costs</b>                                  |          |                     |
| Decreases in Expenses to Off-Set Salary Increases ..... | (80,000) |                     |
| Wellness Program .....                                  | 6,000    | <b>(74,000)</b>     |
| <b>Internal Services Used</b> .....                     | 0        | <b>0</b>            |
| <b>Internal Services Recovered</b>                      |          |                     |
| Salary Recovery due to Inflationary Increase .....      | (5,000)  | <b>(5,000)</b>      |
| <b>External Recoveries</b> .....                        | 0        | <b>0</b>            |
| <b>Transfer From Own Sources</b> .....                  | 0        | <b>0</b>            |
| <b>Transfer To Own Sources</b> .....                    | 0        | <b>0</b>            |
| <b>Total Change in Expenditures</b>                     |          | <b>330,000</b>      |
| <b>2007 BUDGET</b>                                      |          | <b>\$ 2,164,000</b> |
| <hr/>                                                   |          |                     |
| <b>2007 ADOPTED BUDGET</b>                              |          | <b>\$ 2,164,000</b> |
| <b>REVENUES</b>                                         |          |                     |
| <b>Sales and Service</b>                                |          |                     |
| Tax Inquiry Fee .....                                   | \$ 0     | 0                   |
| <b>EXPENDITURES</b>                                     |          |                     |
| <b>Salaries/Wages &amp; Benefits</b>                    |          |                     |
| Increase Salary Rate .....                              | 192,000  | <b>192,000</b>      |
| <b>Operating Costs</b>                                  |          |                     |
| Increase Due to Inflation .....                         | 40,000   | <b>40,000</b>       |
| <b>2011 BUDGET</b>                                      |          | <b>\$ 2,396,000</b> |



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS FIRE FUNCTIONS





## 2007 – 2011 FINANCIAL PLAN

### FIRE DEPARTMENTAL OVERVIEW

#### MISSION STATEMENT

*The Surrey Fire Service is dedicated to protecting life, property and the environment by providing emergency response, ensuring regulatory compliance, and community education.*

Community safety is enhanced by our programs, which synthesize the efforts of employees, volunteers, and the community itself.

In our growing and diverse City, the Fire Service must continually evaluate the needs of the residents and make sure we meet them satisfactorily in all of our activities. This is our constant challenge.

#### FIRE SUPPRESSION 2006 ON DUTY EVERY SHIFT

| Location         | Hall # | Full-time | Volunteers | Special Equipment                               |
|------------------|--------|-----------|------------|-------------------------------------------------|
| Bear Creek       | 1      | 6         | 8          | 132' Aerial Ladder                              |
| City Central     | 2      | 6         | 10         | Rescue                                          |
| Royal Height     | 3      | -         | 15         |                                                 |
| Guildford        | 4      | 6         | 15         | Rescue, Quint                                   |
| Fraser Heights   | 5      | 4         | 7          | Mobile Incident Command Unit, 55' Aerial Ladder |
| Fleetwood        | 6      | 6         | 19         | Technical Rescue                                |
| Port Kells       | 7      | -         | 12         |                                                 |
| Cloverdale       | 8      | 4         | 15         | Rescue/Engine                                   |
| Sullivan         | 9      | 4         | 15         | Air Truck                                       |
| Newton           | 10     | 6         | 6          | Rescue                                          |
| Boundary Pk      | 11     | 4         | -          | Quint                                           |
| Crescent Beach   | 12     | 4         | 15         |                                                 |
| Sunnyside        | 13     | 4         | 16         |                                                 |
| Hazelmere        | 14     | -         | 18         |                                                 |
| East Clayton     | 15     | 4         | 16         | 50' Aerial Ladder                               |
| Rosemary Heights | 17     | 4         | -          | Hazardous Materials Unit, Quint                 |
| Fleetwood        | 18     | 4         | -          | Quint                                           |

|                                                     | 2005   | 2006   |
|-----------------------------------------------------|--------|--------|
| Emergency Calls within Surrey                       | 22,819 | 24,450 |
| Emergency Calls for other Municipalities            | 13,439 | 14,197 |
| After hours calls for City Engineering              | 2,440  | 2,072  |
| After hours calls for Other Engineering Departments | 1,997  | 1,764  |

#### RESPONSE PATTERN 2006

|                                      | 2005   | 2006   |
|--------------------------------------|--------|--------|
| Medical Emergency Assistance Calls   | 12,979 | 12,034 |
| Motor Vehicles Accidents             | 3,877  | 3,942  |
| Structure Fires                      | 572    | 528    |
| Vehicle Fires                        | 410    | 368    |
| Brush Fires                          | 585    | 830    |
| Alarms                               | 2,117  | 2,133  |
| Hazardous Materials Incidents/Spills | 367    | 352    |
| Burning Complaints                   | 596    | 720    |
| Miscellaneous                        | 1,316  | 1,469  |

In 2006, 8 additional career Firefighters were hired to bring our total to 328, enabling the department to consistently meet our goal of a four-person pumper crew.

#### SURREY EMERGENCY PROGRAM 2006

The City of Surrey's volunteer and community programs are comprised of the following programs:

- Neighbourhood Emergency Preparedness Program (NEPP);
- Surrey Emergency Program Amateur Radio (SEPAR);
- Surrey Search and Rescue (SAR), and
- Emergency Social Services (ESS) Emergency Social Services Level One (Personal Disaster Assistance (PDA)).

These programs, City staff, and the large network of volunteers provide valuable community services in the event of small or large-scale emergencies.

Training was the focus for 2006 with City staff and Surrey Emergency Program Volunteers completing three workshops, and receiving their certification in Incident Command Level 100.

The development of the individual Departmental Plans is underway. A Tsunami Response Plan and a Water Continuity Plan for Engineering is completed in draft form. Two workshops have been completed through the Joint Emergency Liaison Committee (JELC), with emphasis on regional water continuity.

The Emergency Social Services Response Plan has been converted to the Provincial Standard, which reflects the (BCERMS) British Columbia Emergency Response Management System model. ICS training has been completed for School District #36 to provide instruction in Incident Command and direction in the revision of their Emergency Response Plan.

The Surrey Emergency Program is also active in the Regional Emergency Planning Committee (REPC), where regional programs are being developed such as Disaster Response Routes, Disaster Debris Response Plans and Regional Communication Plans.

|                                                                 | 2005       | 2006       |
|-----------------------------------------------------------------|------------|------------|
| Emergency Social Services Volunteers                            | 101        | 116        |
| Amateur Radio Volunteers                                        | 37         | 40         |
| Search and Rescue Volunteers                                    | 55         | 64         |
| <b>TOTAL EMERGENCY PROGRAMS VOLUNTEERS</b>                      | <b>193</b> | <b>220</b> |
| Neighbourhood Emergency Preparedness Program # of Presentations | 41         | 43         |
| Neighbourhood Emergency Preparedness Program # of People        | 2,090      | 1,836      |
| NEPP – Phase 2 Neighbourhood Emergency Action Team              | 2          | 3          |

### PREVENTION 2006

To reduce loss of life, property and environmental damage due to fire or hazardous materials, 2006 Fire Prevention Officers activities include:

|                                                                  | 2005  | 2006  |
|------------------------------------------------------------------|-------|-------|
| Company Inspections                                              | 1,511 | 1,838 |
| Routine Fire Safety Inspections                                  | 2,430 | 2,422 |
| Re-inspections to ensure deficiencies have been corrected        | 2,108 | 951   |
| Reviews -new buildings, renovations, site plans, and fire safety | 853   | 754   |
| Fire Safety Complaints                                           | 226   | 160   |
| Occupancy Approval and Business Licence Inspections              | 1,233 | 548   |
| Fire Investigations                                              | 847   | 804   |

The Surrey Fire Service continues to provide a wide variety of fire safety inspections and public education display in our rapidly growing city. Fire safety inspections are conducted in all businesses by the Fire Prevention Inspectors in combination with an effective Fire Company Inspection Program. The Fire Prevention Office has undertaken a risk-based approach in the delivery of our services to all those that live, work and visit our City every day. Fire Safety plans for all High-rise buildings and Care Facilities will be reviewed for effectiveness followed by plans for Assembly occupancies and apartment buildings. The Surrey Fire Prevention Branch has also taken an active role in the Cities “Crime Free Multi-Housing Program.”

### PUBLIC EDUCATION 2006

In 2006, Public Education focused on “Kitchen Cooking Safety”, as this is the single cause for approximately 70% of residential fires. The Surrey Fire Services advocates for the use of working smoke alarms in all residential sleeping rooms, especially those occupied by children or seniors.

Guildford Town Centre partnered with the Surrey Fire Service by donating the use of their “centre court” for the entire week. Mall traffic for that week was approximately 175,000. We are grateful to Guildford’s General Manager for providing us with this venue that maximizes our ability to contact so many people.

### TRAINING 2006

The Training Division, committed to the development and delivery of programs to enhance the skills and competencies of Surrey Firefighters and Dispatchers, has completed another active year of new learning, skills maintenance, and cross training with external agencies. To deliver these programs to 340 career and 200 volunteers requires tremendous planning, consultation and cooperation with all fire suppression, communication and fire prevention staff.

“Matrix” programs are conducted over an 8-day and evening schedule and permit the cost effective delivery of skills and knowledge to on-duty personnel and to volunteer personnel on training nights. The following “Matrix” programs were conducted:

“Challenge” scenarios are used to hone auto extrication specialists’ skills at our seven auto extrication equipped halls and first-in engine crews.

“Specialty” programs address the needs of Hazardous Materials Technicians, Technical Rescue and other personnel in unique situations. These programs have included training for Capital Regional District Fire Departments, Sky Train Rescues, Meth-watch program led by Fire Prevention and implemented by “D” shift Suppression, and Electrical Safety Team orientation and training.

“Client Services” programs address the needs of the public and private sector in areas such as first aid, extinguisher operation, and tower crane assessments as part of the Construction Association of BC technical rescue program. The RCMP, City of Surrey Departments and the Justice Institute of BC continue to prove the value of the Central Training Facility, located at Hall 9, by requesting use of this facility throughout the year.



Water rescue training at Surrey Lake under the direction of Rescue Canada

A Manager of Training and two Training Captains staff the Training Division. Continued and excellent support for training is provided by Relief Instructors from Suppression, Communications and Fire Prevention Divisions.



Emergency train practice with the assistance of Sky Train personnel at the King George Station

## 2006 ACCOMPLISHMENTS

### New Dispatch Clients

In July of 2006, the Surrey Fire Service entered into an agreement to provide fire emergency-related dispatch services to North Shore Municipalities.

The municipalities include City of North Vancouver, District of West Vancouver, District of North Vancouver, Municipality of Bowen Island and Village of Lions Bay. Surrey Fire Service presently provides dispatch service to Port Coquitlam, Langley Township, Langley City, Pitt Meadows, Maple Ridge and White Rock. With the addition of the North Shore Municipalities Surrey Fire anticipates an additional 11,500 incidents per years added to our existing 40,000 emergency call and 4,437 after hours engineering call. An additional 4 part-time dispatch operators have been hired to accommodate the increased volume of calls.

### Electrical Fire Safety Initiative

The Electrical Fire Service Initiative has been acknowledged with a honourable mention by the UBCM.

With the success of the EFSI program launched in 2005 the team continued past the 90-day demonstration project. Using tips from the public and hydro consumption records, the EFSI team investigates to validate potential marijuana grow operations and takes steps to disconnect the electrical system if required. In 2006, the Surrey Fire Service played a major role in the creation of the Controlled Substance Property By-law that provides for major financial disincentives for grow-

operators and having the Safety Standards Amendment Act amended which allows local government to request residential electrical records that exceed a prescribed average daily rate of consumption.

Since its inception in March 2005 the following has been completed:

- Conducted 353 inspections;
- 265 locations has power disconnected;
- 39 locations had 7-day notices issued for correction of electrical problems, and
- 86% of inspections resulted in an electrical disconnect or remediation of electrical concerns.

### Ground Breaking of New Hall #10

The new Fire Hall #10 located at 72<sup>nd</sup> – 132<sup>nd</sup> Street is a post disaster facility that is designed and located to meet the current and future needs in the Newton area. The design reminiscent of an early 1900's fire hall is sure to compliment the surrounding neighbourhood. The new facility will replace the present Fire Hall #10 located at 13530-72<sup>nd</sup> Avenue and is scheduled for completion in March of 2007. The new fire hall will also have EOC, Training, and full emergency response capabilities. In addition, it will house the CPR program, which is responsible for training over 30,000 residents in life saving techniques and the Neighbourhood Emergency Preparedness Program responsible for training over 8,000 Surrey residents in pre and post disaster planning. Fire Hall #10 will have 6 career firefighters on duty at all times as well as a compliment of on-call volunteers.



Fire Hall #10 Ground Breaking - June 2006

### Fleet Addition

In 2006, the Fire Service added a Pump/Rescue vehicle to the Cloverdale area. This new versatile vehicle replaces one pump and one rescue vehicle and enhances rescue and fire protection capabilities to the citizens of Cloverdale.



Pump/Rescue

### FUTURE INITIATIVES

- Strategic Plan through to 2020;
- Long-Term Apparatus Deployment Plan;
- Volunteer Action Plan;
- Succession Planning;
- Expanded Electrical Fire Safety Initiative;
- Implement Capital Region Hazmat Response;
- Relocation and Expansion of Dispatch Centre;
- Complete Sprinkler Retro Fitting of Unprotect High Rise Buildings, and
- Insurance Advisory Rating for No-Water Districts.



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS FIRE

| PROGRAM SUMMARY        | 2005<br>ACTUAL       | 2006<br>ACTUAL       | 2006<br>BUDGET       | 2007<br>BUDGET       | 2008<br>PLAN         | 2009<br>PLAN         | 2010<br>PLAN         | 2011<br>PLAN         |
|------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Administration         | \$ 2,334,000         | \$ 1,855,000         | \$ 1,315,000         | \$ 2,170,000         | \$ 3,277,000         | \$ 4,418,000         | \$ 5,692,000         | \$ 7,107,000         |
| Emergency Planning     | 73,000               | 66,000               | 91,000               | 90,000               | 90,000               | 90,000               | 90,000               | 90,000               |
| Fire Operations        | 32,157,000           | 33,975,000           | 34,577,000           | 35,529,000           | 35,604,000           | 35,679,000           | 35,754,000           | 35,829,000           |
| Mechanics              | 687,000              | 666,000              | 741,000              | 709,000              | 729,000              | 749,000              | 769,000              | 789,000              |
| Prevention             | 577,000              | 950,000              | 947,000              | 1,030,000            | 1,028,000            | 1,031,000            | 1,029,000            | 1,032,000            |
| Radio & Communications | 1,791,000            | 2,210,000            | 2,044,000            | 2,028,000            | 2,048,000            | 2,068,000            | 2,088,000            | 2,108,000            |
| Training               | 586,000              | 650,000              | 644,000              | 655,000              | 660,000              | 665,000              | 670,000              | 675,000              |
|                        | <b>\$ 38,205,000</b> | <b>\$ 40,372,000</b> | <b>\$ 40,359,000</b> | <b>\$ 42,211,000</b> | <b>\$ 43,436,000</b> | <b>\$ 44,700,000</b> | <b>\$ 46,092,000</b> | <b>\$ 47,630,000</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |              |              |              |                |                |                |                |                |
|-----------------------------|--------------|--------------|--------------|----------------|----------------|----------------|----------------|----------------|
| Sales and Services          | \$ (663,000) | \$ (695,000) | \$ (645,000) | \$ (1,243,000) | \$ (1,255,000) | \$ (1,267,000) | \$ (1,279,000) | \$ (1,291,000) |
| Grants, Donations and Other | 0            | 0            | 0            | 0              | 0              | 0              | 0              | 0              |
|                             | (663,000)    | (695,000)    | (645,000)    | (1,243,000)    | (1,255,000)    | (1,267,000)    | (1,279,000)    | (1,291,000)    |

#### Expenditures

|                             |            |            |            |            |            |            |            |            |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Salaries and Benefits       | 32,915,000 | 35,497,000 | 36,062,000 | 38,497,000 | 39,604,000 | 40,745,000 | 42,019,000 | 43,434,000 |
| Operating Costs             | 3,258,000  | 3,431,000  | 3,288,000  | 3,331,000  | 3,461,000  | 3,596,000  | 3,726,000  | 3,861,000  |
| Internal Services Used      | 247,000    | 315,000    | 390,000    | 362,000    | 362,000    | 362,000    | 362,000    | 362,000    |
| Internal Services Recovered | (152,000)  | (194,000)  | (131,000)  | (131,000)  | (131,000)  | (131,000)  | (131,000)  | (131,000)  |
| External Recoveries         | (365,000)  | (143,000)  | (182,000)  | (182,000)  | (182,000)  | (182,000)  | (182,000)  | (182,000)  |
|                             | 35,903,000 | 38,906,000 | 39,427,000 | 41,877,000 | 43,114,000 | 44,390,000 | 45,794,000 | 47,344,000 |

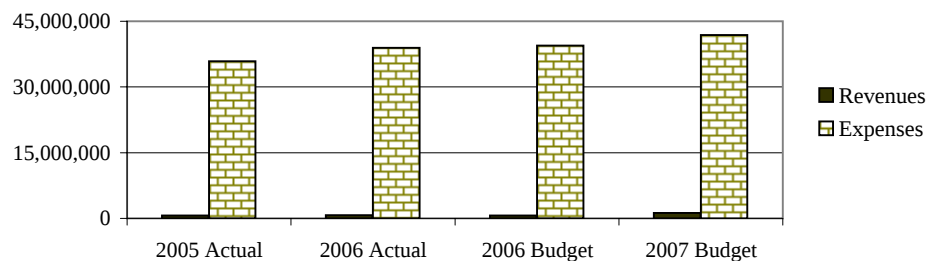
|                             |                   |                   |                   |                   |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Net Operations Total</b> | <b>35,240,000</b> | <b>38,211,000</b> | <b>38,782,000</b> | <b>40,634,000</b> | <b>41,859,000</b> | <b>43,123,000</b> | <b>44,515,000</b> | <b>46,053,000</b> |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

#### Transfers

|                           |           |           |           |           |           |           |           |           |
|---------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Transfer From Own Sources | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         |
| Transfer To Own Sources   | 2,965,000 | 2,161,000 | 1,577,000 | 1,577,000 | 1,577,000 | 1,577,000 | 1,577,000 | 1,577,000 |
|                           | 2,965,000 | 2,161,000 | 1,577,000 | 1,577,000 | 1,577,000 | 1,577,000 | 1,577,000 | 1,577,000 |

|                      |                      |                      |                      |                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>\$ 38,205,000</b> | <b>\$ 40,372,000</b> | <b>\$ 40,359,000</b> | <b>\$ 42,211,000</b> | <b>\$ 43,436,000</b> | <b>\$ 44,700,000</b> | <b>\$ 46,092,000</b> | <b>\$ 47,630,000</b> |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

### Fire Departmental Operations





## 2007 - 2011 FINANCIAL PLAN

### DEPARTMENTAL PROGRAMS

### FIRE

| <b>ADMINISTRATION</b>       | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (3,000)             | \$ (4,000)             | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | (3,000)                | (4,000)                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 1,082,000              | 1,181,000              | 1,251,000              | <b>2,056,000</b>       | 3,163,000            | 4,304,000            | 5,578,000            | 6,993,000            |
| Operating Costs             | 98,000                 | 117,000                | 64,000                 | <b>114,000</b>         | 114,000              | 114,000              | 114,000              | 114,000              |
| Internal Services Used      | 2,000                  | 2,000                  | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | (233,000)              | (25,000)               | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 949,000                | 1,275,000              | 1,315,000              | <b>2,170,000</b>       | 3,277,000            | 4,418,000            | 5,692,000            | 7,107,000            |
| <b>Net Operations Total</b> | <b>946,000</b>         | <b>1,271,000</b>       | <b>1,315,000</b>       | <b>2,170,000</b>       | <b>3,277,000</b>     | <b>4,418,000</b>     | <b>5,692,000</b>     | <b>7,107,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 1,388,000              | 584,000                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 1,388,000              | 584,000                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 2,334,000</b>    | <b>\$ 1,855,000</b>    | <b>\$ 1,315,000</b>    | <b>\$ 2,170,000</b>    | <b>\$ 3,277,000</b>  | <b>\$ 4,418,000</b>  | <b>\$ 5,692,000</b>  | <b>\$ 7,107,000</b>  |

#### **EMERGENCY PLANNING**

|                             |                  |                  |                  |                  |                  |                  |                  |                  |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Revenues</b>             |                  |                  |                  |                  |                  |                  |                  |                  |
| Sales and Services          | \$ 0             | \$ 0             | \$ 0             | \$ 0             | \$ 0             | \$ 0             | \$ 0             | \$ 0             |
| Grants, Donations and Other | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
|                             | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| <b>Expenditures</b>         |                  |                  |                  |                  |                  |                  |                  |                  |
| Salaries and Benefits       | 35,000           | 28,000           | 31,000           | <b>31,000</b>    | 31,000           | 31,000           | 31,000           | 31,000           |
| Operating Costs             | 44,000           | 39,000           | 66,000           | <b>65,000</b>    | 65,000           | 65,000           | 65,000           | 65,000           |
| Internal Services Used      | 0                | 2,000            | 0                | 0                | 0                | 0                | 0                | 0                |
| Internal Services Recovered | (5,000)          | (3,000)          | (4,000)          | <b>(4,000)</b>   | (4,000)          | (4,000)          | (4,000)          | (4,000)          |
| External Recoveries         | (1,000)          | 0                | (2,000)          | <b>(2,000)</b>   | (2,000)          | (2,000)          | (2,000)          | (2,000)          |
|                             | 73,000           | 66,000           | 91,000           | <b>90,000</b>    | 90,000           | 90,000           | 90,000           | 90,000           |
| <b>Net Operations Total</b> | <b>73,000</b>    | <b>66,000</b>    | <b>91,000</b>    | <b>90,000</b>    | <b>90,000</b>    | <b>90,000</b>    | <b>90,000</b>    | <b>90,000</b>    |
| <b>Transfers</b>            |                  |                  |                  |                  |                  |                  |                  |                  |
| Transfer From Own Sources   | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| Transfer To Own Sources     | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
|                             | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
|                             | <b>\$ 73,000</b> | <b>\$ 66,000</b> | <b>\$ 91,000</b> | <b>\$ 90,000</b> | <b>\$ 90,000</b> | <b>\$ 90,000</b> | <b>\$ 90,000</b> | <b>\$ 90,000</b> |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**FIRE**

| <b>FIRE OPERATIONS</b>      | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 28,797,000             | 30,711,000             | 31,262,000             | <b>32,219,000</b>      | 32,219,000           | 32,219,000           | 32,219,000           | 32,219,000           |
| Operating Costs             | 1,641,000              | 1,527,000              | 1,544,000              | <b>1,539,000</b>       | 1,614,000            | 1,689,000            | 1,764,000            | 1,839,000            |
| Internal Services Used      | 244,000                | 311,000                | 362,000                | <b>362,000</b>         | 362,000              | 362,000              | 362,000              | 362,000              |
| Internal Services Recovered | (20,000)               | (64,000)               | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | (82,000)               | (87,000)               | (168,000)              | <b>(168,000)</b>       | (168,000)            | (168,000)            | (168,000)            | (168,000)            |
|                             | 30,580,000             | 32,398,000             | 33,000,000             | <b>33,952,000</b>      | 34,027,000           | 34,102,000           | 34,177,000           | 34,252,000           |
| <b>Net Operations Total</b> | <b>30,580,000</b>      | <b>32,398,000</b>      | <b>33,000,000</b>      | <b>33,952,000</b>      | <b>34,027,000</b>    | <b>34,102,000</b>    | <b>34,177,000</b>    | <b>34,252,000</b>    |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 1,577,000              | 1,577,000              | 1,577,000              | <b>1,577,000</b>       | 1,577,000            | 1,577,000            | 1,577,000            | 1,577,000            |
|                             | 1,577,000              | 1,577,000              | 1,577,000              | <b>1,577,000</b>       | 1,577,000            | 1,577,000            | 1,577,000            | 1,577,000            |
|                             | <b>\$ 32,157,000</b>   | <b>\$ 33,975,000</b>   | <b>\$ 34,577,000</b>   | <b>\$ 35,529,000</b>   | <b>\$ 35,604,000</b> | <b>\$ 35,679,000</b> | <b>\$ 35,754,000</b> | <b>\$ 35,829,000</b> |
| <b>MECHANICS</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 355,000                | 390,000                | 400,000                | <b>407,000</b>         | 407,000              | 407,000              | 407,000              | 407,000              |
| Operating Costs             | 333,000                | 277,000                | 317,000                | <b>303,000</b>         | 323,000              | 343,000              | 363,000              | 383,000              |
| Internal Services Used      | 0                      | 0                      | 25,000                 | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | (1,000)                | (1,000)                | (1,000)                | <b>(1,000)</b>         | (1,000)              | (1,000)              | (1,000)              | (1,000)              |
|                             | 687,000                | 666,000                | 741,000                | <b>709,000</b>         | 729,000              | 749,000              | 769,000              | 789,000              |
| <b>Net Operations Total</b> | <b>687,000</b>         | <b>666,000</b>         | <b>741,000</b>         | <b>709,000</b>         | <b>729,000</b>       | <b>749,000</b>       | <b>769,000</b>       | <b>789,000</b>       |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 687,000</b>      | <b>\$ 666,000</b>      | <b>\$ 741,000</b>      | <b>\$ 709,000</b>      | <b>\$ 729,000</b>    | <b>\$ 749,000</b>    | <b>\$ 769,000</b>    | <b>\$ 789,000</b>    |



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL PROGRAMS FIRE

| <b>PREVENTION</b>           | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (140,000)           | \$ (162,000)           | \$ (116,000)           | \$ (128,000)           | \$ (130,000)         | \$ (132,000)         | \$ (134,000)         | \$ (136,000)         |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | (140,000)              | (162,000)              | (116,000)              | (128,000)              | (130,000)            | (132,000)            | (134,000)            | (136,000)            |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 718,000                | 1,091,000              | 1,033,000              | 1,128,000              | 1,128,000            | 1,128,000            | 1,128,000            | 1,128,000            |
| Operating Costs             | 23,000                 | 23,000                 | 30,000                 | 30,000                 | 30,000               | 35,000               | 35,000               | 40,000               |
| Internal Services Used      | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | (24,000)               | (2,000)                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 717,000                | 1,112,000              | 1,063,000              | 1,158,000              | 1,158,000            | 1,163,000            | 1,163,000            | 1,168,000            |
| <b>Net Operations Total</b> | <b>577,000</b>         | <b>950,000</b>         | <b>947,000</b>         | <b>1,030,000</b>       | <b>1,028,000</b>     | <b>1,031,000</b>     | <b>1,029,000</b>     | <b>1,032,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 577,000</b>      | <b>\$ 950,000</b>      | <b>\$ 947,000</b>      | <b>\$ 1,030,000</b>    | <b>\$ 1,028,000</b>  | <b>\$ 1,031,000</b>  | <b>\$ 1,029,000</b>  | <b>\$ 1,032,000</b>  |

### **RADIO & COMMUNICATIONS**

|                             |                     |                     |                     |                     |                     |                     |                     |                     |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services          | \$ (520,000)        | \$ (529,000)        | \$ (529,000)        | \$ (1,115,000)      | \$ (1,125,000)      | \$ (1,135,000)      | \$ (1,145,000)      | \$ (1,155,000)      |
| Grants, Donations and Other | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | (520,000)           | (529,000)           | (529,000)           | (1,115,000)         | (1,125,000)         | (1,135,000)         | (1,145,000)         | (1,155,000)         |
| <b>Expenditures</b>         |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits       | 1,399,000           | 1,492,000           | 1,521,000           | 2,081,000           | 2,081,000           | 2,081,000           | 2,081,000           | 2,081,000           |
| Operating Costs             | 1,042,000           | 1,375,000           | 1,176,000           | 1,189,000           | 1,219,000           | 1,249,000           | 1,279,000           | 1,309,000           |
| Internal Services Used      | 0                   | 0                   | 3,000               | 0                   | 0                   | 0                   | 0                   | 0                   |
| Internal Services Recovered | (127,000)           | (127,000)           | (127,000)           | (127,000)           | (127,000)           | (127,000)           | (127,000)           | (127,000)           |
| External Recoveries         | (3,000)             | (1,000)             | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | 2,311,000           | 2,739,000           | 2,573,000           | 3,143,000           | 3,173,000           | 3,203,000           | 3,233,000           | 3,263,000           |
| <b>Net Operations Total</b> | <b>1,791,000</b>    | <b>2,210,000</b>    | <b>2,044,000</b>    | <b>2,028,000</b>    | <b>2,048,000</b>    | <b>2,068,000</b>    | <b>2,088,000</b>    | <b>2,108,000</b>    |
| <b>Transfers</b>            |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources     | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | <b>\$ 1,791,000</b> | <b>\$ 2,210,000</b> | <b>\$ 2,044,000</b> | <b>\$ 2,028,000</b> | <b>\$ 2,048,000</b> | <b>\$ 2,068,000</b> | <b>\$ 2,088,000</b> | <b>\$ 2,108,000</b> |



# **2007 - 2011 FINANCIAL PLAN** **DEPARTMENTAL PROGRAMS** **FIRE**

| <b>TRAINING</b>             | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 529,000                | 604,000                | 564,000                | <b>575,000</b>         | 575,000              | 575,000              | 575,000              | 575,000              |
| Operating Costs             | 77,000                 | 73,000                 | 91,000                 | <b>91,000</b>          | 96,000               | 101,000              | 106,000              | 111,000              |
| Internal Services Used      | 1,000                  | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | (21,000)               | (27,000)               | (11,000)               | <b>(11,000)</b>        | (11,000)             | (11,000)             | (11,000)             | (11,000)             |
|                             | 586,000                | 650,000                | 644,000                | <b>655,000</b>         | 660,000              | 665,000              | 670,000              | 675,000              |
| <b>Net Operations Total</b> | <b>586,000</b>         | <b>650,000</b>         | <b>644,000</b>         | <b>655,000</b>         | <b>660,000</b>       | <b>665,000</b>       | <b>670,000</b>       | <b>675,000</b>       |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 586,000</b>      | <b>\$ 650,000</b>      | <b>\$ 644,000</b>      | <b>\$ 655,000</b>      | <b>\$ 660,000</b>    | <b>\$ 665,000</b>    | <b>\$ 670,000</b>    | <b>\$ 675,000</b>    |



## 2007 - 2011 FINANCIAL PLAN

### SIGNIFICANT CHANGES

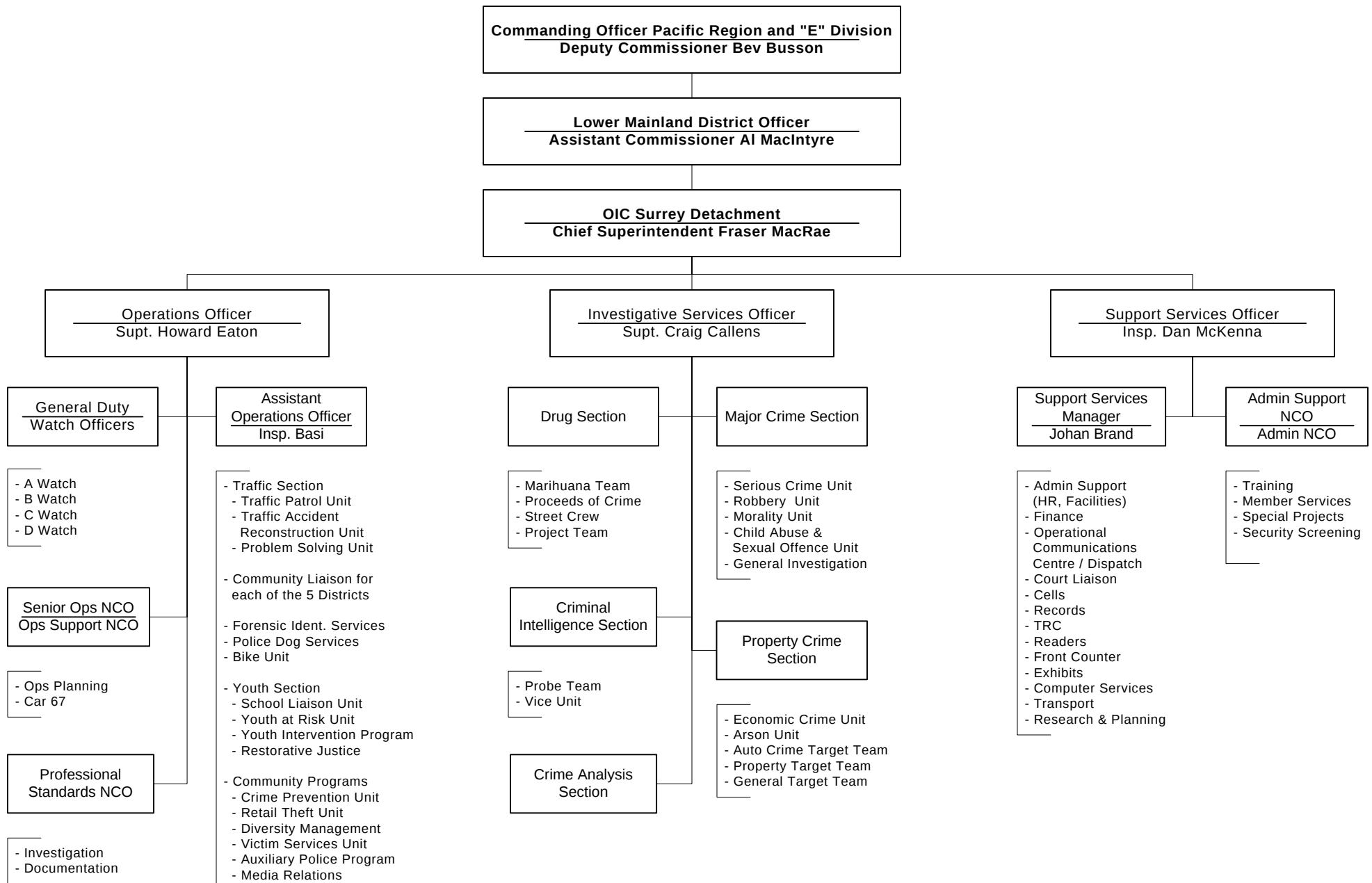
### FIRE

|                                               |                  |                      |
|-----------------------------------------------|------------------|----------------------|
| <b>2006 ADOPTED BUDGET</b>                    |                  | <b>\$ 40,359,000</b> |
| <b>REVENUES</b>                               |                  |                      |
| <b>Sales and Services</b>                     |                  |                      |
| Increase in Dispatch Fees .....               | \$ (14,000)      |                      |
| Increase in Dispatch Services .....           | (572,000)        |                      |
| 2% Fire Prevention Increase .....             | (12,000)         | (598,000)            |
| <b>Taxation and Other</b> .....               | <u>0</u>         | <u>0</u>             |
| <b>Total Change in Revenues</b>               |                  | <b>(598,000)</b>     |
| <b>EXPENDITURES</b>                           |                  |                      |
| <b>Salaries/Wages &amp; Benefits</b>          |                  |                      |
| 8 New Recruits - Start October 1 .....        | 60,000           |                      |
| Annualize 8 New Recruits from 2006 .....      | 183,000          |                      |
| 4 New Fire Dispatchers .....                  | 383,000          |                      |
| Inflationary Rate Increase .....              | 908,000          |                      |
| Potential Salary Increases .....              | <u>901,000</u>   | <u>2,435,000</u>     |
| <b>Operating Costs</b>                        |                  |                      |
| E-Comm Levy Adjustment .....                  | 22,000           |                      |
| Increase in Consulting .....                  | 25,000           |                      |
| Inflationary Decrease - Net Hydro / Gas ..... | <u>(4,000)</u>   | <u>43,000</u>        |
| <b>Internal Services Used</b>                 |                  |                      |
| Transfer to Consulting .....                  | (25,000)         |                      |
| Radio Reallocation .....                      | <u>(3,000)</u>   | <u>(28,000)</u>      |
| <b>Internal Services Recovered</b> .....      | <u>0</u>         | <u>0</u>             |
| <b>External Recoveries</b> .....              | <u>0</u>         | <u>0</u>             |
| <b>Transfer From Own Sources</b> .....        | <u>0</u>         | <u>0</u>             |
| <b>Transfer To Own Sources</b> .....          | <u>0</u>         | <u>0</u>             |
| <b>Total Change in Expenditures</b>           |                  | <b>2,450,000</b>     |
| <b>2007 BUDGET</b>                            |                  | <b>\$ 42,211,000</b> |
| <hr/>                                         |                  |                      |
| <b>2007 ADOPTED BUDGET</b>                    |                  | <b>\$ 42,211,000</b> |
| <b>REVENUES</b>                               |                  |                      |
| <b>Sales and Service</b>                      |                  |                      |
| Increase in Dispatch Services Revenue .....   | \$ (40,000)      |                      |
| Prevention .....                              | <u>(8,000)</u>   | <u>(48,000)</u>      |
| <b>EXPENDITURES</b>                           |                  |                      |
| <b>Salaries/Wages &amp; Benefits</b>          |                  |                      |
| Increase Salary Rate & Range Increment .....  | <u>4,937,000</u> | <u>4,937,000</u>     |
| <b>Operating Costs</b>                        |                  |                      |
| Mechanic & Radio Inflation .....              | 200,000          |                      |
| Operations Inflation Increases .....          | 300,000          |                      |
| Prevention & Training Inflation .....         | <u>30,000</u>    | <u>530,000</u>       |
| <b>2011 BUDGET</b>                            |                  | <b>\$ 47,630,000</b> |





## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS RCMP FUNCTIONS





#### MISSION STATEMENT

*To provide a sensitive, responsive, professional policing service, cooperatively with the community, to enhance the level of security and livability in the City of Surrey, within a healthy work environment.*

The City contracts with the Royal Canadian Mounted Police (RCMP) to deliver policing services to the City of Surrey. The Surrey Detachment is the largest municipal RCMP detachment in Canada and is committed to preserving the peace, upholding the law, and providing quality service in partnership with the communities we serve.

Mandated to enforce laws, prevent crime, and maintain peace, order, and security, the Surrey Detachment is committed to ensuring “**Safe Homes and Safe Communities**”.

Integrity, honesty, professionalism, compassion, respect, and accountability are the core values that guide day-to-day behaviour within the Surrey Detachment. Regular members, staff, and volunteers of the Surrey RCMP are also committed to:

- Maintaining a healthy work environment that supports personal development, team building, open communication, and mutual respect;
- Providing quality service in consultation and partnership with the diverse communities we serve;
- Ensuring effective and efficient use of resources, sound decision-making, and accountability, and
- Demonstrating dynamic leadership and innovation in the pursuit of excellence.

#### OUR CRIME REDUCTION STRATEGY

The Surrey RCMP service delivery model is focused on reducing crime in the City of Surrey. Three fundamental policing philosophies remain the cornerstones of our approach:

**Community Policing** is deeply rooted in the belief that communities themselves play an integral role in the identification of community policing needs and should also be active partners in the delivery of many police services, from crime prevention and education to investigation, enforcement, and victim support. This client-centred approach involves

working collaboratively in and with communities at all levels to systematically identify and respond to the issues and social needs that underlie many community crime problems (i.e. causal factors).

**Intelligence-led Policing** acknowledges that research, analysis, and evidence-based decision-making are critical to effective and efficient policing and that reliable and timely crime analysis should be a fundamental driver in the mobilization of both police and community resources (i.e. enforcement, investigation and prevention measures proactively targeting habitual offenders, high crime areas, and crime causation factors).

**Integrated Policing** recognizes that success in crime reduction is contingent on our ability to coalesce otherwise divergent organizations, mandates and operations in an inclusive, yet seamlessly integrated approach to a police services delivery that remains flexible and responsive (i.e. rapidly deployable).

#### DETACHMENT ORGANIZATION

Currently, Surrey RCMP Detachment is organized into the following functional groups:

**Operations** consists primarily of uniformed General Duty and Traffic Enforcement members, as well as a number of specialized support units including Forensic Identification and Police Dog Unit. Units such as Ops Support, Professional Standards, Community Liaison and Community Policing further support operations. The Community Policing unit includes Youth Section (School Liaison and Youth Intervention programs), Crime Prevention, Victim Services, Media Relations, Diversity Management, Volunteers, and Auxiliaries.

**Investigative Services** consists primarily of plain-clothes members organized into specialized sections such as Drugs, Property Crimes, Major Crimes, and Criminal Intelligence. Investigative Services also houses the Detachment’s (civilian) Crime Analysis Unit.

**Support Services** consists of administrative support staff in the areas of Training, Member Services, Security Screening, Human Resources and Admin Support, Computer Services, Operational Communications, Finance, Research & Planning, Records, Readers, Cells, Court Liaison Services, Front Counter, Exhibits, and Transport.



## 2006 ACCOMPLISHMENTS

### Youth:

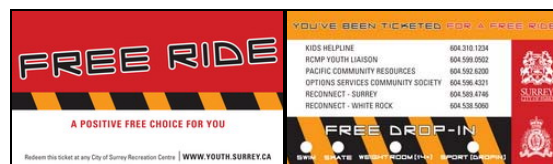
- The Detachment continued efforts to prevent and divert youth from crime and the criminal justice system. Our Youth Intervention Program (YIP) received, on average, 33 client file referrals a month. As a result, over 299 youth aged 9-17 were provided opportunities to demonstrate accountability for their criminal behaviour outside of the criminal justice system through assessment, counselling, education, skill development and access to restorative processes. Our YIP counsellors engaged 14 youth in 6 Restorative Justice forums and participated in over 40 community consultations. YIP also participated in Surrey Parks' Mobile Youth Outreach Program (MoYo) pilot project;
- Statistics indicate the total number of young offenders (including Criminal Code, Drug and Traffic offences) increased by 31% from the year previous. In fact, the number of Surrey files involving young offenders (one or more youth) increased by 11%. However, while the total number of young offenders charged increased by 18%, the number of young offenders not charged increased by 36%;

| YOUNG OFFENDERS              | Jan-Sept 2006 | Jan-Sept 2005 | % Change 2005-2006 |
|------------------------------|---------------|---------------|--------------------|
| TOTAL (CC, Federal, Traffic) | 1788          | 1363          | 31%                |
| Total Charged                | 443           | 375           | 18%                |
| Total Not Charged            | 1345          | 988           | 36%                |
| Files Involving Youth        | 1083          | 974           | 11%                |

- Over 355 preventative lectures were provided by the Youth Section, including presentations by the School Liaison Officers, on topics such as stranger danger, Halloween safety, bullying, substance abuse, internet safety, and speeding/aggressive driving. The Detachment also partnered with the Surrey School District on the development of a hard-hitting drug

prevention DVD resource that depicts the perils of substance abuse and impact of drug addiction on families and the community;

- Fifteen members of the Youth Section were trained in the Threat Assessment Protocol developed in partnership with the School District, and over 47 Threat Assessments (high risk youth behaviour interventions) were completed during the year. As well, the Youth at Risk Team completed 182 youth related interventions;
- The Detachment continued to support and participate in numerous initiatives aimed at social development and positive interaction between police and youth. One of our keystone programs, the Junior Police Academy, was again held in all 5 Districts where a total of 375 youth participated. This program is not only well received locally, but has been recognized nationally as a best practice and has been adopted by other police jurisdictions in BC. Surrey RCMP also sent 16 local youth to the RCMP Youth Academy. Other youth social development initiatives included the Newton Knights program, the Elementary School Sports Challenge, the Ice Hockey Jamboree, and the annual RCMP Classic Basketball Tournament;
- A "positive ticket" program was developed in partnership with Surrey Parks & Recreation, to provide a framework for engaging youth and reducing risk-taking behaviours. The program provides youth with free drop-in passes to any City of Surrey Recreation Centre. The passes also include contact information for local youth oriented services. Surrey RCMP personnel were provided with 2000 passes to reward healthy alternatives and behaviour among youth and to open up lines of communication between youth and police, and



- A Child Abuse & Sexual Offence (CASO) unit was formed within the Serious Crime Section to deal exclusively with files involving victims ten (10) years of age and under or who have a

similar mental capacity, licensed foster homes and daycares or where persons in authority such as teachers are suspected, and serious sexual assaults.

#### **Property Crime:**

- The Detachment's continued focus on the use of intelligence and crime analysis to target enforcement and prevention efforts at prolific offenders and hot spots has helped to reduce property crimes. Target Team enforcement efforts in the areas of commercial break and enter and auto theft have contributed towards significant reductions (21% and 23% respectively). Over 179 surveillance projects were conducted, resulting in over 224 arrests, including over 112 high risk (prolific) offenders;

| PROPERTY OFFENCES | Jan-Sept 2006 | Jan-Sept 2005 | % Change 2005-2006 |
|-------------------|---------------|---------------|--------------------|
| TOTAL             | 22394         | 24259         | -8%                |
| Break & Enter     | 3750          | 4315          | -13%               |
| Business          | 867           | 1101          | -21%               |
| Residence         | 1724          | 1830          | -6%                |
| Auto Theft        | 3769          | 4866          | -23%               |

- The Detachment launched a 6-month Identity Theft pilot project in partnership with Canada Post and Langley RCMP to address growing concerns with mail theft as a precursor to identity theft and other economic crimes. The Surrey Identity Theft Unit (SITU), which includes a dedicated Postal Inspector, recovered over 1360 stolen mail items from suspects in Surrey;
- Interest in our Block Watch and Business Watch programs continues to grow along with the City. In celebration of the 20th anniversary of Block Watch, the Detachment hosted a Block Watch Forum attended by roughly 350 dedicated participants. While only introduced last year, the Business Watch program has engaged a significant portion of the business community. Both programs will soon benefit from the recently acquired "fan-out" system that will help disseminate program and community safety related communications in a timely fashion;
- Crime Prevention Coordinators assigned to each of the Districts responded to numerous requests from the community and business groups to deliver presentations on various topics such as home security, personal safety, and counterfeit detection, as well as to conduct security

assessments and CPTED analyses on homes and businesses. They also organized and participated in various community events throughout the year in an effort to raise awareness of effective crime prevention practices, and

- The Retail Theft Unit, in partnership with the Whalley BIA, developed and implemented a website to address shoplifting and retail theft. The website has provided a forum to coordinate intelligence and share information on prolific offenders among loss prevention officers, and has led to the identification and arrest of over half of the offenders posted to the site. The project has garnered significant interest among law enforcement and retailers across Canada.

#### **Drug Related Crime:**

- Surrey Detachment continued to target drug-related crime in 2006, with a particular focus on crack shacks and other nuisance locations where drugs were being bought, sold and/or consumed. The Drug Section worked with the District Offices to develop investigational guidelines and protocols to assist with identifying and prioritizing "crack shacks" for targeted enforcement. Based on the intelligence generated, over 5 priority crack shacks were eliminated, including one residence located across from an elementary school. These investigations resulted in charges to significant (mid to high-level) drug traffickers and led to the seizure of considerable amounts of drugs (cocaine, crack, ecstasy, and heroine), cash and firearms. Numerous crack shacks were also eliminated at the District level with the assistance of By-laws, landlords and other community stakeholders;
- Efforts to identify and dismantle grow-ops continued in 2006. The Marijuana Enforcement Team alone conducted over 70 investigations, resulting in the takedown of 61 grow-ops. Drug Section also continued to attack the profits/proceeds associated with marijuana grow operations. Eight residential properties used for the production of marijuana have been restrained so far this year and 12 cases in which the Crown is seeking forfeiture of offence-related property remain before the courts;
- Drug Section's Street Crew established a Street Enforcement Team in Whalley to specifically tackle the street level drug activity in that District. Meanwhile, the Project Team conducted operation E POLAND in concert with

the District which resulted in the closure of the Dell Hotel due to the high volume of drug trafficking activity and By-law violations associated with that establishment;

- These targeted efforts contributed towards a 40% increase in cocaine possession offences, as well as a 16% overall increase in CDSA offences;

| DRUG (CDSA) OFFENCES | Jan-Sept 2006 | Jan-Sept 2005 | % Change 2005-2006 |
|----------------------|---------------|---------------|--------------------|
| Cocaine Possession   | 1035          | 741           | 40%                |
| Marijuana Production | 628           | 565           | 11%                |
| Marijuana Possession | 1449          | 1484          | -2%                |
| TOTAL Drugs (CDSA)   | 5575          | 4801          | 16%                |

- Surrey RCMP also continued its participation in the highly touted EFSI program. The Team received 608 tips, resulting in the discovery of 112 active or recent grow-ops and 29 locations at which 58 children were present. EFSI will be expanding in 2007 due to its success, and together with the Controlled Substance By-law, is another example of a best practice emerging from Surrey and being adopted elsewhere, and
- The Major Crime Unit brought to a close a long-standing investigation into the kidnapping, unlawful confinement, assault and extortion of an associate of a sophisticated organized crime group. The investigation culminated with the arrest and charges against a number of high-ranking members, which significantly disrupted the group's operations. The Unit's investigation into a string of 10 home invasions dating back to 2003 was also brought to a successful conclusion with the laying of charges against an adult male, who after arrest and interrogation, confessed to carrying out 8 home invasions targeting and victimizing elderly residents.

### **Traffic Safety:**

- The Detachment targeted traffic enforcement and awareness raising efforts directly at the most problematic intersections and areas of the City, as identified through an analysis of collision data. The results of such analysis are captured in the form of hotspot maps that are not only shared internally, but also posted on the Detachment's website;
- In addition to increasing their use of crash data to prioritize enforcement action, the Traffic Section created a new Community Response Unit (CRU) to consult with District residents on local traffic safety issues and problem-solving

approaches. The CRU met with a number of community groups and developed enforcement or engineering strategies to address identified concerns;

| TRAFFIC COLLISIONS  | Jan-Sept 2006 | Jan-Sept 2005 | % Change 2005-2006 |
|---------------------|---------------|---------------|--------------------|
| Fatal Collisions    | 18            | 20            | -10%               |
| Injury Collisions   | 1455          | 1344          | 8%                 |
| Property Collisions | 3534          | 3482          | 1%                 |
| TOTAL Collisions    | 5007          | 4846          | 3%                 |

- The Traffic Section extended shift hours on weekends in order to increase the effectiveness of Impaired Driving enforcement. Traffic members also provided in-service training to new recruits to enhance their skills and knowledge in relation to impaired driving investigations, and
- Seatbelt enforcement was conducted in all Districts on a regular basis. Traffic safety awareness was also supported by weekly Speed Watch activities conducted by District volunteers.



### **Organizational Excellence:**

- Victim Services (VS) provided support to 1452 individual clients and assisted an additional 550 'brief service' contacts with referral and resource information. Victim Services updated their 382-page Resource Directory and also worked to strengthen external program awareness, for example, by translating various information pamphlets in Punjabi and other languages and making these pamphlets available at locations such as the Bear Creek Park Kiosk. Victim Services also contributed regularly to Detachment fund raising efforts such as the annual Cops for Cancer initiative;
- The Auxiliary Police program remains the largest in BC, with over 78 active members. Auxiliaries volunteered over 14,824 hours, providing valuable service to the community and much appreciated support to our regular members;
- The Detachment embarked on a number of initiatives to strengthen communications. The Detachment website



featured regular updates providing residents with community crime statistics, hotspot maps, and related prevention tips. The Media Unit held 4 major news conferences and produced 25-30 news releases each month to highlight emerging crime trends and public safety issues. Outreach efforts were also targeted to diverse language and interest groups (e.g., translating and tailoring information materials for specific audiences);



- The Detachment's increased focus and application of intelligence, crime analysis and other crime reduction principles has contributed greatly to the reductions realized in relation to property crimes and towards more effective deployment of resources (i.e., better targeted drug and traffic enforcement). Our Crime Analyst Unit was instrumental in providing front line employees with value-added tools and information. In fact, one of our analysts recently received three awards from the International Association of Crime Analysts for his outstanding crime analysis products;
- The Detachment partnered with Kwantlen University College to conduct a community survey to solicit the input and perspectives of Surrey residents on policing priorities, as well as benchmark levels of community satisfaction with police performance and fear of crime. Survey questionnaires were mailed out to over 2000 randomly selected households across the City;
- The Surrey RCMP partnered with local academia (UCFV/ICURS) and initiated a patrol deployment research study to examine our current approach to dispatched response to calls. The Detachment has also been working with software developers on a specialized modelling application to assist with more efficient patrol resource planning and deployment;
- To increase the quality of investigations, the Detachment trained 87 members in interview & interrogation techniques. Another 24 members will receive this training in 2007. Officer safety courses will also be on the training agenda next year. The Surrey Detachment's Field Coaching Program for cadets and lateral entries has also been recognized nationally as a leader in the field, and has been called on by the Pacific

Region Training Centre (PRTC) to give presentations on 'best practices', and

- The Detachment opened its second storefront office, located in Fraser Heights, to strengthen outreach and presence in the community.

## FUTURE INITIATIVES

In order to achieve *Safe Homes, Safe Communities* and to support an overall crime reduction strategy, considerable focus will be placed on the following strategic priorities, performance measures, and objectives.

## STRATEGIC PRIORITIES

### Youth:

To prevent and reduce youth victimization and involvement in criminal activity and the criminal justice system (as victims or offenders).

### Property Crime:

To reduce the incidence and impact of property crime in the community.

### Drug Related Crime:

To reduce the incidence and impact of drug activity and drug-related crime.

### Traffic Safety:

To reduce the number of deaths, injuries, and property damage caused by traffic accidents and collisions.

### Organizational Excellence:

To provide for effective and responsive stewardship of allocated resources (human, capital, and financial) and continue with efforts to be more inclusive, responsive and accountable to clients, partners, and community stakeholders.



**STRATEGIC PERFORMANCE MEASURES****Youth:**

- Number of young offenders charged/not charged
- Number of files involving 1 or more youth
- Number of diversion program referrals

**Property Crime:**

- Number of reported property crime offences
  - Number of Break and Enters
  - Number of Auto Thefts

**Drug-Related Crime:**

- Number of CDSA (i.e., drug related) charges
- Number of files involving drug use/abuse

**Traffic Safety:**

- Number of reported traffic collisions
  - Number of injury collisions
  - Number of fatal collisions

**Organizational Excellence:**

- Client/Stakeholder Satisfaction
- Fear of Crime

**TACTICAL OBJECTIVES**

The following strategic objectives will guide the development of initiatives to be implemented over the next few years:

**Youth:**

- Continue to partner in the delivery of drug education, awareness, and prevention programs targeting youth and their families;
- Improve efforts to identify and address youth at risk, root causes of high-risk or other anti-social behaviours, and opportunities for early intervention;
- Continue to develop partnership programs that engage youth in positive social development and recreational opportunities, and
- Promote and develop appropriate community-based intervention and diversion programming and restorative justice practices.

**Drug Related Crime:**

- Improve efforts to identify and eliminate crack shacks and other locations where hard drugs (i.e., crack/cocaine, heroine, and meth) are bought, sold and consumed;
- Improve human source development and intelligence activities targeting drug related crime and organized crime, and

- Continue to develop initiatives, partnerships, and interdiction efforts targeting drug producers, traffickers, and other organized crime activity (e.g. movement of weapons and other contraband).

**Property Crime:**

- Develop and improve initiatives and interdiction efforts targeting prominent and/or persistent property crimes (e.g. break and enters, auto theft);
- Enhance targeting of repeat, high-risk offenders (e.g., habitual auto thieves) to interrupt the “criminal cycle” typical of property crimes;
- Enhance development and integration of intelligence and crime analysis into policing operations, and
- Improve communications and public awareness around property crime and prevention strategies.

**Traffic Safety:**

- Develop Traffic Safety enforcement initiatives that target high-collision areas, park and school zones, and impaired drivers;
- Work in partnership with the community to improve awareness of high-collision areas, dangerous driving practices (at-risk behaviours), and other traffic safety issues, and
- Support and contribute towards implementation of the RCMP National Road Safety Vision 2010 initiative.

**Organizational Excellence:**

- Improve performance management, accountability, and reporting;
- Advance stewardship and deployment to make effective and efficient use of all human and financial resources;
- Strengthen internal and external consultations, communications, and information sharing; support employee diversity, understanding, and diversity issue management;
- Provide staff with a safe, secure, and supportive working environment;
- Enhance the crime analysis function in support of intelligence-led policing that focuses on habitual offenders, hot spots, and the underlying issues and root causes of crime, criminal activity, and behaviour, and
- Strengthen community involvement, engagement, and partnership in community policing and crime prevention initiatives.



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS R.C.M.P.

| PROGRAM SUMMARY                 | 2005<br>ACTUAL       | 2006<br>ACTUAL       | 2006<br>BUDGET       | 2007<br>BUDGET       | 2008<br>PLAN         | 2009<br>PLAN         | 2010<br>PLAN         | 2011<br>PLAN         |
|---------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Administration                  | \$ 4,234,000         | \$ 3,749,000         | \$ 2,855,000         | \$ <b>3,063,000</b>  | \$ 3,901,000         | \$ 4,842,000         | \$ 5,773,000         | \$ 6,742,000         |
| District Offices                | 1,377,000            | 1,536,000            | 1,521,000            | <b>1,567,000</b>     | 1,572,000            | 1,577,000            | 1,582,000            | 1,587,000            |
| Operations                      | 3,751,000            | 4,217,000            | 4,539,000            | <b>4,604,000</b>     | 4,594,000            | 4,584,000            | 4,573,000            | 4,562,000            |
| Operations Support              | 1,422,000            | 1,764,000            | 2,180,000            | <b>2,213,000</b>     | 2,211,000            | 2,209,000            | 2,207,000            | 2,205,000            |
| RCMP Contract                   | 53,145,000           | 57,332,000           | 57,292,000           | <b>60,957,000</b>    | 65,106,000           | 69,211,000           | 73,776,000           | 78,616,000           |
| Officer in Charge Mgmt Services | 935,000              | 749,000              | 961,000              | <b>1,065,000</b>     | 1,070,000            | 1,075,000            | 1,080,000            | 1,085,000            |
|                                 | <b>\$ 64,864,000</b> | <b>\$ 69,347,000</b> | <b>\$ 69,348,000</b> | <b>\$ 73,469,000</b> | <b>\$ 78,454,000</b> | <b>\$ 83,498,000</b> | <b>\$ 88,991,000</b> | <b>\$ 94,797,000</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |                    |                    |                    |                     |                    |                    |                    |                    |
|-----------------------------|--------------------|--------------------|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|
| Sales and Services          | \$ (734,000)       | \$ (943,000)       | \$ (661,000)       | \$ <b>(718,000)</b> | \$ (732,000)       | \$ (746,000)       | \$ (761,000)       | \$ (776,000)       |
| Grants, Donations and Other | (4,352,000)        | (4,969,000)        | (4,387,000)        | <b>(4,997,000)</b>  | (4,999,000)        | (5,001,000)        | (5,003,000)        | (5,005,000)        |
|                             | <b>(5,086,000)</b> | <b>(5,912,000)</b> | <b>(5,048,000)</b> | <b>(5,715,000)</b>  | <b>(5,731,000)</b> | <b>(5,747,000)</b> | <b>(5,764,000)</b> | <b>(5,781,000)</b> |

#### Expenditures

|                             |                   |                   |                   |                   |                   |                   |                   |                    |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| Salaries and Benefits       | 11,495,000        | 12,065,000        | 14,102,000        | <b>15,199,000</b> | 16,036,000        | 16,976,000        | 17,906,000        | 18,874,000         |
| Operating Costs             | 53,928,000        | 59,182,000        | 60,061,000        | <b>63,731,000</b> | 67,895,000        | 72,015,000        | 76,595,000        | 81,450,000         |
| Internal Services Used      | 255,000           | 245,000           | 259,000           | <b>275,000</b>    | 275,000           | 275,000           | 275,000           | 275,000            |
| Internal Services Recovered | (5,000)           | (13,000)          | 0                 | <b>0</b>          | 0                 | 0                 | 0                 | 0                  |
| External Recoveries         | (71,000)          | (152,000)         | (26,000)          | <b>(21,000)</b>   | (21,000)          | (21,000)          | (21,000)          | (21,000)           |
|                             | <b>65,602,000</b> | <b>71,327,000</b> | <b>74,396,000</b> | <b>79,184,000</b> | <b>84,185,000</b> | <b>89,245,000</b> | <b>94,755,000</b> | <b>100,578,000</b> |

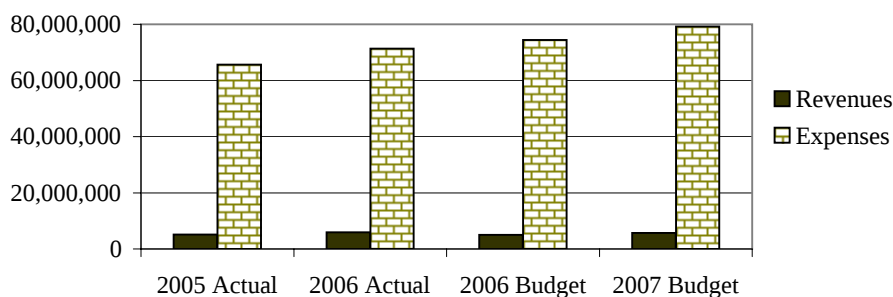
|                             |                   |                   |                   |                   |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Net Operations Total</b> | <b>60,516,000</b> | <b>65,415,000</b> | <b>69,348,000</b> | <b>73,469,000</b> | <b>78,454,000</b> | <b>83,498,000</b> | <b>88,991,000</b> | <b>94,797,000</b> |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

#### Transfers

|                           |                  |                  |          |          |          |          |          |          |
|---------------------------|------------------|------------------|----------|----------|----------|----------|----------|----------|
| Transfer From Own Sources | (65,000)         | (50,000)         | 0        | <b>0</b> | 0        | 0        | 0        | 0        |
| Transfer To Own Sources   | 4,413,000        | 3,982,000        | 0        | <b>0</b> | 0        | 0        | 0        | 0        |
|                           | <b>4,348,000</b> | <b>3,932,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

|                      |                      |                      |                      |                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>\$ 64,864,000</b> | <b>\$ 69,347,000</b> | <b>\$ 69,348,000</b> | <b>\$ 73,469,000</b> | <b>\$ 78,454,000</b> | <b>\$ 83,498,000</b> | <b>\$ 88,991,000</b> | <b>\$ 94,797,000</b> |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

### RCMP Departmental Operations





**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**R.C.M.P.**

|                             | 2005                | 2006                | 2006                | 2007                | 2008                | 2009                | 2010                | 2011                |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>ADMINISTRATION</b>       | <b>ACTUAL</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>BUDGET</b>       | <b>PLAN</b>         | <b>PLAN</b>         | <b>PLAN</b>         | <b>PLAN</b>         |
| <b>Revenues</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services          | \$ (193,000)        | \$ (323,000)        | \$ (202,000)        | <b>\$ (204,000)</b> | \$ (208,000)        | \$ (212,000)        | \$ (216,000)        | \$ (220,000)        |
| Grants, Donations and Other | (4,081,000)         | (4,606,000)         | (4,125,000)         | <b>(4,735,000)</b>  | (4,735,000)         | (4,735,000)         | (4,735,000)         | (4,735,000)         |
|                             | (4,274,000)         | (4,929,000)         | (4,327,000)         | <b>(4,939,000)</b>  | (4,943,000)         | (4,947,000)         | (4,951,000)         | (4,955,000)         |
| <b>Expenditures</b>         |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits       | 4,514,000           | 4,879,000           | 5,676,000           | <b>6,496,000</b>    | 7,333,000           | 8,273,000           | 9,203,000           | 10,171,000          |
| Operating Costs             | 884,000             | 874,000             | 1,334,000           | <b>1,331,000</b>    | 1,336,000           | 1,341,000           | 1,346,000           | 1,351,000           |
| Internal Services Used      | 197,000             | 159,000             | 172,000             | <b>175,000</b>      | 175,000             | 175,000             | 175,000             | 175,000             |
| Internal Services Recovered | (5,000)             | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| External Recoveries         | (45,000)            | (29,000)            | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | 5,545,000           | 5,883,000           | 7,182,000           | <b>8,002,000</b>    | 8,844,000           | 9,789,000           | 10,724,000          | 11,697,000          |
| <b>Net Operations Total</b> | <b>1,271,000</b>    | <b>954,000</b>      | <b>2,855,000</b>    | <b>3,063,000</b>    | <b>3,901,000</b>    | <b>4,842,000</b>    | <b>5,773,000</b>    | <b>6,742,000</b>    |
| <b>Transfers</b>            |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources   | (1,000)             | (3,000)             | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources     | 2,964,000           | 2,798,000           | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | 2,963,000           | 2,795,000           | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | <b>\$ 4,234,000</b> | <b>\$ 3,749,000</b> | <b>\$ 2,855,000</b> | <b>\$ 3,063,000</b> | <b>\$ 3,901,000</b> | <b>\$ 4,842,000</b> | <b>\$ 5,773,000</b> | <b>\$ 6,742,000</b> |

**DISTRICT OFFICES**

|                             |                     |                     |                     |                     |                     |                     |                     |                     |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services          | \$ (19,000)         | \$ (9,000)          | \$ 0                | <b>\$ 0</b>         | \$ 0                | \$ 0                | \$ 0                | \$ 0                |
| Grants, Donations and Other | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | (19,000)            | (9,000)             | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| <b>Expenditures</b>         |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits       | 387,000             | 362,000             | 415,000             | <b>453,000</b>      | 453,000             | 453,000             | 453,000             | 453,000             |
| Operating Costs             | 978,000             | 1,140,000           | 1,050,000           | <b>1,057,000</b>    | 1,062,000           | 1,067,000           | 1,072,000           | 1,077,000           |
| Internal Services Used      | 36,000              | 46,000              | 56,000              | <b>57,000</b>       | 57,000              | 57,000              | 57,000              | 57,000              |
| Internal Services Recovered | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| External Recoveries         | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | 1,401,000           | 1,548,000           | 1,521,000           | <b>1,567,000</b>    | 1,572,000           | 1,577,000           | 1,582,000           | 1,587,000           |
| <b>Net Operations Total</b> | <b>1,382,000</b>    | <b>1,539,000</b>    | <b>1,521,000</b>    | <b>1,567,000</b>    | <b>1,572,000</b>    | <b>1,577,000</b>    | <b>1,582,000</b>    | <b>1,587,000</b>    |
| <b>Transfers</b>            |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources   | (25,000)            | (12,000)            | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources     | 20,000              | 9,000               | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | (5,000)             | (3,000)             | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | <b>\$ 1,377,000</b> | <b>\$ 1,536,000</b> | <b>\$ 1,521,000</b> | <b>\$ 1,567,000</b> | <b>\$ 1,572,000</b> | <b>\$ 1,577,000</b> | <b>\$ 1,582,000</b> | <b>\$ 1,587,000</b> |



# **2007 - 2011 FINANCIAL PLAN** **DEPARTMENTAL PROGRAMS** **R.C.M.P.**

| <b>OPERATIONS</b>           | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (487,000)           | \$ (579,000)           | \$ (459,000)           | <b>\$ (514,000)</b>    | \$ (524,000)         | \$ (534,000)         | \$ (545,000)         | \$ (556,000)         |
| Grants, Donations and Other | (169,000)              | (209,000)              | (160,000)              | <b>(160,000)</b>       | (160,000)            | (160,000)            | (160,000)            | (160,000)            |
|                             | (656,000)              | (788,000)              | (619,000)              | <b>(674,000)</b>       | (684,000)            | (694,000)            | (705,000)            | (716,000)            |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 4,194,000              | 4,181,000              | 4,861,000              | <b>4,979,000</b>       | 4,979,000            | 4,979,000            | 4,979,000            | 4,979,000            |
| Operating Costs             | 201,000                | 297,000                | 278,000                | <b>279,000</b>         | 279,000              | 279,000              | 279,000              | 279,000              |
| Internal Services Used      | 12,000                 | 20,000                 | 19,000                 | <b>20,000</b>          | 20,000               | 20,000               | 20,000               | 20,000               |
| Internal Services Recovered | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | (3,000)                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 4,407,000              | 4,495,000              | 5,158,000              | <b>5,278,000</b>       | 5,278,000            | 5,278,000            | 5,278,000            | 5,278,000            |
| <b>Net Operations Total</b> | <b>3,751,000</b>       | <b>3,707,000</b>       | <b>4,539,000</b>       | <b>4,604,000</b>       | <b>4,594,000</b>     | <b>4,584,000</b>     | <b>4,573,000</b>     | <b>4,562,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 510,000                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 510,000                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 3,751,000</b>    | <b>\$ 4,217,000</b>    | <b>\$ 4,539,000</b>    | <b>\$ 4,604,000</b>    | <b>\$ 4,594,000</b>  | <b>\$ 4,584,000</b>  | <b>\$ 4,573,000</b>  | <b>\$ 4,562,000</b>  |

## **OPERATIONS SUPPORT**

|                             |                     |                     |                     |                     |                     |                     |                     |                     |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services          | \$ (32,000)         | \$ (32,000)         | \$ 0                | <b>\$ 0</b>         | \$ 0                | \$ 0                | \$ 0                | \$ 0                |
| Grants, Donations and Other | (102,000)           | (148,000)           | (102,000)           | <b>(102,000)</b>    | (104,000)           | (106,000)           | (108,000)           | (110,000)           |
|                             | (134,000)           | (180,000)           | (102,000)           | <b>(102,000)</b>    | (104,000)           | (106,000)           | (108,000)           | (110,000)           |
| <b>Expenditures</b>         |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits       | 1,461,000           | 1,851,000           | 2,197,000           | <b>2,219,000</b>    | 2,219,000           | 2,219,000           | 2,219,000           | 2,219,000           |
| Operating Costs             | 89,000              | 80,000              | 74,000              | <b>74,000</b>       | 74,000              | 74,000              | 74,000              | 74,000              |
| Internal Services Used      | 10,000              | 20,000              | 11,000              | <b>22,000</b>       | 22,000              | 22,000              | 22,000              | 22,000              |
| Internal Services Recovered | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| External Recoveries         | 0                   | (4,000)             | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | 1,560,000           | 1,947,000           | 2,282,000           | <b>2,315,000</b>    | 2,315,000           | 2,315,000           | 2,315,000           | 2,315,000           |
| <b>Net Operations Total</b> | <b>1,426,000</b>    | <b>1,767,000</b>    | <b>2,180,000</b>    | <b>2,213,000</b>    | <b>2,211,000</b>    | <b>2,209,000</b>    | <b>2,207,000</b>    | <b>2,205,000</b>    |
| <b>Transfers</b>            |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources   | (37,000)            | (35,000)            | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources     | 33,000              | 32,000              | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | (4,000)             | (3,000)             | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | <b>\$ 1,422,000</b> | <b>\$ 1,764,000</b> | <b>\$ 2,180,000</b> | <b>\$ 2,213,000</b> | <b>\$ 2,211,000</b> | <b>\$ 2,209,000</b> | <b>\$ 2,207,000</b> | <b>\$ 2,205,000</b> |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**R.C.M.P.**

| <b>RCMP CONTRACT</b>        | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Operating Costs             | 51,752,000             | 56,772,000             | 57,292,000             | 60,957,000             | 65,106,000           | 69,211,000           | 73,776,000           | 78,616,000           |
| Internal Services Used      | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | (67,000)               | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 51,752,000             | 56,705,000             | 57,292,000             | 60,957,000             | 65,106,000           | 69,211,000           | 73,776,000           | 78,616,000           |
| <b>Net Operations Total</b> | <b>51,752,000</b>      | <b>56,705,000</b>      | <b>57,292,000</b>      | <b>60,957,000</b>      | <b>65,106,000</b>    | <b>69,211,000</b>    | <b>73,776,000</b>    | <b>78,616,000</b>    |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 1,393,000              | 627,000                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 1,393,000              | 627,000                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 53,145,000</b>   | <b>\$ 57,332,000</b>   | <b>\$ 57,292,000</b>   | <b>\$ 60,957,000</b>   | <b>\$ 65,106,000</b> | <b>\$ 69,211,000</b> | <b>\$ 73,776,000</b> | <b>\$ 78,616,000</b> |

**OFFICER IN CHARGE MGMT SERVICES**

|                             |                   |                   |                   |                     |                     |                     |                     |                     |
|-----------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>             |                   |                   |                   |                     |                     |                     |                     |                     |
| Sales and Services          | \$ (3,000)        | \$ 0              | \$ 0              | \$ 0                | \$ 0                | \$ 0                | \$ 0                | \$ 0                |
| Grants, Donations and Other | 0                 | (6,000)           | 0                 | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | (3,000)           | (6,000)           | 0                 | 0                   | 0                   | 0                   | 0                   | 0                   |
| <b>Expenditures</b>         |                   |                   |                   |                     |                     |                     |                     |                     |
| Salaries and Benefits       | 939,000           | 792,000           | 953,000           | 1,052,000           | 1,052,000           | 1,052,000           | 1,052,000           | 1,052,000           |
| Operating Costs             | 24,000            | 19,000            | 33,000            | 33,000              | 38,000              | 43,000              | 48,000              | 53,000              |
| Internal Services Used      | 0                 | 0                 | 1,000             | 1,000               | 1,000               | 1,000               | 1,000               | 1,000               |
| Internal Services Recovered | 0                 | (13,000)          | 0                 | 0                   | 0                   | 0                   | 0                   | 0                   |
| External Recoveries         | (26,000)          | (49,000)          | (26,000)          | (21,000)            | (21,000)            | (21,000)            | (21,000)            | (21,000)            |
|                             | 937,000           | 749,000           | 961,000           | 1,065,000           | 1,070,000           | 1,075,000           | 1,080,000           | 1,085,000           |
| <b>Net Operations Total</b> | <b>934,000</b>    | <b>743,000</b>    | <b>961,000</b>    | <b>1,065,000</b>    | <b>1,070,000</b>    | <b>1,075,000</b>    | <b>1,080,000</b>    | <b>1,085,000</b>    |
| <b>Transfers</b>            |                   |                   |                   |                     |                     |                     |                     |                     |
| Transfer From Own Sources   | (2,000)           | 0                 | 0                 | 0                   | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources     | 3,000             | 6,000             | 0                 | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | 1,000             | 6,000             | 0                 | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | <b>\$ 935,000</b> | <b>\$ 749,000</b> | <b>\$ 961,000</b> | <b>\$ 1,065,000</b> | <b>\$ 1,070,000</b> | <b>\$ 1,075,000</b> | <b>\$ 1,080,000</b> | <b>\$ 1,085,000</b> |

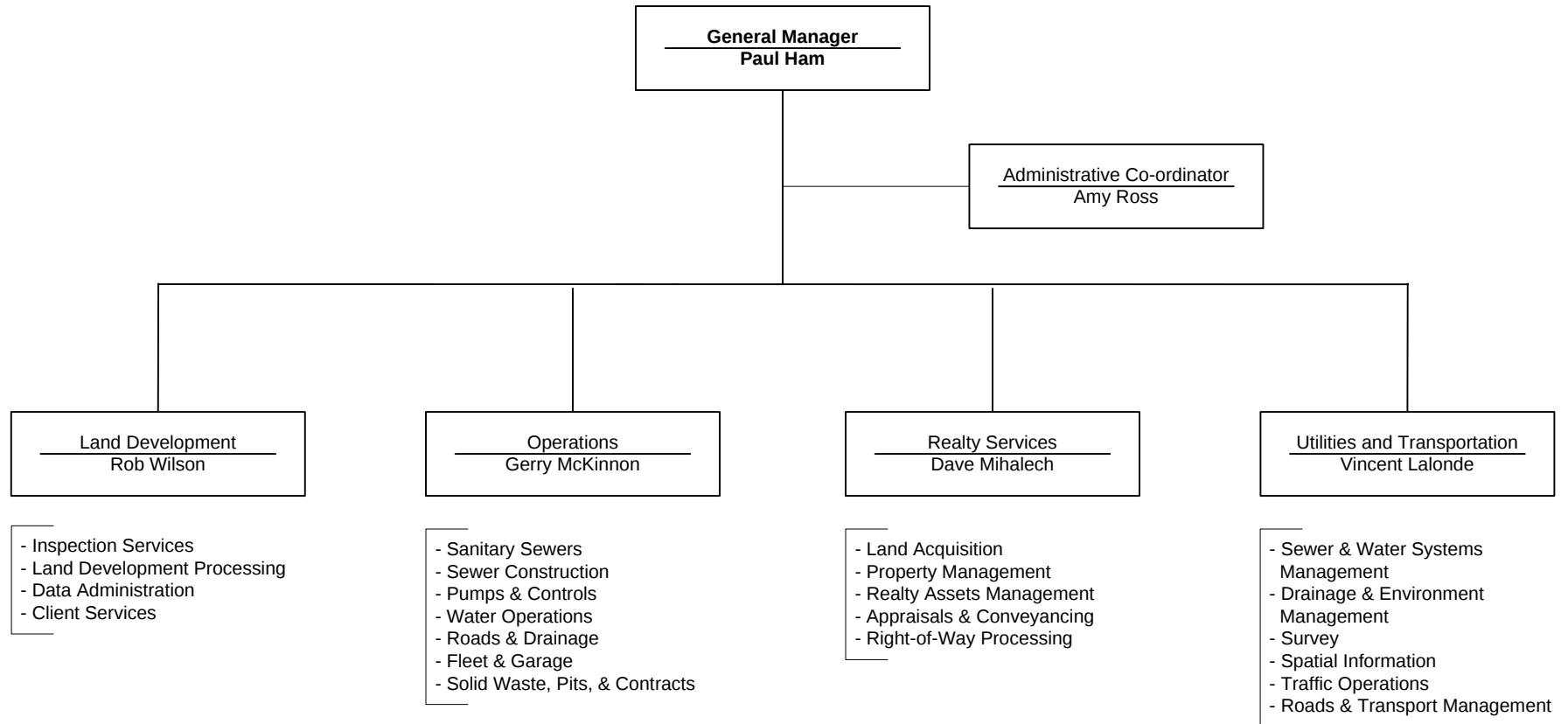


**2007 - 2011 FINANCIAL PLAN**  
**SIGNIFICANT CHANGES**  
**R.C.M.P.**

|                                         |             |                      |
|-----------------------------------------|-------------|----------------------|
| <b>2006 ADOPTED BUDGET</b>              |             | <b>\$ 69,348,000</b> |
| <b>REVENUES</b>                         |             |                      |
| <b>Sales and Services</b>               |             |                      |
| Document Service Fees                   | \$ (57,000) | (57,000)             |
| <b>Taxation and Other</b>               |             |                      |
| Traffic Fine Revenue                    | (610,000)   | (610,000)            |
| <b>Total Change in Revenues</b>         |             | <b>(667,000)</b>     |
| <b>EXPENDITURES</b>                     |             |                      |
| <b>Salaries/Wages &amp; Benefits</b>    |             |                      |
| Rate Increases                          | 321,000     |                      |
| Municipal Employee Positions            | 420,000     |                      |
| Potential Salary Increases              | 356,000     | 1,097,000            |
| <b>Operating Costs</b>                  |             |                      |
| RCMP Contract Increase                  | 1,046,000   |                      |
| RCMP Contract Wage Increase & Retro     | 595,000     |                      |
| 18 New Members Starting October 1, 2007 | 506,000     |                      |
| Annualize Prior Year Members            | 1,518,000   |                      |
| Increase in Miscellaneous Expenditures  | 5,000       | 3,670,000            |
| <b>Internal Services Used</b>           | 16,000      | 16,000               |
| <b>Internal Services Recovered</b>      | 0           | 0                    |
| <b>External Recoveries</b>              | 5,000       | 5,000                |
| <b>Transfer To Own Sources</b>          | 0           | 0                    |
| <b>Transfer From Own Sources</b>        | 0           | 0                    |
| <b>Transfer To Own Sources</b>          | 0           | 0                    |
| <b>Total Change in Expenditures</b>     |             | <b>4,121,000</b>     |
| <b>2007 BUDGET</b>                      |             | <b>\$ 73,469,000</b> |
| <hr/>                                   |             |                      |
| <b>2007 ADOPTED BUDGET</b>              |             | <b>\$ 73,469,000</b> |
| <b>REVENUES</b>                         |             |                      |
| <b>Sales and Service</b>                |             |                      |
| Administration                          | \$ (16,000) |                      |
| Operation                               | (42,000)    |                      |
| Operation Support (Grants & Other)      | (8,000)     | (66,000)             |
| <b>EXPENDITURES</b>                     |             |                      |
| <b>Salaries/Wages &amp; Benefits</b>    |             |                      |
| Salary Increases                        | 1,896,000   |                      |
| 7 Civilian FTE's                        | 1,779,000   | 3,675,000            |
| <b>Operating Costs</b>                  |             |                      |
| 18 Royal Members Increase               | 6,922,000   |                      |
| Annualized Member Increase              | 1,519,000   |                      |
| Increase Due to Inflation               | 60,000      |                      |
| RCMP Contract Inflation/Wage Increases  | 9,218,000   | 17,719,000           |
| <b>2011 BUDGET</b>                      |             | <b>\$ 94,797,000</b> |



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS ENGINEERING FUNCTIONS





#### MISSION STATEMENT

**D**eliver efficient municipal services to the residents of Surrey through innovation and technological improvements.

The Engineering Department has the responsibility to meet or exceed expectations for the delivery of municipal services (water, sewer, drainage, garbage collection, recycling, and transportation systems) for existing residents as well as continued new growth. The Department also has responsibility for Realty Services. Innovation, technology, and improvements to our delivery systems continue to increase our effectiveness and efficiency. Below are some of our accomplishments for 2006 as well as the key issues and objectives for 2007 and beyond.

#### 2006 ACCOMPLISHMENTS

##### DEVELOPMENT & CUSTOMER SERVICES

###### Land Development

Land Development related work includes facilitating and assisting land and building development in the City as well as ensuring that municipal engineering services are installed in conjunction with the development of land in the City to meet Council-adopted standards and requirements. Direct client services, including engineering issues related to building permits, are provided via the front counter. Key accomplishments included:

- Responded to over 500 application referrals from the Planning & Development Department for Engineering Requirements and Reviews;
- Executed over 200 Servicing Agreements;
- Monitored and accepted over \$80 million of new infrastructure resulting from over 180 Development construction projects, including \$18 million for Grandview Corners – the largest ever commercial development site in Surrey;
- Implemented new service connection process for major renovations/rebuilt houses;
- Conducted engineering servicing reviews for several NCPs, including Grandview Heights Area #2 and Douglas;

- Implemented digital storage and retrieval system for Land Development files;
- Published new and updated brochures on a variety of topics for the Engineering Department, and
- Implemented enhanced erosion and sediment control practices.

###### Customer Services

- Processed almost 300 Commercial/Industrial/Multi-Family building permits and over 2,000 single family building permits;
- Issued over 3,000 permits and work orders;
- Issued roughly 350 non-Land Development utility permits;
- Expanded web site information base;
- Established Land Development web hot link and telephone hot line, and
- Implemented service renewal policy resulting in 500 - 600 replacement connections annually.

##### TRANSPORTATION

Transportation related work includes Transportation Planning, Traffic Operations, and Design & Construction. These sections work to ensure street lights, traffic signals, sidewalks, and trail networks are safe and facilitate people, vehicle, and goods movement, plan for the current and future transportation needs of the City, as well as manage the design and construction of new and upgraded transportation facilities.

Key accomplishments included:

- Received Council and Provincial approval for a new 2006 – 2015 10 Year Servicing Plan, and associated Development Cost Charges;
- Worked with the Parks, Recreation & Culture Department to develop a Green City Program which includes further tree planting and landscaping improvements to medians and roadside boulevards;
- Finalized a Partnership Agreement with the Ministry of Transportation for 50% cost-sharing, and initiated Design/Build procurement of the 156<sup>th</sup> Street/ Hwy 1 Underpass;

- Commenced coordination with, and design reviews for, the Golden Ears Crossing Constructors Joint Venture;
- Carried out a \$0.5 million program of neighbourhood traffic calming works;
- Worked with the Fraser Heights Community Association and implemented the City's most ambitious transit priority improvement project to-date on 110<sup>th</sup> Avenue at 152<sup>nd</sup> Street, following a three-year design and public consultation process;
- Prepared designs for 75 upcoming projects, commissioned 10 engineering consulting firms, and oversaw \$1.2 million of design work;
- Constructed, or commenced construction of, 75 transportation projects with a total value of \$44 million, including major projects on Fraser Highway, 196<sup>th</sup> Street, King George Highway, West Whalley Ring Road, and 24<sup>th</sup> Avenue, all of which included coordinated utility upgrading and Hydro/Telus relocations;



**Upgraded Section of Fraser Highway**

- Carried out \$4.5 million program of pavement rehabilitation on the City roadway network;
- Completed final phase of Colebrook Overpass rehabilitation and seismic retrofit (\$2 million);
- Updated traffic signals coordination along Scott Road, 72<sup>nd</sup> Avenue, and 152<sup>nd</sup> Street corridors;
- In partnership with ICBC, a variety of safety enhancements were made on City streets. In addition, over \$600,000 in ICBC funding was secured for capital projects;
- Conducted pedestrian crosswalk safety and operational review for the majority of elementary and secondary school crossings in Surrey; developed Pedestrian Crosswalk Guidelines following the review, and
- Installed new traffic signals at 12 intersections and rebuilt/modified 4 traffic signals.

## SEWER, WATER & DRAINAGE UTILITIES

The Sewer, Water, and Drainage Utilities are responsible for engineering planning, design, and construction for the infrastructure required to deliver water, sewer, and drainage to support orderly growth, development, and re-development of the City, as well as ongoing utility services to the existing businesses and residences of Surrey. Some of the key accomplishments in 2006 were:

- In conjunction with Parks, Recreation & Culture Department, implemented a new, enhanced environmental stewardship program "Nature Matters" to build on, and expand the scope of, the previous 11 year old SHaRP program;
- Continued to implement the requirements of the Manson system upgrades as per MOU with DFO;
- Initiated the asset management inventory for the City's drainage system;
- In coordination with other departments, designed storm water management and habitat enhancement projects such as Robson Park stream daylighting;
- Proceeded with the construction of the North Grandview Heights Interceptor, Phase 1, from 152<sup>nd</sup> Street to 160<sup>th</sup> Street and completed the right-of-way acquisition;
- Proceeded with the design of Elgin Pump Station 2;
- Completed the design of the Big Bend Pump Station Upgrade;
- Completed Phase 1 of I&I Rehabilitation works at Robson Creek catchment;

### Colebrook Underpass



- Initiated Phase 2 of I&I Rehabilitation works at Robson Creek catchment;
- Initiated the pump tests and condition assessments for all the sanitary pump stations;
- Refined the sewer model update to include the appropriate inflow and infiltration rates and integrate the flows from pump stations;
- Completed the Bridgeview Vacuum Replacement Study;
- Continued with the metering program for a total of 4,000 meters comprising of 2,000 volunteer homes and 2,000 new residential homes installed to date;
- Long-Term Planning:
  - Completed long-term servicing plan of Clayton and Cloverdale;
  - Commenced long-term servicing plan of Semiahmoo;
  - Refined water model to update fire flow;
- Implemented the new delivery model for the City's cross-connection control program;
- Completed the construction of Grandview Pump Station;
- Completed approximately \$8 million of water projects;
- Completed the reconstruction of lower Scott Creek. This involved enhancing and redesigning a portion of Scott Creek for drainage and fisheries purposes – spawning habitat creation was developed by this project;
- Initiated the Eugene Creek Realignment Project – involves the 1<sup>st</sup> phase of realigning Eugene Creek to a more historic location to benefit drainage and relieve environmental concerns for the residents in the Panorama area;
- Construction of bank stabilization of Lower Chantrell Creek through private lands and in Elgin Park;
- Completed the draft Fergus Creek, Erickson, and Hyland Creek Integrated Stormwater Management Plans (ISMP);
- Initiated the Cougar Creek ISMP with the Corporation of Delta; the Little Campbell River ISMP will begin shortly;
- Broadened the use of low impact development practices throughout the City as a result of the positive outcomes of East Clayton's sustainability monitoring program;

- Completed the last phase of the City Center/Bolivar Creek Diversion project;
- Constructed the North Cloverdale (Coast Meridian) pump station for Lowland flow conveyance;

#### Dyke Construction



- Placed approximately 90,000 m<sup>3</sup> of fill on dykes along the Serpentine River, and
- Initiated Silt Control and Fill Control By-laws.

#### SURVEY & GIS

- Received an Award of Excellence from ESRI for our Enterprise GIS system. This system has resulted in a threefold increase in efficiency that dramatically reduces the distribution time to City staff and the public;
- A new Drawing Tracking System (DTS) was implemented which significantly enhances the tracking of all as-built drawings for capital works projects;
- A new version of the Project Tracking System (PTS) was built to fully integrate with GIS and DTS. The new PTS improves data integrity, and reduces effort involved in annual maintenance of the system;
- Processed all pre-application road right of way comments for LD Engineering;
- Prepared 2006-2009 Survey Section Service Delivery plan, and
- Implemented Real Time data acquisition capabilities using GPS tools.

### REALTY SERVICES

The Realty Services work includes the acquisition, disposition, and management of the City's real estate portfolio. Realty's significant accomplishments in 2006 were:

- Generated over \$17 million in the sale of surplus City land and \$3 million in the sale of surplus parkland;
- Completed 30 road closures with \$4.6 million in revenue;
- Managed 80 rental properties and over 200 leases/licences, which generated in excess of \$3.8 million in revenue;
- Completed two eco-gift parkland acquisitions at Tom Hopkins Park;
- With Planning, negotiated \$5 million in cash in lieu of parkland contributions;
- Acquired \$20 million in new parkland with notable purchases in East Clayton, West Newton, Grandview, and Fleetwood;
- Acquired over 700 property rights at a cost exceeding \$4 million. Larger projects included the Grandview Trunk Sewer, Fraser Highway upgrading, King George Highway widening, and the 24<sup>th</sup> Avenue road widening/Highway 99 overpass, and
- Converted two City practices into formal Corporate policies for habitat replacement on City land and the use of road closure revenues for strategic local road purchases.

### OPERATIONS & MAINTENANCE



Operations and Maintenance manages the City's \$4.3 billion infrastructure, which encompasses the operation and maintenance of the sewer, water, drainage, and road systems as well as the garbage and recycling contracts. In 2006, key achievements included the following:

- Implementation and operation (by the Solid Waste Section) of the City's new "Surrey

Reuses" website (for exchange or trade) leading to 2800 registered members and over 3800 items exchanged;

- Implementation of new Service Request Program to better track and manage the garbage, recycling, and compost collection contracted services;
- Completed field waste audit resulting in a strategy to promote waste reduction in the Punjabi community;
- The Roads and Drainage Section responded to 12,302 requests for service in addition to the regular maintenance of the City's roads and drainage infrastructure;
- Increased effort towards litter pickup and street sweeping in key areas of the City;
- Expanded the snow and ice removal equipment fleet to meet the increased needs due to additional roads inventory;
- Continued refinements to the operation and maintenance of the City's fleet;
- Completed the implementation of the City Works maintenance management system in the sanitary sewer area, which includes the CCTV video inspection of the sewer system used to identify problem areas in an effort to reduce costly reactive maintenance;
- Implemented the Upper Tynehead Trunk Odour Abatement Strategy to reduce odour created by the trunk sewer system;
- Responded to more than 2,200 service requests, operated and maintained more than 1490 km of main line, 70,000 inspection chambers, 23,500 manholes, 9 siphons, and the extensive and unique vacuum and low pressure systems;
- Sewage – Operated and maintained 40 gravity pump stations, 3 vacuum stations, and 3 trunk monitor stations;
- Drainage – Operated and maintained 28 pump stations, 1 river monitor station, and 2 sea dam monitor stations;
- Water - Operated and maintained 10 water stations and 232 pressure reducing valves;
- Operation and maintenance of the City's water distribution system, which is one of the largest in BC;



#### Grandview Pump Station

- Responded to 3,200 emergency calls or Service Requests (SR) for the City's water system;
- Completed 155 tie-ins and 66 large diameter connections on Land Development and Capital projects;
- Collected more than 2,400 water samples to test water quality for successful compliance with Fraser Health Authority requirements;
- Flushed 664 km of mains plus an additional 75 locations to improve water quality, and
- Purchased and retrofit new tandem dump trucks.

#### FUTURE INITIATIVES

- Work with Ministry of Transportation to implement the 156<sup>th</sup> Street Underpass;
- Integrate the City's road planning with the Provincial Gateway Program;
- Update Surrey's Comprehensive Transportation Plan;
- Expand Nature Matters Program to include other City departments to cover a broader range of environmental considerations in Surrey;
- Establish a new drainage by-law that meets the changing needs of the community;
- Continue to implement the requirements of the Manson system upgrades as per MOU with DFO;
- Conduct approximately 2 integrated storm water management plans per year as per Liquid Water Management Plan requirements;
- Develop and implement low impact development standards to apply to new and redeveloping areas;

- Complete the asset management inventory for the City's drainage system. Include strategies for servicing under-serviced and non-serviced areas;
- In coordination with other departments, implement storm water management and habitat enhancement projects such as Robson Park stream daylighting;
- Deliver the property acquisition requirements for the annual Engineering Capital Works and Parks' land acquisition programs in a timely and cost effective manner;
- Initiate Phase V of the City's East Bridgeview Industrial Land program, including several proposed joint venture opportunities with private landowners;
- Continue to work with TransLink and the Border Infrastructure Program on their City land requirements for the Golden Ears Bridge, South Fraser Perimeter Road, and Highway #10 and #15 projects;
- Implement the updated surplus City land sale strategy and policy guidelines;
- Assist Parks to finalize their list and commence the sale of all marketable surplus parkland;
- Expand the City Works Maintenance Management program to all sections in the Operations Division;
- Develop and implement various initiatives towards the reduction of graffiti on Engineering infrastructure throughout the City;
- Complete the horizontal & vertical datum transformation for the City database & benchmark network to the new GVRD datum;
- Complete data acquisition for the drainage data gaps project;
- Complete tenure review of City roads for capital asset management project;
- Complete the update and consolidation of all railway crossing agreement data;
- Assess conditions of water pump stations and PRV stations, and develop an upgrade and rehabilitation program;
- Develop and refine a meter testing replacement program;
- Implement 2006-2009 service delivery plan and align staffing levels accordingly;

- Update processes for legal plan input with GIS Section, reducing hard copy processes and duplication;
- Maintain effective service delivery to Engineering and Parks & Recreation Operations Divisions and Utilities & Transportation Division capital programs, as well as provide all pre-application road right-of-way comments to Land Development Engineering;
- Provide relief to existing sewer trunk system in the in-fill areas;
- Provide a staged program to service the green field developments;
- Provide City input, and together with TransLink produce a new South of the Fraser Area Transit Plan;
- Develop a strategy to implement the recommendations of the Showcase Program for Surrey City Centre;
- Integrate the City's road planning with the Provincial Gateway Program;
- Continue a program of enhanced neighbourhood traffic calming and incorporate traffic calming into the design for new neighbourhoods;
- Work with Ministry of Transportation to complete the Highway #10 and Highway #15 road upgrading components of the Border Infrastructure Program;
- Work with TransLink to implement the New Fraser River Crossing, Gateway, and the South Fraser Perimeter Road;
- Continue with the sale of City-owned surplus lands and the identification of additional revenue generating opportunities from the City's real estate portfolio;
- Implement and enhance the process for exporting digital data to internal and external clients;
- Implement enhanced management of utility companies in Surrey right-of-ways;
- Provide functionality and instructions in an effort to offer more firms the capability of requesting and receiving scanned images of legal plans and engineering drawings by e-mail;
- Continue to expand the use of the Geographic Information System (GIS) to help manage maintenance programs and activities;
- Develop an Energy Management program for engineering power uses;
- Complete construction of the Phase 3 works for the Lowlands Flood Control Program. Wrap up Right of Way (ROW) acquisition for both the Serpentine and Nicomekl River projects;
- Update the Sewer Management database and organize the sewer video library;
- Ongoing evaluation of all levels of service, maintenance programs, and activities to improve effectiveness;
- Provide pressure monitoring at critical areas and establish an emergency water feeding system from the GVRD into the Fleetwood area;
- Continue to use new Closed Circuit TV Video (CCTV) technology to investigate areas containing No-Corrode Service Connections to help identify the extent of problems and proactively plan replacements;
- Develop a systematic approach to long-term sewer and water rehabilitation and replacement;
- Carry out seismic upgrades to the water pump stations;
- Expand the Preventative Maintenance program to include maintenance inspections for all pumps;
- Expand the Preventative Maintenance program to find sources of unaccounted water to reduce the City's water losses and consumption;
- Develop a plan for managing contaminated soils in right-of-ways with the oil & gas industry;
- Implement multi-lingual solid waste service information to ensure maximum communication and service participation of the City's diverse population;
- Experiment with new ways to reduce/eliminate weed/grass growth in hard surface medians;
- Implement new asphalt maintenance technologies to improve productivity and extend the life of repairs;
- Implement new manhole replacement strategies with new materials to improve rideability of the major road network, and
- Implement the Engineering Department Corporate Web Page and eBusiness initiatives.



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS ENGINEERING SERVICES

| PROGRAM SUMMARY        | 2005<br>ACTUAL      | 2006<br>ACTUAL      | 2006<br>BUDGET      | 2007<br>BUDGET      | 2008<br>PLAN         | 2009<br>PLAN         | 2010<br>PLAN         | 2011<br>PLAN         |
|------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
| Administration         | \$ 551,000          | \$ 471,000          | \$ 0                | \$ 709,000          | \$ 1,378,000         | \$ 2,154,000         | \$ 2,849,000         | \$ 3,541,000         |
| Engineering Operations | 6,302,000           | 6,550,000           | 6,749,000           | 7,193,000           | 7,574,000            | 7,964,000            | 8,363,000            | 8,772,000            |
| Land Development       | (829,000)           | (1,135,000)         | 0                   | (100,000)           | (102,000)            | (104,000)            | (106,000)            | (108,000)            |
| Real Estate            | (1,696,000)         | (2,476,000)         | (2,393,000)         | (2,416,000)         | (2,393,000)          | (2,370,000)          | (2,347,000)          | (2,323,000)          |
| Solid Waste            | (2,060,000)         | (1,609,000)         | (1,315,000)         | (1,245,000)         | (1,128,000)          | (1,001,000)          | (865,000)            | (718,000)            |
| Traffic                | 4,013,000           | 4,747,000           | 4,747,000           | 4,713,000           | 4,968,000            | 5,236,000            | 5,518,000            | 5,815,000            |
|                        | <b>\$ 6,281,000</b> | <b>\$ 6,548,000</b> | <b>\$ 7,788,000</b> | <b>\$ 8,854,000</b> | <b>\$ 10,297,000</b> | <b>\$ 11,879,000</b> | <b>\$ 13,412,000</b> | <b>\$ 14,979,000</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |                |                |                |                |                |                |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Sales and Services          | \$ (8,770,000) | \$ (9,506,000) | \$ (7,174,000) | \$ (7,418,000) | \$ (7,465,000) | \$ (7,513,000) | \$ (7,562,000) | \$ (7,611,000) |
| Grants, Donations and Other | (17,178,000)   | (17,959,000)   | (17,767,000)   | (18,582,000)   | (19,139,000)   | (19,713,000)   | (20,304,000)   | (20,913,000)   |
|                             | (25,948,000)   | (27,465,000)   | (24,941,000)   | (26,000,000)   | (26,604,000)   | (27,226,000)   | (27,866,000)   | (28,524,000)   |

#### Expenditures

|                             |              |              |              |              |              |              |              |              |
|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Salaries and Benefits       | 22,445,000   | 23,880,000   | 23,547,000   | 26,002,000   | 26,672,000   | 27,449,000   | 28,145,000   | 28,838,000   |
| Operating Costs             | 26,800,000   | 27,620,000   | 27,062,000   | 28,270,000   | 29,527,000   | 30,830,000   | 32,181,000   | 33,582,000   |
| Internal Services Used      | 12,682,000   | 13,200,000   | 12,599,000   | 14,314,000   | 14,656,000   | 15,007,000   | 15,367,000   | 15,737,000   |
| Internal Services Recovered | (28,752,000) | (30,709,000) | (30,099,000) | (33,270,000) | (33,507,000) | (33,750,000) | (33,999,000) | (34,254,000) |
| External Recoveries         | (5,145,000)  | (5,444,000)  | (2,595,000)  | (2,823,000)  | (2,864,000)  | (2,906,000)  | (2,950,000)  | (2,995,000)  |
|                             | 28,030,000   | 28,547,000   | 30,514,000   | 32,493,000   | 34,484,000   | 36,630,000   | 38,744,000   | 40,908,000   |

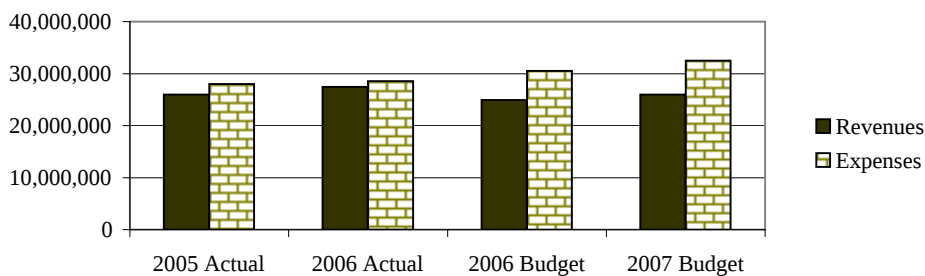
|                             |                  |                  |                  |                  |                  |                  |                   |                   |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|
| <b>Net Operations Total</b> | <b>2,082,000</b> | <b>1,082,000</b> | <b>5,573,000</b> | <b>6,493,000</b> | <b>7,880,000</b> | <b>9,404,000</b> | <b>10,878,000</b> | <b>12,384,000</b> |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|

#### Transfers

|                           |           |           |           |           |           |           |           |           |
|---------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Transfer From Own Sources | (80,000)  | (141,000) | (71,000)  | (71,000)  | (71,000)  | (71,000)  | (71,000)  | (71,000)  |
| Transfer To Own Sources   | 4,279,000 | 5,607,000 | 2,286,000 | 2,432,000 | 2,488,000 | 2,546,000 | 2,605,000 | 2,666,000 |
|                           | 4,199,000 | 5,466,000 | 2,215,000 | 2,361,000 | 2,417,000 | 2,475,000 | 2,534,000 | 2,595,000 |

|                     |                     |                     |                     |                      |                      |                      |                      |
|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
| <b>\$ 6,281,000</b> | <b>\$ 6,548,000</b> | <b>\$ 7,788,000</b> | <b>\$ 8,854,000</b> | <b>\$ 10,297,000</b> | <b>\$ 11,879,000</b> | <b>\$ 13,412,000</b> | <b>\$ 14,979,000</b> |
|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

### Engineering Departmental Operations





**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**ENGINEERING SERVICES**

| <b>ADMINISTRATION</b>       | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (68,000)            | \$ (56,000)            | \$ (62,000)            | <b>\$ (64,000)</b>     | \$ (65,000)          | \$ (66,000)          | \$ (67,000)          | \$ (68,000)          |
| Grants, Donations and Other | (11,000)               | (5,000)                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | (79,000)               | (61,000)               | (62,000)               | <b>(64,000)</b>        | (65,000)             | (66,000)             | (67,000)             | (68,000)             |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 18,424,000             | 19,430,000             | 19,164,000             | <b>21,486,000</b>      | 22,156,000           | 22,933,000           | 23,629,000           | 24,322,000           |
| Operating Costs             | 270,000                | 406,000                | 336,000                | <b>420,000</b>         | 430,000              | 440,000              | 450,000              | 460,000              |
| Internal Services Used      | 1,017,000              | 965,000                | 555,000                | <b>838,000</b>         | 838,000              | 838,000              | 838,000              | 838,000              |
| Internal Services Recovered | (19,005,000)           | (20,182,000)           | (19,937,000)           | <b>(21,915,000)</b>    | (21,925,000)         | (21,935,000)         | (21,945,000)         | (21,955,000)         |
| External Recoveries         | (102,000)              | (96,000)               | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 604,000                | 523,000                | 118,000                | <b>829,000</b>         | 1,499,000            | 2,276,000            | 2,972,000            | 3,665,000            |
| <b>Net Operations Total</b> | <b>525,000</b>         | <b>462,000</b>         | <b>56,000</b>          | <b>765,000</b>         | <b>1,434,000</b>     | <b>2,210,000</b>     | <b>2,905,000</b>     | <b>3,597,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | (18,000)               | (71,000)               | <b>(71,000)</b>        | (71,000)             | (71,000)             | (71,000)             | (71,000)             |
| Transfer To Own Sources     | 26,000                 | 27,000                 | 15,000                 | <b>15,000</b>          | 15,000               | 15,000               | 15,000               | 15,000               |
|                             | 26,000                 | 9,000                  | (56,000)               | <b>(56,000)</b>        | (56,000)             | (56,000)             | (56,000)             | (56,000)             |
|                             | <b>\$ 551,000</b>      | <b>\$ 471,000</b>      | <b>\$ 0</b>            | <b>\$ 709,000</b>      | <b>\$ 1,378,000</b>  | <b>\$ 2,154,000</b>  | <b>\$ 2,849,000</b>  | <b>\$ 3,541,000</b>  |

**ENGINEERING OPERATIONS**

|                             |                     |                     |                     |                     |                     |                     |                     |                     |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services          | \$ 0                | \$ 0                | \$ 0                | <b>\$ 0</b>         | \$ 0                | \$ 0                | \$ 0                | \$ 0                |
| Grants, Donations and Other | (12,000)            | (5,000)             | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | (12,000)            | (5,000)             | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| <b>Expenditures</b>         |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits       | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Operating Costs             | 6,855,000           | 6,447,000           | 6,477,000           | <b>7,029,000</b>    | 7,405,000           | 7,790,000           | 8,185,000           | 8,590,000           |
| Internal Services Used      | 7,096,000           | 7,536,000           | 8,481,000           | <b>9,354,000</b>    | 9,588,000           | 9,828,000           | 10,074,000          | 10,326,000          |
| Internal Services Recovered | (7,925,000)         | (8,546,000)         | (8,105,000)         | <b>(9,082,000)</b>  | (9,309,000)         | (9,542,000)         | (9,781,000)         | (10,026,000)        |
| External Recoveries         | (2,194,000)         | (2,334,000)         | (1,522,000)         | <b>(1,658,000)</b>  | (1,699,000)         | (1,741,000)         | (1,785,000)         | (1,830,000)         |
|                             | 3,832,000           | 3,103,000           | 5,331,000           | <b>5,643,000</b>    | 5,985,000           | 6,335,000           | 6,693,000           | 7,060,000           |
| <b>Net Operations Total</b> | <b>3,820,000</b>    | <b>3,098,000</b>    | <b>5,331,000</b>    | <b>5,643,000</b>    | <b>5,985,000</b>    | <b>6,335,000</b>    | <b>6,693,000</b>    | <b>7,060,000</b>    |
| <b>Transfers</b>            |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources   | (80,000)            | (123,000)           | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources     | 2,562,000           | 3,575,000           | 1,418,000           | <b>1,550,000</b>    | 1,589,000           | 1,629,000           | 1,670,000           | 1,712,000           |
|                             | 2,482,000           | 3,452,000           | 1,418,000           | <b>1,550,000</b>    | 1,589,000           | 1,629,000           | 1,670,000           | 1,712,000           |
|                             | <b>\$ 6,302,000</b> | <b>\$ 6,550,000</b> | <b>\$ 6,749,000</b> | <b>\$ 7,193,000</b> | <b>\$ 7,574,000</b> | <b>\$ 7,964,000</b> | <b>\$ 8,363,000</b> | <b>\$ 8,772,000</b> |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**ENGINEERING SERVICES**

| <b>LAND DEVELOPMENT</b>     | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b>  | <b>2009<br/>PLAN</b>  | <b>2010<br/>PLAN</b>  | <b>2011<br/>PLAN</b>  |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                       |                       |                       |                       |
| Sales and Services          | \$ (4,491,000)         | \$ (4,813,000)         | \$ (2,948,000)         | <b>\$ (3,107,000)</b>  | \$ (3,140,000)        | \$ (3,173,000)        | \$ (3,207,000)        | \$ (3,241,000)        |
| Grants, Donations and Other | 0                      | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | (4,491,000)            | (4,813,000)            | (2,948,000)            | <b>(3,107,000)</b>     | (3,140,000)           | (3,173,000)           | (3,207,000)           | (3,241,000)           |
| <b>Expenditures</b>         |                        |                        |                        |                        |                       |                       |                       |                       |
| Salaries and Benefits       | 2,147,000              | 2,343,000              | 2,179,000              | <b>2,186,000</b>       | 2,186,000             | 2,186,000             | 2,186,000             | 2,186,000             |
| Operating Costs             | 776,000                | 810,000                | 102,000                | <b>102,000</b>         | 107,000               | 112,000               | 117,000               | 122,000               |
| Internal Services Used      | 2,352,000              | 2,510,000              | 1,031,000              | <b>1,293,000</b>       | 1,319,000             | 1,345,000             | 1,372,000             | 1,399,000             |
| Internal Services Recovered | (274,000)              | (537,000)              | (364,000)              | <b>(574,000)</b>       | (574,000)             | (574,000)             | (574,000)             | (574,000)             |
| External Recoveries         | (1,444,000)            | (1,657,000)            | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | 3,557,000              | 3,469,000              | 2,948,000              | <b>3,007,000</b>       | 3,038,000             | 3,069,000             | 3,101,000             | 3,133,000             |
| <b>Net Operations Total</b> | <b>(934,000)</b>       | <b>(1,344,000)</b>     | <b>0</b>               | <b>(100,000)</b>       | <b>(102,000)</b>      | <b>(104,000)</b>      | <b>(106,000)</b>      | <b>(108,000)</b>      |
| <b>Transfers</b>            |                        |                        |                        |                        |                       |                       |                       |                       |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
| Transfer To Own Sources     | 105,000                | 209,000                | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | 105,000                | 209,000                | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | <b>\$ (829,000)</b>    | <b>\$ (1,135,000)</b>  | <b>\$ 0</b>            | <b>\$ (100,000)</b>    | <b>\$ (102,000)</b>   | <b>\$ (104,000)</b>   | <b>\$ (106,000)</b>   | <b>\$ (108,000)</b>   |
| <b>REAL ESTATE</b>          |                        |                        |                        |                        |                       |                       |                       |                       |
| <b>Revenues</b>             |                        |                        |                        |                        |                       |                       |                       |                       |
| Sales and Services          | \$ (3,625,000)         | \$ (3,963,000)         | \$ (3,531,000)         | <b>\$ (3,579,000)</b>  | \$ (3,579,000)        | \$ (3,579,000)        | \$ (3,579,000)        | \$ (3,579,000)        |
| Grants, Donations and Other | 0                      | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | (3,625,000)            | (3,963,000)            | (3,531,000)            | <b>(3,579,000)</b>     | (3,579,000)           | (3,579,000)           | (3,579,000)           | (3,579,000)           |
| <b>Expenditures</b>         |                        |                        |                        |                        |                       |                       |                       |                       |
| Salaries and Benefits       | 1,280,000              | 1,358,000              | 1,492,000              | <b>1,516,000</b>       | 1,516,000             | 1,516,000             | 1,516,000             | 1,516,000             |
| Operating Costs             | 1,354,000              | 991,000                | 894,000                | <b>898,000</b>         | 918,000               | 938,000               | 958,000               | 978,000               |
| Internal Services Used      | 178,000                | 157,000                | 165,000                | <b>168,000</b>         | 171,000               | 174,000               | 177,000               | 181,000               |
| Internal Services Recovered | (1,443,000)            | (1,354,000)            | (1,621,000)            | <b>(1,627,000)</b>     | (1,627,000)           | (1,627,000)           | (1,627,000)           | (1,627,000)           |
| External Recoveries         | 0                      | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | 1,369,000              | 1,152,000              | 930,000                | <b>955,000</b>         | 978,000               | 1,001,000             | 1,024,000             | 1,048,000             |
| <b>Net Operations Total</b> | <b>(2,256,000)</b>     | <b>(2,811,000)</b>     | <b>(2,601,000)</b>     | <b>(2,624,000)</b>     | <b>(2,601,000)</b>    | <b>(2,578,000)</b>    | <b>(2,555,000)</b>    | <b>(2,531,000)</b>    |
| <b>Transfers</b>            |                        |                        |                        |                        |                       |                       |                       |                       |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
| Transfer To Own Sources     | 560,000                | 335,000                | 208,000                | <b>208,000</b>         | 208,000               | 208,000               | 208,000               | 208,000               |
|                             | 560,000                | 335,000                | 208,000                | <b>208,000</b>         | 208,000               | 208,000               | 208,000               | 208,000               |
|                             | <b>\$ (1,696,000)</b>  | <b>\$ (2,476,000)</b>  | <b>\$ (2,393,000)</b>  | <b>\$ (2,416,000)</b>  | <b>\$ (2,393,000)</b> | <b>\$ (2,370,000)</b> | <b>\$ (2,347,000)</b> | <b>\$ (2,323,000)</b> |



# **2007 - 2011 FINANCIAL PLAN** **DEPARTMENTAL PROGRAMS** **ENGINEERING SERVICES**

|                             | 2005                  | 2006                  | 2006                  | 2007                  | 2008                  | 2009                  | 2010                | 2011                |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|---------------------|
| <b>SOLID WASTE</b>          | <b>ACTUAL</b>         | <b>ACTUAL</b>         | <b>BUDGET</b>         | <b>BUDGET</b>         | <b>PLAN</b>           | <b>PLAN</b>           | <b>PLAN</b>         | <b>PLAN</b>         |
| <b>Revenues</b>             |                       |                       |                       |                       |                       |                       |                     |                     |
| Sales and Services          | \$ (4,000)            | \$ (5,000)            | \$ (2,000)            | \$ (2,000)            | \$ (2,000)            | \$ (2,000)            | \$ (2,000)          | \$ (2,000)          |
| Grants, Donations and Other | (17,151,000)          | (17,940,000)          | (17,767,000)          | (18,582,000)          | (19,139,000)          | (19,713,000)          | (20,304,000)        | (20,913,000)        |
|                             | (17,155,000)          | (17,945,000)          | (17,769,000)          | (18,584,000)          | (19,141,000)          | (19,715,000)          | (20,306,000)        | (20,915,000)        |
| <b>Expenditures</b>         |                       |                       |                       |                       |                       |                       |                     |                     |
| Salaries and Benefits       | 0                     | 0                     | 0                     | 0                     | 0                     | 0                     | 0                   | 0                   |
| Operating Costs             | 13,129,000            | 13,667,000            | 13,984,000            | 14,455,000            | 15,033,000            | 15,634,000            | 16,259,000          | 16,909,000          |
| Internal Services Used      | 1,997,000             | 1,996,000             | 2,349,000             | 2,647,000             | 2,726,000             | 2,808,000             | 2,892,000           | 2,979,000           |
| Internal Services Recovered | (40,000)              | (38,000)              | (20,000)              | (20,000)              | (20,000)              | (20,000)              | (20,000)            | (20,000)            |
| External Recoveries         | (531,000)             | (372,000)             | (422,000)             | (320,000)             | (320,000)             | (320,000)             | (320,000)           | (320,000)           |
|                             | 14,555,000            | 15,253,000            | 15,891,000            | 16,762,000            | 17,419,000            | 18,102,000            | 18,811,000          | 19,548,000          |
| <b>Net Operations Total</b> | <b>(2,600,000)</b>    | <b>(2,692,000)</b>    | <b>(1,878,000)</b>    | <b>(1,822,000)</b>    | <b>(1,722,000)</b>    | <b>(1,613,000)</b>    | <b>(1,495,000)</b>  | <b>(1,367,000)</b>  |
| <b>Transfers</b>            |                       |                       |                       |                       |                       |                       |                     |                     |
| Transfer From Own Sources   | 0                     | 0                     | 0                     | 0                     | 0                     | 0                     | 0                   | 0                   |
| Transfer To Own Sources     | 540,000               | 1,083,000             | 563,000               | 577,000               | 594,000               | 612,000               | 630,000             | 649,000             |
|                             | 540,000               | 1,083,000             | 563,000               | 577,000               | 594,000               | 612,000               | 630,000             | 649,000             |
|                             | <b>\$ (2,060,000)</b> | <b>\$ (1,609,000)</b> | <b>\$ (1,315,000)</b> | <b>\$ (1,245,000)</b> | <b>\$ (1,128,000)</b> | <b>\$ (1,001,000)</b> | <b>\$ (865,000)</b> | <b>\$ (718,000)</b> |
| <b>TRAFFIC</b>              |                       |                       |                       |                       |                       |                       |                     |                     |
| <b>Revenues</b>             |                       |                       |                       |                       |                       |                       |                     |                     |
| Sales and Services          | \$ (582,000)          | \$ (669,000)          | \$ (631,000)          | \$ (666,000)          | \$ (679,000)          | \$ (693,000)          | \$ (707,000)        | \$ (721,000)        |
| Grants, Donations and Other | (4,000)               | (9,000)               | 0                     | 0                     | 0                     | 0                     | 0                   | 0                   |
|                             | (586,000)             | (678,000)             | (631,000)             | (666,000)             | (679,000)             | (693,000)             | (707,000)           | (721,000)           |
| <b>Expenditures</b>         |                       |                       |                       |                       |                       |                       |                     |                     |
| Salaries and Benefits       | 594,000               | 749,000               | 712,000               | 814,000               | 814,000               | 814,000               | 814,000             | 814,000             |
| Operating Costs             | 4,416,000             | 5,299,000             | 5,269,000             | 5,366,000             | 5,634,000             | 5,916,000             | 6,212,000           | 6,523,000           |
| Internal Services Used      | 42,000                | 36,000                | 18,000                | 14,000                | 14,000                | 14,000                | 14,000              | 14,000              |
| Internal Services Recovered | (65,000)              | (52,000)              | (52,000)              | (52,000)              | (52,000)              | (52,000)              | (52,000)            | (52,000)            |
| External Recoveries         | (874,000)             | (985,000)             | (651,000)             | (845,000)             | (845,000)             | (845,000)             | (845,000)           | (845,000)           |
|                             | 4,113,000             | 5,047,000             | 5,296,000             | 5,297,000             | 5,565,000             | 5,847,000             | 6,143,000           | 6,454,000           |
| <b>Net Operations Total</b> | <b>3,527,000</b>      | <b>4,369,000</b>      | <b>4,665,000</b>      | <b>4,631,000</b>      | <b>4,886,000</b>      | <b>5,154,000</b>      | <b>5,436,000</b>    | <b>5,733,000</b>    |
| <b>Transfers</b>            |                       |                       |                       |                       |                       |                       |                     |                     |
| Transfer From Own Sources   | 0                     | 0                     | 0                     | 0                     | 0                     | 0                     | 0                   | 0                   |
| Transfer To Own Sources     | 486,000               | 378,000               | 82,000                | 82,000                | 82,000                | 82,000                | 82,000              | 82,000              |
|                             | 486,000               | 378,000               | 82,000                | 82,000                | 82,000                | 82,000                | 82,000              | 82,000              |
|                             | <b>\$ 4,013,000</b>   | <b>\$ 4,747,000</b>   | <b>\$ 4,747,000</b>   | <b>\$ 4,713,000</b>   | <b>\$ 4,968,000</b>   | <b>\$ 5,236,000</b>   | <b>\$ 5,518,000</b> | <b>\$ 5,815,000</b> |



**2007 - 2011 FINANCIAL PLAN**  
**SIGNIFICANT CHANGES**  
**ENGINEERING SERVICES**

|                                          |              |                     |
|------------------------------------------|--------------|---------------------|
| <b>2006 ADOPTED BUDGET</b>               |              | \$ 7,788,000        |
| <b>REVENUES</b>                          |              |                     |
| <b>Sales and Services</b>                |              |                     |
| Land Development Growth                  | \$ (159,000) |                     |
| Traffic Operations - Bus Shelter Revenue | (35,000)     |                     |
| Miscellaneous Fee Increases              | (50,000)     | <b>(244,000)</b>    |
| <b>Taxation and Other</b>                |              |                     |
| Increase From Solid Waste                | (815,000)    | <b>(815,000)</b>    |
| <b>Total Change in Revenues</b>          |              | <b>(1,059,000)</b>  |
| <b>EXPENDITURES</b>                      |              |                     |
| <b>Salaries/Wages &amp; Benefits</b>     |              |                     |
| Increase Salary Rate                     | 491,000      |                     |
| Funding for Vacant Utility Positions     | 410,000      |                     |
| Funding for Vacant Operations Positions  | 867,000      |                     |
| Funding for Vacant Traffic Position      | 78,000       |                     |
| Potential Salary Increases               | 609,000      | <b>2,455,000</b>    |
| <b>Operating Costs</b>                   |              |                     |
| Roads - Inflationary Increases           | 180,000      |                     |
| Roads - Inventory Increase               | 92,000       |                     |
| Real Estate - Maintenance Increases      | 5,000        |                     |
| Traffic - Hydro Increase                 | 91,000       |                     |
| Traffic - Inventory Increase             | 106,000      |                     |
| Graffiti Removal                         | (100,000)    |                     |
| Solid Waste Inflationary Increase        | 201,000      |                     |
| Solid Waste Growth Increase              | 270,000      |                     |
| Works Yard Operating Increase            | 161,000      |                     |
| Stokes Pit                               | 102,000      |                     |
| GIS Aerial Photography                   | 100,000      | <b>1,208,000</b>    |
| <b>Internal Services Used</b>            |              |                     |
| Salary Rate Increase                     | 1,180,000    |                     |
| Roads - Pavement Management              | 108,000      |                     |
| GIS Non-Recoverable Work                 | 250,000      |                     |
| Solid Waste Litter Pickup                | 125,000      |                     |
| Internal Engineering Services Adjustment | 52,000       | <b>1,715,000</b>    |
| <b>Internal Services Recovered</b>       |              |                     |
| Salary Rate Increase                     | (1,246,000)  |                     |
| Recovery for Vacant Positions            | (1,925,000)  | <b>(3,171,000)</b>  |
| <b>External Recoveries</b>               |              |                     |
| GVTA Recovery                            | (587,000)    |                     |
| Engineering Operations                   | 258,000      |                     |
| Solid Waste                              | 101,000      | <b>(228,000)</b>    |
| <b>Transfer From Own Sources</b>         | 0            | <b>0</b>            |
| <b>Transfer To Own Sources</b>           |              |                     |
| Equipment Depreciation                   | 260,000      |                     |
| Stokes Pit Future Remediation            | (128,000)    |                     |
| Solid Waste Transfer                     | 14,000       | <b>146,000</b>      |
| <b>Total Change in Expenditures</b>      |              | <b>2,125,000</b>    |
| <b>2007 BUDGET</b>                       |              | <b>\$ 8,854,000</b> |



**2007 - 2011 FINANCIAL PLAN**  
**SIGNIFICANT CHANGES**  
**ENGINEERING SERVICES**

|                                            |                    |                             |
|--------------------------------------------|--------------------|-----------------------------|
| <b>2007 ADOPTED BUDGET</b>                 |                    | <b>\$ 8,854,000</b>         |
| <b>REVENUES</b>                            |                    |                             |
| <b>Sales and Service</b>                   |                    |                             |
| Land Development Growth .....              | \$ (134,000)       |                             |
| GIS Revenue Increase .....                 | (4,000)            |                             |
| Traffic Revenue Increase .....             | (55,000)           |                             |
| Solid Waste Revenue Increase .....         | <u>(2,331,000)</u> | <b>(2,524,000)</b>          |
| <b>EXPENDITURES</b>                        |                    |                             |
| <b>Salaries/Wages &amp; Benefits</b>       |                    |                             |
| Increase Salary Rate .....                 | <u>2,836,000</u>   | <b>2,836,000</b>            |
| <b>Operating Costs</b>                     |                    |                             |
| Solid Waste Contract Increase .....        | 2,454,000          |                             |
| Land Development Cost Increases .....      | 20,000             |                             |
| Roads Inventory Increases .....            | 800,000            |                             |
| Operation Inflation Increases .....        | 761,000            |                             |
| Traffic Inflation Increases .....          | 1,157,000          |                             |
| Increase Due to Inflation .....            | <u>120,000</u>     | <b>5,312,000</b>            |
| <b>Internal Services Used</b> .....        | <u>1,423,000</u>   | <b>1,423,000</b>            |
| <b>Internal Services Recovered</b> .....   | <u>(984,000)</u>   | <b>(984,000)</b>            |
| <b>External Recoveries</b> .....           | <u>(172,000)</u>   | <b>(172,000)</b>            |
| <b>Transfers</b>                           |                    |                             |
| Garage/Equipment Replacement Reserve ..... | 162,000            |                             |
| Solid Waste Capital Contribution .....     | <u>72,000</u>      | <b>234,000</b>              |
| <b>2011 BUDGET</b>                         |                    | <b><u>\$ 14,979,000</u></b> |

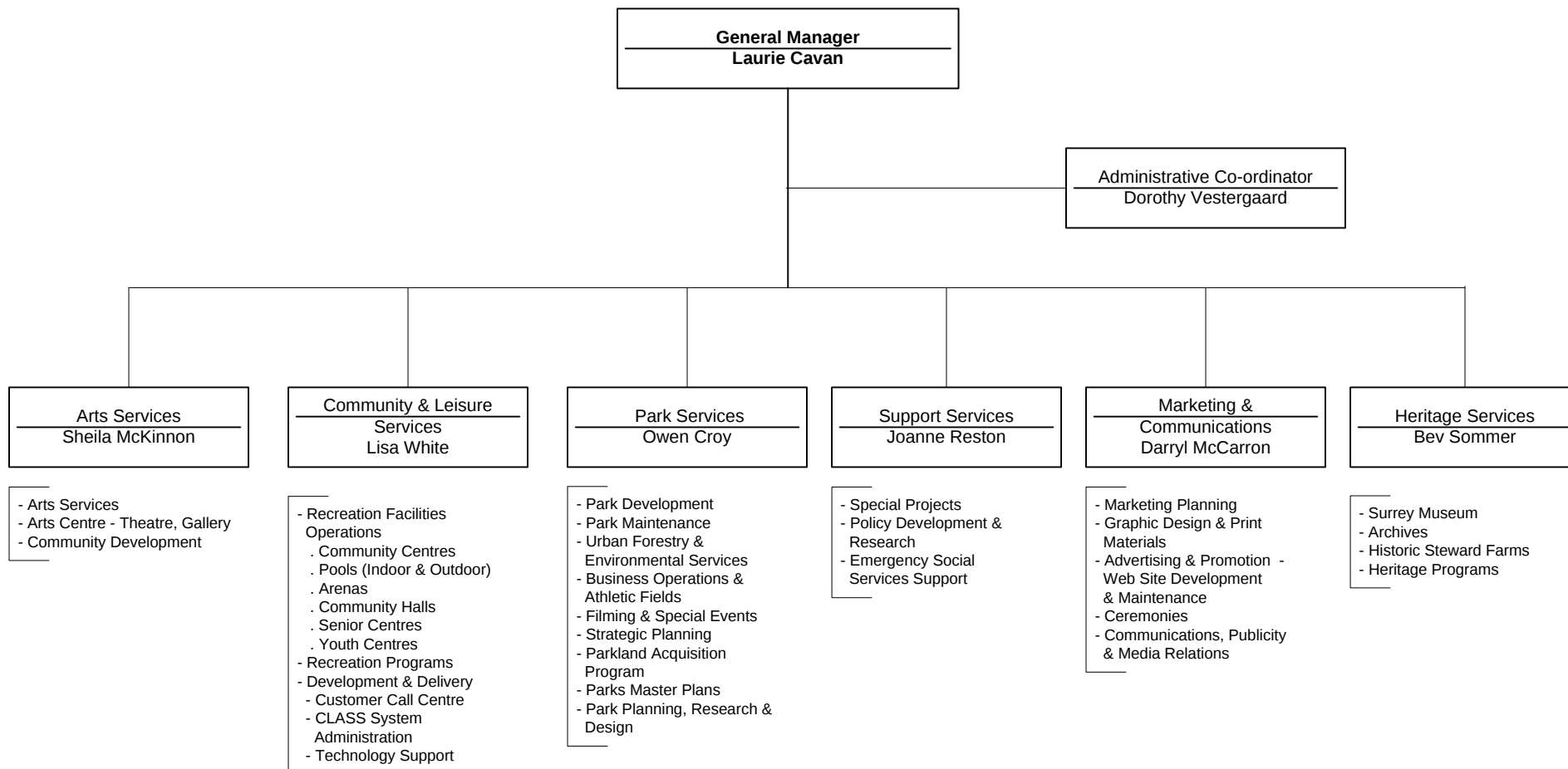




# 2007 - 2011 FINANCIAL PLAN

## DEPARTMENTAL OPERATIONS

### PARKS, RECREATION & CULTURE FUNCTIONS



### MISSION STATEMENT

**C**reating a community where individuals, culture, and the environment thrive!

We enhance the quality of life in our communities by working together to:

- Provide and facilitate the development of high quality parks, facilities, and services;
- Celebrate diversity and community identity;
- Ensure accessibility and inclusivity;
- Champion environmental stewardship;
- Promote individual and community wellness, and
- Preserve, develop and deliver cultural, informational and educational resources and services.

The Department of Parks, Recreation and Culture fulfils its mission through open communication, a customer focus and respect for individuals.

The programs, facilities and services of the Parks, Recreation and Culture Department reflect people working together to improve leisure opportunities and enhance the quality of life for residents of Surrey. While working alongside the community, the department supports individual and community wellness, environmental stewardship, cultural diversity, arts and heritage services and community development.

### PARKS DIVISION

Responsible for the development, planning, operation and maintenance of the City's over 2,400 hectares of active and passive parkland. The department also oversees the stewardship of the natural environment, the protection of urban forestry and coordinates nature-based programs. The division works alongside the community to program the use of all outdoor athletic facilities to optimise public usage. The Special Events and Filming Office hosts events throughout the year, provides advice to community event organizers and is a one-stop agency for filming within the City.

### COMMUNITY & LEISURE SERVICES DIVISION

Responsible for the operation of community pools, arenas, and community recreation centres throughout the City. While promoting active living, the division also develops affordable programming for a variety of user groups throughout the City including seniors, children, youth and families.

### ARTS & COMMUNITY DEVELOPMENT DIVISION

Plans and oversees a wide range of arts services and programs within the City. This includes the operation of the Surrey Arts Centre which encompasses a main theatre, studio theatre, contemporary art gallery and Tech Lab as well as administering the Public Art Program and Surrey Children's Festival. The Community Development section seeks to engage and empower community participants through volunteerism and an inclusive approach towards reaching and involving members of Surrey's diverse community, including people with disabilities, in all service areas.



### HERITAGE SERVICES

Operates the Surrey Museum, the City of Surrey Archives, the Historic Stewart Farm and the Hooser Weaving Centre. The role of Heritage Services is to build awareness and appreciation for Surrey's history and heritage through the presentation of exhibits the provision of tours and programs and the collection, documentation and preservation of artifacts and archival documents.

### AMENITIES AND SERVICES

The Department of Parks, Recreation and Culture operates:

- Recreation & Culture programs that accommodated 127,951 registrants in 20,834 programs;

- Seven sheets of ice in five arenas;
- Four indoor pools and eight outdoor pools;
- Three seniors' centres and seniors programming in all community centres;
- Two youth centres and 5 youth activity locations;
- Seven community recreation centres;
- A main stage theatre with seating for 402 and studio theatre with seating capacity for 130;
- Art Gallery and Tech Lab;
- 30 Public Art Installations;
- Surrey Museum with textile studio and orientation theatre;
- Surrey Archives with public reference room;
- Historic Stewart Farm, with 8 designated heritage buildings;
- Three cemeteries;
- Ward's Marina within Elgin Heritage Park;
- Development and maintenance of over 2,531 hectares (6,254 acres) of parkland;
- 2 large urban forests;
- 220 Athletic Fields and 6 Synthetic Turf Fields;
- 14,166 Specimen Trees in Parks;
- 50,653 Trees on Streets;
- 258 km of Trails and Paths in Parks, and
- 420,000 Leisure Guides produced annually.

## 2006 ACCOMPLISHMENTS

### ARTS SERVICES

- The Surrey Arts Centre experienced record-breaking ticket sales; the box office sold 38,530 tickets up from 31,600 tickets the previous year;
- The Surrey Art Gallery hosted 18 exhibits including the "Quilt of Belonging", a national textile project featuring all the ethno cultural and First Nations groups in Canada and coming this fall "Inuit Sculpture Now" a show from the National Gallery of Canada;
- Surrey Children's Festival doubled its attendance to over 18,000 participants including over 138 school groups from Surrey and the Fraser Valley;
- Completed Community and Public Art, projects at Fraser Heights Recreation Centre, banners at the Surrey Arts Centre, four mosaic mural sites in the Newton Town Centre and banners for the Whalley Ball Park;
- Surrey School District presented National Aboriginal Day celebrations at the Surrey Arts Centre;
- Volunteer Resources created a new logo, tagline and recruitment publication;
- The Youth New Media Gallery and Remixx exhibition won a Program Excellence Award from the British Columbia Recreation and Parks Association;
- The Wandering Angels Lantern Procession, was a very successful Whalley Revitalization Community Art Project consisting of public workshops offered through an artist run storefront studio in City Centre; it culminated in an evening procession with drumming, shadow puppetry, fire dancers, fireworks and a bhangra dance party;
- A new partnership with the Fraser Health Authority resulted in the Urban Realities exhibition, the Metamorphosis Film Premiere and the Millennium exhibition, all based on phototherapy projects for at risk youth;
- Move It Community Dance Project was a new, free summer program for participants of all ages, presented at the Surrey Arts Centre Studio Theatre, led by renowned choreographer Joe Ink;
- The Musical Theatre Intensive was a new summer program for emerging young performing artists offered at the Surrey Arts Centre Studio Theatre in partnership with the Arts Club Theatre Company;
- "Theatre in the Park" was presented by Apna, a new South Asian theatre company offering comedic skits and short plays based on the experiences of new immigrants to Canada;
- The Surrey Arts Centre hosted "Surrey Shines" a showcase of local youth performing arts talent & "Write On", a one act playwriting contest; these were the first two projects delivered by the Youth Arts Council of Surrey;
- Surrey Art Gallery launched "An Open Book" an on-line catalogue featuring 22 works from the City's permanent art collection, and
- Through funding from the Canadian Heritage Information Network/Virtual Museums of Canada the Surrey Arts Centre was able to re-design its website to include new information, improved functionality and appearance.

### HERITAGE SERVICES

- Public and school program offerings in Heritage Services increased by over 200%;
- Heritage Services youth and volunteers contributed over 6,000 hours of support;
- Stewart Hall in Elgin Heritage Park adapted for programs and exhibit use and hosted two temporary displays – *Accessorize Me* and *Run River Run*;
- Museum introduced paid admission and attendance increased by 78% over 2004;
- Museum increased number of temporary exhibits– *Two Wheel Dreams*, *LEGO*, *Crafts of South Asia*, *Community Quilts*, *A Journey of Faith* and *Made by the Movies* from 2 to 6 per year;
- Museum collections were re-housed on new compactable shelving units;
- Museum received a 20% increase in its provincial BC Arts Council annual grant;
- Rehabilitation of 1912 Municipal Hall to serve as Surrey Archives completed and opened in November;



1912 Hall

- Archives introduced public reference computers to augment research access;
- Archives collections were re-housed on new compactable shelving, and
- Museum Endowment Fund with the Surrey Foundation grew to \$285,000.

### COMMUNITY & LEISURE SERVICES

- Community and Leisure Services increased program participation by 11% in 2007;
- Completed the first year of the Social Well-Being Plan expanding programs and services

with over 30 new programs and hiring an Intercultural Outreach Co-ordinator to advance work with Surrey's diverse community;

- Worked with community partners to host a Multicultural Resource Fair at Fleetwood Community Centre;
- First year of full operation of South Surrey Recreation and Fraser Heights Recreation Centres;
- Expanded After School programs in several schools across the City;
- First year of the *Summer Park Play* program, with free activities taken up by over 2500 children in 15 parks;
- Move for Health Day partnered with HT Thrift Elementary School for an interactive recreation day in South Surrey with over 400 students participating;
- 20% by 2010 Initiative implemented technology systems at the recreation centres for participants to record the amount of time they are active everyday;
- Introduced Kindergarten ESL Readiness Program in Newton;
- Started Walking Programs for seniors at Newton Seniors Centre and South Surrey Recreation Centre;
- Increased participation at the North Surrey Recreation Centre by 15%;



North Surrey Recreation Centre

- Highest participation in summer camps this year with over 10,000 participants registered;
- Increased partnerships with RCMP and Fire in youth programming and initiatives including the FREE RIDE PASS and the Firefighter Book Camp and the MOYO Outreach Program;
- Held First Refugee Workshop in Surrey partnering with the Surrey School District, and
- Established an Early Literacy Program through a partnership with the Surrey School District.

### FACILITY IMPROVEMENTS

- Historic 1912 Hall underwent a Heritage Revitalization Agreement with new roof, re-wiring, and restoration of granite foundation, and
- Newton Senior Centre Renovation includes an additional 1800 square feet of multi-purpose space.

### YOUTH PROGRAMS & SERVICES

- Introduced the Free Ride Pass for Youth, a partnership with the RCMP and PRC;
- Initiated the Mobile Youth Outreach Pilot Project, which successfully reached out to over 600 youth in its first summer;
- Youth Week was a gigantic success in 2006 with its largest participation in the Youth Recognition Awards and the City Jam;
- Expanded the Late Night Youth Programming in all town centres;
- New Cricket Program in Newton included over 40 participants;
- Launched 'It's a Girl's Thing' in Newton for girls to be active in a social environment;
- Firefighter Boot Camp for Youth at Risk in partnership with the Surrey Fire Department had a successful first year;
- Youth Suspension Alternative Program launched in Whalley where youth serve their school suspensions in a recreation centre, and
- Youth Leadership Outdoor Program, a newly designed city-wide youth leadership program in an outdoor environment.

### PARK DEVELOPMENT

- Acquired 56.3 Hectares of park land;
- Developed 22,300 m<sup>2</sup> of new street landscaping for city beautification;
- Planted 3540 street trees;
- Developed 3 Artificial turf fields (Tom Binnie Park; Cloverdale Athletic Park; Tamanawis Park);
- Constructed 9 park shelters;
- Constructed stadium seating for kabaddi at Sullivan Heights Park;
- Constructed 2.6 km of new trails in parks;
- Constructed a new washroom building at Blackie Spit Park, and

- Developed a new youth park at the Guildford Recreation Centre.

### SUPPORT OF HIGH PROFILE ATHLETIC TOURNAMENTS/CONFERENCES

- 18 High-level tournaments were staged at City parks. Some of the highlights were: Bolivar Park (Men's +40 and Women's +35 Provincial Slo-Pitch Finals), Sullivan Heights Park (4 Kabaddi Tournaments), Cloverdale Athletic Park (Canada Cup Future Events) and Whalley Athletic Park (Canadian Little League Championships).

### ENVIRONMENTAL INITIATIVES COMMUNITY INITIATIVES

- Community partners work with Heritage Services to develop two new Community Heritage Storyboards;
- The City hosted its first ever Maple Leaf Day, with school children planting thousands of seedlings;
- ReLeaf Days and Arbor Day resulted in community tree planting celebrations with hundreds of new trees being planted;



**Arbor Day**

- The Environmental Extravaganza, the Surrey Natural Area Partnership (SNAP), Salmon Homecoming, Friends of the Forest and the EcoRanger program were included under the broad umbrella of the Nature Matters Program, resulting in new Community Environmental initiatives, increased environmental programming in schools, and environmental information sharing in the community, and
- The Lend-A-Hand program with schools has been tremendously positive; with school children coming together in the park system to provide litter clean up, graffiti control, and other park stewardship activities.

### SPECIAL EVENTS AND FESTIVALS

- Filming in Surrey was at an all-time high in 2006, with several major productions, plus serial television production being undertaken throughout the year;



**Deck the Halls Movie**

- Canada Day in July had an all-time high attendance, culminating with a free concert and fireworks at the Cloverdale Millennium Amphitheatre;
- The Plaza Concert series in Whalley was received in high regard by the community, and will be planned again for 2007, and
- The Mayor's Gala was a spectacular affair, and resulted in a new record of fund-raising and donation to the Firefighters Charitable Society.

### PROMOTIONAL ENHANCEMENTS

- Publication of new tourist rack cards for Surrey Museum and Historic Stewart Farm;
- Supported 15 online surveys regarding customer satisfaction;
- 184 ads coordinated with local community papers in 2006;
- 430 graphic design projects with local community papers in 2006;
- Prepared a new cycling guide launched during Bike Month in June;
- New Graphic Standards for Museum, Stewart Farmhouse and City Archives;
- Developed new graphic designs and visual identity for Nature Matters and prepared a communications plan for a three year campaign;
- 800 new pages added to the PRC site in 2006;
- Redesigned and re-launched new web content for: "Ahead of the Game – Train, Compete, Excel", "Wish List Sponsorship" programs,

"Active City – 20% by 2010" and the Surrey Arts Centre;

- New "panoramic 360 degrees" photo viewing technology implemented online for all City facilities;
- Prepared 43 Press Releases;
- Prepared 37 Public Services Announcements;
- Prepared 26 Media Advisories;
- Leisure Guide advertising increased by 7%;
- Implemented new "Wish List Sponsorship" program, and
- Coordinated 64 ceremony events.

### FUTURE INITIATIVES

#### Parks Recreation and Culture Strategic Plan, 2007 - 2016

An update of the Parks Recreation and Culture Master Plan has been initiated. This will involve public involvement, a steering committee, stakeholder and focus group meetings, a public survey, community open houses and Council Workshop. The plan will summarize strategies and give direction for the provision of services, programs, and projects by the Department for the upcoming decade.

#### First Nations Carving Project

Working with the Kla-how-eya Cultural Centre, the Surrey School District and Surrey Crime Prevention Society, the Gallery will host a First Nations artist in residency and youth mentorship program.

#### Public and Community Art Projects

Art works will be completed for Holland Park, Firehall #10, the City Centre Walking Loop, a brownfields beautification pilot project and various sites in the Port Kells community.

#### Envision Volunteer Program

Volunteer Services will launch the new Envision volunteer development program; one of Surrey's 2010 initiatives.

#### Off-Road Cycling Facilities Strategy

A Strategy for Off Road Cycling Facilities (mountain biking and BMX biking) is nearing completion. Recommendations from the Strategy will give guidance in the delivery of off-road cycling facilities in parks throughout the City.

**Holland Park**

Major renovations to Holland Park began after the end of the heavy rains in the spring of 2006, with fountains, plazas, walkways, an events lawn and lighting presently under construction. The entry feature plaza at King George Highway, landscaping, including the horticultural display gardens and tree planting, and public art installations will be ongoing until the park grand re-opening in 2007.

**Cloverdale Dog Off-leash Area**

A community planning effort will be undertaken to determine the final location of, and design for, a new off-leash area in the Cloverdale Town Centre.

**Greenways**

Planning continues for waterfront access on the Nicomekl River and Serpentine River and a greenway loop on the dykes in Fleetwood, in partnership with the Engineering Department.



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL OPERATIONS**  
**PARKS, RECREATION & CULTURE**

| <b>PROGRAM SUMMARY</b>           | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|----------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Administration                   | \$ 2,055,000           | \$ 1,447,000           | \$ 1,445,000           | \$ <b>1,749,000</b>    | \$ 2,309,000         | \$ 2,972,000         | \$ 3,551,000         | \$ 4,136,000         |
| Arenas                           | 1,148,000              | 1,631,000              | 1,347,000              | <b>1,346,000</b>       | 1,347,000            | 1,347,000            | 1,347,000            | 1,347,000            |
| Art Centre                       | 1,392,000              | 1,466,000              | 1,585,000              | <b>1,627,000</b>       | 1,633,000            | 1,639,000            | 1,645,000            | 1,650,000            |
| Community Development            | 553,000                | 539,000                | 603,000                | <b>625,000</b>         | 624,000              | 624,000              | 624,000              | 624,000              |
| Community Halls                  | 24,000                 | 19,000                 | 28,000                 | <b>16,000</b>          | 16,000               | 16,000               | 16,000               | 16,000               |
| Community Recreation Services    | 1,879,000              | 2,927,000              | 3,208,000              | <b>3,417,000</b>       | 3,680,000            | 3,940,000            | 3,972,000            | 4,002,000            |
| Heritage Services                | 986,000                | 1,110,000              | 1,126,000              | <b>1,199,000</b>       | 1,202,000            | 1,205,000            | 1,208,000            | 1,211,000            |
| Indoor Pools                     | 2,290,000              | 2,279,000              | 2,538,000              | <b>2,542,000</b>       | 2,534,000            | 2,524,000            | 2,513,000            | 2,501,000            |
| Outdoor Pools                    | 725,000                | 768,000                | 786,000                | <b>797,000</b>         | 798,000              | 799,000              | 800,000              | 801,000              |
| Marketing                        | 734,000                | 791,000                | 807,000                | <b>843,000</b>         | 848,000              | 853,000              | 858,000              | 863,000              |
| Parks Division                   | 9,597,000              | 10,216,000             | 10,232,000             | <b>10,893,000</b>      | 11,206,000           | 11,519,000           | 11,832,000           | 12,144,000           |
| Planning, Research & Development | 171,000                | 200,000                | 236,000                | <b>222,000</b>         | 222,000              | 222,000              | 222,000              | 222,000              |
| Seniors Centres                  | 587,000                | 673,000                | 679,000                | <b>732,000</b>         | 729,000              | 726,000              | 723,000              | 720,000              |
| Special Events                   | 424,000                | 130,000                | 245,000                | <b>252,000</b>         | 257,000              | 262,000              | 267,000              | 272,000              |
| Youth Centres                    | 603,000                | 600,000                | 562,000                | <b>516,000</b>         | 513,000              | 510,000              | 507,000              | 504,000              |
|                                  | <b>\$ 23,168,000</b>   | <b>\$ 24,796,000</b>   | <b>\$ 25,427,000</b>   | <b>\$ 26,776,000</b>   | <b>\$ 27,918,000</b> | <b>\$ 29,158,000</b> | <b>\$ 30,085,000</b> | <b>\$ 31,013,000</b> |

**ACCOUNT SUMMARY**

**Revenues**

|                             |                     |                     |                     |                        |                     |                     |                     |                     |
|-----------------------------|---------------------|---------------------|---------------------|------------------------|---------------------|---------------------|---------------------|---------------------|
| Sales and Services          | \$ (10,573,000)     | \$ (12,787,000)     | \$ (11,261,000)     | \$ <b>(11,762,000)</b> | \$ (12,061,000)     | \$ (12,366,000)     | \$ (12,577,000)     | \$ (12,793,000)     |
| Grants, Donations and Other | (99,000)            | (125,000)           | (35,000)            | <b>(33,000)</b>        | (33,000)            | (33,000)            | (33,000)            | (33,000)            |
|                             | <b>(10,672,000)</b> | <b>(12,912,000)</b> | <b>(11,296,000)</b> | <b>(11,795,000)</b>    | <b>(12,094,000)</b> | <b>(12,399,000)</b> | <b>(12,610,000)</b> | <b>(12,826,000)</b> |

**Expenditures**

|                             |                   |                   |                   |                    |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|--------------------|-------------------|-------------------|-------------------|-------------------|
| Salaries and Benefits       | 18,533,000        | 20,510,000        | 20,956,000        | <b>21,833,000</b>  | 22,603,000        | 23,476,000        | 24,067,000        | 24,664,000        |
| Operating Costs             | 13,661,000        | 15,696,000        | 14,128,000        | <b>14,946,000</b>  | 15,616,000        | 16,286,000        | 16,831,000        | 17,376,000        |
| Internal Services Used      | 6,957,000         | 7,883,000         | 8,345,000         | <b>8,474,000</b>   | 8,475,000         | 8,477,000         | 8,479,000         | 8,481,000         |
| Internal Services Recovered | (6,134,000)       | (7,035,000)       | (6,947,000)       | <b>(6,975,000)</b> | (6,975,000)       | (6,975,000)       | (6,975,000)       | (6,975,000)       |
| External Recoveries         | (739,000)         | (813,000)         | (248,000)         | <b>(246,000)</b>   | (246,000)         | (246,000)         | (246,000)         | (246,000)         |
|                             | <b>32,278,000</b> | <b>36,241,000</b> | <b>36,234,000</b> | <b>38,032,000</b>  | <b>39,473,000</b> | <b>41,018,000</b> | <b>42,156,000</b> | <b>43,300,000</b> |

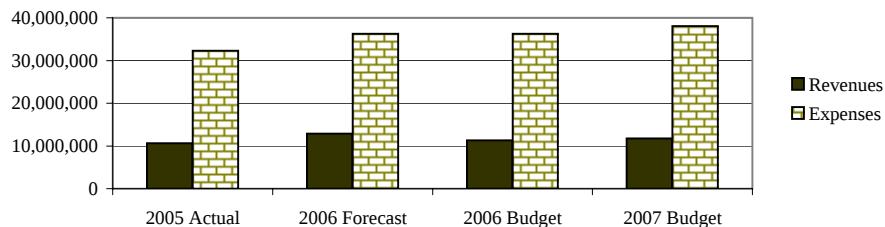
|                             |                   |                   |                   |                   |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Net Operations Total</b> | <b>21,606,000</b> | <b>23,329,000</b> | <b>24,938,000</b> | <b>26,237,000</b> | <b>27,379,000</b> | <b>28,619,000</b> | <b>29,546,000</b> | <b>30,474,000</b> |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

**Transfers**

|                           |                  |                  |                |                  |                |                |                |                |
|---------------------------|------------------|------------------|----------------|------------------|----------------|----------------|----------------|----------------|
| Transfer From Own Sources | (96,000)         | (280,000)        | (200,000)      | <b>(200,000)</b> | (200,000)      | (200,000)      | (200,000)      | (200,000)      |
| Transfer To Own Sources   | 1,658,000        | 1,747,000        | 689,000        | <b>739,000</b>   | 739,000        | 739,000        | 739,000        | 739,000        |
|                           | <b>1,562,000</b> | <b>1,467,000</b> | <b>489,000</b> | <b>539,000</b>   | <b>539,000</b> | <b>539,000</b> | <b>539,000</b> | <b>539,000</b> |

|                      |                      |                      |                      |                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>\$ 23,168,000</b> | <b>\$ 24,796,000</b> | <b>\$ 25,427,000</b> | <b>\$ 26,776,000</b> | <b>\$ 27,918,000</b> | <b>\$ 29,158,000</b> | <b>\$ 30,085,000</b> | <b>\$ 31,013,000</b> |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

**Parks, Recreation & Culture Departmental Operations**





**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**PARKS, RECREATION & CULTURE**

|                             | 2005                | 2006                | 2006                | 2007                | 2008                | 2009                | 2010                | 2011                |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>ADMINISTRATION</b>       | <b>ACTUAL</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>BUDGET</b>       | <b>PLAN</b>         | <b>PLAN</b>         | <b>PLAN</b>         | <b>PLAN</b>         |
| <b>Revenues</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services          | \$ (1,000)          | \$ (7,000)          | \$ 0                | \$ (279,000)        | \$ (289,000)        | \$ (299,000)        | \$ (311,000)        | \$ (323,000)        |
| Grants, Donations and Other | 0                   | (1,000)             | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | (1,000)             | (8,000)             | 0                   | (279,000)           | (289,000)           | (299,000)           | (311,000)           | (323,000)           |
| <b>Expenditures</b>         |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits       | 1,008,000           | 1,014,000           | 1,160,000           | 1,703,000           | 2,273,000           | 2,946,000           | 3,537,000           | 4,134,000           |
| Operating Costs             | 237,000             | 184,000             | 264,000             | 251,000             | 251,000             | 251,000             | 251,000             | 251,000             |
| Internal Services Used      | 24,000              | 36,000              | 21,000              | 24,000              | 24,000              | 24,000              | 24,000              | 24,000              |
| Internal Services Recovered | 0                   | (14,000)            | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| External Recoveries         | (2,000)             | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | 1,267,000           | 1,220,000           | 1,445,000           | 1,978,000           | 2,548,000           | 3,221,000           | 3,812,000           | 4,409,000           |
| <b>Net Operations Total</b> | <b>1,266,000</b>    | <b>1,212,000</b>    | <b>1,445,000</b>    | <b>1,699,000</b>    | <b>2,259,000</b>    | <b>2,922,000</b>    | <b>3,501,000</b>    | <b>4,086,000</b>    |
| <b>Transfers</b>            |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources   | (70,000)            | (15,000)            | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources     | 859,000             | 250,000             | 0                   | 50,000              | 50,000              | 50,000              | 50,000              | 50,000              |
|                             | 789,000             | 235,000             | 0                   | 50,000              | 50,000              | 50,000              | 50,000              | 50,000              |
|                             | <b>\$ 2,055,000</b> | <b>\$ 1,447,000</b> | <b>\$ 1,445,000</b> | <b>\$ 1,749,000</b> | <b>\$ 2,309,000</b> | <b>\$ 2,972,000</b> | <b>\$ 3,551,000</b> | <b>\$ 4,136,000</b> |
| <b>ARENAS</b>               |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Revenues</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services          | \$ (2,517,000)      | \$ (2,699,000)      | \$ (2,926,000)      | \$ (2,926,000)      | \$ (2,955,000)      | \$ (2,985,000)      | \$ (3,015,000)      | \$ (3,045,000)      |
| Grants, Donations and Other | (1,000)             | 0                   | (2,000)             | (2,000)             | (2,000)             | (2,000)             | (2,000)             | (2,000)             |
|                             | (2,518,000)         | (2,699,000)         | (2,928,000)         | (2,928,000)         | (2,957,000)         | (2,987,000)         | (3,017,000)         | (3,047,000)         |
| <b>Expenditures</b>         |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits       | 1,779,000           | 1,961,000           | 2,139,000           | 2,168,000           | 2,168,000           | 2,168,000           | 2,168,000           | 2,168,000           |
| Operating Costs             | 1,170,000           | 1,212,000           | 1,457,000           | 1,414,000           | 1,444,000           | 1,474,000           | 1,504,000           | 1,534,000           |
| Internal Services Used      | 189,000             | 191,000             | 145,000             | 158,000             | 158,000             | 158,000             | 158,000             | 158,000             |
| Internal Services Recovered | (6,000)             | (67,000)            | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| External Recoveries         | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
|                             | 3,132,000           | 3,297,000           | 3,741,000           | 3,740,000           | 3,770,000           | 3,800,000           | 3,830,000           | 3,860,000           |
| <b>Net Operations Total</b> | <b>614,000</b>      | <b>598,000</b>      | <b>813,000</b>      | <b>812,000</b>      | <b>813,000</b>      | <b>813,000</b>      | <b>813,000</b>      | <b>813,000</b>      |
| <b>Transfers</b>            |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources     | 534,000             | 1,033,000           | 534,000             | 534,000             | 534,000             | 534,000             | 534,000             | 534,000             |
|                             | 534,000             | 1,033,000           | 534,000             | 534,000             | 534,000             | 534,000             | 534,000             | 534,000             |
|                             | <b>\$ 1,148,000</b> | <b>\$ 1,631,000</b> | <b>\$ 1,347,000</b> | <b>\$ 1,346,000</b> | <b>\$ 1,347,000</b> | <b>\$ 1,347,000</b> | <b>\$ 1,347,000</b> | <b>\$ 1,347,000</b> |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**PARKS, RECREATION & CULTURE**

|                              | 2005                | 2006                | 2006                | 2007                | 2008                | 2009                | 2010                | 2011                |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>ART CENTRE</b>            | <b>ACTUAL</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>BUDGET</b>       | <b>PLAN</b>         | <b>PLAN</b>         | <b>PLAN</b>         | <b>PLAN</b>         |
| <b>Revenues</b>              |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services           | \$ (671,000)        | \$ (694,000)        | \$ (736,000)        | <b>\$ (736,000)</b> | \$ (751,000)        | \$ (766,000)        | \$ (781,000)        | \$ (797,000)        |
| Grants, Donations and Other  | (51,000)            | (69,000)            | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                              | (722,000)           | (763,000)           | (736,000)           | <b>(736,000)</b>    | (751,000)           | (766,000)           | (781,000)           | (797,000)           |
| <b>Expenditures</b>          |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits        | 1,420,000           | 1,459,000           | 1,565,000           | <b>1,592,000</b>    | 1,592,000           | 1,592,000           | 1,592,000           | 1,592,000           |
| Operating Costs              | 648,000             | 714,000             | 698,000             | <b>703,000</b>      | 723,000             | 743,000             | 763,000             | 783,000             |
| Internal Services Used       | 46,000              | 56,000              | 58,000              | <b>68,000</b>       | 69,000              | 70,000              | 71,000              | 72,000              |
| Internal Services Recovered  | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| External Recoveries          | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                              | 2,114,000           | 2,229,000           | 2,321,000           | <b>2,363,000</b>    | 2,384,000           | 2,405,000           | 2,426,000           | 2,447,000           |
| <b>Net Operations Total</b>  | <b>1,392,000</b>    | <b>1,466,000</b>    | <b>1,585,000</b>    | <b>1,627,000</b>    | <b>1,633,000</b>    | <b>1,639,000</b>    | <b>1,645,000</b>    | <b>1,650,000</b>    |
| <b>Transfers</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources    | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources      | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                              | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                              | <b>\$ 1,392,000</b> | <b>\$ 1,466,000</b> | <b>\$ 1,585,000</b> | <b>\$ 1,627,000</b> | <b>\$ 1,633,000</b> | <b>\$ 1,639,000</b> | <b>\$ 1,645,000</b> | <b>\$ 1,650,000</b> |
| <b>COMMUNITY DEVELOPMENT</b> |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Revenues</b>              |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services           | \$ (78,000)         | \$ (111,000)        | \$ (109,000)        | <b>\$ (109,000)</b> | \$ (109,000)        | \$ (109,000)        | \$ (109,000)        | \$ (109,000)        |
| Grants, Donations and Other  | (16,000)            | (11,000)            | (5,000)             | <b>(5,000)</b>      | (5,000)             | (5,000)             | (5,000)             | (5,000)             |
|                              | (94,000)            | (122,000)           | (114,000)           | <b>(114,000)</b>    | (114,000)           | (114,000)           | (114,000)           | (114,000)           |
| <b>Expenditures</b>          |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits        | 413,000             | 401,000             | 442,000             | <b>463,000</b>      | 463,000             | 463,000             | 463,000             | 463,000             |
| Operating Costs              | 216,000             | 284,000             | 260,000             | <b>260,000</b>      | 260,000             | 260,000             | 260,000             | 260,000             |
| Internal Services Used       | 19,000              | 18,000              | 30,000              | <b>31,000</b>       | 30,000              | 30,000              | 30,000              | 30,000              |
| Internal Services Recovered  | (1,000)             | (19,000)            | (15,000)            | <b>(15,000)</b>     | (15,000)            | (15,000)            | (15,000)            | (15,000)            |
| External Recoveries          | 0                   | (3,000)             | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                              | 647,000             | 681,000             | 717,000             | <b>739,000</b>      | 738,000             | 738,000             | 738,000             | 738,000             |
| <b>Net Operations Total</b>  | <b>553,000</b>      | <b>559,000</b>      | <b>603,000</b>      | <b>625,000</b>      | <b>624,000</b>      | <b>624,000</b>      | <b>624,000</b>      | <b>624,000</b>      |
| <b>Transfers</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources    | 0                   | (20,000)            | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources      | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                              | 0                   | (20,000)            | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                              | <b>\$ 553,000</b>   | <b>\$ 539,000</b>   | <b>\$ 603,000</b>   | <b>\$ 625,000</b>   | <b>\$ 624,000</b>   | <b>\$ 624,000</b>   | <b>\$ 624,000</b>   | <b>\$ 624,000</b>   |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**PARKS, RECREATION & CULTURE**

| <b>COMMUNITY HALLS</b>               | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|--------------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>                      |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services                   | \$ (19,000)            | \$ (23,000)            | \$ (25,000)            | \$ <b>(8,000)</b>      | \$ (8,000)           | \$ (8,000)           | \$ (8,000)           | \$ (8,000)           |
| Grants, Donations and Other          | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                      | (19,000)               | (23,000)               | (25,000)               | <b>(8,000)</b>         | (8,000)              | (8,000)              | (8,000)              | (8,000)              |
| <b>Expenditures</b>                  |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits                | 2,000                  | 4,000                  | 4,000                  | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Operating Costs                      | 30,000                 | 21,000                 | 28,000                 | <b>16,000</b>          | 16,000               | 16,000               | 16,000               | 16,000               |
| Internal Services Used               | 13,000                 | 19,000                 | 23,000                 | <b>10,000</b>          | 10,000               | 10,000               | 10,000               | 10,000               |
| Internal Services Recovered          | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries                  | (2,000)                | (2,000)                | (2,000)                | <b>(2,000)</b>         | (2,000)              | (2,000)              | (2,000)              | (2,000)              |
|                                      | 43,000                 | 42,000                 | 53,000                 | <b>24,000</b>          | 24,000               | 24,000               | 24,000               | 24,000               |
| <b>Net Operations Total</b>          | <b>24,000</b>          | <b>19,000</b>          | <b>28,000</b>          | <b>16,000</b>          | <b>16,000</b>        | <b>16,000</b>        | <b>16,000</b>        | <b>16,000</b>        |
| <b>Transfers</b>                     |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources            | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources              | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                      | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                      | <b>\$ 24,000</b>       | <b>\$ 19,000</b>       | <b>\$ 28,000</b>       | <b>\$ 16,000</b>       | <b>\$ 16,000</b>     | <b>\$ 16,000</b>     | <b>\$ 16,000</b>     | <b>\$ 16,000</b>     |
| <b>COMMUNITY RECREATION SERVICES</b> |                        |                        |                        |                        |                      |                      |                      |                      |
| <b>Revenues</b>                      |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services                   | \$ (2,867,000)         | \$ (3,477,000)         | \$ (3,049,000)         | \$ <b>(3,088,000)</b>  | \$ (3,250,000)       | \$ (3,415,000)       | \$ (3,483,000)       | \$ (3,553,000)       |
| Grants, Donations and Other          | (26,000)               | (20,000)               | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                      | (2,893,000)            | (3,497,000)            | (3,049,000)            | <b>(3,088,000)</b>     | (3,250,000)          | (3,415,000)          | (3,483,000)          | (3,553,000)          |
| <b>Expenditures</b>                  |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits                | 2,367,000              | 3,246,000              | 3,236,000              | <b>3,343,000</b>       | 3,543,000            | 3,743,000            | 3,743,000            | 3,743,000            |
| Operating Costs                      | 2,229,000              | 3,009,000              | 2,669,000              | <b>2,774,000</b>       | 2,999,000            | 3,224,000            | 3,324,000            | 3,424,000            |
| Internal Services Used               | 216,000                | 377,000                | 361,000                | <b>398,000</b>         | 398,000              | 398,000              | 398,000              | 398,000              |
| Internal Services Recovered          | (21,000)               | (198,000)              | (9,000)                | <b>(10,000)</b>        | (10,000)             | (10,000)             | (10,000)             | (10,000)             |
| External Recoveries                  | 0                      | (10,000)               | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                      | 4,791,000              | 6,424,000              | 6,257,000              | <b>6,505,000</b>       | 6,930,000            | 7,355,000            | 7,455,000            | 7,555,000            |
| <b>Net Operations Total</b>          | <b>1,898,000</b>       | <b>2,927,000</b>       | <b>3,208,000</b>       | <b>3,417,000</b>       | <b>3,680,000</b>     | <b>3,940,000</b>     | <b>3,972,000</b>     | <b>4,002,000</b>     |
| <b>Transfers</b>                     |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources            | (19,000)               | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources              | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                      | (19,000)               | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                      | <b>\$ 1,879,000</b>    | <b>\$ 2,927,000</b>    | <b>\$ 3,208,000</b>    | <b>\$ 3,417,000</b>    | <b>\$ 3,680,000</b>  | <b>\$ 3,940,000</b>  | <b>\$ 3,972,000</b>  | <b>\$ 4,002,000</b>  |



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PARKS, RECREATION & CULTURE**

| <b>HERITAGE SERVICES</b>    | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (71,000)            | \$ (116,000)           | \$ (130,000)           | <b>\$ (102,000)</b>    | \$ (104,000)         | \$ (106,000)         | \$ (108,000)         | \$ (110,000)         |
| Grants, Donations and Other | (5,000)                | (5,000)                | (11,000)               | <b>(9,000)</b>         | (9,000)              | (9,000)              | (9,000)              | (9,000)              |
|                             | (76,000)               | (121,000)              | (141,000)              | <b>(111,000)</b>       | (113,000)            | (115,000)            | (117,000)            | (119,000)            |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 736,000                | 840,000                | 924,000                | <b>948,000</b>         | 948,000              | 948,000              | 948,000              | 948,000              |
| Operating Costs             | 273,000                | 331,000                | 272,000                | <b>288,000</b>         | 293,000              | 298,000              | 303,000              | 308,000              |
| Internal Services Used      | 51,000                 | 66,000                 | 71,000                 | <b>74,000</b>          | 74,000               | 74,000               | 74,000               | 74,000               |
| Internal Services Recovered | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | (6,000)                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 1,060,000              | 1,231,000              | 1,267,000              | <b>1,310,000</b>       | 1,315,000            | 1,320,000            | 1,325,000            | 1,330,000            |
| <b>Net Operations Total</b> | <b>984,000</b>         | <b>1,110,000</b>       | <b>1,126,000</b>       | <b>1,199,000</b>       | <b>1,202,000</b>     | <b>1,205,000</b>     | <b>1,208,000</b>     | <b>1,211,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 2,000                  | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 2,000                  | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 986,000</b>      | <b>\$ 1,110,000</b>    | <b>\$ 1,126,000</b>    | <b>\$ 1,199,000</b>    | <b>\$ 1,202,000</b>  | <b>\$ 1,205,000</b>  | <b>\$ 1,208,000</b>  | <b>\$ 1,211,000</b>  |
| <b>INDOOR POOLS</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (2,912,000)         | \$ (3,057,000)         | \$ (2,902,000)         | <b>\$ (2,918,000)</b>  | \$ (2,976,000)       | \$ (3,036,000)       | \$ (3,097,000)       | \$ (3,159,000)       |
| Grants, Donations and Other | 0                      | 1,000                  | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | (2,912,000)            | (3,056,000)            | (2,902,000)            | <b>(2,918,000)</b>     | (2,976,000)          | (3,036,000)          | (3,097,000)          | (3,159,000)          |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 3,062,000              | 3,146,000              | 3,145,000              | <b>3,109,000</b>       | 3,109,000            | 3,109,000            | 3,109,000            | 3,109,000            |
| Operating Costs             | 2,336,000              | 2,384,000              | 2,009,000              | <b>2,019,000</b>       | 2,069,000            | 2,119,000            | 2,169,000            | 2,219,000            |
| Internal Services Used      | 279,000                | 326,000                | 362,000                | <b>406,000</b>         | 406,000              | 406,000              | 406,000              | 406,000              |
| Internal Services Recovered | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | (475,000)              | (521,000)              | (76,000)               | <b>(74,000)</b>        | (74,000)             | (74,000)             | (74,000)             | (74,000)             |
|                             | 5,202,000              | 5,335,000              | 5,440,000              | <b>5,460,000</b>       | 5,510,000            | 5,560,000            | 5,610,000            | 5,660,000            |
| <b>Net Operations Total</b> | <b>2,290,000</b>       | <b>2,279,000</b>       | <b>2,538,000</b>       | <b>2,542,000</b>       | <b>2,534,000</b>     | <b>2,524,000</b>     | <b>2,513,000</b>     | <b>2,501,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 2,290,000</b>    | <b>\$ 2,279,000</b>    | <b>\$ 2,538,000</b>    | <b>\$ 2,542,000</b>    | <b>\$ 2,534,000</b>  | <b>\$ 2,524,000</b>  | <b>\$ 2,513,000</b>  | <b>\$ 2,501,000</b>  |



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DEPARTMENTAL PROGRAMS  
PARKS, RECREATION & CULTURE**

|                             | 2005              | 2006              | 2006              | 2007              | 2008              | 2009              | 2010              | 2011              |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>OUTDOOR POOLS</b>        | <b>ACTUAL</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>BUDGET</b>     | <b>PLAN</b>       | <b>PLAN</b>       | <b>PLAN</b>       | <b>PLAN</b>       |
| <b>Revenues</b>             |                   |                   |                   |                   |                   |                   |                   |                   |
| Sales and Services          | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              |
| Grants, Donations and Other | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Expenditures</b>         |                   |                   |                   |                   |                   |                   |                   |                   |
| Salaries and Benefits       | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Operating Costs             | 731,000           | 768,000           | 766,000           | 777,000           | 777,000           | 777,000           | 777,000           | 777,000           |
| Internal Services Used      | 11,000            | 15,000            | 20,000            | 20,000            | 21,000            | 22,000            | 23,000            | 24,000            |
| Internal Services Recovered | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| External Recoveries         | (17,000)          | (15,000)          | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 725,000           | 768,000           | 786,000           | 797,000           | 798,000           | 799,000           | 800,000           | 801,000           |
| <b>Net Operations Total</b> | <b>725,000</b>    | <b>768,000</b>    | <b>786,000</b>    | <b>797,000</b>    | <b>798,000</b>    | <b>799,000</b>    | <b>800,000</b>    | <b>801,000</b>    |
| <b>Transfers</b>            |                   |                   |                   |                   |                   |                   |                   |                   |
| Transfer From Own Sources   | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Transfer To Own Sources     | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | <b>\$ 725,000</b> | <b>\$ 768,000</b> | <b>\$ 786,000</b> | <b>\$ 797,000</b> | <b>\$ 798,000</b> | <b>\$ 799,000</b> | <b>\$ 800,000</b> | <b>\$ 801,000</b> |

**MARKETING**

**Revenues**

|                             |              |              |             |             |             |             |             |             |
|-----------------------------|--------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Sales and Services          | \$ (102,000) | \$ (115,000) | \$ (53,000) | \$ (53,000) | \$ (53,000) | \$ (53,000) | \$ (53,000) | \$ (53,000) |
| Grants, Donations and Other | (9,000)      | (8,000)      | (17,000)    | (17,000)    | (17,000)    | (17,000)    | (17,000)    | (17,000)    |
|                             | (111,000)    | (123,000)    | (70,000)    | (70,000)    | (70,000)    | (70,000)    | (70,000)    | (70,000)    |

**Expenditures**

|                             |          |          |         |         |         |         |         |         |
|-----------------------------|----------|----------|---------|---------|---------|---------|---------|---------|
| Salaries and Benefits       | 395,000  | 471,000  | 453,000 | 462,000 | 462,000 | 462,000 | 462,000 | 462,000 |
| Operating Costs             | 511,000  | 540,000  | 424,000 | 451,000 | 456,000 | 461,000 | 466,000 | 471,000 |
| Internal Services Used      | 0        | 6,000    | 0       | 0       | 0       | 0       | 0       | 0       |
| Internal Services Recovered | 0        | 0        | 0       | 0       | 0       | 0       | 0       | 0       |
| External Recoveries         | (61,000) | (58,000) | 0       | 0       | 0       | 0       | 0       | 0       |
|                             | 845,000  | 959,000  | 877,000 | 913,000 | 918,000 | 923,000 | 928,000 | 933,000 |

|                             |                |                |                |                |                |                |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Net Operations Total</b> | <b>734,000</b> | <b>836,000</b> | <b>807,000</b> | <b>843,000</b> | <b>848,000</b> | <b>853,000</b> | <b>858,000</b> | <b>863,000</b> |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|

**Transfers**

|                           |   |          |   |   |   |   |   |   |
|---------------------------|---|----------|---|---|---|---|---|---|
| Transfer From Own Sources | 0 | (45,000) | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfer To Own Sources   | 0 | 0        | 0 | 0 | 0 | 0 | 0 | 0 |
|                           | 0 | (45,000) | 0 | 0 | 0 | 0 | 0 | 0 |

|  |                   |                   |                   |                   |                   |                   |                   |                   |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|  | <b>\$ 734,000</b> | <b>\$ 791,000</b> | <b>\$ 807,000</b> | <b>\$ 843,000</b> | <b>\$ 848,000</b> | <b>\$ 853,000</b> | <b>\$ 858,000</b> | <b>\$ 863,000</b> |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**PARKS, RECREATION & CULTURE**

| <b>PARKS DIVISION</b>       | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (540,000)           | \$ (662,000)           | \$ (596,000)           | \$ (600,000)           | \$ (612,000)         | \$ (624,000)         | \$ (636,000)         | \$ (649,000)         |
| Grants, Donations and Other | (2,000)                | (9,000)                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | (542,000)              | (671,000)              | (596,000)              | (600,000)              | (612,000)            | (624,000)            | (636,000)            | (649,000)            |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 5,794,000              | 6,348,000              | 6,228,000              | 6,317,000              | 6,317,000            | 6,317,000            | 6,317,000            | 6,317,000            |
| Operating Costs             | 4,187,000              | 4,661,000              | 4,460,000              | 5,015,000              | 5,340,000            | 5,665,000            | 5,990,000            | 6,315,000            |
| Internal Services Used      | 5,994,000              | 6,547,000              | 7,090,000              | 7,111,000              | 7,111,000            | 7,111,000            | 7,111,000            | 7,111,000            |
| Internal Services Recovered | (5,895,000)            | (6,504,000)            | (6,715,000)            | (6,715,000)            | (6,715,000)          | (6,715,000)          | (6,715,000)          | (6,715,000)          |
| External Recoveries         | (181,000)              | (196,000)              | (165,000)              | (165,000)              | (165,000)            | (165,000)            | (165,000)            | (165,000)            |
|                             | 9,899,000              | 10,856,000             | 10,898,000             | 11,563,000             | 11,888,000           | 12,213,000           | 12,538,000           | 12,863,000           |
| <b>Net Operations Total</b> | <b>9,357,000</b>       | <b>10,185,000</b>      | <b>10,302,000</b>      | <b>10,963,000</b>      | <b>11,276,000</b>    | <b>11,589,000</b>    | <b>11,902,000</b>    | <b>12,214,000</b>    |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | (200,000)              | (200,000)              | (200,000)              | (200,000)            | (200,000)            | (200,000)            | (200,000)            |
| Transfer To Own Sources     | 240,000                | 231,000                | 130,000                | 130,000                | 130,000              | 130,000              | 130,000              | 130,000              |
|                             | 240,000                | 31,000                 | (70,000)               | (70,000)               | (70,000)             | (70,000)             | (70,000)             | (70,000)             |
|                             | <b>\$ 9,597,000</b>    | <b>\$ 10,216,000</b>   | <b>\$ 10,232,000</b>   | <b>\$ 10,893,000</b>   | <b>\$ 11,206,000</b> | <b>\$ 11,519,000</b> | <b>\$ 11,832,000</b> | <b>\$ 12,144,000</b> |

**PLANNING, RESEARCH & DEVELOPMENT**

|                             |                   |                   |                   |                   |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Revenues</b>             |                   |                   |                   |                   |                   |                   |                   |                   |
| Sales and Services          | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              |
| Grants, Donations and Other | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Expenditures</b>         |                   |                   |                   |                   |                   |                   |                   |                   |
| Salaries and Benefits       | 327,000           | 304,000           | 384,000           | 403,000           | 403,000           | 403,000           | 403,000           | 403,000           |
| Operating Costs             | 36,000            | 33,000            | 59,000            | 53,000            | 53,000            | 53,000            | 53,000            | 53,000            |
| Internal Services Used      | 0                 | 49,000            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Internal Services Recovered | (192,000)         | (186,000)         | (207,000)         | (234,000)         | (234,000)         | (234,000)         | (234,000)         | (234,000)         |
| External Recoveries         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 171,000           | 200,000           | 236,000           | 222,000           | 222,000           | 222,000           | 222,000           | 222,000           |
| <b>Net Operations Total</b> | <b>171,000</b>    | <b>200,000</b>    | <b>236,000</b>    | <b>222,000</b>    | <b>222,000</b>    | <b>222,000</b>    | <b>222,000</b>    | <b>222,000</b>    |
| <b>Transfers</b>            |                   |                   |                   |                   |                   |                   |                   |                   |
| Transfer From Own Sources   | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Transfer To Own Sources     | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | <b>\$ 171,000</b> | <b>\$ 200,000</b> | <b>\$ 236,000</b> | <b>\$ 222,000</b> | <b>\$ 222,000</b> | <b>\$ 222,000</b> | <b>\$ 222,000</b> | <b>\$ 222,000</b> |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**PARKS, RECREATION & CULTURE**

|                             | 2005              | 2006              | 2006              | 2007                | 2008              | 2009              | 2010              | 2011              |
|-----------------------------|-------------------|-------------------|-------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| <b>SENIORS CENTRES</b>      | <b>ACTUAL</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>BUDGET</b>       | <b>PLAN</b>       | <b>PLAN</b>       | <b>PLAN</b>       | <b>PLAN</b>       |
| <b>Revenues</b>             |                   |                   |                   |                     |                   |                   |                   |                   |
| Sales and Services          | \$ (366,000)      | \$ (396,000)      | \$ (392,000)      | \$ <b>(397,000)</b> | \$ (405,000)      | \$ (413,000)      | \$ (421,000)      | \$ (429,000)      |
| Grants, Donations and Other | 11,000            | (3,000)           | 0                 | <b>0</b>            | 0                 | 0                 | 0                 | 0                 |
|                             | (355,000)         | (399,000)         | (392,000)         | <b>(397,000)</b>    | (405,000)         | (413,000)         | (421,000)         | (429,000)         |
| <b>Expenditures</b>         |                   |                   |                   |                     |                   |                   |                   |                   |
| Salaries and Benefits       | 531,000           | 608,000           | 610,000           | <b>683,000</b>      | 683,000           | 683,000           | 683,000           | 683,000           |
| Operating Costs             | 354,000           | 394,000           | 394,000           | <b>390,000</b>      | 395,000           | 400,000           | 405,000           | 410,000           |
| Internal Services Used      | 57,000            | 70,000            | 67,000            | <b>56,000</b>       | 56,000            | 56,000            | 56,000            | 56,000            |
| Internal Services Recovered | 0                 | 0                 | 0                 | <b>0</b>            | 0                 | 0                 | 0                 | 0                 |
| External Recoveries         | 0                 | 0                 | 0                 | <b>0</b>            | 0                 | 0                 | 0                 | 0                 |
|                             | 942,000           | 1,072,000         | 1,071,000         | <b>1,129,000</b>    | 1,134,000         | 1,139,000         | 1,144,000         | 1,149,000         |
| <b>Net Operations Total</b> | <b>587,000</b>    | <b>673,000</b>    | <b>679,000</b>    | <b>732,000</b>      | <b>729,000</b>    | <b>726,000</b>    | <b>723,000</b>    | <b>720,000</b>    |
| <b>Transfers</b>            |                   |                   |                   |                     |                   |                   |                   |                   |
| Transfer From Own Sources   | 0                 | 0                 | 0                 | <b>0</b>            | 0                 | 0                 | 0                 | 0                 |
| Transfer To Own Sources     | 0                 | 0                 | 0                 | <b>0</b>            | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | <b>0</b>            | 0                 | 0                 | 0                 | 0                 |
|                             | <b>\$ 587,000</b> | <b>\$ 673,000</b> | <b>\$ 679,000</b> | <b>\$ 732,000</b>   | <b>\$ 729,000</b> | <b>\$ 726,000</b> | <b>\$ 723,000</b> | <b>\$ 720,000</b> |
| <b>SPECIAL EVENTS</b>       |                   |                   |                   |                     |                   |                   |                   |                   |
| <b>Revenues</b>             |                   |                   |                   |                     |                   |                   |                   |                   |
| Sales and Services          | \$ (228,000)      | \$ (1,209,000)    | \$ (152,000)      | \$ <b>(385,000)</b> | \$ (385,000)      | \$ (385,000)      | \$ (385,000)      | \$ (385,000)      |
| Grants, Donations and Other | 0                 | 0                 | 0                 | <b>0</b>            | 0                 | 0                 | 0                 | 0                 |
|                             | (228,000)         | (1,209,000)       | (152,000)         | <b>(385,000)</b>    | (385,000)         | (385,000)         | (385,000)         | (385,000)         |
| <b>Expenditures</b>         |                   |                   |                   |                     |                   |                   |                   |                   |
| Salaries and Benefits       | 187,000           | 188,000           | 186,000           | <b>194,000</b>      | 194,000           | 194,000           | 194,000           | 194,000           |
| Operating Costs             | 453,000           | 903,000           | 143,000           | <b>356,000</b>      | 361,000           | 366,000           | 371,000           | 376,000           |
| Internal Services Used      | 31,000            | 87,000            | 74,000            | <b>93,000</b>       | 93,000            | 93,000            | 93,000            | 93,000            |
| Internal Services Recovered | (9,000)           | (47,000)          | (1,000)           | <b>(1,000)</b>      | (1,000)           | (1,000)           | (1,000)           | (1,000)           |
| External Recoveries         | (1,000)           | 0                 | (5,000)           | <b>(5,000)</b>      | (5,000)           | (5,000)           | (5,000)           | (5,000)           |
|                             | 661,000           | 1,131,000         | 397,000           | <b>637,000</b>      | 642,000           | 647,000           | 652,000           | 657,000           |
| <b>Net Operations Total</b> | <b>433,000</b>    | <b>(78,000)</b>   | <b>245,000</b>    | <b>252,000</b>      | <b>257,000</b>    | <b>262,000</b>    | <b>267,000</b>    | <b>272,000</b>    |
| <b>Transfers</b>            |                   |                   |                   |                     |                   |                   |                   |                   |
| Transfer From Own Sources   | (9,000)           | 0                 | 0                 | <b>0</b>            | 0                 | 0                 | 0                 | 0                 |
| Transfer To Own Sources     | 0                 | 208,000           | 0                 | <b>0</b>            | 0                 | 0                 | 0                 | 0                 |
|                             | (9,000)           | 208,000           | 0                 | <b>0</b>            | 0                 | 0                 | 0                 | 0                 |
|                             | <b>\$ 424,000</b> | <b>\$ 130,000</b> | <b>\$ 245,000</b> | <b>\$ 252,000</b>   | <b>\$ 257,000</b> | <b>\$ 262,000</b> | <b>\$ 267,000</b> | <b>\$ 272,000</b> |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**PARKS, RECREATION & CULTURE**

| <b>YOUTH CENTRES</b>        | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (201,000)           | \$ (221,000)           | \$ (191,000)           | <b>\$ (161,000)</b>    | \$ (164,000)         | \$ (167,000)         | \$ (170,000)         | \$ (173,000)         |
| Grants, Donations and Other | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | (201,000)              | (221,000)              | (191,000)              | <b>(161,000)</b>       | (164,000)            | (167,000)            | (170,000)            | (173,000)            |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 512,000                | 520,000                | 480,000                | <b>448,000</b>         | 448,000              | 448,000              | 448,000              | 448,000              |
| Operating Costs             | 250,000                | 258,000                | 225,000                | <b>179,000</b>         | 179,000              | 179,000              | 179,000              | 179,000              |
| Internal Services Used      | 27,000                 | 20,000                 | 23,000                 | <b>25,000</b>          | 25,000               | 25,000               | 25,000               | 25,000               |
| Internal Services Recovered | (10,000)               | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | (2,000)                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 779,000                | 796,000                | 728,000                | <b>652,000</b>         | 652,000              | 652,000              | 652,000              | 652,000              |
| <b>Net Operations Total</b> | <b>578,000</b>         | <b>575,000</b>         | <b>537,000</b>         | <b>491,000</b>         | <b>488,000</b>       | <b>485,000</b>       | <b>482,000</b>       | <b>479,000</b>       |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 25,000                 | 25,000                 | 25,000                 | <b>25,000</b>          | 25,000               | 25,000               | 25,000               | 25,000               |
|                             | 25,000                 | 25,000                 | 25,000                 | <b>25,000</b>          | 25,000               | 25,000               | 25,000               | 25,000               |
|                             | <b>\$ 603,000</b>      | <b>\$ 600,000</b>      | <b>\$ 562,000</b>      | <b>\$ 516,000</b>      | <b>\$ 513,000</b>    | <b>\$ 510,000</b>    | <b>\$ 507,000</b>    | <b>\$ 504,000</b>    |



## 2007 - 2011 FINANCIAL PLAN

### SIGNIFICANT CHANGES

### PARKS, RECREATION & CULTURE

|                                             |                |                      |
|---------------------------------------------|----------------|----------------------|
| <b>2006 ADOPTED BUDGET</b>                  |                | <b>\$ 25,468,000</b> |
| Promotional Materials to City Manager ..... |                | (45,000)             |
| Storyboard Maintenance from Heritage .....  |                | 4,000                |
| <b>2006 ADJUSTED ADOPTED BUDGET</b>         |                | <b>25,427,000</b>    |
| <b>REVENUES</b>                             |                |                      |
| <b>Sales and Services</b>                   |                |                      |
| Revenue Increase .....                      | \$ (305,000)   |                      |
| Heritage Services .....                     | 29,000         |                      |
| Special Events .....                        | (32,000)       |                      |
| Departmental Reallocations .....            | (191,000)      | <b>(499,000)</b>     |
| <b>Total Change in Revenues</b>             |                | <b>(499,000)</b>     |
| <b>EXPENDITURES</b>                         |                |                      |
| <b>Salaries/Wages &amp; Benefits</b>        |                |                      |
| Overhead, CUPE & Exempt Rate .....          | 318,000        |                      |
| Increase in Part-time Support .....         | 88,000         |                      |
| Departmental Reallocations .....            | (45,000)       |                      |
| Potential Salary Increases .....            | 516,000        | <b>877,000</b>       |
| <b>Operating Costs</b>                      |                |                      |
| Net Reduction Due to Inflation .....        | (82,000)       |                      |
| New Facilities .....                        | 51,000         |                      |
| Contract Increases .....                    | 238,000        |                      |
| Increase in Parks Supplies/Inventory .....  | 317,000        |                      |
| Special Events - Canada Day .....           | 20,000         |                      |
| Arts Centre .....                           | 10,000         |                      |
| Departmental Reallocations .....            | 264,000        | <b>818,000</b>       |
| <b>Internal Services Used</b>               |                |                      |
| Facilities Maintenance Increases .....      | 129,000        | <b>129,000</b>       |
| <b>Internal Services Recovered</b>          |                |                      |
| Equipment Inflation .....                   | (28,000)       | <b>(28,000)</b>      |
| <b>External Recoveries</b>                  |                |                      |
| Surrey Sport & Leisure Gas Inflation .....  | 2,000          | <b>2,000</b>         |
| <b>Transfer From Own Sources</b> .....      | <b>0</b>       | <b>0</b>             |
| <b>Transfer To Own Sources</b> .....        | <b>50,000</b>  | <b>50,000</b>        |
| <b>Total Change in Expenditures</b>         |                | <b>1,848,000</b>     |
| <b>2007 BUDGET</b>                          |                | <b>\$ 26,776,000</b> |
| <b>2007 ADOPTED BUDGET</b>                  |                |                      |
| <b>REVENUES</b>                             |                |                      |
| <b>Sales and Service</b>                    |                |                      |
| Increase Revenue .....                      | \$ (1,031,000) | <b>(1,031,000)</b>   |



**2007 - 2011 FINANCIAL PLAN**  
**SIGNIFICANT CHANGES**  
**PARKS, RECREATION & CULTURE**

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**EXPENDITURES****Salaries/Wages & Benefits**

|                           |       |                  |                  |
|---------------------------|-------|------------------|------------------|
| New Recreation Facilities | ..... | 400,000          |                  |
| Salary Increases          | ..... | <u>2,431,000</u> | <b>2,831,000</b> |

**Operating Costs**

|                                                  |       |                  |                  |
|--------------------------------------------------|-------|------------------|------------------|
| New Recreation Facilities                        | ..... | 250,000          |                  |
| Arena Inflation Increases                        | ..... | 120,000          |                  |
| Art Centre Inflation Increase                    | ..... | 80,000           |                  |
| Community Recreation Offices Inflation Increases | ..... | 400,000          |                  |
| Heritage Inflation Increases                     | ..... | 20,000           |                  |
| Indoor Pools Inflation Increases                 | ..... | 200,000          |                  |
| Marketing Inflation Increases                    | ..... | 20,000           |                  |
| Parks Inflation Increases                        | ..... | 200,000          |                  |
| Special Events Inflation Increases               | ..... | 20,000           |                  |
| Seniors Inflation Increases                      | ..... | 20,000           |                  |
| Parks Inventory Increases                        | ..... | <u>1,100,000</u> | <b>2,430,000</b> |

**Internal Services Used**

|       |       |              |              |
|-------|-------|--------------|--------------|
| ..... | ..... | <u>7,000</u> | <b>7,000</b> |
|-------|-------|--------------|--------------|

**Internal Services Recovered**

|       |       |          |          |
|-------|-------|----------|----------|
| ..... | ..... | <u>0</u> | <b>0</b> |
|-------|-------|----------|----------|

**External Recoveries**

|       |       |          |          |
|-------|-------|----------|----------|
| ..... | ..... | <u>0</u> | <b>0</b> |
|-------|-------|----------|----------|

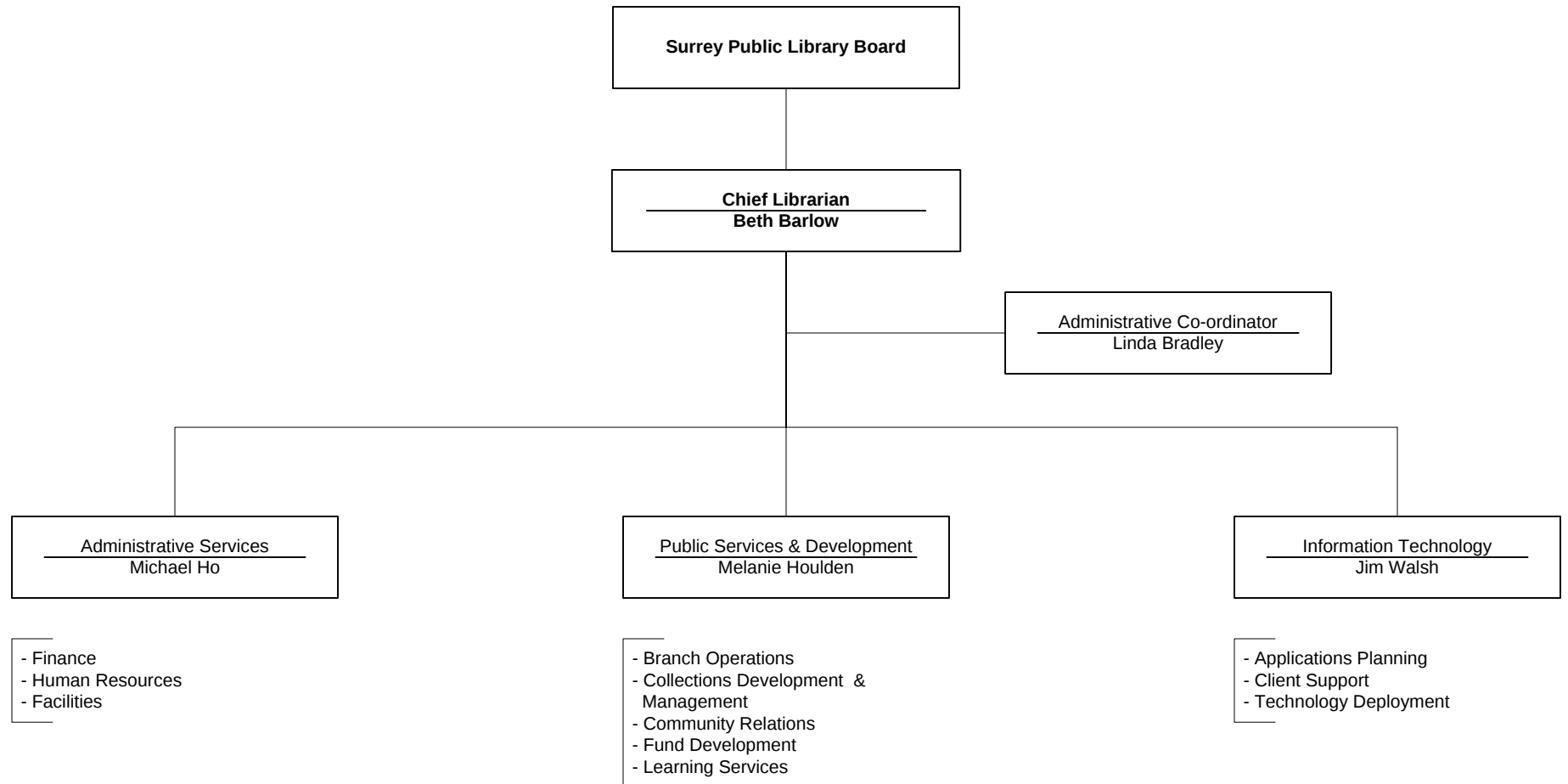
**2011 BUDGET**

**\$ 31,013,000**



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL OPERATIONS**  
**SURREY PUBLIC LIBRARY FUNCTIONS**

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### MISSION STATEMENT

*To provide and promote access to local and global information and ideas, encourage literacy and support lifelong learning for all Surrey residents.*

Surrey Public Library has 9 branches, located in the town centres of Whalley, Guildford, Port Kells, Fleetwood, Newton, Cloverdale and South Surrey, as well as the Strawberry Hill Shopping Centre and Ocean Park. The Library collects and loans a wide variety of materials, both in print, audiovisual and electronic formats. Home delivery service uses volunteers to take reading materials to people who cannot visit a library.

Information Services staff members help customers find information in our collections, in online databases and Internet sites, and from other libraries. Customers can ask their questions in person, via telephone, email or through the new AskAway online chat reference service on the Library's web site.

The Library's web site also provides a 'library' of recommended links to organizations in Surrey, as well as some of the most useful sites on the Internet.

A wide variety of programs that support literacy are offered, including: classes for parents to help them improve their children's reading readiness; storytimes for children; reading clubs for children and teens; computer literacy classes; and support for customers with print disabilities.

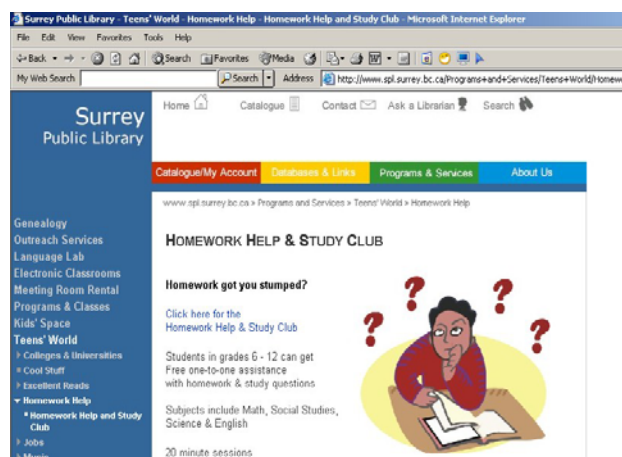
The Library is a member of Public Library InterLINK, a federation of 17 library systems in the Lower Mainland that allows citizens of the participating municipalities to borrow directly from all partner libraries and to return materials at their home library branches for delivery to the owning library.



**Books for Babies**

### 2006 ACCOMPLISHMENTS

- Early alert for items coming due, via email;
- Citizenship guides in 6 languages on web site;
- Online Homework Help and Study Club, via web site;
- More information on books listed in online catalogue (covers, reviews, excerpts);
- Chat reference service, in partnership with other BC public libraries;
- Sunday hours at Fleetwood and Strawberry Hill libraries;
- BC OneCard service so Surrey residents can use all public libraries in BC;
- "Fresh Start" program for Surrey school students (K-12);
- Kindergarten readiness kits for children of low-income residents;
- "Books for Babies", thanks to provincial funding and partnerships, and
- New publication: Planning a Genealogy Trip to the Vancouver Area, published by the Cloverdale Library staff.



### Homework Help & Study Club

### FUTURE INITIATIVES

- Downloadable audiobooks service via web site;
- Downloadable electronic books service via web site;
- Adaptive technology workstations for customers with print and physical disabilities to enhance their access to electronic resources;
- Wireless access;
- New computer literacy programs;
- New early literacy programs;
- “Books for Babies” Phase 2;
- Cataloguing of selected paper - backs for adults and teens;
- Enhanced Multi-language collections;
- Cataloguing of selected Multi-language collections;
- Enhanced marketing of collections in libraries;
- Addition of Sunday service at Cloverdale Library and extension of Sunday service to year-round at Newton Library, and
- New programs for teens and seniors.



- 25<sup>th</sup> anniversary of Surrey Public Library in 2008;
- Strategic plan for 2008 – 2010;
- Succession planning, and
- City Centre Library building program.

### Objectives & Measures:

| Strategic Objective                                                                                                   | Performance Measure                                                                  | 2005      | 2006      | 2007      |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-----------|-----------|-----------|
| Provide customer service to all ages with a focus on enhancing literacy skills and lifelong learning.                 | Participants in early literacy programs.                                             | 15,923    | 22,239    | 25,400    |
|                                                                                                                       | Participants in computer literacy programs.                                          | 124,790   | 137,000   | 164,000   |
|                                                                                                                       | Circulation of multilingual materials.                                               | 131,557   | 115,000   | 121,000   |
| Connect Surrey Public Library customers with local and global resources in print, audiovisual and electronic formats. | Circulation of materials.                                                            | 3,814,984 | 3,900,000 | 4,000,000 |
|                                                                                                                       | Improved access for families:<br>• Circulation on Sunday.                            | 150,000   | 190,000   | 200,000   |
|                                                                                                                       | Improved access to Information services:<br>• Use of chat reference/email reference. | 1768      | 3570      | 3700      |



## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS SURREY PUBLIC LIBRARY

| PROGRAM SUMMARY      | 2005<br>ACTUAL      | 2006<br>ACTUAL      | 2006<br>BUDGET      | 2007<br>BUDGET       | 2008<br>PLAN         | 2009<br>PLAN         | 2010<br>PLAN         | 2011<br>PLAN         |
|----------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Administration       | \$ (196,000)        | \$ (288,000)        | \$ (269,000)        | \$ (175,000)         | \$ 40,000            | \$ 261,000           | \$ 509,000           | \$ 787,000           |
| Community Relations  | 287,000             | 322,000             | 259,000             | 264,000              | 269,000              | 274,000              | 279,000              | 284,000              |
| Public Services      | 6,806,000           | 7,152,000           | 7,379,000           | 7,735,000            | 7,775,000            | 7,815,000            | 7,855,000            | 7,895,000            |
| Collections Services | 2,396,000           | 2,466,000           | 2,283,000           | 2,312,000            | 2,312,000            | 2,312,000            | 2,312,000            | 2,312,000            |
|                      | <b>\$ 9,293,000</b> | <b>\$ 9,652,000</b> | <b>\$ 9,652,000</b> | <b>\$ 10,136,000</b> | <b>\$ 10,396,000</b> | <b>\$ 10,662,000</b> | <b>\$ 10,955,000</b> | <b>\$ 11,278,000</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |              |              |              |              |              |              |              |              |
|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Sales and Services          | \$ (594,000) | \$ (575,000) | \$ (530,000) | \$ (543,000) | \$ (543,000) | \$ (543,000) | \$ (543,000) | \$ (543,000) |
| Grants, Donations and Other | (896,000)    | (1,107,000)  | (980,000)    | (1,085,000)  | (1,085,000)  | (1,085,000)  | (1,085,000)  | (1,085,000)  |
|                             | (1,490,000)  | (1,682,000)  | (1,510,000)  | (1,628,000)  | (1,628,000)  | (1,628,000)  | (1,628,000)  | (1,628,000)  |

#### Expenditures

|                             |            |            |            |            |            |            |            |            |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Salaries and Benefits       | 7,602,000  | 8,111,000  | 7,934,000  | 8,452,000  | 8,662,000  | 8,878,000  | 9,121,000  | 9,394,000  |
| Operating Costs             | 2,989,000  | 2,999,000  | 2,972,000  | 3,068,000  | 3,118,000  | 3,168,000  | 3,218,000  | 3,268,000  |
| Internal Services Used      | 280,000    | 288,000    | 296,000    | 284,000    | 284,000    | 284,000    | 284,000    | 284,000    |
| Internal Services Recovered | (54,000)   | (44,000)   | 0          | 0          | 0          | 0          | 0          | 0          |
| External Recoveries         | 0          | (79,000)   | (40,000)   | (40,000)   | (40,000)   | (40,000)   | (40,000)   | (40,000)   |
|                             | 10,817,000 | 11,275,000 | 11,162,000 | 11,764,000 | 12,024,000 | 12,290,000 | 12,583,000 | 12,906,000 |

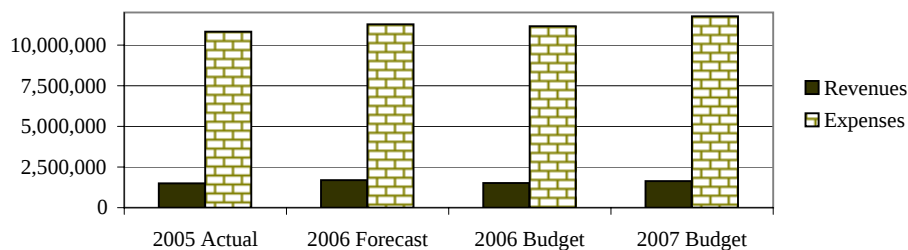
|                             |                  |                  |                  |                   |                   |                   |                   |                   |
|-----------------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Net Operations Total</b> | <b>9,327,000</b> | <b>9,593,000</b> | <b>9,652,000</b> | <b>10,136,000</b> | <b>10,396,000</b> | <b>10,662,000</b> | <b>10,955,000</b> | <b>11,278,000</b> |
|-----------------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

#### Transfers

|                           |           |          |   |   |   |   |   |   |
|---------------------------|-----------|----------|---|---|---|---|---|---|
| Transfer From Own Sources | (562,000) | (21,000) | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfer To Own Sources   | 528,000   | 80,000   | 0 | 0 | 0 | 0 | 0 | 0 |
|                           | (34,000)  | 59,000   | 0 | 0 | 0 | 0 | 0 | 0 |

|                     |                     |                     |                      |                      |                      |                      |                      |
|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>\$ 9,293,000</b> | <b>\$ 9,652,000</b> | <b>\$ 9,652,000</b> | <b>\$ 10,136,000</b> | <b>\$ 10,396,000</b> | <b>\$ 10,662,000</b> | <b>\$ 10,955,000</b> | <b>\$ 11,278,000</b> |
|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

### Library Departmental Operations





# **2007 - 2011 FINANCIAL PLAN** **DEPARTMENTAL PROGRAMS** **SURREY PUBLIC LIBRARY**

| <b>ADMINISTRATION</b>       | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (15,000)            | \$ (25,000)            | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | (778,000)              | (858,000)              | (895,000)              | (1,000,000)            | (1,000,000)          | (1,000,000)          | (1,000,000)          | (1,000,000)          |
|                             | (793,000)              | (883,000)              | (895,000)              | (1,000,000)            | (1,000,000)          | (1,000,000)          | (1,000,000)          | (1,000,000)          |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 524,000                | 482,000                | 507,000                | 719,000                | 929,000              | 1,145,000            | 1,388,000            | 1,661,000            |
| Operating Costs             | 146,000                | 106,000                | 144,000                | 133,000                | 138,000              | 143,000              | 148,000              | 153,000              |
| Internal Services Used      | 15,000                 | 13,000                 | 15,000                 | 13,000                 | 13,000               | 13,000               | 13,000               | 13,000               |
| Internal Services Recovered | (54,000)               | (44,000)               | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | (21,000)               | (40,000)               | (40,000)               | (40,000)             | (40,000)             | (40,000)             | (40,000)             |
|                             | 631,000                | 536,000                | 626,000                | 825,000                | 1,040,000            | 1,261,000            | 1,509,000            | 1,787,000            |
| <b>Net Operations Total</b> | <b>(162,000)</b>       | <b>(347,000)</b>       | <b>(269,000)</b>       | <b>(175,000)</b>       | <b>40,000</b>        | <b>261,000</b>       | <b>509,000</b>       | <b>787,000</b>       |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | (562,000)              | (21,000)               | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 528,000                | 80,000                 | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | (34,000)               | 59,000                 | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ (196,000)</b>    | <b>\$ (288,000)</b>    | <b>\$ (269,000)</b>    | <b>\$ (175,000)</b>    | <b>\$ 40,000</b>     | <b>\$ 261,000</b>    | <b>\$ 509,000</b>    | <b>\$ 787,000</b>    |

## **COMMUNITY RELATIONS**

|                             |                   |                   |                   |                   |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Revenues</b>             |                   |                   |                   |                   |                   |                   |                   |                   |
| Sales and Services          | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              | \$ 0              |
| Grants, Donations and Other | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>Expenditures</b>         |                   |                   |                   |                   |                   |                   |                   |                   |
| Salaries and Benefits       | 201,000           | 211,000           | 211,000           | 216,000           | 216,000           | 216,000           | 216,000           | 216,000           |
| Operating Costs             | 86,000            | 111,000           | 48,000            | 48,000            | 53,000            | 58,000            | 63,000            | 68,000            |
| Internal Services Used      | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Internal Services Recovered | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| External Recoveries         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 287,000           | 322,000           | 259,000           | 264,000           | 269,000           | 274,000           | 279,000           | 284,000           |
| <b>Net Operations Total</b> | <b>287,000</b>    | <b>322,000</b>    | <b>259,000</b>    | <b>264,000</b>    | <b>269,000</b>    | <b>274,000</b>    | <b>279,000</b>    | <b>284,000</b>    |
| <b>Transfers</b>            |                   |                   |                   |                   |                   |                   |                   |                   |
| Transfer From Own Sources   | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Transfer To Own Sources     | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|                             | <b>\$ 287,000</b> | <b>\$ 322,000</b> | <b>\$ 259,000</b> | <b>\$ 264,000</b> | <b>\$ 269,000</b> | <b>\$ 274,000</b> | <b>\$ 279,000</b> | <b>\$ 284,000</b> |



**2007 - 2011 FINANCIAL PLAN**  
**DEPARTMENTAL PROGRAMS**  
**SURREY PUBLIC LIBRARY**

| <b>PUBLIC SERVICES</b>      | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (579,000)           | \$ (550,000)           | \$ (530,000)           | <b>\$ (543,000)</b>    | \$ (543,000)         | \$ (543,000)         | \$ (543,000)         | \$ (543,000)         |
| Grants, Donations and Other | (118,000)              | (249,000)              | (85,000)               | <b>(85,000)</b>        | (85,000)             | (85,000)             | (85,000)             | (85,000)             |
|                             | (697,000)              | (799,000)              | (615,000)              | <b>(628,000)</b>       | (628,000)            | (628,000)            | (628,000)            | (628,000)            |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 6,332,000              | 6,694,000              | 6,676,000              | <b>6,962,000</b>       | 6,962,000            | 6,962,000            | 6,962,000            | 6,962,000            |
| Operating Costs             | 930,000                | 1,055,000              | 1,047,000              | <b>1,138,000</b>       | 1,178,000            | 1,218,000            | 1,258,000            | 1,298,000            |
| Internal Services Used      | 241,000                | 260,000                | 271,000                | <b>263,000</b>         | 263,000              | 263,000              | 263,000              | 263,000              |
| Internal Services Recovered | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | (58,000)               | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 7,503,000              | 7,951,000              | 7,994,000              | <b>8,363,000</b>       | 8,403,000            | 8,443,000            | 8,483,000            | 8,523,000            |
| <b>Net Operations Total</b> | <b>6,806,000</b>       | <b>7,152,000</b>       | <b>7,379,000</b>       | <b>7,735,000</b>       | <b>7,775,000</b>     | <b>7,815,000</b>     | <b>7,855,000</b>     | <b>7,895,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 6,806,000</b>    | <b>\$ 7,152,000</b>    | <b>\$ 7,379,000</b>    | <b>\$ 7,735,000</b>    | <b>\$ 7,775,000</b>  | <b>\$ 7,815,000</b>  | <b>\$ 7,855,000</b>  | <b>\$ 7,895,000</b>  |

**COLLECTIONS SERVICES**

**Revenues**

|                             |      |      |      |             |      |      |      |      |
|-----------------------------|------|------|------|-------------|------|------|------|------|
| Sales and Services          | \$ 0 | \$ 0 | \$ 0 | <b>\$ 0</b> | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Grants, Donations and Other | 0    | 0    | 0    | <b>0</b>    | 0    | 0    | 0    | 0    |
|                             | 0    | 0    | 0    | <b>0</b>    | 0    | 0    | 0    | 0    |

**Expenditures**

|                             |           |           |           |                  |           |           |           |           |
|-----------------------------|-----------|-----------|-----------|------------------|-----------|-----------|-----------|-----------|
| Salaries and Benefits       | 545,000   | 724,000   | 540,000   | <b>555,000</b>   | 555,000   | 555,000   | 555,000   | 555,000   |
| Operating Costs             | 1,827,000 | 1,727,000 | 1,733,000 | <b>1,749,000</b> | 1,749,000 | 1,749,000 | 1,749,000 | 1,749,000 |
| Internal Services Used      | 24,000    | 15,000    | 10,000    | <b>8,000</b>     | 8,000     | 8,000     | 8,000     | 8,000     |
| Internal Services Recovered | 0         | 0         | 0         | <b>0</b>         | 0         | 0         | 0         | 0         |
| External Recoveries         | 0         | 0         | 0         | <b>0</b>         | 0         | 0         | 0         | 0         |
|                             | 2,396,000 | 2,466,000 | 2,283,000 | <b>2,312,000</b> | 2,312,000 | 2,312,000 | 2,312,000 | 2,312,000 |

**Net Operations Total**                      **2,396,000**                      **2,466,000**                      **2,283,000**                      **2,312,000**                      **2,312,000**                      **2,312,000**                      **2,312,000**

**Transfers**

|                           |   |   |   |          |   |   |   |   |
|---------------------------|---|---|---|----------|---|---|---|---|
| Transfer From Own Sources | 0 | 0 | 0 | <b>0</b> | 0 | 0 | 0 | 0 |
| Transfer To Own Sources   | 0 | 0 | 0 | <b>0</b> | 0 | 0 | 0 | 0 |
|                           | 0 | 0 | 0 | <b>0</b> | 0 | 0 | 0 | 0 |

**\$ 2,396,000    \$ 2,466,000    \$ 2,283,000    \$ 2,312,000    \$ 2,312,000    \$ 2,312,000    \$ 2,312,000    \$ 2,312,000**



**2007 - 2011 FINANCIAL PLAN**  
**SIGNIFICANT CHANGES**  
**SURREY PUBLIC LIBRARY**

|                                                    |             |                      |
|----------------------------------------------------|-------------|----------------------|
| <b>2006 ADOPTED BUDGET</b>                         |             | <b>\$ 9,652,000</b>  |
| <b>REVENUES</b>                                    |             |                      |
| <b>Sales and Services</b>                          |             |                      |
| Increase in Revenues .....                         | \$ (13,000) | (13,000)             |
| <b>Taxation and Other</b>                          |             |                      |
| PLSB Grant .....                                   | (105,000)   | (105,000)            |
| <b>Total Change in Revenues</b>                    |             | <b>(118,000)</b>     |
| <b>EXPENDITURES</b>                                |             |                      |
| <b>Salaries/Wages &amp; Benefits</b>               |             |                      |
| Increase Salary Rate .....                         | 261,000     |                      |
| Province-wide Chat-based Information Service ..... | 26,000      |                      |
| PLSB Grant .....                                   | 25,000      |                      |
| Potential Salary Increases .....                   | 206,000     | 518,000              |
| <b>Operating Costs</b>                             |             |                      |
| PSLB Grant .....                                   | 80,000      |                      |
| Inflationary Increases .....                       | 16,000      | 96,000               |
| <b>Internal Services Used</b> .....                | (12,000)    | (12,000)             |
| <b>Internal Services Recovered</b> .....           | 0           | 0                    |
| <b>External Recoveries</b> .....                   | 0           | 0                    |
| <b>Transfer From Own Sources</b> .....             | 0           | 0                    |
| <b>Transfer To Own Sources</b> .....               | 0           | 0                    |
| <b>Total Change in Expenditures</b>                |             | <b>602,000</b>       |
| <b>2007 BUDGET</b>                                 |             | <b>\$ 10,136,000</b> |
| <hr/>                                              |             |                      |
| <b>2007 ADOPTED BUDGET</b>                         |             | <b>\$ 10,136,000</b> |
| <b>REVENUES</b>                                    |             |                      |
| <b>Sales and Services</b>                          | 0           | 0                    |
| <b>EXPENDITURES</b>                                |             |                      |
| <b>Salaries/Wages &amp; Benefits</b>               | 942,000     | 942,000              |
| <b>Operating Costs</b>                             |             |                      |
| Administration Inflation Increase .....            | 20,000      |                      |
| Community Relations Inflation Increase .....       | 20,000      |                      |
| Public Services Inflation Increase .....           | 160,000     | 200,000              |
| <b>2011 BUDGET</b>                                 |             | <b>\$ 11,278,000</b> |

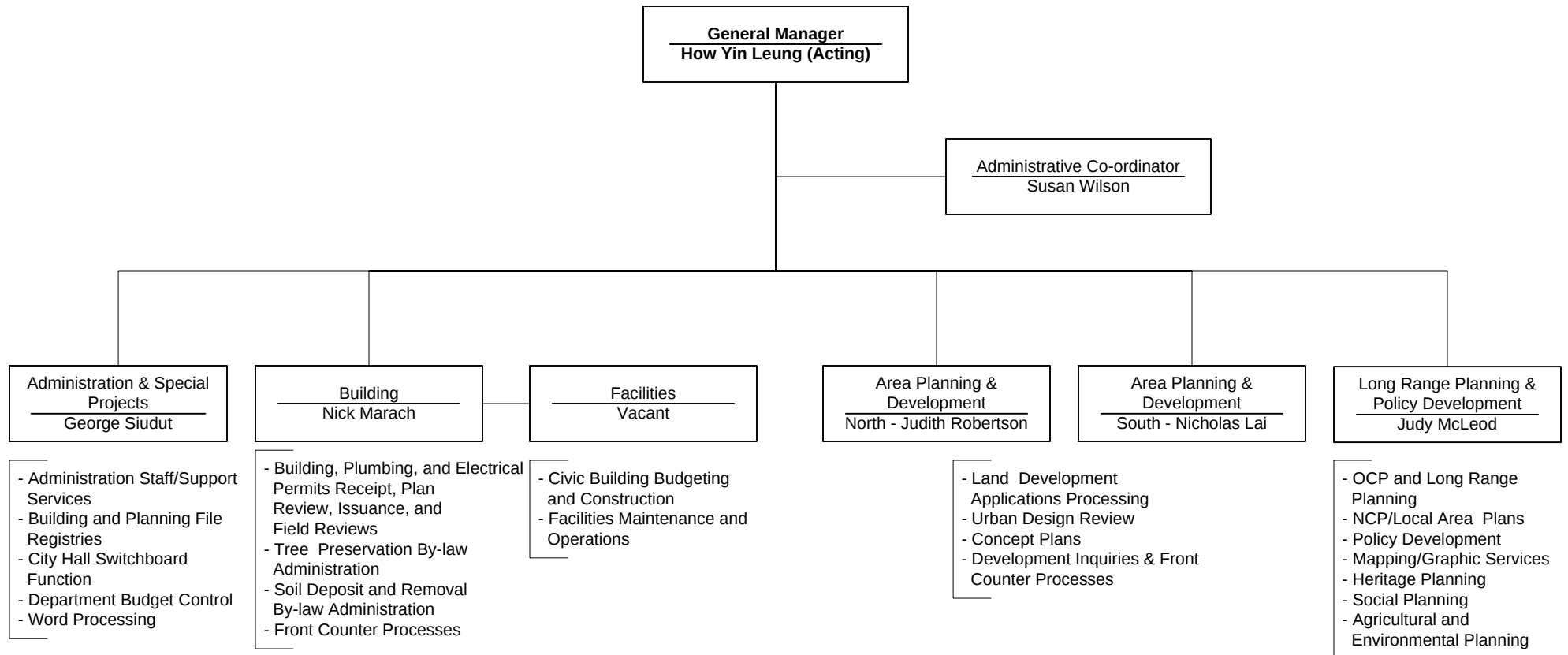




## 2007 - 2011 FINANCIAL PLAN

### DEPARTMENTAL OPERATIONS

### PLANNING AND DEVELOPMENT FUNCTIONS



### MISSION STATEMENT

**T***o provide quality advice and recommendations in a timely manner to City Council on planning, building and community development matters and effectively implement the by-laws, policies and objectives set by City Council, related to growth and development, with a focus on excellent customer service.*

The primary functions of the Planning and Development Department are to:

- Prepare land use plans, by-laws and policies for consideration by City Council in support of planned, orderly, and sustainable development of the City, and
- Undertake application review and approval processes consistent with the Council approved plans, by-laws, and policies to ensure planned, orderly, and sustainable development in the City.

Some of the general activities of the Department include:

- Preparing land use plans, by-laws, and policies for consideration by Council;
- Providing advice to City Council on a wide range of issues associated with the use of land in the City, and
- Conducting public consultation processes and managing the land development review approval processes to ensure that new land development projects of all types comply with Council-adopted plans, by-laws, and policies.

The resources to accomplish the Department's mandate are divided into five Divisions:

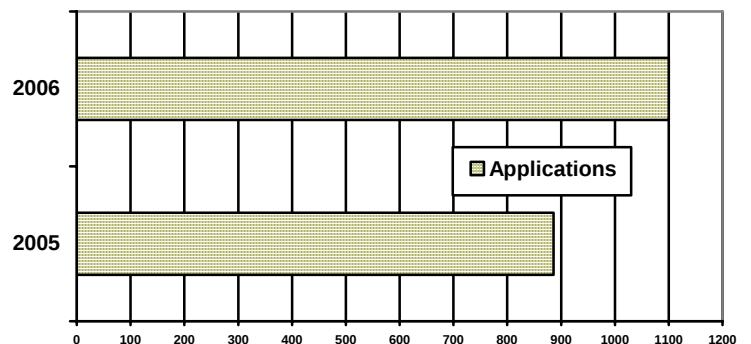
- Area Planning and Development Divisions, North and South respectively;
- Building Division;
- Long Range Planning and Policy Development Division, and
- Administration and Special Projects Division.

### AREA PLANNING & DEVELOPMENT DIVISIONS - NORTH AND SOUTH

The Area Planning and Development Divisions are responsible for implementing Council adopted by-laws and policies in relation to the use and development of land. This is accomplished through the process of receiving and reviewing applications for land development projects, and preparing reports to Council complete with appropriate recommendations. The Divisions also assist in the preparation of Local Area Plans, Neighbourhood Concept Plans and associated planning policies. This is accomplished through the continuous sharing of information and ideas with the Long Range Planning and Policy Development Division to ensure that the plans and policies reflect a reasonable balance between the needs and interests of the various stakeholders involved in or affected by new land development projects.

### 2006 ACCOMPLISHMENTS

- Received approximately 1100 land use applications of various types including: rezoning, subdivision, development permit, development variance permit, Official Community Plan amendment, and Land Use Contract amendment;
- Prepared and presented approximately 300 planning reports to Council on land use and development applications;



- Approved the creation of approximately 1,750 single family lots;
- Implemented a number of enhancements to streamline the development review and approval process;

- Completed application review/approval for the following major projects:
  - Morgan Crossing (24<sup>th</sup> Ave / Croydon Dr.);
  - Newton Inn re-development;
  - Care Facility for Fraser Health Authority, and
  - Industrial and warehouse development permits in Campbell Heights.
- Participated in the development of Neighbourhood Concept Plans (NCP) and Area Plans for the following areas:
  - Anniedale NCP;
  - South Newton NCP Extension;
  - Grandview Heights Land Use Structure Plan;
  - Campbell Heights Implementation Plans;
  - South Port Kells Land Use Structure Plan;
  - North Grandview Heights NCP Amendment;
  - South Newton NCP Extension;
  - Semiahmoo Town Centre Plan Review, and
  - Morgan Heights NCP.
- Attended the Heritage Advisory Commission, the Agricultural Advisory Committee, and other Committee meetings as required.

#### FUTURE INITIATIVES

- Ongoing review and processing of all types of development applications;
- Upgrade the Amanda processing system, in conjunction with the Engineering Land Development Division, to provide additional functionalities to enhance the processing of land use applications;
- Implement a process to review and update the subdivision concept plans to reflect the actual subdivision and land use patterns approved by the Approving Officer and/or Council;
- Systematically review and update various secondary plans to reflect changes that have resulted through development approvals and changing development conditions since adoption of these plans;
- Continue to participate in the planning process for various area plans and land use studies, and

- Continue enhancements to the development review and approval process with greater emphasis on a project management approach.

#### BUILDING DIVISION

The Building Division is responsible for administering Council adopted by-laws and policies related to the construction of buildings in the City through:

- Administration of the Building By-law;
- Residential and commercial building plan reviews;
- Building, plumbing and electrical field review services, and
- Administration of the Tree Preservation By-law, Sign By-law and Soil Deposition By-law.

The focus of this Division is to provide the public and the building industry with high quality service by reviewing buildings constructed in the City for conformance to the British Columbia Building Code, the Zoning and Building By-laws, Land Use Contracts and Development Permits, and life safety for their occupants.

The Building Division is also responsible for providing professional advice to City Council, the Board of Variance, other City Departments, and the public on building-related matters.

#### 2006 ACCOMPLISHMENTS

- Issued 5,050 building permits and undertook 97,000 building, plumbing, and electrical inspections on residential, commercial, industrial, institutional, and other buildings. The total construction value related to building permits issued in 2006 exceeded \$1.4 billion, which sets an all time record for annual construction value in the City;



- Issued building permits for 2,260 single family dwellings and 2,660 multi-family dwellings;

- Issued approvals for 920 tree cutting permits in accordance with the Tree Preservation By-law;
- Issued 32 new and continued the administration of 109 current soil deposition permits;
- Provided inspections for the Surrey Water Meter Program in conjunction with the Engineering Department;
- Continued working with Area Planning on amendments to the Surrey Zoning By-law dealing with site and density to better regulate the size and massing of single-family dwellings;



- Continued priority handling of tenant improvement permit applications with staff dedicated to this function;
- Completed work on reviewing and updating the Tree Preservation By-law;
- Utilized staff resources to maximum advantage during peak periods of permit applications, to minimize turn-around time for permit issuance;
- Continued working with the Fire Department, RCMP and Legal Division to establish the Electrical Fire Safety Initiative to deal with grow-ops in the City;
- Continued work on revising the Soil Deposition By-law;
- Provided ongoing professional support to the Board of Variance, and
- Completed work on revising the City's Building By-law and Practices and Procedures Manual.

#### **FUTURE INITIATIVES**

- Continue to efficiently receive, review and issue building permits in accordance with the requirements of Council-adopted by-laws and policies;
- Continue to review the use of existing resources and approval processes to increase efficiency in

the processing of permit applications especially during seasonal surges in permit applications;

- Continue the efficient processing of tenant improvement applications by utilizing senior technical staff in the process;
- Continue to provide good client service in the issuance of building permits, soil deposition permits and tree permits including completion of all necessary field reviews and follow-up in a timely manner;
- Continue the focus of permit processing from a customer service perspective which includes a significant emphasis on facilitation;
- Continue to develop front counter intake capacity for commercial/industrial projects with staff dedicated to this function providing preliminary document review at the front counter;
- Continue ongoing review and revisions to Building Division's field review function, policies and procedures;
- Assist with the implementation of e-business practices to receive permit applications via the internet, and
- Continue to develop Divisional staff to allow them to function both in plans checking and building/plumbing field review functions so as to allow operational flexibility.

In addition, the Building Division is also responsible for providing leadership and support for all aspects of advanced planning, research, design and construction of new civic facilities. This includes concept development, planning, design and construction of new civic buildings, redevelopment and modification of existing civic buildings, and an ongoing preventative maintenance program for City facilities.

#### **2006 ACCOMPLISHMENTS**

##### **CIVIC BUILDINGS**

- Design/Build contract award for a new Fire Hall #10 in Newton;
- Completed Phase 1 of Direct Digital Control program which will enable remote control of building systems of various civic buildings through a central control panel by utilizing internet connections;
- Replaced four roofs and 12 rooftop chiller units as part of an accelerated maintenance program for civic buildings;

- Led a team in a space planning exercise to improve working space in existing City Hall;
- Completed renovation and conversion of the 1912 Hall to the City's Archive Centre;
- Energy Management Program continuing in two arenas, two swimming pools and City Hall resulting in over \$100,000 in energy conservation;
- Completed the renovation and expansion of City Hall;
- Continued HVAC preventative maintenance program on over 100 civic buildings;
- Newton Seniors' Centre addition and building envelope retrofit;
- Installation of emergency generator for IT;
- Completed the Master Plan Phase of Cloverdale Fairgrounds site;
- Renovation to Fire Hall #1 to create a multi-city Dispatch Centre;
- Ongoing response to client requests for minor renovations and repairs to City buildings;
- Administration of outside contractors involved in maintenance and security of City buildings, and
- Administration of City Hall parking facilities.



### FUTURE INITIATIVES

- Complete implementation of Phase 2 of the Direct Digital Control Program;
- Continue involvement in redevelopment of the Cloverdale Fairgrounds site, including a Multi-purpose Recreation Centre and Trade and Exhibition Centre;
- Complete construction of a new Fire Hall #10 in Newton;
- Completion of internal renovations in existing City Hall in accordance with the space planning design;
- Complete the renovation and expansion of City Hall, and



**City Hall Expansion**

- Continue improvement to the on-going maintenance of all civic buildings.

### LONG RANGE PLANNING AND POLICY DEVELOPMENT DIVISION

The Long Range Planning and Policy Development Division is responsible for developing land use plans and policies in support of the planned and orderly development of the City.

A major element of the Division's work relates to the development of General Land Use Plans, Neighbourhood Concept Plans and Local Area Plans. This work is undertaken in cooperation with the Area Planning Division and other City departments, and with residents, land owners, development interests, and other stakeholders.

City-wide planning policy work focuses on the formulation of long range planning policies and strategies to guide the future land use distribution in the City, as well as ongoing Zoning By-law update and review. Programs include the annual review of the City's Official Community Plan, the preparation of new planning policies and Zoning By-law amendments, and the monitoring of market trends and community expectations in relation to the ongoing development of the City. Responsibilities also include monitoring the City's growth management strategies, and the development and implementation of policies related to social planning, crime prevention, heritage management, and the City's agricultural land base.

The Division provides support to the Parks and Community Services Committee, the Heritage Advisory Committee, the Environmental Advisory Committee and the Agricultural Advisory Committee.

The Division also provides mapping, graphic and presentation services for the Department, and contributes to corporate GIS development and web based applications.

### 2006 ACCOMPLISHMENTS

- Worked with local Citizen Advisory Committees and advanced the preparation of a Neighbourhood Concept Plan for Grandview Heights Neighbourhood #2 and South Port Kells – Anniedale “A”;
- In partnership with Translink, Transport Canada and the GVRD, completed an economic, land use, transportation and urban design study to create an urban Transit Village in the vicinity of the Surrey Central SkyTrain Station (the Showcase Program);



**Surrey Central Skytrain Route**

- Obtained Council approval of the Stage 1 Plan for the Semiahmoo Town Centre Plan Update, and commenced the Stage 2 implementation plan;
- Obtained Council approval for major amendments to the City’s Tree Protection By-law;
- Obtain Council approval for terms of reference for the City Centre Plan update and completed Phase 1 of the study – background research and issue identification, and initial community engagement;
- Reported on 4 petitions to undertake new Neighbourhood Concept Plans (NCPs) including petitions from Tynehead area residents, and from three neighbourhood areas within Grandview Heights. Brought forward a report on the staging of future NCPs in the Grandview Heights area;

- Completed and presented to Council, a study of the need for commercial and industrial uses and the impact on the Agricultural Land Reserve in proximity to the Pacific Highway Border Crossing;
- Reported to Council on an application for a major amendment to the East Newton Industrial NCP to convert this employment area to residential uses;
- Coordinated with the Surrey School District in preparing 10 Year growth projections for student enrolment and site acquisition, and reviewed and reported to Council on the Annual Eligible School Sites Proposal for 2007 – 2016;
- Completed the 2005 Annual Official Community Plan Review and implemented housekeeping amendments to the OCP resulting from the review;
- In association with SPARC BC, acting as consultant to the City and a staff Task Force, worked to obtain approval of the Plan for the Social Well-Being of Surrey Residents including the Stage 1 and Stage 2 Action Plans;
- Participated in the Surrey Housing and Homelessness Task Force, the Regional Housing and Homelessness Task Force, and provided staff support for the Mayor’s Task Force on Housing and Homelessness;
- Reported on the Surrey Home Ownership Assisted Program, leading to the decision to re-direct the funds from the second mortgage program to a fund to assist in solutions to the City’s homelessness challenges;
- Provided support to and participation in the Surrey Urban Enrichment Initiative, bringing together representatives from the federal and provincial levels of government and other community agencies and stakeholders in support of a coordinated approach to social and community economic development issues in Surrey, focusing on the City Centre;
- Reported to Council on requests by the Surrey Memorial Hospital Foundation regarding the request for funding for the new emergency centre;
- Reported on the Community Impact Statement and study on behalf of the Surrey House of Grace;
- Provided input and development projections into the review of the 10-Year Engineering Servicing Plan and updating of Development Cost Charge calculations. Coordinated with Engineering to

develop revised residential demand factors in Utilities Design criteria and servicing analysis;

- Worked with the residents of the St. Helen's Park Neighbourhood and conducted a survey of over 400 property owners in the area, and reported to Council regarding a request by the South Westminster Ratepayers' Association regarding their request for a City-initiated down zoning of the area;
- Completed 18 Heritage Evaluation Worksheets for Heritage Inventory sites;
- Managed the analysis and public process to recommend the addition of 12 sites to the Heritage Register and completed 7 further Statements of Significance for sites to be added to the Federal Government's National Register of Historic Places;
- Prepared the first in a series of Heritage Matters brochures and updated the City's Heritage web site and Heritage data base;
- Provided input, including review of the Environmental Impact Statement for the South Fraser Perimeter Road, and provided input into the Translink South of Fraser Transit Plan;
- Completed a report on amendments to City Policy O-23 regarding the provision of larger urban lots in the Urban/ALR transition area and an amendment to the Official Community Plan to implement the revised policy;
- Completed amendments to the Zoning By-law to expand the required setback for structures along the Semiahmoo Trail and to add a section of trailhead to the Trail;
- Completed amendments to the Zoning By-law and procedures regarding encroachment of stairs into setbacks of RF lots;
- Reported to Council on the issues surrounding Truck Parking in the City, and retained a consultant to work with staff to develop a long term solution for this issue;
- Conducted a public consultation process and retained a consultant team to work with staff to develop a master plan for the logical, efficient and attractive location of regional and local servicing uses for the Cloverdale Fairgrounds;
- Developed and undertook the preparation of a GIS based population projection model and a GIS based commercial/industrial model for the City. Responded to the GVRD's industrial land inventory, and

- Provided input to the GVRD with regard to the GVRD review of the Livable Region Strategic Plan.

### FUTURE INITIATIVES

- Complete the 2007 annual review of the Official Community Plan – the major 5-year review of the Regional Context Statement required by the City's OCP by-law and the GVRD;
- Provide analysis, growth modelling, and forecasting on employment and population in the City;
- Continue to implement the Heritage Register and add Statements of Significance to the National Register of Historic Places, and add to the number of Heritage Matters Brochures;
- Finalize and report to Council with recommendations for procedures related to compensation for the loss of heritage resources;
- Finalize strategies for implementation of a "transit village" at Surrey Central Station using funding from the Urban Transportation Showcase Program and planned SkyTrain station improvements including enhancing the physical environment to increase walking, cycling and transit use;
- Complete the update of the General Land Use Plan for the City Centre and update policies and plans leading to infrastructure investment and development of integrated longer-term plans to stimulate business investment;
- Complete the Stage 2 Plan and implementation strategy for the update of the Semiahmoo Town Centre Plan;
- Work with the city's consultants and other departments and stakeholders to finalize a master plan for the Cloverdale Fairgrounds;
- Complete the preparation of a Neighbourhood Concept Plan for the Grandview Heights Neighbourhood #2 for Council approval;
- Complete the Stage 1 Neighbourhood Concept Plan for the Anniedale "A" area of South Port Kells and undertake the Stage 2 component of the Plan in association with the Anniedale "B" NCP;
- Bring forward terms of reference and begin work on Grandview Heights Neighbourhood Concept Plans for Neighbourhood #3, Neighbourhood #5a and, subject to the undertaking of a written agreement with the

proponents regarding the cost of interim servicing and NCP preparation, and terms of reference for Grandview Heights Neighbourhood #4;

- In coordination with other City departments and community stakeholders, develop a Sustainability Charter or other similar mechanism for the City of Surrey in order to support and promote sustainable and environmentally sensitive business practices and policies;
- Continue to provide staff support to the Agricultural Advisory Committee, the Heritage Advisory Commission, the Parks and Community Services Committee and the Environmental Advisory Committee as required;
- Continue to encourage the provincial government to implement regulations for recovery houses and recommend changes to the Zoning By-law and other Council policies made necessary by changes to provincial legislation and regulations relating to care facilities and drug and alcohol recovery houses;
- Coordinate a 2007 Annual Farm Tour in cooperation with the Agricultural Advisory Committee;
- Finalize the Hazelmere design study for Council's consideration;
- Provide staff support as required for the implementation of the Mayor's Task Force on Housing and Homelessness, and for other initiatives including the Mayor's Task forces on Crime Reduction, and other similar initiatives;
- Implement elements of the Social Well-Being Plan including: the development of policies for a Child and Youth Friendly City and the development and/or review of location guidelines for social services and facilities, and continued liaison with senior levels of government and others that have a role in implementing the Plan through the Surrey Urban Enrichment Initiative and other means;
- Prepare, in cooperation with the staff task force, an annual report on the status of the implementation of the Plan for the Social Well-Being of Surrey Residents;
- Continue to champion social needs by monitoring opportunities and through liaison with groups and agencies to motivate action on social needs;
- Participate in the development of an economic development strategy for the City of Surrey;

- Revise the heritage practices and procedures manual and produce an information bulletin for public use, including a forum for the real estate and development community;
- Add an additional 6 Statements of Significance to the National Register of Historic Places, and add an additional 15 properties to the Surrey Heritage Register. Continue to provide input into Heritage Revitalization Agreements and to provide advice on applications involving heritage sites;
- Work with the Agricultural Advisory Committee to determine the advisability of amending the Zoning By-law to limit the footprint and location of dwellings and accessory structures in the A1 and A2 Agricultural Zones to decrease the impact of fill on agricultural land;
- Continue to develop and maintain information systems and databases for analysis, planning procedures and publications, and work with IT to improve technology applications, and
- Continue to provide and enhance production of mapping support, analytical and presentation support, databases, website management, and notifications services for the planning and development functions.

### ADMINISTRATION AND SPECIAL PROJECTS DIVISION

The Administration Division provides administrative support to the other Divisions in the Department and is responsible for customer information services through the City Hall's main switchboard, maintenance of department records and handling related inquiries, and responding to comfort letter requests. Other areas of administrative support for the Department include budget preparation and control, word processing services, time keeping, accounting, and information technology initiatives that automate and enhance current processes and improve customer service and convenience through initiatives such as e-government.

### 2006 ACCOMPLISHMENTS

- Set up approximately 6,000 new files for Building Permit and Land Use Applications;
- Handled over 90,000 telephone calls between the City Hall switchboard and information lines;
- Prepared 225 Comfort Letters;
- Processed 97,000 building inspection requests;

- Administered 1,985 letters of credit related to security deposits;
- Responded to approximately 3,000 historical property inquiries;
- Digitally scanned in-house, 61,500 residential building drawings;
- Converted approximately 530,000 building permit file documents into digitally archived records;
- Expanded the application of the City's Archival Records System (CARS) to include the digital scanning and retention of Planning and Engineering Land Development files;
- Received an "Honourable Mention" Award in the "Run Smarter" technology competition for the implementation of the City's Archival Records System (CARS);
- Enhanced the electronic process of providing the BC Assessment Authority with ongoing digital building permit information;
- Provided the Fire Department with training in and direct access to the City's Archival Records System (CARS) for non-residential buildings for their use in fire pre-planning, and
- Collaborated with Information Technology to initiate the development phase of the multi-phase program that will enable internet based self-serve electrical permit application for the purpose of enhancing e-government services to our customers.

#### FUTURE INITIATIVES

- Expand the current scope of the City's Archival Records System to include all archived records in the Planning and Development Department;
- Review how public inquiries and requests related to historical building records and plans are handled with a view to streamline the process;
- Move from the 2006 development stage of the web based electrical permit application program, to the implementation stage and provide contractors with a self-service option for applying for a permit;
- Continue the review of all administrative support services including the building, plumbing and electrical inspection sections;
- Implement a process to enable the public to view archived digital building records at the front

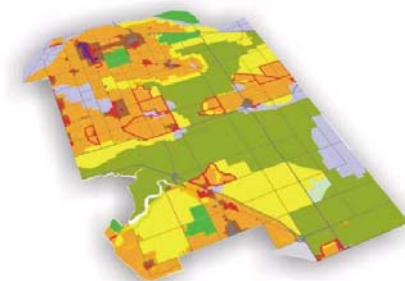
counter, while maintaining compliance with the Freedom of Information and Protection of Privacy Act;

- Continue the project of identifying and scanning all non-residential architectural drawings that are in fiche format in order to provide electronic access of these records to commercial plan checkers and the Fire Department to enable them to expand their data base for pre-planning purposes, and
- Collaborate with the Area Planning and Development and Building Divisions to eliminate the reliance on physical maps and implement the use of electronic maps.

#### FIVE YEAR DEPARTMENT BUDGET OUTLOOK

City Council adopted a new Official Community Plan (OCP) in 2002, which includes a significant economic development focus for the City. Policy changes in the Plan are facilitating the acceleration of construction as evidenced by the total value of construction reaching approximately \$1.4 billion in 2006. Residential construction is expected to remain buoyant over the next five years as the City continues to attract approximately 10,000 new residents each year. Construction activity in the commercial and industrial sectors is projected to steadily increase to become a larger component of total development within the City over the coming years with several large projects to commence in the City Centre in 2007.

The Planning and Development Department's budget typically reflects development activity levels in the marketplace. As such, the Department's budget over the next 5 years is anticipated to reflect steady increases in construction value with the commercial and industrial components becoming greater contributors to the total annual value.





## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS PLANNING AND DEVELOPMENT

| PROGRAM SUMMARY              | 2005<br>ACTUAL        | 2006<br>ACTUAL        | 2006<br>BUDGET      | 2007<br>BUDGET      | 2008<br>PLAN        | 2009<br>PLAN        | 2010<br>PLAN        | 2011<br>PLAN        |
|------------------------------|-----------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Administration               | \$ 1,774,000          | \$ 2,882,000          | \$ 2,015,000        | <b>\$ 2,189,000</b> | \$ 2,279,000        | \$ 2,385,000        | \$ 2,479,000        | \$ 2,573,000        |
| Area Planning & Development  | 545,000               | (101,000)             | 1,086,000           | <b>1,385,000</b>    | 1,385,000           | 1,385,000           | 1,385,000           | 1,385,000           |
| Building                     | (6,816,000)           | (8,928,000)           | (4,786,000)         | <b>(5,763,000)</b>  | (5,453,000)         | (5,559,000)         | (5,653,000)         | (5,747,000)         |
| Long Range Planning & Policy | 1,229,000             | 1,348,000             | 1,266,000           | <b>1,250,000</b>    | 1,250,000           | 1,250,000           | 1,250,000           | 1,250,000           |
| Heritage Advisory Committee  | 40,000                | 21,000                | 21,000              | <b>21,000</b>       | 21,000              | 21,000              | 21,000              | 21,000              |
| Facilities                   | 2,196,000             | 2,404,000             | 2,404,000           | <b>2,376,000</b>    | 2,401,000           | 2,426,000           | 2,451,000           | 2,476,000           |
|                              | <b>\$ (1,032,000)</b> | <b>\$ (2,374,000)</b> | <b>\$ 2,006,000</b> | <b>\$ 1,458,000</b> | <b>\$ 1,883,000</b> | <b>\$ 1,908,000</b> | <b>\$ 1,933,000</b> | <b>\$ 1,958,000</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |                 |                 |                |                       |                |                |                |                |
|-----------------------------|-----------------|-----------------|----------------|-----------------------|----------------|----------------|----------------|----------------|
| Sales and Services          | \$ (16,478,000) | \$ (19,415,000) | \$(12,495,000) | <b>\$(14,119,000)</b> | \$(14,197,000) | \$(14,703,000) | \$(15,209,000) | \$(15,727,000) |
| Grants, Donations and Other | (52,000)        | (26,000)        | 0              | <b>0</b>              | 0              | 0              | 0              | 0              |
|                             | (16,530,000)    | (19,441,000)    | (12,495,000)   | <b>(14,119,000)</b>   | (14,197,000)   | (14,703,000)   | (15,209,000)   | (15,727,000)   |

#### Expenditures

|                             |             |             |             |                    |             |             |             |             |
|-----------------------------|-------------|-------------|-------------|--------------------|-------------|-------------|-------------|-------------|
| Salaries and Benefits       | 11,339,000  | 12,303,000  | 13,360,000  | <b>14,589,000</b>  | 15,057,000  | 15,553,000  | 16,049,000  | 16,557,000  |
| Operating Costs             | 2,825,000   | 3,308,000   | 2,610,000   | <b>2,566,000</b>   | 2,601,000   | 2,636,000   | 2,671,000   | 2,706,000   |
| Internal Services Used      | 1,223,000   | 1,339,000   | 1,067,000   | <b>1,125,000</b>   | 1,125,000   | 1,125,000   | 1,125,000   | 1,125,000   |
| Internal Services Recovered | (2,366,000) | (2,753,000) | (2,657,000) | <b>(2,824,000)</b> | (2,824,000) | (2,824,000) | (2,824,000) | (2,824,000) |
| External Recoveries         | (143,000)   | (141,000)   | (63,000)    | <b>(63,000)</b>    | (63,000)    | (63,000)    | (63,000)    | (63,000)    |
|                             | 12,878,000  | 14,056,000  | 14,317,000  | <b>15,393,000</b>  | 15,896,000  | 16,427,000  | 16,958,000  | 17,501,000  |

#### Net Operations Total

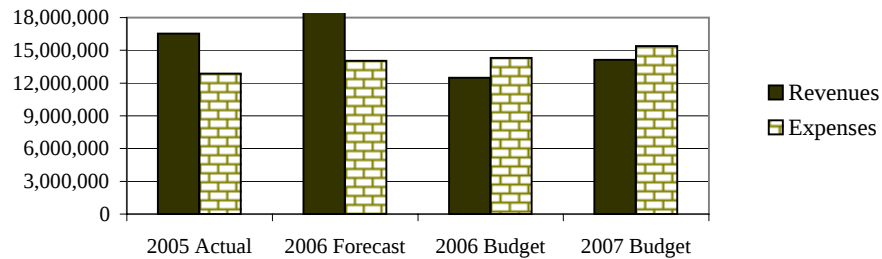
|  |                    |                    |                  |                  |                  |                  |                  |                  |
|--|--------------------|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|  | <b>(3,652,000)</b> | <b>(5,385,000)</b> | <b>1,822,000</b> | <b>1,274,000</b> | <b>1,699,000</b> | <b>1,724,000</b> | <b>1,749,000</b> | <b>1,774,000</b> |
|--|--------------------|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|

#### Transfers

|                           |           |           |         |                |         |         |         |         |
|---------------------------|-----------|-----------|---------|----------------|---------|---------|---------|---------|
| Transfer From Own Sources | (60,000)  | (1,000)   | 0       | <b>0</b>       | 0       | 0       | 0       | 0       |
| Transfer To Own Sources   | 2,680,000 | 3,012,000 | 184,000 | <b>184,000</b> | 184,000 | 184,000 | 184,000 | 184,000 |
|                           | 2,620,000 | 3,011,000 | 184,000 | <b>184,000</b> | 184,000 | 184,000 | 184,000 | 184,000 |

|  |                       |                       |                     |                     |                     |                     |                     |                     |
|--|-----------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|  | <b>\$ (1,032,000)</b> | <b>\$ (2,374,000)</b> | <b>\$ 2,006,000</b> | <b>\$ 1,458,000</b> | <b>\$ 1,883,000</b> | <b>\$ 1,908,000</b> | <b>\$ 1,933,000</b> | <b>\$ 1,958,000</b> |
|--|-----------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

### Planning & Development Departmental Operations





**2007 - 2011 FINANCIAL PLAN  
DEPARTMENTAL PROGRAMS  
PLANNING AND DEVELOPMENT**

| <b>ADMINISTRATION</b>       | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (27,000)            | \$ (29,000)            | \$ (17,000)            | <b>\$ (43,000)</b>     | \$ (43,000)          | \$ (43,000)          | \$ (43,000)          | \$ (43,000)          |
| Grants, Donations and Other | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | (27,000)               | (29,000)               | (17,000)               | <b>(43,000)</b>        | (43,000)             | (43,000)             | (43,000)             | (43,000)             |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 1,608,000              | 1,732,000              | 1,741,000              | <b>1,949,000</b>       | 2,039,000            | 2,145,000            | 2,239,000            | 2,333,000            |
| Operating Costs             | 183,000                | 373,000                | 276,000                | <b>277,000</b>         | 277,000              | 277,000              | 277,000              | 277,000              |
| Internal Services Used      | 10,000                 | 12,000                 | 15,000                 | <b>6,000</b>           | 6,000                | 6,000                | 6,000                | 6,000                |
| Internal Services Recovered | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | (6,000)                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 1,801,000              | 2,111,000              | 2,032,000              | <b>2,232,000</b>       | 2,322,000            | 2,428,000            | 2,522,000            | 2,616,000            |
| <b>Net Operations Total</b> | <b>1,774,000</b>       | <b>2,082,000</b>       | <b>2,015,000</b>       | <b>2,189,000</b>       | <b>2,279,000</b>     | <b>2,385,000</b>     | <b>2,479,000</b>     | <b>2,573,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 800,000                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 800,000                | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 1,774,000</b>    | <b>\$ 2,882,000</b>    | <b>\$ 2,015,000</b>    | <b>\$ 2,189,000</b>    | <b>\$ 2,279,000</b>  | <b>\$ 2,385,000</b>  | <b>\$ 2,479,000</b>  | <b>\$ 2,573,000</b>  |

**AREA & PLANNING DEVELOPMENT**

|                             |                   |                     |                     |                       |                     |                     |                     |                     |
|-----------------------------|-------------------|---------------------|---------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>             |                   |                     |                     |                       |                     |                     |                     |                     |
| Sales and Services          | \$ (1,974,000)    | \$ (2,745,000)      | \$ (1,743,000)      | <b>\$ (1,909,000)</b> | \$ (1,947,000)      | \$ (1,986,000)      | \$ (2,026,000)      | \$ (2,067,000)      |
| Grants, Donations and Other | 0                 | 0                   | 0                   | <b>0</b>              | 0                   | 0                   | 0                   | 0                   |
|                             | (1,974,000)       | (2,745,000)         | (1,743,000)         | <b>(1,909,000)</b>    | (1,947,000)         | (1,986,000)         | (2,026,000)         | (2,067,000)         |
| <b>Expenditures</b>         |                   |                     |                     |                       |                     |                     |                     |                     |
| Salaries and Benefits       | 2,456,000         | 2,590,000           | 2,763,000           | <b>3,228,000</b>      | 3,266,000           | 3,305,000           | 3,345,000           | 3,386,000           |
| Operating Costs             | 64,000            | 56,000              | 66,000              | <b>66,000</b>         | 66,000              | 66,000              | 66,000              | 66,000              |
| Internal Services Used      | 1,000             | 0                   | 0                   | <b>0</b>              | 0                   | 0                   | 0                   | 0                   |
| Internal Services Recovered | (2,000)           | (2,000)             | 0                   | <b>0</b>              | 0                   | 0                   | 0                   | 0                   |
| External Recoveries         | 0                 | 0                   | 0                   | <b>0</b>              | 0                   | 0                   | 0                   | 0                   |
|                             | 2,519,000         | 2,644,000           | 2,829,000           | <b>3,294,000</b>      | 3,332,000           | 3,371,000           | 3,411,000           | 3,452,000           |
| <b>Net Operations Total</b> | <b>545,000</b>    | <b>(101,000)</b>    | <b>1,086,000</b>    | <b>1,385,000</b>      | <b>1,385,000</b>    | <b>1,385,000</b>    | <b>1,385,000</b>    | <b>1,385,000</b>    |
| <b>Transfers</b>            |                   |                     |                     |                       |                     |                     |                     |                     |
| Transfer From Own Sources   | 0                 | 0                   | 0                   | <b>0</b>              | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources     | 0                 | 0                   | 0                   | <b>0</b>              | 0                   | 0                   | 0                   | 0                   |
|                             | 0                 | 0                   | 0                   | <b>0</b>              | 0                   | 0                   | 0                   | 0                   |
|                             | <b>\$ 545,000</b> | <b>\$ (101,000)</b> | <b>\$ 1,086,000</b> | <b>\$ 1,385,000</b>   | <b>\$ 1,385,000</b> | <b>\$ 1,385,000</b> | <b>\$ 1,385,000</b> | <b>\$ 1,385,000</b> |



**2007 - 2011 FINANCIAL PLAN  
DEPARTMENTAL PROGRAMS  
PLANNING AND DEVELOPMENT**

| <b>BUILDING</b>             | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b>  | <b>2009<br/>PLAN</b>  | <b>2010<br/>PLAN</b>  | <b>2011<br/>PLAN</b>  |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                       |                       |                       |                       |
| Sales and Services          | \$ (14,370,000)        | \$ (16,636,000)        | \$ (10,730,000)        | <b>\$ (12,162,000)</b> | \$ (12,202,000)       | \$ (12,669,000)       | \$ (13,135,000)       | \$ (13,612,000)       |
| Grants, Donations and Other | (50,000)               | (2,000)                | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | (14,420,000)           | (16,638,000)           | (10,730,000)           | <b>(12,162,000)</b>    | (12,202,000)          | (12,669,000)          | (13,135,000)          | (13,612,000)          |
| <b>Expenditures</b>         |                        |                        |                        |                        |                       |                       |                       |                       |
| Salaries and Benefits       | 4,679,000              | 5,225,000              | 5,410,000              | <b>5,865,000</b>       | 6,205,000             | 6,556,000             | 6,918,000             | 7,291,000             |
| Operating Costs             | 323,000                | 361,000                | 343,000                | <b>343,000</b>         | 353,000               | 363,000               | 373,000               | 383,000               |
| Internal Services Used      | 91,000                 | 102,000                | 7,000                  | <b>7,000</b>           | 7,000                 | 7,000                 | 7,000                 | 7,000                 |
| Internal Services Recovered | (2,000)                | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
| External Recoveries         | (4,000)                | (2,000)                | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
|                             | 5,087,000              | 5,686,000              | 5,760,000              | <b>6,215,000</b>       | 6,565,000             | 6,926,000             | 7,298,000             | 7,681,000             |
| <b>Net Operations Total</b> | <b>(9,333,000)</b>     | <b>(10,952,000)</b>    | <b>(4,970,000)</b>     | <b>(5,947,000)</b>     | <b>(5,637,000)</b>    | <b>(5,743,000)</b>    | <b>(5,837,000)</b>    | <b>(5,931,000)</b>    |
| <b>Transfers</b>            |                        |                        |                        |                        |                       |                       |                       |                       |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | <b>0</b>               | 0                     | 0                     | 0                     | 0                     |
| Transfer To Own Sources     | 2,517,000              | 2,024,000              | 184,000                | <b>184,000</b>         | 184,000               | 184,000               | 184,000               | 184,000               |
|                             | 2,517,000              | 2,024,000              | 184,000                | <b>184,000</b>         | 184,000               | 184,000               | 184,000               | 184,000               |
|                             | <b>\$ (6,816,000)</b>  | <b>\$ (8,928,000)</b>  | <b>\$ (4,786,000)</b>  | <b>\$ (5,763,000)</b>  | <b>\$ (5,453,000)</b> | <b>\$ (5,559,000)</b> | <b>\$ (5,653,000)</b> | <b>\$ (5,747,000)</b> |

**LONG RANGE PLANNING & POLICY**

|                             |                     |                     |                     |                     |                     |                     |                     |                     |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Sales and Services          | \$ (1,000)          | \$ 0                | \$ 0                | <b>\$ 0</b>         | \$ 0                | \$ 0                | \$ 0                | \$ 0                |
| Grants, Donations and Other | 0                   | (24,000)            | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | (1,000)             | (24,000)            | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| <b>Expenditures</b>         |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Benefits       | 1,047,000           | 1,139,000           | 1,266,000           | <b>1,250,000</b>    | 1,250,000           | 1,250,000           | 1,250,000           | 1,250,000           |
| Operating Costs             | 234,000             | 311,000             | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Internal Services Used      | 7,000               | 58,000              | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Internal Services Recovered | 0                   | (75,000)            | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| External Recoveries         | (58,000)            | (66,000)            | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | 1,230,000           | 1,367,000           | 1,266,000           | <b>1,250,000</b>    | 1,250,000           | 1,250,000           | 1,250,000           | 1,250,000           |
| <b>Net Operations Total</b> | <b>1,229,000</b>    | <b>1,343,000</b>    | <b>1,266,000</b>    | <b>1,250,000</b>    | <b>1,250,000</b>    | <b>1,250,000</b>    | <b>1,250,000</b>    | <b>1,250,000</b>    |
| <b>Transfers</b>            |                     |                     |                     |                     |                     |                     |                     |                     |
| Transfer From Own Sources   | 0                   | 0                   | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
| Transfer To Own Sources     | 0                   | 5,000               | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | 0                   | 5,000               | 0                   | <b>0</b>            | 0                   | 0                   | 0                   | 0                   |
|                             | <b>\$ 1,229,000</b> | <b>\$ 1,348,000</b> | <b>\$ 1,266,000</b> | <b>\$ 1,250,000</b> | <b>\$ 1,250,000</b> | <b>\$ 1,250,000</b> | <b>\$ 1,250,000</b> | <b>\$ 1,250,000</b> |



**2007 - 2011 FINANCIAL PLAN  
DEPARTMENTAL PROGRAMS  
PLANNING AND DEVELOPMENT**

| <b>HERITAGE ADVISORY</b>    | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (100,000)           | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | (100,000)              | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Operating Costs             | 60,000                 | 14,000                 | 21,000                 | 21,000                 | 21,000               | 21,000               | 21,000               | 21,000               |
| Internal Services Used      | 1,000                  | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Internal Services Recovered | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | (24,000)               | (6,000)                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 37,000                 | 8,000                  | 21,000                 | 21,000                 | 21,000               | 21,000               | 21,000               | 21,000               |
| <b>Net Operations Total</b> | <b>(63,000)</b>        | <b>8,000</b>           | <b>21,000</b>          | <b>21,000</b>          | <b>21,000</b>        | <b>21,000</b>        | <b>21,000</b>        | <b>21,000</b>        |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | (60,000)               | (1,000)                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 163,000                | 14,000                 | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 103,000                | 13,000                 | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 40,000</b>       | <b>\$ 21,000</b>       | <b>\$ 21,000</b>       | <b>\$ 21,000</b>       | <b>\$ 21,000</b>     | <b>\$ 21,000</b>     | <b>\$ 21,000</b>     | <b>\$ 21,000</b>     |
| <b>FACILITIES</b>           |                        |                        |                        |                        |                      |                      |                      |                      |
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ (6,000)             | \$ (5,000)             | \$ (5,000)             | \$ (5,000)             | \$ (5,000)           | \$ (5,000)           | \$ (5,000)           | \$ (5,000)           |
| Grants, Donations and Other | (2,000)                | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | (8,000)                | (5,000)                | (5,000)                | (5,000)                | (5,000)              | (5,000)              | (5,000)              | (5,000)              |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 1,549,000              | 1,617,000              | 2,180,000              | 2,297,000              | 2,297,000            | 2,297,000            | 2,297,000            | 2,297,000            |
| Operating Costs             | 1,961,000              | 2,193,000              | 1,904,000              | 1,859,000              | 1,884,000            | 1,909,000            | 1,934,000            | 1,959,000            |
| Internal Services Used      | 1,113,000              | 1,167,000              | 1,045,000              | 1,112,000              | 1,112,000            | 1,112,000            | 1,112,000            | 1,112,000            |
| Internal Services Recovered | (2,362,000)            | (2,676,000)            | (2,657,000)            | (2,824,000)            | (2,824,000)          | (2,824,000)          | (2,824,000)          | (2,824,000)          |
| External Recoveries         | (57,000)               | (61,000)               | (63,000)               | (63,000)               | (63,000)             | (63,000)             | (63,000)             | (63,000)             |
|                             | 2,204,000              | 2,240,000              | 2,409,000              | 2,381,000              | 2,406,000            | 2,431,000            | 2,456,000            | 2,481,000            |
| <b>Net Operations Total</b> | <b>2,196,000</b>       | <b>2,235,000</b>       | <b>2,404,000</b>       | <b>2,376,000</b>       | <b>2,401,000</b>     | <b>2,426,000</b>     | <b>2,451,000</b>     | <b>2,476,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 0                      | 169,000                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 169,000                | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | <b>\$ 2,196,000</b>    | <b>\$ 2,404,000</b>    | <b>\$ 2,404,000</b>    | <b>\$ 2,376,000</b>    | <b>\$ 2,401,000</b>  | <b>\$ 2,426,000</b>  | <b>\$ 2,451,000</b>  | <b>\$ 2,476,000</b>  |



## 2007 - 2011 FINANCIAL PLAN SIGNIFICANT CHANGES PLANNING AND DEVELOPMENT

|                                                |                |                     |
|------------------------------------------------|----------------|---------------------|
| <b>2006 ADOPTED BUDGET</b>                     |                | <b>\$ 2,015,000</b> |
| Transfers for IT Support                       |                | (9,000)             |
| <b>2006 ADJUSTED ADOPTED BUDGET</b>            |                | <b>2,006,000</b>    |
| <b>REVENUES</b>                                |                |                     |
| <b>Sales and Services</b>                      |                |                     |
| Increase in Revenue                            | \$ (1,542,000) | (1,542,000)         |
| <b>Taxation and Other</b>                      | 0              | 0                   |
| <b>Total Change in Revenues</b>                |                | <b>(1,542,000)</b>  |
| <b>EXPENDITURES</b>                            |                |                     |
| <b>Salaries/Wages &amp; Benefits</b>           |                |                     |
| Increase in Salary Rate                        | 379,000        |                     |
| Facility Part-time and Overtime Increases      | 32,000         |                     |
| New Planning Positions                         | 736,000        | 1,147,000           |
| <b>Operating Costs</b>                         |                |                     |
| Reduction Due to Inflation                     | (8,000)        |                     |
| Ridge Health Maintenance                       | 36,000         |                     |
| City Hall West Annex                           | (123,000)      |                     |
| Expense Utilization Increases                  | 51,000         | (44,000)            |
| <b>Internal Services Used</b>                  |                |                     |
| Equipment Increase                             | 6,000          |                     |
| Facilities Labour Increase                     | 56,000         |                     |
| IT Support Agreements                          | (9,000)        |                     |
| Works Yard Allocation                          | 5,000          | 58,000              |
| <b>Internal Services Recovered</b>             |                |                     |
| Payroll Labour Chargeout                       | (116,000)      |                     |
| Municipal Equipment                            | (3,000)        |                     |
| Engineering, Parks Works and Realty            | (62,000)       |                     |
| Parks and Recreation, Library and Fire         | 14,000         | (167,000)           |
| <b>External Recoveries</b>                     | 0              | 0                   |
| <b>Transfer From Own Sources</b>               | 0              | 0                   |
| <b>Transfer To Own Sources</b>                 | 0              | 0                   |
| <b>Total Change in Expenditures</b>            |                | <b>994,000</b>      |
| <b>2007 BUDGET</b>                             |                | <b>\$ 1,458,000</b> |
| <b>2007 ADOPTED BUDGET</b>                     |                | <b>\$ 1,458,000</b> |
| <b>REVENUES</b>                                |                |                     |
| <b>Sales and Service</b>                       |                |                     |
| Increase in Revenue - Area Planning & Building | \$ (1,224,000) | (1,224,000)         |
| <b>EXPENDITURES</b>                            |                |                     |
| <b>Salaries/Wages &amp; Benefits</b>           |                |                     |
| Increase Staffing for Growth                   | 1,584,000      | 1,584,000           |
| <b>Operating Costs</b>                         |                |                     |
| Increases Due to Inflation                     | 140,000        | 140,000             |
| <b>2011 BUDGET</b>                             |                | <b>\$ 1,958,000</b> |

The Water Utility operates and distributes water to its 100,000 customers through a network comprised of 1,930 km of water distribution mains, 10 pump stations, 7,700 fire hydrants, 230 pressure reducing valves, and 35,000 water meters. Bulk water is purchased from the Greater Vancouver Water District at various supply points throughout the City.

#### 2006 ACCOMPLISHMENTS

In addition to the continued operation and maintenance of the water infrastructure, the Water Utility carried out a number of specific projects in 2006:

- Continued with the metering program for a total of 4,000 meters comprising of 2,000 volunteer homes and 2,000 new residential homes installed to date;
- Long-Term Planning:
  - Completed the long-term servicing plan of Clayton and Cloverdale,
  - Commenced long-term servicing plan of Semiahmoo, and
  - Refined water model to update fire flow;
- Implemented the new delivery model for the City's cross-connection control program;
- Completed the construction of Grandview Pump Station;
- Completed approximately \$8 million of water projects;
- Operated and maintained 10 water stations and 232 pressure reducing valves;
- Responded to 3200 emergency calls or Service Requests for the City's water system (SR);
- Completed 155 tie-ins and 66 large diameter connections on Land Development and Capital projects;
- Collected more than 2400 water samples for water quality for successful compliance with Fraser Health Authority requirements, and
- Flushed 664 km of mains plus an additional 75 locations to improve water quality.

#### FUTURE INITIATIVES

The Water Utility continues to expand its metering of residential properties, with over 35,000 customers now being served with water meters. Water quality will improve over the next few years as the GVWD completes its filtration and disinfection of the Seymour and Capilano sources in 2009. These water quality enhancements will increase the costs of water purchased from the GVWD. City Initiatives for 2007 and 2008 will include:

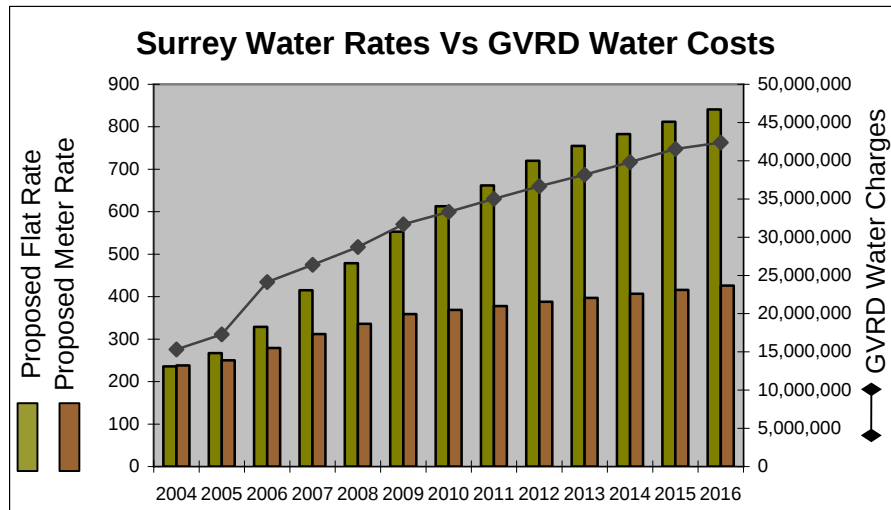
- Assess conditions of water pump stations and PRV stations, and develop an upgrade and rehabilitation program;
- Develop and refine a meter replacement program;
- Provide pressure monitoring at critical areas and establish an emergency water feeding system from the GVRD into the Fleetwood area;
- Develop a systematic approach to long-term sewer and water rehabilitation and replacement;
- Carry out seismic upgrades to the water pump stations;
- Expand the Preventative Maintenance program to include maintenance inspections to all pumps, and
- Expand the Preventative Maintenance program to find sources of unaccounted water to reduce the City's water losses and consumption.

#### RATES FOR 2007

For 2007, the flat water rates have increased by 26%, which is attributed to the GVRD Water Rate increase and the recognition of a higher average consumption for these customers. This will increase the fee for Single Family Residents by \$86.00, bringing them to a rate of \$415.00. Rates for Apartments and Townhouses will remain at \$214.00 and Secondary Suites will remain to a rate of \$247.00.

The metered water rates are \$0.53 per cubic meter of consumption, a 15% increase over 2005 which is directly attributed to the GVRD Water Rate increase. The annual base charge remains at \$60.00 for the average Single Family Resident.

Surrey Water Rate increases over the next ten years, as compared to GVRD Water cost increases, can be seen in the chart below.



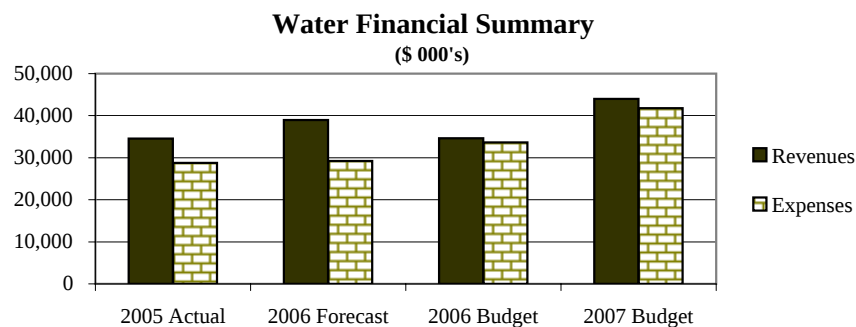


# DRAFT - 2007 - 2011 FINANCIAL PLAN

## WATER - FINANCIAL SUMMARY

\$ 000's

| <b>REVENUE SUMMARY</b>                | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|---------------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Taxation                              | \$ 112                 | \$ 149                 | \$ 107                 | \$ 55                  | \$ 41                | \$ 33                | \$ 24                | \$ 15                |
| Collections for Other Authorities     | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                                       | 112                    | 149                    | 107                    | 55                     | 41                   | 33                   | 24                   | 15                   |
| Investment Income                     | 2,044                  | 2,332                  | 1,929                  | 2,008                  | 1,820                | 1,662                | 1,537                | 1,482                |
| Penalties and Interest on Taxes       | 352                    | 407                    | 162                    | 242                    | 265                  | 293                  | 318                  | 335                  |
| MFA Debt Refund                       | 41                     | 0                      | 0                      | 1,345                  | 410                  | 0                    | 0                    | 0                    |
|                                       | 2,437                  | 2,739                  | 2,091                  | 3,595                  | 2,495                | 1,955                | 1,855                | 1,817                |
| Departmental Revenues                 | 32,013                 | 36,113                 | 32,417                 | 40,317                 | 44,185               | 48,752               | 52,942               | 55,790               |
|                                       | <b>\$ 34,562</b>       | <b>\$ 39,001</b>       | <b>\$ 34,615</b>       | <b>\$ 43,967</b>       | <b>\$ 46,721</b>     | <b>\$ 50,740</b>     | <b>\$ 54,821</b>     | <b>\$ 57,622</b>     |
| <b>EXPENDITURE SUMMARY</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Departmental Expenditures             | 23,946                 | 24,461                 | 28,815                 | 35,480                 | 38,351               | 41,923               | 44,189               | 46,529               |
|                                       | <b>\$ 23,946</b>       | <b>\$ 24,461</b>       | <b>\$ 28,815</b>       | <b>\$ 35,480</b>       | <b>\$ 38,351</b>     | <b>\$ 41,923</b>     | <b>\$ 44,189</b>     | <b>\$ 46,529</b>     |
| Interest Allocated to Approp. Surplus | \$ 532                 | \$ 531                 | \$ 531                 | \$ 632                 | \$ 547               | \$ 463               | \$ 375               | \$ 284               |
| Contribution to Capital               | 4,285                  | 4,268                  | 4,268                  | 5,699                  | 5,837                | 5,884                | 5,936                | 5,993                |
| Net Tsf To/(Frm) Surplus/Reserve      | 5,799                  | 9,741                  | 1,001                  | 2,156                  | 1,986                | 2,470                | 4,321                | 4,816                |
|                                       | <b>\$ 10,616</b>       | <b>\$ 14,540</b>       | <b>\$ 5,800</b>        | <b>\$ 8,487</b>        | <b>\$ 8,370</b>      | <b>\$ 8,817</b>      | <b>\$ 10,632</b>     | <b>\$ 11,093</b>     |
| Surplus/(Deficit)                     | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Transfers (To)/Frm Surplus            | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                                       | <b>\$ 0</b>            | <b>\$ 0</b>            | <b>\$ 0</b>            | <b>\$ 0</b>            | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 0</b>          |





## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS WATER UTILITY

| PROGRAM SUMMARY | 2005<br>ACTUAL        | 2006<br>ACTUAL         | 2006<br>BUDGET        | 2007<br>BUDGET        | 2008<br>PLAN          | 2009<br>PLAN          | 2010<br>PLAN          | 2011<br>PLAN          |
|-----------------|-----------------------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Water           | \$ (7,817,000)        | \$ (11,402,000)        | \$ (3,352,000)        | <b>\$ (4,587,000)</b> | \$ (5,584,000)        | \$ (6,579,000)        | \$ (8,503,000)        | \$ (9,011,000)        |
|                 | <b>\$ (7,817,000)</b> | <b>\$ (11,402,000)</b> | <b>\$ (3,352,000)</b> | <b>\$ (4,587,000)</b> | <b>\$ (5,584,000)</b> | <b>\$ (6,579,000)</b> | <b>\$ (8,503,000)</b> | <b>\$ (9,011,000)</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |                 |                 |                 |                        |                 |                 |                 |                 |
|-----------------------------|-----------------|-----------------|-----------------|------------------------|-----------------|-----------------|-----------------|-----------------|
| Sales and Services          | \$ (32,013,000) | \$ (36,113,000) | \$ (32,417,000) | <b>\$ (40,317,000)</b> | \$ (44,185,000) | \$ (48,752,000) | \$ (52,942,000) | \$ (55,790,000) |
| Grants, Donations and Other | 0               | 0               | 0               | <b>0</b>               | 0               | 0               | 0               | 0               |
|                             | (32,013,000)    | (36,113,000)    | (32,417,000)    | <b>(40,317,000)</b>    | (44,185,000)    | (48,752,000)    | (52,942,000)    | (55,790,000)    |

#### Expenditures

|                             |            |            |            |                   |            |            |            |            |
|-----------------------------|------------|------------|------------|-------------------|------------|------------|------------|------------|
| Salaries and Benefits       | 0          | 0          | 0          | <b>0</b>          | 0          | 0          | 0          | 0          |
| Operating Costs             | 22,806,000 | 22,858,000 | 27,678,000 | <b>33,882,000</b> | 36,689,000 | 40,195,000 | 42,392,000 | 44,660,000 |
| Internal Services Used      | 1,140,000  | 1,603,000  | 1,137,000  | <b>1,598,000</b>  | 1,662,000  | 1,728,000  | 1,797,000  | 1,869,000  |
| Internal Services Recovered | 0          | 0          | 0          | <b>0</b>          | 0          | 0          | 0          | 0          |
| External Recoveries         | 0          | 0          | 0          | <b>0</b>          | 0          | 0          | 0          | 0          |
|                             | 23,946,000 | 24,461,000 | 28,815,000 | <b>35,480,000</b> | 38,351,000 | 41,923,000 | 44,189,000 | 46,529,000 |

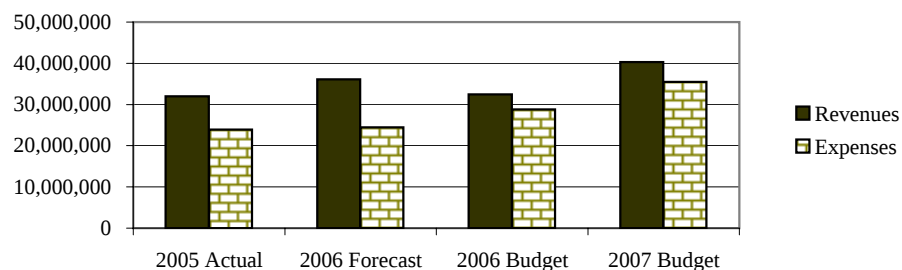
|                             |                    |                     |                    |                    |                    |                    |                    |                    |
|-----------------------------|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Net Operations Total</b> | <b>(8,067,000)</b> | <b>(11,652,000)</b> | <b>(3,602,000)</b> | <b>(4,837,000)</b> | <b>(5,834,000)</b> | <b>(6,829,000)</b> | <b>(8,753,000)</b> | <b>(9,261,000)</b> |
|-----------------------------|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|

#### Transfers

|                           |         |         |         |                |         |         |         |         |
|---------------------------|---------|---------|---------|----------------|---------|---------|---------|---------|
| Transfer From Own Sources | 0       | 0       | 0       | <b>0</b>       | 0       | 0       | 0       | 0       |
| Transfer To Own Sources   | 250,000 | 250,000 | 250,000 | <b>250,000</b> | 250,000 | 250,000 | 250,000 | 250,000 |
|                           | 250,000 | 250,000 | 250,000 | <b>250,000</b> | 250,000 | 250,000 | 250,000 | 250,000 |

|                       |                        |                       |                       |                       |                       |                       |                       |
|-----------------------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>\$ (7,817,000)</b> | <b>\$ (11,402,000)</b> | <b>\$ (3,352,000)</b> | <b>\$ (4,587,000)</b> | <b>\$ (5,584,000)</b> | <b>\$ (6,579,000)</b> | <b>\$ (8,503,000)</b> | <b>\$ (9,011,000)</b> |
|-----------------------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|

### Water Departmental Operations





## 2007 - 2011 FINANCIAL PLAN

### SIGNIFICANT CHANGES

### WATER UTILITY

#### REVENUES

**2006 Adopted Budget** \$ 34,615,000

##### Taxation

Increase in Local Area Service Plans ..... \$ (52,000) (52,000)

##### Investment Income

..... 79,000

Penalties and Interest on Taxes ..... 80,000

MFA Debt Refund ..... 1,345,000 1,504,000

##### Department Revenues

Increase Due to Growth in Water Sales ..... 966,000

Increase Due to Rate Increase in Water Sales ..... 6,934,000 7,900,000

**Total Change in Revenue** ..... 9,352,000

#### 2007 REVENUE BUDGET

**\$ 43,967,000**

#### EXPENDITURES

**2006 Adopted Budget** \$ 34,615,000

##### Expenditures

Increase in Water Maintenance Costs ..... 899,000

Increase in GVRD Water Costs ..... 5,766,000 6,665,000

##### Interest Allocated to Appropriated Surplus

Contribution to Capital ..... 101,000

..... 1,431,000 1,532,000

##### Net Transfers

Increase in Transfers for MFA Debt Refund ..... 1,345,000

Decrease in Transfers to Capital Legacy Fund ..... (3,045,000)

Increase Funding from Rates Reserve ..... 2,855,000 1,155,000

**Total Change in Expenditures** ..... 9,352,000

#### 2007 EXPENDITURE BUDGET

**\$ 43,967,000**

#### 2007 BUDGET

**\$ 0**

#### REVENUES

**2007 Adopted Budget** \$ 43,967,000

Decrease in Local Area Service Plans ..... \$ (40,000)

Decrease in Investment Income ..... (526,000)

Penalties and Interest on Taxes ..... 93,000

Decrease in MFA Debt Refund ..... (1,345,000)

Increase Due to Growth in Water Sales ..... 4,838,000

Increase Due to Rate Increase in Water Sales ..... 10,635,000 13,655,000

#### 2011 REVENUE BUDGET

**\$ 57,622,000**

#### EXPENDITURES

**2007 Adopted Budget** \$ 43,967,000

Increase in Water Maintenance Costs ..... 2,436,000

Increase in GVRD Water Costs ..... 8,613,000

Increase in Interest Allocation ..... (348,000)

Increase in Capital Contribution ..... 294,000

Decrease in Transfers to Other Funds ..... 2,660,000 13,655,000

#### 2011 EXPENDITURE BUDGET

**\$ 57,622,000**

#### 2011 BUDGET

**\$ 0**





## 2007 – 2011 FINANCIAL PLAN

### SEWER & DRAINAGE OVERVIEW

#### DEPARTMENTAL OPERATIONS

The Sewer Utility operates and maintains a network comprised of 1,480 km of sewage mains and 40 pump stations. This network collects and conveys sanitary sewage from our customers to trunk sewers owned and operated by the Greater Vancouver Sewage & Drainage District. The GVS&DD also treats the sewage for Surrey at the Annacis Island Wastewater Treatment Plant. Sanitary sewage charges paid to the GVS&DD are based on the City's average dry weather flow. A series of monitoring sites measure the flow entering the regional trunks. While most customers pay a flat rate for their sanitary sewage charges, 40% of the customers pay for sanitary sewer services based on 80% of their water consumption.

The Drainage Utility operates, maintains, and monitors a network of storm sewers, ditches, and pump stations that collect and convey runoff to various creeks and rivers. It is also upgrading the City's network of dykes and other flood control works. Drainage charges are collected by a parcel charge.

#### 2006 ACCOMPLISHMENTS

The Utility Division has undertaken a number of specific projects in 2006 to improve sewer and drainage services. These include:

##### SEWER

- Proceeded with the construction of the North Grandview Heights Interceptor Phase 1 from 152<sup>nd</sup> Street to 160<sup>th</sup> Street and completed the right-of-way acquisition;
- Proceeded with the design of Elgin Pump Station 2;
- Completed the design of the Big Bend Pump Station Upgrade;
- Completed Phase 1 and began Phase 2 of the Rehabilitation works at Robson Creek catchment;
- Initiated the pump tests and condition assessments for all the sanitary pump stations;
- Refined the sewer model update to include the appropriate inflow and infiltration rates and integrate the flows from pump stations, and

- Completed the Bridgeview Vacuum Replacement Study.

##### DRAINAGE

- Scott Creek Channel Improvement – Continued to implement the improvements in the Manson Creek system in accordance with servicing requirements and environmental compensation plans;
- Initiated the asset management inventory for the City's drainage system;
- Initiated the Eugene Creek diversion project through the Colebrook Lowlands into Mud Bay by coordinating dyke construction with construction of a stormwater pond in the uplands;
- Completed construction of bank stabilization works in Lower Chantrell Creek through private lands and Elgin Park;
- Initiated the Cougar Creek Integrated Stormwater Management Plan in cooperation with Delta;
- Broadened the use of low impact development practices throughout the City as a result of the positive outcomes of East Clayton's sustainability monitoring program;
- Completed the last phase of the City Centre/Bolivar Creek Diversion project;
- Constructed the Coast Meridian drainage pump station and associated conveyance works as part of the Lowland flood control strategy;
- Placed approximately 90,000 m<sup>3</sup> of fill on dykes and constructed approximately 1000 m of ditches as part of the lowland flood control strategy;
- Developed an Erosion and Sediment Control by-law;
- Developed a Soil Conservation by-law, and
- In conjunction with Parks, Recreation & Culture Department, implemented a new, enhanced environmental stewardship program to build on the scope of the previous 11-year-old ShaRP program.

#### FUTURE INITIATIVES

The City is committed to balanced growth and development while maintaining and protecting the environment. Initiatives to be completed by the

Sewer and Drainage Division in support of this direction include:

- Provide relief to existing sewer trunk system in the in-fill areas;
- Update the Sewer Management database and organize the sewer video library;
- Continue to use new Closed Circuit TV Video technology to investigate areas containing No-Corrode Service Connections to help identify the extent of problems and proactively plan replacements;
- Establish a new drainage by-law that meets the changing needs of the community;
- Initiate 2 more integrated stormwater management plans as per the regional Liquid Waste Water Management Plan;
- Develop and implement low impact development standards to apply to new and redeveloping areas;
- In coordination with other departments implement stormwater management habitat enhancement projects; and

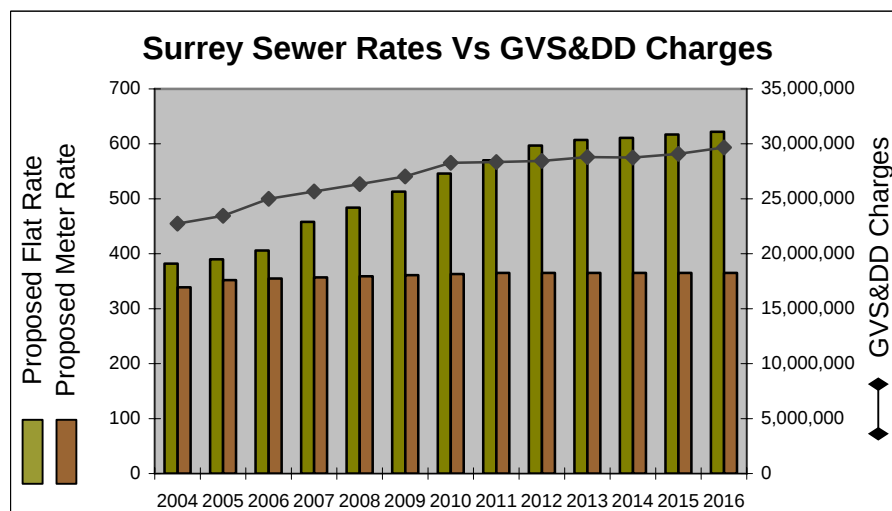
- Continue implementation of the Lowland Flood Control Strategy.

### RATES FOR 2007

For 2007, flat sewer rates have increased by 19.8% in an effort to equitably distribute costs between flat rate and metered rate customers. In addition, costs have increased due to GVS&DD increases, labour costs and third party contract increases. The average Single Family Resident rate increase will be \$50.00 to a rate of \$302.00, Apartments and Townhouse rates will remain at \$177.00 and Secondary Suites will increase to a rate of \$302.00. In addition, the drainage parcel tax, which has replaced the sewer parcel tax, has increased by \$2.00 per parcel to \$156.00.

The metered sewer rates will remain at \$0.5650 per cubic meter of water consumption, applying an 80% discharge factor.

The graph below illustrates Surrey's proposed rate increases over the next 10 years when compared to our anticipated Greater Vancouver Sewer & Drainage District charges.





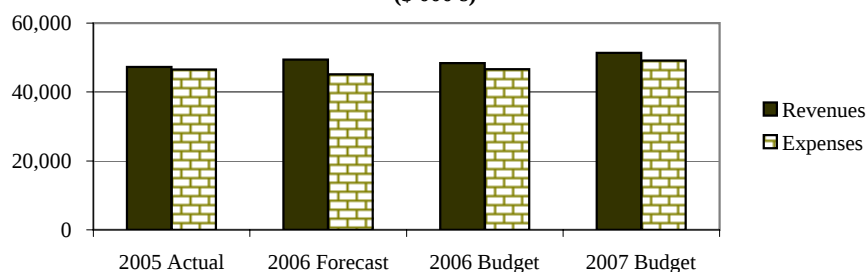
**DRAFT - 2007 - 2011 FINANCIAL PLAN**  
**SEWER & DRAINAGE - FINANCIAL SUMMARY**  
**\$ 000's**

| <b>REVENUE SUMMARY</b>            | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Taxation                          | \$ 19,267              | \$ 20,440              | \$ 19,028              | <b>\$ 21,312</b>       | \$ 22,072            | \$ 22,854            | \$ 23,630            | \$ 24,360            |
| Collections for Other Authorities | 0                      | 0                      | 0                      | <b>0</b>               | 0                    | 0                    | 0                    | 0                    |
|                                   | 19,267                 | 20,440                 | 19,028                 | <b>21,312</b>          | 22,072               | 22,854               | 23,630               | 24,360               |
| Investment Income                 | 1,721                  | 1,642                  | 1,644                  | <b>1,669</b>           | 1,600                | 1,557                | 1,529                | 1,597                |
| Penalties and Interest on Taxes   | 309                    | 326                    | 233                    | <b>247</b>             | 254                  | 263                  | 274                  | 281                  |
|                                   | 2,030                  | 1,968                  | 1,877                  | <b>1,916</b>           | 1,854                | 1,820                | 1,803                | 1,878                |
| Departmental Revenues             | 25,986                 | 26,966                 | 27,517                 | <b>28,119</b>          | 28,784               | 29,670               | 31,156               | 31,917               |
|                                   | <b>\$ 47,283</b>       | <b>\$ 49,374</b>       | <b>\$ 48,422</b>       | <b>\$ 51,347</b>       | <b>\$ 52,710</b>     | <b>\$ 54,344</b>     | <b>\$ 56,589</b>     | <b>\$ 58,155</b>     |

**EXPENDITURE SUMMARY**

|                                       |                  |                  |                  |                  |                  |                  |                  |                  |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Departmental Expenditures             | 34,251           | 36,121           | 37,700           | <b>39,076</b>    | 40,249           | 41,478           | 43,273           | 43,913           |
|                                       | <b>\$ 34,251</b> | <b>\$ 36,121</b> | <b>\$ 37,700</b> | <b>\$ 39,076</b> | <b>\$ 40,249</b> | <b>\$ 41,478</b> | <b>\$ 43,273</b> | <b>\$ 43,913</b> |
| Interest Allocated to Approp. Surplus | \$ 183           | \$ 265           | \$ 187           | <b>\$ 279</b>    | \$ 240           | \$ 240           | \$ 241           | \$ 242           |
| Contribution to Capital               | 12,081           | 8,745            | 8,746            | <b>9,813</b>     | 10,199           | 10,246           | 10,298           | 10,355           |
| Net Tsf To/(Frm) Surplus/Reserve      | 768              | 4,243            | 1,789            | <b>2,179</b>     | 2,022            | 2,380            | 2,777            | 3,645            |
|                                       | <b>\$ 13,032</b> | <b>\$ 13,253</b> | <b>\$ 10,722</b> | <b>\$ 12,271</b> | <b>\$ 12,461</b> | <b>\$ 12,866</b> | <b>\$ 13,316</b> | <b>\$ 14,242</b> |
| Surplus/(Deficit)                     | \$ 0             | \$ 0             | \$ 0             | <b>\$ 0</b>      | \$ 0             | \$ 0             | \$ 0             | \$ 0             |
| Transfers (To)/Frm Surplus            | 0                | 0                | 0                | <b>0</b>         | 0                | 0                | 0                | 0                |
|                                       | <b>\$ 0</b>      | <b>\$ 0</b>      | <b>\$ 0</b>      | <b>\$ 0</b>      | <b>\$ 0</b>      | <b>\$ 0</b>      | <b>\$ 0</b>      | <b>\$ 0</b>      |

**Sewer & Drainage Financial Summary**  
(\$ 000's)





## 2007 - 2011 FINANCIAL PLAN DEPARTMENTAL OPERATIONS SEWER & DRAINAGE

| PROGRAM SUMMARY  | 2005<br>ACTUAL      | 2006<br>ACTUAL      | 2006<br>BUDGET       | 2007<br>BUDGET       | 2008<br>PLAN         | 2009<br>PLAN         | 2010<br>PLAN         | 2011<br>PLAN         |
|------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Drainage Utility | \$ 4,919,000        | \$ 4,149,000        | \$ 6,044,000         | <b>\$ 6,302,000</b>  | \$ 6,536,000         | \$ 6,780,000         | \$ 7,033,000         | \$ 7,296,000         |
| Sewer Utility    | 3,596,000           | 5,256,000           | 4,389,000            | <b>4,905,000</b>     | 5,179,000            | 5,278,000            | 5,334,000            | 4,950,000            |
|                  | <b>\$ 8,515,000</b> | <b>\$ 9,405,000</b> | <b>\$ 10,433,000</b> | <b>\$ 11,207,000</b> | <b>\$ 11,715,000</b> | <b>\$ 12,058,000</b> | <b>\$ 12,367,000</b> | <b>\$ 12,246,000</b> |

### ACCOUNT SUMMARY

#### Revenues

|                             |                |                |                |                       |                |                |                |                |
|-----------------------------|----------------|----------------|----------------|-----------------------|----------------|----------------|----------------|----------------|
| Sales and Services          | \$(25,986,000) | \$(26,966,000) | \$(27,517,000) | <b>\$(28,119,000)</b> | \$(28,784,000) | \$(29,670,000) | \$(31,156,000) | \$(31,917,000) |
| Grants, Donations and Other | 0              | 0              | 0              | <b>0</b>              | 0              | 0              | 0              | 0              |
|                             | (25,986,000)   | (26,966,000)   | (27,517,000)   | <b>(28,119,000)</b>   | (28,784,000)   | (29,670,000)   | (31,156,000)   | (31,917,000)   |

#### Expenditures

|                             |            |            |            |                   |            |            |            |            |
|-----------------------------|------------|------------|------------|-------------------|------------|------------|------------|------------|
| Salaries and Benefits       | 0          | 0          | 0          | <b>0</b>          | 0          | 0          | 0          | 0          |
| Operating Costs             | 32,619,000 | 36,121,000 | 36,058,000 | <b>37,392,000</b> | 38,523,000 | 39,708,000 | 41,459,000 | 42,053,000 |
| Internal Services Used      | 1,632,000  | 0          | 1,642,000  | <b>1,684,000</b>  | 1,726,000  | 1,770,000  | 1,814,000  | 1,860,000  |
| Internal Services Recovered | 0          | 0          | 0          | <b>0</b>          | 0          | 0          | 0          | 0          |
| External Recoveries         | 0          | 0          | 0          | <b>0</b>          | 0          | 0          | 0          | 0          |
|                             | 34,251,000 | 36,121,000 | 37,700,000 | <b>39,076,000</b> | 40,249,000 | 41,478,000 | 43,273,000 | 43,913,000 |

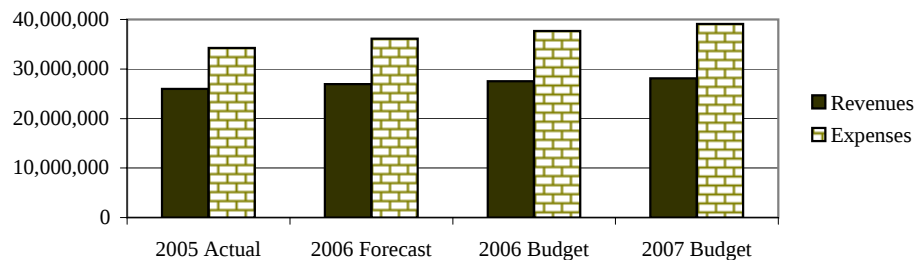
|                             |                  |                  |                   |                   |                   |                   |                   |                   |
|-----------------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Net Operations Total</b> | <b>8,265,000</b> | <b>9,155,000</b> | <b>10,183,000</b> | <b>10,957,000</b> | <b>11,465,000</b> | <b>11,808,000</b> | <b>12,117,000</b> | <b>11,996,000</b> |
|-----------------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

#### Transfers

|                           |         |         |         |                |         |         |         |         |
|---------------------------|---------|---------|---------|----------------|---------|---------|---------|---------|
| Transfer From Own Sources | 0       | 0       | 0       | <b>0</b>       | 0       | 0       | 0       | 0       |
| Transfer To Own Sources   | 250,000 | 250,000 | 250,000 | <b>250,000</b> | 250,000 | 250,000 | 250,000 | 250,000 |
|                           | 250,000 | 250,000 | 250,000 | <b>250,000</b> | 250,000 | 250,000 | 250,000 | 250,000 |

|                     |                     |                      |                      |                      |                      |                      |                      |
|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>\$ 8,515,000</b> | <b>\$ 9,405,000</b> | <b>\$ 10,433,000</b> | <b>\$ 11,207,000</b> | <b>\$ 11,715,000</b> | <b>\$ 12,058,000</b> | <b>\$ 12,367,000</b> | <b>\$ 12,246,000</b> |
|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

### Sewer & Drainage Departmental Operations





**2007 - 2011 FINANCIAL PLAN  
DEPARTMENTAL PROGRAMS  
SEWER & DRAINAGE**

| <b>DRAINAGE UTILITY</b>     | <b>2005<br/>ACTUAL</b> | <b>2006<br/>ACTUAL</b> | <b>2006<br/>BUDGET</b> | <b>2007<br/>BUDGET</b> | <b>2008<br/>PLAN</b> | <b>2009<br/>PLAN</b> | <b>2010<br/>PLAN</b> | <b>2011<br/>PLAN</b> |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                   | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                 |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Operating Costs             | 3,978,000              | 4,024,000              | 5,098,000              | 5,335,000              | 5,548,000            | 5,770,000            | 6,001,000            | 6,241,000            |
| Internal Services Used      | 816,000                | 0                      | 821,000                | 842,000                | 863,000              | 885,000              | 907,000              | 930,000              |
| Internal Services Recovered | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 4,794,000              | 4,024,000              | 5,919,000              | 6,177,000              | 6,411,000            | 6,655,000            | 6,908,000            | 7,171,000            |
| <b>Net Operations Total</b> | <b>4,794,000</b>       | <b>4,024,000</b>       | <b>5,919,000</b>       | <b>6,177,000</b>       | <b>6,411,000</b>     | <b>6,655,000</b>     | <b>6,908,000</b>     | <b>7,171,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 125,000                | 125,000                | 125,000                | 125,000                | 125,000              | 125,000              | 125,000              | 125,000              |
|                             | 125,000                | 125,000                | 125,000                | 125,000                | 125,000              | 125,000              | 125,000              | 125,000              |
|                             | <b>\$ 4,919,000</b>    | <b>\$ 4,149,000</b>    | <b>\$ 6,044,000</b>    | <b>\$ 6,302,000</b>    | <b>\$ 6,536,000</b>  | <b>\$ 6,780,000</b>  | <b>\$ 7,033,000</b>  | <b>\$ 7,296,000</b>  |
| <b>SEWER UTILITY</b>        |                        |                        |                        |                        |                      |                      |                      |                      |
| <b>Revenues</b>             |                        |                        |                        |                        |                      |                      |                      |                      |
| Sales and Services          | \$(25,986,000)         | \$(26,966,000)         | \$(27,517,000)         | \$(28,119,000)         | \$(28,784,000)       | \$(29,670,000)       | \$(31,156,000)       | \$(31,917,000)       |
| Grants, Donations and Other | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | (25,986,000)           | (26,966,000)           | (27,517,000)           | (28,119,000)           | (28,784,000)         | (29,670,000)         | (31,156,000)         | (31,917,000)         |
| <b>Expenditures</b>         |                        |                        |                        |                        |                      |                      |                      |                      |
| Salaries and Benefits       | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Operating Costs             | 28,641,000             | 32,097,000             | 30,960,000             | 32,057,000             | 32,975,000           | 33,938,000           | 35,458,000           | 35,812,000           |
| Internal Services Used      | 816,000                | 0                      | 821,000                | 842,000                | 863,000              | 885,000              | 907,000              | 930,000              |
| Internal Services Recovered | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| External Recoveries         | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
|                             | 29,457,000             | 32,097,000             | 31,781,000             | 32,899,000             | 33,838,000           | 34,823,000           | 36,365,000           | 36,742,000           |
| <b>Net Operations Total</b> | <b>3,471,000</b>       | <b>5,131,000</b>       | <b>4,264,000</b>       | <b>4,780,000</b>       | <b>5,054,000</b>     | <b>5,153,000</b>     | <b>5,209,000</b>     | <b>4,825,000</b>     |
| <b>Transfers</b>            |                        |                        |                        |                        |                      |                      |                      |                      |
| Transfer From Own Sources   | 0                      | 0                      | 0                      | 0                      | 0                    | 0                    | 0                    | 0                    |
| Transfer To Own Sources     | 125,000                | 125,000                | 125,000                | 125,000                | 125,000              | 125,000              | 125,000              | 125,000              |
|                             | 125,000                | 125,000                | 125,000                | 125,000                | 125,000              | 125,000              | 125,000              | 125,000              |
|                             | <b>\$ 3,596,000</b>    | <b>\$ 5,256,000</b>    | <b>\$ 4,389,000</b>    | <b>\$ 4,905,000</b>    | <b>\$ 5,179,000</b>  | <b>\$ 5,278,000</b>  | <b>\$ 5,334,000</b>  | <b>\$ 4,950,000</b>  |



## 2007 - 2011 FINANCIAL PLAN

### SIGNIFICANT CHANGES SEWER UTILITY

#### REVENUES

**2006 Adopted Budget** \$ 48,422,000

##### Taxation

|                                                |              |           |
|------------------------------------------------|--------------|-----------|
| Increase Due to Growth in Drainage Levy        | \$ 2,063,000 |           |
| Increase Due to Rate Increase in Drainage Levy | 221,000      | 2,284,000 |

##### Investment Income

|                                 |        |        |
|---------------------------------|--------|--------|
| Penalties and Interest on Taxes | 25,000 |        |
|                                 | 14,000 | 39,000 |

##### Sales and Services

|                                                  |             |         |
|--------------------------------------------------|-------------|---------|
| Increase Due to Growth in Sewer Sales            | 804,000     |         |
| Increase Due to Rate Structure Change in Sewer   | 1,949,000   |         |
| Decrease Due to Meter Conversions in Sewer Sales | (2,151,000) | 602,000 |

|                                |  |                  |
|--------------------------------|--|------------------|
| <b>Total Change in Revenue</b> |  | <b>2,925,000</b> |
|--------------------------------|--|------------------|

**2007 REVENUE BUDGET** **\$ 51,347,000**

#### EXPENDITURES

**2006 Adopted Budget** \$ 48,422,000

##### Expenditures

|                                        |         |           |
|----------------------------------------|---------|-----------|
| Increase in Sewer Maintenance Costs    | 278,000 |           |
| Increase in Drainage Maintenance Costs | 258,000 |           |
| Increase in GVS&DD Costs               | 840,000 | 1,376,000 |

##### Interest Allocated to Appropriated Surplus

|                         |           |           |
|-------------------------|-----------|-----------|
| Contribution to Capital | 92,000    |           |
|                         | 1,067,000 | 1,159,000 |

##### Net Transfers

|                                                   |         |         |
|---------------------------------------------------|---------|---------|
| Increase in Transfers from Infrastructure Reserve | 390,000 | 390,000 |
|---------------------------------------------------|---------|---------|

|                                     |  |                  |
|-------------------------------------|--|------------------|
| <b>Total Change in Expenditures</b> |  | <b>2,925,000</b> |
|-------------------------------------|--|------------------|

**2007 EXPENDITURE BUDGET** **\$ 51,347,000**

**2007 BUDGET** **\$ 0**

#### REVENUES

**2007 Adopted Budget** \$ 51,347,000

|                                                |              |           |
|------------------------------------------------|--------------|-----------|
| Increase Due to Growth in Drainage Levy        | \$ 1,769,000 |           |
| Increase Due to Rate Increase in Drainage Levy | 1,279,000    |           |
| Investment Income                              | (72,000)     |           |
| Penalties and Interest on Taxes                | 34,000       |           |
| Increase Due to Growth in Sewer Sales          | 2,812,000    |           |
| Increase Due to Rate Increase in Sewer Sales   | 986,000      | 6,808,000 |

**2011 REVENUE BUDGET** **\$ 58,155,000**

#### EXPENDITURES

**2007 Adopted Budget** \$ 51,347,000

|                                            |           |           |
|--------------------------------------------|-----------|-----------|
| Increase in Sewer Maintenance Costs        | 1,163,000 |           |
| Increase in Drainage Maintenance Costs     | 994,000   |           |
| Increase in GVS&DD Costs                   | 2,680,000 |           |
| Interest Allocated to Appropriated Surplus | (37,000)  |           |
| Decrease in Contribution to Capital        | 542,000   |           |
| Increase in Transfers to Other Funds       | 1,466,000 | 6,808,000 |

**2011 EXPENDITURE BUDGET** **\$ 58,155,000**

**2011 BUDGET** **\$ 0**



## 2007 – 2011 FINANCIAL PLAN

### 2007 RANKED CAPITAL PROJECTS OVERVIEW

#### RECREATION FACILITIES

##### **SURREY SPORT & LEISURE COMPLEX – ICE EXPANSION (\$6,580,000)**

The Surrey Sport & Leisure Complex currently has two 17,000 sq. ft. ice surfaces. When the facility was constructed, space was allocated for a future ice surface once the demand materialized. The City is currently experiencing a high demand for ice time and has committed to construct the third sheet at this time. While this ice surface will be located in Fleetwood, it will increase the City's overall ice time. The project is expected to cost \$9,000,000 over two years and will be completed in 2008.

##### **COMMUNITY REVITALIZATION (\$2,850,000)**

Planning for a multi-year redevelopment began for the Cloverdale Fairgrounds site in 2005. The improvements at the Fraser Downs Casino and the widening of 176<sup>th</sup> Street have provided an opportunity to undertake an ambitious and significant vision and Master Planning process. While the outcome has yet to be determined, funds are being set aside to support the vision

##### **MULTI PURPOSE/YOUTH SPACE AT NEWTON RECREATION CENTRE (\$1,000,000)**

Adding more space and amenities in the existing Newton Community Centre complex to address the needs of youth in the Newton area. There is a need for active and social multi purpose space for youth and by all community members during the school time hours of the day. A multi use renovated space of the Newton Community Hall including an updated kitchen and preschool area would create increased program and participation capacity for the growing Newton Community. To renovate the existing hall, kitchen and preschool space within the Newton Community Hall will cost \$1,000,000 and will include a welcoming, accessible lobby and reception area, as well as increased windows to create a more CEPTD friendly centre and area. Having a space where more community members can enjoy will create more positive activity in the daytime and evening times, which will potentially reduce and deter crime in that area.

##### **PRIVATE PARTNERSHIPS for RECREATION DELIVERY (\$1,000,000)**

The City has set aside \$1,000,000 to match funds raised by the private sector to build new public recreational facilities. These facilities may be designed to accommodate specific recreation pursuits (such as wrestling, weightlifting, etc.), however the space may be designed in a manner that would support other recreational programs as well. Council approval would be required before this funding is allocated to any specific project.

##### **NEWTON WAVE POOL SLIDE REPLACEMENT (\$530,000)**

The Newton Wave pool is a well-used facility. The slides and tower at the pool are the original units and have surpassed their useful life. A new, fiberglass tower (instead of steel) and new slide tubes are required to be able to continue to keep the slides operational and attract new and existing clients to the pool.

##### **CLOVERDALE GATEWAY ELECTRONIC SIGN (\$100,000)**

Cloverdale is the destination gateway to the heritage of Surrey and to a dynamic tourist destination featuring the Surrey Museum, Archives, Cloverdale Library, Rodeo, Casino, Fairgrounds and community festivals. An electronic sign will help to build public awareness, will provide alerts related to upcoming special events, and will assist to promote temporary exhibits and programs at the Learning and Discovery Campus. This sign will be positioned in a highly visible location on Highway 10 at the Surrey Museum site. It will enhance the effectiveness and increase community participation in public special events offered at various locations in Cloverdale.

##### **CLOVERDALE ARENA CHILLER (\$90,000)**

The existing chiller in the Cloverdale Arena is the original unit installed in 1970. The expected life of a chiller is approximately 25 years. There is an 8 – 10 week order time required for a new unit. In order to ensure that there is no disruption in the availability of the arena, the chiller needs to be replaced in a planned upgrade.

## **PARKS & GREEN SPACE**

### **ARTIFICIAL TURF FIELDS (\$2,200,000)**

Although the City has built three new Artificial Turf Fields in 2006, the demand continues to grow. Artificial Turf Fields provide the equivalent playing time of 10 natural turf fields. While the cost of providing these fields varies depending on the level of infrastructure required, the average field costs are \$2,200,000 excluding land acquisition costs.

### **TENNIS COURTS/SPORTSFIELD UPGRADES (\$600,000)**

Parks, Recreation, and Culture operate 68 tennis courts at various park locations throughout the City. Many of these courts are aging and in need of improvement. Parks Division staff are working with community partners to review and evaluate the existing tennis courts to determine priorities for upgrades and potential locations for new courts. The Fraser Heights community in particular continues to experience growing participation in tennis. In keeping with this growth and the master plan for Fraser Heights Park, the City will work with the Fraser Heights Tennis Club to plan and provide additional courts with lights in the park in 2007.

Similarly, a number of sports fields are in need of upgrades and staff will use a portion of the available funding to improve existing sports fields to maximize use and decrease maintenance requirements in partnership with community sport organizations. As well, partnership opportunities for the development of a new synthetic turf field will be explored, where the City's portion of the funding could be taken from this budget source over the 2007-2008 fiscal years.

### **IMPROVEMENTS TO COMMUNITY PARKS (\$550,000)**

As neighborhoods adjacent to existing City Parks grow and change, new and different park amenities may be required to meet the recreational needs of residents. For instance, park playgrounds may require expansion and upgrading, new picnic facilities may need to be introduced, and pedestrian pathway systems and games courts developed for drop in leisure activity. Community consultation, such as this took place in the Bolivar Heights area, will help to guide new developments in existing parks.

### **CITY BEAUTIFICATION STRATEGIES (\$250,000)**

In order to further enhance the City's image and character, several initiatives will be undertaken to beautify key areas of the City, such as major gateways, arterial roads, and City Centre. Initiatives such as new entrance signs, median upgrades, banners, tree lighting and flowerbeds will be prioritized and undertaken in tandem with operating activities such as by-law enforcement and area clean-ups.



### **GREENWAYS (\$200,000)**

The Parks, Recreation, and Culture Department continues to deliver Greenway network in partnership with Engineering, Community Groups, Translink and other partners. In 2007, the focus for greenway development in parks is the planning, design and development of a segment of the riverfront Nicomekl Greenway, in South Surrey near 128<sup>th</sup> Street. This will provide access to one of Surrey's premier waterfront properties. A secondary trail loop that connects the Greenway through natural area parkland to Crescent Beach will be explored and developed concurrently.

### **HOLLAND PARK REDEVELOPMENT (\$100,000)**

The redevelopment of Holland Park is currently underway with completion of the current scope of works anticipated in the fall of 2007. Improvements

currently funded and now under construction include the Central Plaza, the Pathway System, the King George Plaza and the Events Lawn as well as the installation of site services.

Total funding to date from various sources for the reconstruction project totals \$3,243,900. Due to rising construction costs, it is necessary to increase the project budget by \$100,000 for 2007, to fund key project elements including completion of secondary paths, soil purchase and limited tree and horticultural plantings.



## **CITY BUILDING IMPROVEMENTS**

### **RCMP MAIN DETACHMENT ROOF (\$1,000,000)**

The roof at the RCMP main detachment is the original roof installed in 1989. The expected life of this roof is 15 – 20 years. Over the years, numerous additions to heating and cooling systems have added additional roof units. The number of leaks in this roof has been increasing over the past few years and, due to the type of roof construction; it has been difficult and costly to repair. A new roof will provide a better roof system, resolve the current leak issues, and allow better maintenance.

### **CITY HALL / BOUNDARY HEALTH RENOVATION (\$500,000)**

The recent City Hall space planning study identified renovations that would improve the functionality of the existing space in civic street. These renovations would provide better workstation layout and adequate workspace for staff. There are additional space needs for staff that need to be accommodated on the City Hall campus. The space in the Ridge Health Building is available in February 2007. Limited renovations to the Ridge Health space (windows, paint, carpet, etc.) would provide the necessary space for staff as well as provide a limited amount of space for future needs.

### **CITY BUILDING REPAIRS AND UPGRADES (\$430,000)**

There are a significant number of City-owned buildings. Over the past few years, the funding for these buildings has been directed to major systems – roof and HVAC replacement. There is a need to provide regular internal and external painting, flooring, and other improvements on the City buildings to ensure that the buildings are attractive to our clients.

## **INFRASTRUCTURE MAINTENANCE**

### **ROADS & TRAFFIC OPERATIONAL NEEDS (\$500,000)**

In 2004, Council escalated the Roads and Traffic program by accelerating the Development Cost Charges (DCC) funding practices, matching the DCC's collected to those spent in each year. While this will help to resolve many of the Roads and Traffic related issues within the City, it will not address them all. Council has allocated an additional \$500,000 in order to address safety issues at intersections, sidewalk improvements, enhanced neighborhood traffic calming features, bridge replacement, and additional pavement rehabilitation.

### **BASE GENERAL CAPITAL PROGRAM (\$15,983,000)**

The base general capital program is designed to provide funding for the preservation of previous investments in the City's Capital Assets. As capital assets age, they require more maintenance and upkeep, thus requiring them to be restored to the level of their original investment. Assets that require maintenance and upgrades include Buildings, Roads, Parks, Engineering Fleet equipment, Fire equipment, and Information Technology. An ongoing source of funding is provided to this area to ensure that these assets are maintained and protected.

### **RESIDENTIAL WATER METERING (\$2,911,000)**

In 1997, the City introduced a "User Pay" billing system for water and sewer, beginning with new commercial development. By 1999, the conversion of all commercial users and all new residential users to water meters has been completed. In 2000, the City began a 10-year program to convert all "Flat Rate" residential utility users to water meters and in

2002, the City received a federal infrastructure grant to help fund this program. Currently, 1/3<sup>rd</sup> of water customers are “User Pay” customers, paying for their water based on actual consumption.

**BASE WATER CAPITAL  
PROGRAM (\$8,872,000)**

The base capital program for Water is designed to provide funding for the preservation of previous investments in the City’s water infrastructure. As the capital infrastructure ages, they require more maintenance and upkeep, thus requiring them to be restored to the level of their original investment. The infrastructure maintenance program consists of system management, replacing and upsizing water lines and connections, as well as minor extensions and relocations. An ongoing source of funding is provided to this area to ensure that these assets are maintained and protected.

**BASE SEWER & DRAINAGE  
CAPITAL PROGRAM (\$9,514,000)**

The base capital program for Sewer and Drainage is designed to provide funding for the preservation of previous investments in the City’s sewer and drainage infrastructure. As the capital infrastructures age, they require more maintenance and upkeep, thus requiring them to be restored to the level of their original investment. The infrastructure maintenance program consists of replacing and upsizing sewer lines and connection, as well as maintaining our drainage pump stations. An ongoing source of funding is provided to this area to ensure that these assets are maintained and protected.

**LOWLAND DRAINAGE (\$2,600,000)**

The lowland drainage program includes works at the Serpentine River and the Nicomekl River Basins. This is a comprehensive lowland flood protection program that encompasses improvements at dykes, ditches as well as drainage pump stations to meet Agri-Food Regional Development Subsidiary Agreement (ARDSA) standards.



# 5 YEAR CAPITAL FINANCIAL PLAN

## RANKED CAPITAL PROJECTS

\$ 000's

| FUNDING AVAILABLE                            | 2007             | 2008             | 2009            | 2010            | 2011            |
|----------------------------------------------|------------------|------------------|-----------------|-----------------|-----------------|
| Contribution from General Operating          | \$ 5,400         | \$ 5,800         | \$ 6,300        | \$ 6,900        | \$ 7,600        |
| Capital Legacy Fund                          | 1,700            | 1,700            | 1,800           | 1,800           | 1,800           |
| Funding from Operating Appropriation Surplus | 15,605           | 5,485            | 2,515           | 2,575           | 2,625           |
| Land Sales                                   | 8,500            | 7,800            | 6,000           | 5,000           | 4,700           |
| Vehicles & Equipment Reserve                 | 3,658            | 4,096            | 6,347           | 5,173           | 5,966           |
| Utility Contributions                        | 15,512           | 20,641           | 20,735          | 20,839          | 20,953          |
| Utility Rate Stabilization                   | 8,755            | 8,755            | 8,755           | 6,755           | 6,755           |
| Non-Discretionary Contributions              | 81,886           | 81,263           | 86,109          | 87,039          | 88,062          |
| External Contributions                       | 15,455           | 12,155           | 6,880           | 6,880           | 6,880           |
| Sundry                                       | 20,015           | 20,015           | 20,015          | 20,015          | 20,015          |
|                                              | <b>176,486</b>   | <b>167,710</b>   | <b>165,456</b>  | <b>162,976</b>  | <b>165,356</b>  |
| <b>Less: Base Capital Funding</b>            |                  |                  |                 |                 |                 |
| Building Repairs & Upgrades                  | 2,700            | 2,700            | 2,700           | 2,700           | 2,700           |
| Utility Engineering Structures               | 23,157           | 23,157           | 23,182          | 21,182          | 21,182          |
| Non-Discretionary Works                      | 86,280           | 86,478           | 91,628          | 92,662          | 93,799          |
| Engineering Public Works                     | 17,951           | 14,651           | 9,351           | 9,351           | 9,351           |
| Parks                                        | 1,491            | 1,491            | 1,491           | 1,491           | 1,491           |
| Equipment Replacement                        |                  |                  |                 |                 |                 |
| Engineering Fleet Equipment                  | 963              | 1,059            | 1,165           | 1,282           | 1,410           |
| Fire Services                                | 995              | 1,337            | 3,482           | 2,191           | 2,856           |
| Information Technology                       | 2,500            | 2,500            | 2,500           | 2,500           | 2,500           |
| Parks                                        | 128              | 128              | 128             | 128             | 128             |
| Utilities                                    | 500              | 500              | 500             | 500             | 500             |
| Other                                        | 200              | 200              | 200             | 200             | 200             |
| Sundry                                       | 21,141           | 21,144           | 21,134          | 21,134          | 21,134          |
|                                              | <b>158,006</b>   | <b>155,345</b>   | <b>157,461</b>  | <b>155,321</b>  | <b>157,251</b>  |
|                                              | <b>18,480</b>    | <b>12,365</b>    | <b>7,995</b>    | <b>7,655</b>    | <b>8,105</b>    |
|                                              | <b>\$ 18,480</b> | <b>\$ 12,365</b> | <b>\$ 7,995</b> | <b>\$ 7,655</b> | <b>\$ 8,105</b> |
| <b>RANKED PROJECTS</b>                       |                  |                  |                 |                 |                 |
| Surrey Leisure Complex - Ice Expansion       | \$ 6,580         | \$ 2,420         | \$ 0            | \$ 0            | \$ 0            |
| Community Revitalization                     | 2,850            | 3,000            | 0               | 0               | 0               |
| Artificial Turf Fields                       | 2,200            | 0                | 0               | 0               | 0               |
| Newton Multi-Purpose Space                   | 1,000            | 0                | 0               | 0               | 0               |
| Private Partnerships for Recreation Delivery | 1,000            | 0                | 0               | 0               | 0               |
| RCMP Main Detachment Roof                    | 1,000            | 0                | 0               | 0               | 0               |
| Tennis Courts\Sportsfield Upgrades           | 600              | 600              | 0               | 0               | 0               |
| New Park Amenities - Bolivar Park            | 550              | 0                | 0               | 0               | 0               |
| Newton Wave Pool Slide Replacement           | 530              | 0                | 0               | 0               | 0               |
| Additional Roads & Traffic Needs             | 500              | 5,105            | 4,605           | 4,605           | 4,605           |
| City Hall / Boundary Health Renovation       | 500              | 0                | 0               | 0               | 0               |
| City Building Repairs and Upgrades           | 430              | 100              | 100             | 100             | 100             |
| City Beautification Strategies               | 250              | 250              | 250             | 250             | 250             |
| Greenways                                    | 200              | 200              | 200             | 200             | 200             |
| Cloverdale Gateway Sign/Museum               | 100              | 0                | 0               | 0               | 0               |
| Holland Park                                 | 100              | 0                | 0               | 0               | 0               |
| Cloverdale Arena Chiller                     | 90               | 0                | 0               | 0               | 0               |
| Cultural Capital Award Submission            | 0                | 340              | 340             | 0               | 0               |
| New Recreation Facility                      | 0                | 0                | 2,050           | 2,500           | 2,500           |
| City Centre Library                          | 0                | 0                | 0               | 0               | 450             |
| Future Pressures in On-going Capital         | 0                | 350              | 450             | 0               | 0               |
|                                              | <b>\$ 18,480</b> | <b>\$ 12,365</b> | <b>\$ 7,995</b> | <b>\$ 7,655</b> | <b>\$ 8,105</b> |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**PROPERTY ACQUISITION AND BUILDINGS**  
**\$ 000's**

| <b>PROPERTY ACQUISITION</b>                     | <b>GENERAL<br/>OPERATING<br/>REVENUE</b> | <b>EXTERNAL<br/>SOURCES</b> | <b>DEBT</b> | <b>DCC<br/>RESERVE<br/>FUNDS</b> | <b>OTHER<br/>RESERVE<br/>FUNDS</b> | <b>2007<br/>BUDGET</b> |
|-------------------------------------------------|------------------------------------------|-----------------------------|-------------|----------------------------------|------------------------------------|------------------------|
| <b>2007 Program</b>                             |                                          |                             |             |                                  |                                    |                        |
| <b>General Corporate</b>                        |                                          |                             |             |                                  |                                    |                        |
| Homelessness                                    | \$ 0                                     | \$ 0                        | \$ 0        | \$ 0                             | \$ 8,480                           | \$ 8,480               |
| Cranley Drive                                   | 0                                        | 0                           | 0           | 0                                | 15                                 | 15                     |
| Newton Town Centre                              | 400                                      | 0                           | 0           | 0                                | 0                                  | 400                    |
| Sundry & Contingency                            | 401                                      | 0                           | 0           | 0                                | 300                                | 701                    |
|                                                 | 801                                      | 0                           | 0           | 0                                | 8,795                              | 9,596                  |
| <b>Parks, Recreation &amp; Culture Services</b> |                                          |                             |             |                                  |                                    |                        |
| Parkland Acquisition                            | 1,068                                    | 0                           | 0           | 20,283                           | 5,200                              | 26,551                 |
|                                                 | 1,068                                    | 0                           | 0           | 20,283                           | 5,200                              | 26,551                 |
|                                                 | <b>\$ 1,869</b>                          | <b>\$ 0</b>                 | <b>\$ 0</b> | <b>\$ 20,283</b>                 | <b>\$ 13,995</b>                   | <b>\$ 36,147</b>       |
| <b><u>BUILDINGS</u></b>                         |                                          |                             |             |                                  |                                    |                        |
| <b>2007 Program</b>                             |                                          |                             |             |                                  |                                    |                        |
| <b>General Corporate</b>                        |                                          |                             |             |                                  |                                    |                        |
| City Hall/Corporate Renovations                 | \$ 1,884                                 | \$ 0                        | \$ 0        | \$ 0                             | \$ 0                               | \$ 1,884               |
| City Hall/Boundary Health Renvoation            | 500                                      | 0                           | 0           | 0                                | 0                                  | 500                    |
| Cloverdale Fairgrounds - Minor                  | 100                                      | 0                           | 0           | 0                                | 0                                  | 100                    |
| Library Facilitiy Renovations                   | 100                                      | 0                           | 0           | 0                                | 0                                  | 100                    |
| Protective Services - Minor Renovation          | 200                                      | 0                           | 0           | 0                                | 50                                 | 250                    |
| Sundry                                          | 20                                       | 0                           | 0           | 0                                | 0                                  | 20                     |
|                                                 | 2,804                                    | 0                           | 0           | 0                                | 50                                 | 2,854                  |
| <b>Parks, Recreation &amp; Culture Services</b> |                                          |                             |             |                                  |                                    |                        |
| PRC Facilities Renovations                      | 400                                      | 500                         | 0           | 0                                | 650                                | 1,550                  |
| Cloverdale Arena Chiller                        | 0                                        | 0                           | 0           | 0                                | 90                                 | 90                     |
| Cloverdale Gateway Sign - Museum                | 0                                        | 0                           | 0           | 0                                | 100                                | 100                    |
| Community Revitalization                        | 2,850                                    | 0                           | 0           | 0                                | 0                                  | 2,850                  |
| Newton Multi-Purpose Space                      | 0                                        | 0                           | 0           | 0                                | 1,000                              | 1,000                  |
| Newton Wave Pool Slide Replacement              | 0                                        | 0                           | 0           | 0                                | 530                                | 530                    |
| Surrey Sport & Leisure Ice Expansion            | 2,630                                    | 0                           | 0           | 0                                | 4,950                              | 7,580                  |
|                                                 | 5,880                                    | 500                         | 0           | 0                                | 7,320                              | 13,700                 |
| <b>Protective Services</b>                      |                                          |                             |             |                                  |                                    |                        |
| RCMP Main Detachment Roof                       | 1,000                                    | 0                           | 0           | 0                                | 0                                  | 1,000                  |
|                                                 | 1,000                                    | 0                           | 0           | 0                                | 0                                  | 1,000                  |
|                                                 | <b>\$ 9,684</b>                          | <b>\$ 500</b>               | <b>\$ 0</b> | <b>\$ 0</b>                      | <b>\$ 7,370</b>                    | <b>\$ 17,554</b>       |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**ENGINEERING STRUCTURES AND EQUIPMENT**  
**\$ 000's**

|                                      | GENERAL<br>OPERATING | EXTERNAL  | DEBT | DCC<br>RESERVE | OTHER<br>RESERVE | 2007      |
|--------------------------------------|----------------------|-----------|------|----------------|------------------|-----------|
| ENGINEERING STRUCTURES               | REVENUE              | SOURCES   |      | FUNDS          | FUNDS            | BUDGET    |
| 2007 Program                         |                      |           |      |                |                  |           |
| General Corporate                    |                      |           |      |                |                  |           |
| City Beautification Strategies       | \$ 250               | \$ 0      | \$ 0 | \$ 0           | \$ 0             | \$ 250    |
| Sundry                               | 20                   | 0         | 0    | 0              | 0                | 20        |
|                                      | 270                  | 0         | 0    | 0              | 0                | 270       |
| Engineering Services                 |                      |           |      |                |                  |           |
| Growth Related Roads & Traffic       | 1,326                | 0         | 0    | 25,194         | 0                | 26,520    |
| Non-Growth Related Roads & Traffic   | 4,250                | 1,000     | 0    | 0              | 0                | 5,250     |
| City Beautification - Green City     | 104                  | 0         | 0    | 0              | 0                | 104       |
| GVTA                                 | 0                    | 12,597    | 0    | 0              | 0                | 12,597    |
| Additional Road & Traffic Needs      | 500                  | 0         | 0    | 0              | 0                | 500       |
| Sewer and Drainage Services          | 12,413               | 600       | 0    | 12,503         | 240              | 25,756    |
| Water Services                       | 11,354               | 600       | 0    | 3,785          | 0                | 15,739    |
|                                      | 29,947               | 14,797    | 0    | 41,482         | 240              | 86,466    |
| Parks, Recreation & Culture Services |                      |           |      |                |                  |           |
| Base Program                         | 720                  | 0         | 0    | 0              | 0                | 720       |
| Park Development                     | 175                  | 0         | 0    | 3,316          | 1,855            | 5,346     |
| City Beautification - Green City     | 121                  | 0         | 0    | 0              | 0                | 121       |
| Developer Trees                      | 0                    | 150       | 0    | 0              | 0                | 150       |
| Artificial Turf Fields               | 0                    | 0         | 0    | 0              | 2,200            | 2,200     |
| Greenways                            | 0                    | 0         | 0    | 0              | 200              | 200       |
| Holland Park                         | 0                    | 0         | 0    | 0              | 100              | 100       |
| New Park Amenities - Bolivar Park    | 420                  | 0         | 0    | 0              | 130              | 550       |
| Tennis Courts\Sportsfields           | 0                    | 0         | 0    | 0              | 600              | 600       |
|                                      | 1,436                | 150       | 0    | 3,316          | 5,085            | 9,987     |
|                                      | \$ 31,653            | \$ 14,947 | \$ 0 | \$ 44,798      | \$ 5,325         | \$ 96,723 |
| EQUIPMENT                            |                      |           |      |                |                  |           |
| 2007 Program                         |                      |           |      |                |                  |           |
| General Corporate                    |                      |           |      |                |                  |           |
| Corporate Technology                 | \$ 500               | \$ 0      | \$ 0 | \$ 0           | \$ 2,000         | \$ 2,500  |
| Library Furniture and Equipment      | 40                   | 0         | 0    | 0              | 280              | 320       |
| Public Works Fleet Equipment         | 0                    | 0         | 0    | 0              | 963              | 963       |
| Furniture and Office Equipment       | 160                  | 0         | 0    | 0              | 0                | 160       |
| Sundry Equipment                     | 20                   | 0         | 0    | 0              | 0                | 20        |
|                                      | 720                  | 0         | 0    | 0              | 3,243            | 3,963     |
| Parks, Recreation & Culture Services |                      |           |      |                |                  |           |
| PRC Minor Equipment                  | 120                  | 0         | 0    | 0              | 0                | 120       |
| Recreation Equipment Replacement     | 0                    | 8         | 0    | 0              | 0                | 8         |
|                                      | 120                  | 8         | 0    | 0              | 0                | 128       |
| Protective Services                  |                      |           |      |                |                  |           |
| Fire Vehicles & Equipment            | 0                    | 0         | 0    | 0              | 695              | 695       |
| Small Equipment Purchases            | 300                  | 0         | 0    | 0              | 50               | 350       |
|                                      | 300                  | 0         | 0    | 0              | 745              | 1,045     |
| Utilities                            |                      |           |      |                |                  |           |
| Sewer Information Technology         | 250                  | 0         | 0    | 0              | 0                | 250       |
| Water Information Technology         | 250                  | 0         | 0    | 0              | 0                | 250       |
|                                      | 500                  | 0         | 0    | 0              | 0                | 500       |
|                                      | \$ 1,640             | \$ 8      | \$ 0 | \$ 0           | \$ 3,988         | \$ 5,636  |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**EXECUTIVE SUMMARY**  
**\$ 000's**

| <b>CONTRIBUTION SUMMARY</b>               | <b>2007</b>       | <b>2008</b>       | <b>2009</b>       | <b>2010</b>       | <b>2011</b>       | <b>5 YEAR<br/>PROGRAM</b> | <b>10 YEAR<br/>PROGRAM</b> |
|-------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------------|----------------------------|
| <b>Non-Discretionary Contributions</b>    |                   |                   |                   |                   |                   |                           |                            |
| DCC Reserve Funds                         | \$ 65,081         | \$ 75,451         | \$ 80,297         | \$ 81,227         | \$ 82,250         | \$ 384,306                | \$ 854,717                 |
| NCP Reserve Funds                         | 2,885             | 1,300             | 1,300             | 1,300             | 1,300             | 8,085                     | 14,285                     |
| Other Statutory Reserve Funds             | 13,920            | 4,512             | 4,512             | 4,512             | 4,512             | 31,968                    | 54,528                     |
|                                           | 81,886            | 81,263            | 86,109            | 87,039            | 88,062            | 424,359                   | 923,530                    |
| <b>Discretionary Contributions</b>        |                   |                   |                   |                   |                   |                           |                            |
| Operating Appropriated Surplus            | 24,360            | 14,240            | 11,270            | 9,330             | 9,380             | 68,580                    | 122,186                    |
| Contribution from Operating               | 20,912            | 26,441            | 27,035            | 27,739            | 28,553            | 130,680                   | 294,596                    |
| Other Statutory Reserve Funds             | 13,873            | 13,611            | 14,162            | 11,988            | 12,481            | 66,115                    | 121,662                    |
|                                           | 59,145            | 54,292            | 52,467            | 49,057            | 50,414            | 265,375                   | 538,444                    |
| <b>Other Contributions</b>                |                   |                   |                   |                   |                   |                           |                            |
| External Sources                          | 13,455            | 10,155            | 5,380             | 5,380             | 5,380             | 39,750                    | 66,725                     |
| Borrowing Proceeds                        | 2,000             | 2,000             | 1,500             | 1,500             | 1,500             | 8,500                     | 16,000                     |
|                                           | 15,455            | 12,155            | 6,880             | 6,880             | 6,880             | 48,250                    | 82,725                     |
| <b>Unspecified - Budget Authority</b>     | 20,000            | 20,000            | 20,000            | 20,000            | 20,000            | 100,000                   | 200,000                    |
| <b>Total Current Year's Contributions</b> | <b>176,486</b>    | <b>167,710</b>    | <b>165,456</b>    | <b>162,976</b>    | <b>165,356</b>    | <b>837,984</b>            | <b>1,744,699</b>           |
| <b>Carry Fwd from Previous Years</b>      | <b>52,946</b>     | <b>50,313</b>     | <b>49,637</b>     | <b>48,893</b>     | <b>49,607</b>     | <b>754,186</b>            | <b>1,570,229</b>           |
|                                           | <b>\$ 229,432</b> | <b>\$ 218,023</b> | <b>\$ 215,093</b> | <b>\$ 211,869</b> | <b>\$ 214,963</b> | <b>\$ 1,592,170</b>       | <b>\$ 3,314,928</b>        |
| <b>EXPENDITURE SUMMARY</b>                |                   |                   |                   |                   |                   |                           |                            |
| <b>Statutory &amp; Asset Maintenance</b>  |                   |                   |                   |                   |                   |                           |                            |
| Property Acquisition                      | \$ 36,147         | \$ 26,393         | \$ 28,488         | \$ 28,488         | \$ 28,488         | \$ 148,004                | \$ 286,549                 |
| Buildings                                 | 3,900             | 3,450             | 3,450             | 3,450             | 3,450             | 17,700                    | 34,850                     |
| Engineering Structures                    | 92,323            | 99,608            | 97,378            | 96,412            | 97,549            | 483,270                   | 1,043,104                  |
| Equipment                                 | 5,636             | 5,894             | 8,145             | 6,971             | 7,764             | 34,410                    | 75,697                     |
|                                           | 138,006           | 135,345           | 137,461           | 135,321           | 137,251           | 683,384                   | 1,440,200                  |
| <b>Ranked Projects</b>                    |                   |                   |                   |                   |                   |                           |                            |
| Buildings                                 | 14,080            | 6,210             | 2,940             | 2,600             | 3,050             | 28,880                    | 55,754                     |
| Engineering Structures                    | 4,400             | 6,155             | 5,055             | 5,055             | 5,055             | 25,720                    | 48,745                     |
|                                           | 18,480            | 12,365            | 7,995             | 7,655             | 8,105             | 54,600                    | 104,499                    |
| <b>Unidentified - Budget Authority</b>    | <b>20,000</b>     | <b>20,000</b>     | <b>20,000</b>     | <b>20,000</b>     | <b>20,000</b>     | <b>100,000</b>            | <b>200,000</b>             |
| <b>Total Current Year's Expenditures</b>  | <b>176,486</b>    | <b>167,710</b>    | <b>165,456</b>    | <b>162,976</b>    | <b>165,356</b>    | <b>837,984</b>            | <b>1,744,699</b>           |
| <b>Carry Fwd from Previous Years</b>      | <b>52,946</b>     | <b>50,313</b>     | <b>49,637</b>     | <b>48,893</b>     | <b>49,607</b>     | <b>754,186</b>            | <b>1,570,229</b>           |
|                                           | <b>\$ 229,432</b> | <b>\$ 218,023</b> | <b>\$ 215,093</b> | <b>\$ 211,869</b> | <b>\$ 214,963</b> | <b>\$ 1,592,170</b>       | <b>\$ 3,314,928</b>        |



**2007 - 2011 CAPITAL FINANCIAL PLAN  
CONTRIBUTION (FUNDING) SUMMARY  
\$ 000's**

| <b>CONTRIBUTION SUMMARY</b>                                 | <b>2007</b> | <b>2008</b> | <b>2009</b> | <b>2010</b> | <b>2011</b> | <b>5 YEAR<br/>PROGRAM</b> | <b>10 YEAR<br/>PROGRAM</b> |
|-------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|---------------------------|----------------------------|
| <b>Non-Discretionary Contributions</b>                      |             |             |             |             |             |                           |                            |
| DCC Reserve Funds                                           |             |             |             |             |             |                           |                            |
| Arterial Roads                                              | \$ 19,660   | \$ 21,166   | \$ 23,166   | \$ 23,166   | \$ 23,166   | \$ 110,324                | \$ 245,234                 |
| Major Collector Roads                                       | 4,834       | 5,866       | 5,866       | 5,866       | 5,866       | 28,298                    | 62,223                     |
| Park Lands                                                  | 20,283      | 19,951      | 21,951      | 21,951      | 21,951      | 106,087                   | 215,842                    |
| Parkland Development                                        | 3,316       | 2,441       | 2,441       | 2,441       | 2,441       | 13,080                    | 25,285                     |
| Drainage                                                    | 6,497       | 10,311      | 10,311      | 10,311      | 10,311      | 47,741                    | 115,475                    |
| Sewer                                                       | 4,556       | 4,216       | 4,638       | 5,102       | 5,612       | 24,124                    | 61,810                     |
| Water                                                       | 2,995       | 4,240       | 4,664       | 5,130       | 5,643       | 22,672                    | 60,568                     |
| Hwy 99 Corridor                                             | 615         | 1,383       | 1,383       | 1,383       | 1,383       | 6,147                     | 13,062                     |
| Campbell Heights                                            | 2,325       | 5,877       | 5,877       | 5,877       | 5,877       | 25,833                    | 55,218                     |
|                                                             | 65,081      | 75,451      | 80,297      | 81,227      | 82,250      | 384,306                   | 854,717                    |
| NCP Reserve Funds                                           |             |             |             |             |             |                           |                            |
| Fire                                                        | 50          | 50          | 50          | 50          | 50          | 250                       | 500                        |
| Police                                                      | 50          | 50          | 50          | 50          | 50          | 250                       | 400                        |
| Library Services                                            | 280         | 100         | 100         | 100         | 100         | 680                       | 980                        |
| Recreation Services                                         | 2,505       | 1,100       | 1,100       | 1,100       | 1,100       | 6,905                     | 12,405                     |
|                                                             | 2,885       | 1,300       | 1,300       | 1,300       | 1,300       | 8,085                     | 14,285                     |
| Other Statutory Reserve Funds                               |             |             |             |             |             |                           |                            |
| Affordable Housing                                          | 8,480       | 0           | 0           | 0           | 0           | 8,480                     | 8,480                      |
| Cash In Lieu of Parkland                                    | 5,200       | 4,272       | 4,272       | 4,272       | 4,272       | 22,288                    | 43,648                     |
| Environmental Stewardship                                   | 240         | 240         | 240         | 240         | 240         | 1,200                     | 2,400                      |
|                                                             | 13,920      | 4,512       | 4,512       | 4,512       | 4,512       | 31,968                    | 54,528                     |
|                                                             | 81,886      | 81,263      | 86,109      | 87,039      | 88,062      | 424,359                   | 923,530                    |
| <b>Discretionary Contribution</b>                           |             |             |             |             |             |                           |                            |
| Operating Appropriated Surplus                              |             |             |             |             |             |                           |                            |
| Other Appropriations                                        | 15,605      | 5,485       | 2,515       | 2,575       | 2,625       | 28,805                    | 50,930                     |
| Utility Rate Stabilization Reserve                          | 8,755       | 8,755       | 8,755       | 6,755       | 6,755       | 39,775                    | 71,256                     |
|                                                             | 24,360      | 14,240      | 11,270      | 9,330       | 9,380       | 68,580                    | 122,186                    |
| Contributions from Operating                                |             |             |             |             |             |                           |                            |
| Current Year's General Operating                            | 5,400       | 5,800       | 6,300       | 6,900       | 7,600       | 32,000                    | 74,500                     |
| Undetermined Funding Source                                 | 0           | 4,605       | 4,605       | 4,605       | 4,605       | 18,420                    | 54,695                     |
| Water                                                       | 5,699       | 5,837       | 5,884       | 5,936       | 5,993       | 29,349                    | 59,853                     |
| Sewer & Drainage                                            | 9,813       | 10,199      | 10,246      | 10,298      | 10,355      | 50,911                    | 105,548                    |
|                                                             | 20,912      | 26,441      | 27,035      | 27,739      | 28,553      | 130,680                   | 294,596                    |
| Other Statutory Reserve Funds                               |             |             |             |             |             |                           |                            |
| City Land Sales                                             | 8,500       | 7,800       | 6,000       | 5,000       | 4,700       | 32,000                    | 47,000                     |
| Cranley Drive Revolving                                     | 15          | 15          | 15          | 15          | 15          | 75                        | 125                        |
| Vehicles & Equipment                                        | 3,658       | 4,096       | 6,347       | 5,173       | 5,966       | 25,240                    | 57,237                     |
| Interest from Capital Legacy Fund                           | 1,700       | 1,700       | 1,800       | 1,800       | 1,800       | 8,800                     | 17,300                     |
|                                                             | 13,873      | 13,611      | 14,162      | 11,988      | 12,481      | 66,115                    | 121,662                    |
|                                                             | 59,145      | 54,292      | 52,467      | 49,057      | 50,414      | 265,375                   | 538,444                    |
| <b>Other Contributions</b>                                  |             |             |             |             |             |                           |                            |
| External Sources                                            |             |             |             |             |             |                           |                            |
| Private Contributions                                       | 858         | 858         | 883         | 883         | 883         | 4,365                     | 8,855                      |
| GVTA                                                        | 12,597      | 9,297       | 4,497       | 4,497       | 4,497       | 35,385                    | 57,870                     |
|                                                             | 13,455      | 10,155      | 5,380       | 5,380       | 5,380       | 39,750                    | 66,725                     |
| <b>Internal Borrowing</b>                                   |             |             |             |             |             |                           |                            |
| Local Improvement                                           | 2,000       | 2,000       | 1,500       | 1,500       | 1,500       | 8,500                     | 16,000                     |
|                                                             | 2,000       | 2,000       | 1,500       | 1,500       | 1,500       | 8,500                     | 16,000                     |
|                                                             | 15,455      | 12,155      | 6,880       | 6,880       | 6,880       | 48,250                    | 82,725                     |
| <b>Unspecified - Budget Authority only<br/>(not funded)</b> |             |             |             |             |             |                           |                            |
|                                                             | 20,000      | 20,000      | 20,000      | 20,000      | 20,000      | 100,000                   | 200,000                    |
|                                                             | \$ 176,486  | \$ 167,710  | \$ 165,456  | \$ 162,976  | \$ 165,356  | \$ 837,984                | \$ 1,744,699               |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**EXPENDITURE SUMMARY**  
**\$ 000's**

| EXPENDITURE SUMMARY                         | 2007              | 2008              | 2009              | 2010              | 2011              | 5 YEAR PROGRAM    | 10 YEAR PROGRAM     |
|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Statutory &amp; Asset Maintenance</b>    |                   |                   |                   |                   |                   |                   |                     |
| Land Acquisition                            |                   |                   |                   |                   |                   |                   |                     |
| General Corporate                           | \$ 9,596          | \$ 1,119          | \$ 1,109          | \$ 1,109          | \$ 1,109          | \$ 14,042         | \$ 15,692           |
| Parks, Recreation & Culture                 | 26,551            | 25,274            | 27,379            | 27,379            | 27,379            | 133,962           | 270,857             |
|                                             | 36,147            | 26,393            | 28,488            | 28,488            | 28,488            | 148,004           | 286,549             |
| Buildings                                   |                   |                   |                   |                   |                   |                   |                     |
| General Corporate                           | 2,350             | 2,350             | 2,350             | 2,350             | 2,350             | 11,750            | 23,400              |
| Parks, Recreation & Culture                 | 1,550             | 1,100             | 1,100             | 1,100             | 1,100             | 5,950             | 11,450              |
|                                             | 3,900             | 3,450             | 3,450             | 3,450             | 3,450             | 17,700            | 34,850              |
| Engineering Structures                      |                   |                   |                   |                   |                   |                   |                     |
| General Corporate                           | 20                | 20                | 20                | 20                | 20                | 100               | 200                 |
| Engineering Services                        | 44,471            | 48,390            | 45,195            | 45,195            | 45,195            | 228,446           | 489,842             |
| Parks, Recreation & Culture                 | 6,337             | 4,460             | 4,460             | 4,460             | 4,460             | 24,177            | 46,477              |
| Sewer & Drainage Services                   | 25,756            | 29,616            | 30,110            | 28,626            | 29,193            | 143,301           | 315,999             |
| Water Services                              | 15,739            | 17,122            | 17,593            | 18,111            | 18,681            | 87,246            | 190,586             |
|                                             | 92,323            | 99,608            | 97,378            | 96,412            | 97,549            | 483,270           | 1,043,104           |
| Equipment                                   |                   |                   |                   |                   |                   |                   |                     |
| General Corporate                           | 3,963             | 3,879             | 3,985             | 4,102             | 4,230             | 20,159            | 41,359              |
| Protective Services                         | 1,045             | 1,387             | 3,532             | 2,241             | 2,906             | 11,111            | 28,058              |
| Parks, Recreation & Culture                 | 128               | 128               | 128               | 128               | 128               | 640               | 1,280               |
| Sewer & Drainage Services                   | 250               | 250               | 250               | 250               | 250               | 1,250             | 2,500               |
| Water Services                              | 250               | 250               | 250               | 250               | 250               | 1,250             | 2,500               |
|                                             | 5,636             | 5,894             | 8,145             | 6,971             | 7,764             | 34,410            | 75,697              |
|                                             | <b>138,006</b>    | <b>135,345</b>    | <b>137,461</b>    | <b>135,321</b>    | <b>137,251</b>    | <b>683,384</b>    | <b>1,440,200</b>    |
| <b>Ranked Projects</b>                      |                   |                   |                   |                   |                   |                   |                     |
| <u>Buildings</u>                            |                   |                   |                   |                   |                   |                   |                     |
| Surrey Leisure Complex - Ice Expansion      | 6,580             | 2,420             | 0                 | 0                 | 0                 | 9,000             | 9,000               |
| Community Revitalization                    | 2,850             | 3,000             | 0                 | 0                 | 0                 | 5,850             | 5,850               |
| Private Partnerships for Recreation         | 1,000             | 0                 | 0                 | 0                 | 0                 | 1,000             | 1,000               |
| Newton Multi-Purpose Space                  | 1,000             | 0                 | 0                 | 0                 | 0                 | 1,000             | 1,000               |
| RCMP Main Detachment Roof                   | 1,000             | 0                 | 0                 | 0                 | 0                 | 1,000             | 1,000               |
| Newton Wave Pool Slide Replacement          | 530               | 0                 | 0                 | 0                 | 0                 | 530               | 530                 |
| City Hall / Boundary Health Renovation      | 500               | 0                 | 0                 | 0                 | 0                 | 500               | 500                 |
| City Building Repairs and Upgrades          | 430               | 100               | 100               | 100               | 100               | 830               | 830                 |
| Cloverdale Gateway Sign/Museum              | 100               | 0                 | 0                 | 0                 | 0                 | 100               | 100                 |
| Cloverdale Arena Chiller                    | 90                | 0                 | 0                 | 0                 | 0                 | 90                | 90                  |
| Future Pressures in On-going Capital        | 0                 | 350               | 450               | 0                 | 0                 | 800               | 27,674              |
| Cultural Capital Award Submission           | 0                 | 340               | 340               | 0                 | 0                 | 680               | 680                 |
| New Recreation Facility                     | 0                 | 0                 | 2,050             | 2,500             | 2,500             | 7,050             | 7,050               |
| City Centre Library                         | 0                 | 0                 | 0                 | 0                 | 450               | 450               | 450                 |
|                                             | 14,080            | 6,210             | 2,940             | 2,600             | 3,050             | 28,880            | 55,754              |
| <u>Engineering Structures</u>               |                   |                   |                   |                   |                   |                   |                     |
| Additional Roads & Traffic Needs            | 500               | 5,105             | 4,605             | 4,605             | 4,605             | 19,420            | 42,445              |
| Artificial Turf Fields                      | 2,200             | 0                 | 0                 | 0                 | 0                 | 2,200             | 2,200               |
| City Beautification Strategies              | 250               | 250               | 250               | 250               | 250               | 1,250             | 1,250               |
| New Park Amenities - Bolivar Park           | 550               | 0                 | 0                 | 0                 | 0                 | 550               | 550                 |
| Holland Park                                | 100               | 0                 | 0                 | 0                 | 0                 | 100               | 100                 |
| Tennis Courts\Sportsfield Upgrades          | 600               | 600               | 0                 | 0                 | 0                 | 1,200             | 1,200               |
| Greenways                                   | 200               | 200               | 200               | 200               | 200               | 1,000             | 1,000               |
|                                             | 4,400             | 6,155             | 5,055             | 5,055             | 5,055             | 25,720            | 48,745              |
|                                             | <b>18,480</b>     | <b>12,365</b>     | <b>7,995</b>      | <b>7,655</b>      | <b>8,105</b>      | <b>54,600</b>     | <b>104,499</b>      |
| <b>Unidentified - Budget Authority only</b> | <b>20,000</b>     | <b>20,000</b>     | <b>20,000</b>     | <b>20,000</b>     | <b>20,000</b>     | <b>100,000</b>    | <b>200,000</b>      |
|                                             | <b>\$ 176,486</b> | <b>\$ 167,710</b> | <b>\$ 165,456</b> | <b>\$ 162,976</b> | <b>\$ 165,356</b> | <b>\$ 837,984</b> | <b>\$ 1,744,699</b> |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**GENERAL CORPORATE**  
**\$ 000's**

| <b>CONTRIBUTION SUMMARY</b>            | <b>2007</b>      | <b>2008</b>      | <b>2009</b>      | <b>2010</b>      | <b>2011</b>      | <b>5 YEAR PROGRAM</b> | <b>10 YEAR PROGRAM</b> |
|----------------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------------|------------------------|
| <b>Non-Discretionary Contributions</b> |                  |                  |                  |                  |                  |                       |                        |
| NCP Reserve Funds                      |                  |                  |                  |                  |                  |                       |                        |
| Library                                | \$ 280           | \$ 100           | \$ 100           | \$ 100           | \$ 100           | \$ 680                | \$ 980                 |
| Police                                 | 50               | 50               | 50               | 50               | 50               | 250                   | 400                    |
|                                        | 330              | 150              | 150              | 150              | 150              | 930                   | 1,380                  |
| Other Statutory Reserve Funds          |                  |                  |                  |                  |                  |                       |                        |
| Affordable Housing                     | 8,480            | 0                | 0                | 0                | 0                | 8,480                 | 8,480                  |
|                                        | 8,480            | 0                | 0                | 0                | 0                | 8,480                 | 8,480                  |
|                                        | <b>8,810</b>     | <b>150</b>       | <b>150</b>       | <b>150</b>       | <b>150</b>       | <b>9,410</b>          | <b>9,860</b>           |
| <b>Discretionary Contributions</b>     |                  |                  |                  |                  |                  |                       |                        |
| Contributions from Operating           |                  |                  |                  |                  |                  |                       |                        |
| Current Year's Contribution            | 1,291            | 1,394            | 1,684            | 2,284            | 2,984            | 9,637                 | 27,561                 |
| Other Appropriations                   | 3,730            | 0                | 0                | 0                | 0                | 3,730                 | 6,230                  |
|                                        | 5,021            | 1,394            | 1,684            | 2,284            | 2,984            | 13,367                | 33,791                 |
| Other Statutory Reserve Funds          |                  |                  |                  |                  |                  |                       |                        |
| City Land Sales                        | 1,300            | 3,450            | 3,250            | 2,200            | 1,950            | 12,150                | 27,150                 |
| Cranley Drive Revolving                | 15               | 15               | 15               | 15               | 15               | 75                    | 125                    |
| Vehicles, Equipment & Other            | 2,963            | 3,059            | 3,165            | 3,282            | 3,410            | 15,879                | 32,929                 |
| Capital Legacy Fund                    | 0                | 0                | 0                | 0                | 0                | 0                     | 8,500                  |
|                                        | 4,278            | 6,524            | 6,430            | 5,497            | 5,375            | 28,104                | 68,704                 |
|                                        | <b>18,109</b>    | <b>8,068</b>     | <b>8,264</b>     | <b>7,931</b>     | <b>8,509</b>     | <b>50,881</b>         | <b>112,355</b>         |
| <b>Unspecified - Budget Authority</b>  | <b>20,000</b>    | <b>20,000</b>    | <b>20,000</b>    | <b>20,000</b>    | <b>20,000</b>    | <b>100,000</b>        | <b>200,000</b>         |
|                                        | <b>\$ 38,109</b> | <b>\$ 28,068</b> | <b>\$ 28,264</b> | <b>\$ 27,931</b> | <b>\$ 28,509</b> | <b>\$ 150,881</b>     | <b>\$ 312,355</b>      |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**GENERAL CORPORATE**  
**\$ 000's**

| <b>EXPENDITURE SUMMARY</b>               | <b>2007</b>      | <b>2008</b>      | <b>2009</b>      | <b>2010</b>      | <b>2011</b>      | <b>5 YEAR PROGRAM</b> | <b>10 YEAR PROGRAM</b> |
|------------------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------------|------------------------|
| <b>Statutory &amp; Asset Maintenance</b> |                  |                  |                  |                  |                  |                       |                        |
| Property Acquisition                     |                  |                  |                  |                  |                  |                       |                        |
| Newton Town Centre                       | \$ 400           | \$ 400           | \$ 400           | \$ 400           | \$ 400           | \$ 2,000              | \$ 2,000               |
| Cranley Drive                            | 15               | 15               | 15               | 15               | 15               | 75                    | 125                    |
| Homelessness                             | 8,480            | 0                | 0                | 0                | 0                | 8,480                 | 8,480                  |
| Sundry                                   | 701              | 704              | 694              | 694              | 694              | 3,487                 | 5,087                  |
|                                          | <u>9,596</u>     | <u>1,119</u>     | <u>1,109</u>     | <u>1,109</u>     | <u>1,109</u>     | <u>14,042</u>         | <u>15,692</u>          |
| Buildings                                |                  |                  |                  |                  |                  |                       |                        |
| Corporate Building Renovations           | 1,880            | 1,880            | 1,880            | 1,980            | 1,980            | 9,600                 | 19,500                 |
| Cloverdale Fairgrounds                   | 100              | 100              | 100              | 0                | 0                | 300                   | 300                    |
| Library Renovations                      | 100              | 100              | 100              | 100              | 100              | 500                   | 1,000                  |
| Protective Services                      | 250              | 250              | 250              | 250              | 250              | 1,250                 | 2,400                  |
| Sundry                                   | 20               | 20               | 20               | 20               | 20               | 100                   | 200                    |
|                                          | <u>2,350</u>     | <u>2,350</u>     | <u>2,350</u>     | <u>2,350</u>     | <u>2,350</u>     | <u>11,750</u>         | <u>23,400</u>          |
| Engineering Structures                   |                  |                  |                  |                  |                  |                       |                        |
| Sundry                                   | 20               | 20               | 20               | 20               | 20               | 100                   | 200                    |
|                                          | <u>20</u>        | <u>20</u>        | <u>20</u>        | <u>20</u>        | <u>20</u>        | <u>100</u>            | <u>200</u>             |
| Equipment                                |                  |                  |                  |                  |                  |                       |                        |
| Public Works Fleet Equipment             | 963              | 1,059            | 1,165            | 1,282            | 1,410            | 5,879                 | 12,929                 |
| Library                                  | 320              | 140              | 140              | 140              | 140              | 880                   | 1,430                  |
| Information Technology                   | 2,500            | 2,500            | 2,500            | 2,500            | 2,500            | 12,500                | 25,000                 |
| Office Equipment                         | 160              | 160              | 160              | 160              | 160              | 800                   | 1,800                  |
| Sundry                                   | 20               | 20               | 20               | 20               | 20               | 100                   | 200                    |
|                                          | <u>3,963</u>     | <u>3,879</u>     | <u>3,985</u>     | <u>4,102</u>     | <u>4,230</u>     | <u>20,159</u>         | <u>41,359</u>          |
|                                          | <b>15,929</b>    | <b>7,368</b>     | <b>7,464</b>     | <b>7,581</b>     | <b>7,709</b>     | <b>46,051</b>         | <b>80,651</b>          |
| <b>Ranked Projects</b>                   |                  |                  |                  |                  |                  |                       |                        |
| Buildings                                |                  |                  |                  |                  |                  |                       |                        |
| City Hall / Boundary Health Renovation   | 500              | 0                | 0                | 0                | 0                | 500                   | 500                    |
| City Building Repairs and Upgrades       | 430              | 100              | 100              | 100              | 100              | 830                   | 830                    |
| City Centre Library                      | 0                | 0                | 0                | 0                | 450              | 450                   | 450                    |
| Private Partnerships for Recreation      | 1,000            | 0                | 0                | 0                | 0                | 1,000                 | 1,000                  |
| Future Pressures in On-going Capital     | 0                | 350              | 450              | 0                | 0                | 800                   | 27,674                 |
|                                          | <u>1,930</u>     | <u>450</u>       | <u>550</u>       | <u>100</u>       | <u>550</u>       | <u>3,580</u>          | <u>30,454</u>          |
| Engineering Structures                   |                  |                  |                  |                  |                  |                       |                        |
| City Beautification Strategies           | 250              | 250              | 250              | 250              | 250              | 1,250                 | 1,250                  |
|                                          | <u>250</u>       | <u>250</u>       | <u>250</u>       | <u>250</u>       | <u>250</u>       | <u>1,250</u>          | <u>1,250</u>           |
|                                          | <b>2,180</b>     | <b>700</b>       | <b>800</b>       | <b>350</b>       | <b>800</b>       | <b>4,830</b>          | <b>31,704</b>          |
| Unspecified - Budget Authority           | 20,000           | 20,000           | 20,000           | 20,000           | 20,000           | 100,000               | 200,000                |
|                                          | <u>\$ 38,109</u> | <u>\$ 28,068</u> | <u>\$ 28,264</u> | <u>\$ 27,931</u> | <u>\$ 28,509</u> | <u>\$ 150,881</u>     | <u>\$ 312,355</u>      |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**ENGINEERING SERVICES**  
**\$ 000's**

| <b>CONTRIBUTION SUMMARY</b>              | <b>2007</b>      | <b>2008</b>      | <b>2009</b>      | <b>2010</b>      | <b>2011</b>      | <b>5 YEAR PROGRAM</b> | <b>10 YEAR PROGRAM</b> |
|------------------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------------|------------------------|
| <b>Non-Discretionary Contributions</b>   |                  |                  |                  |                  |                  |                       |                        |
| DCC Reserve Funds                        |                  |                  |                  |                  |                  |                       |                        |
| Arterial Roads                           | \$ 19,660        | \$ 21,166        | \$ 23,166        | \$ 23,166        | \$ 23,166        | \$ 110,324            | \$ 245,234             |
| Major Collector Roads                    | 4,834            | 5,866            | 5,866            | 5,866            | 5,866            | 28,298                | 62,223                 |
| Area Specific - Hwy 99 Corridor          | 200              | 968              | 968              | 968              | 968              | 4,072                 | 8,912                  |
| - Campbell Heights                       | 500              | 4,052            | 4,052            | 4,052            | 4,052            | 16,708                | 36,968                 |
|                                          | <b>25,194</b>    | <b>32,052</b>    | <b>34,052</b>    | <b>34,052</b>    | <b>34,052</b>    | <b>159,402</b>        | <b>353,337</b>         |
| <b>Discretionary Contributions</b>       |                  |                  |                  |                  |                  |                       |                        |
| Contribution from Operating              |                  |                  |                  |                  |                  |                       |                        |
| Undetermined Funding Source              | 0                | 4,605            | 4,605            | 4,605            | 4,605            | 18,420                | 54,695                 |
| City's Share - DCC Program               | 1,326            | 1,687            | 1,792            | 1,792            | 1,792            | 8,389                 | 18,595                 |
| Other Appropriations                     | 4,854            | 2,364            | 2,394            | 2,454            | 2,504            | 14,570                | 33,590                 |
|                                          | <b>6,180</b>     | <b>8,656</b>     | <b>8,791</b>     | <b>8,851</b>     | <b>8,901</b>     | <b>41,379</b>         | <b>106,880</b>         |
| <b>Other Statutory Reserve Funds</b>     |                  |                  |                  |                  |                  |                       |                        |
| City Land Sales                          | 0                | 2,490            | 1,960            | 1,900            | 1,850            | 8,200                 | 8,200                  |
|                                          | 0                | 2,490            | 1,960            | 1,900            | 1,850            | 8,200                 | 8,200                  |
|                                          | <b>6,180</b>     | <b>11,146</b>    | <b>10,751</b>    | <b>10,751</b>    | <b>10,751</b>    | <b>49,579</b>         | <b>115,080</b>         |
| <b>Other Contributions</b>               |                  |                  |                  |                  |                  |                       |                        |
| External Sources                         |                  |                  |                  |                  |                  |                       |                        |
| GVTA                                     | 12,597           | 9,297            | 4,497            | 4,497            | 4,497            | 35,385                | 57,870                 |
|                                          | 12,597           | 9,297            | 4,497            | 4,497            | 4,497            | 35,385                | 57,870                 |
| <b>Borrowing Proceeds</b>                |                  |                  |                  |                  |                  |                       |                        |
| Local Improvement                        | 1,000            | 1,000            | 500              | 500              | 500              | 3,500                 | 6,000                  |
|                                          | 1,000            | 1,000            | 500              | 500              | 500              | 3,500                 | 6,000                  |
|                                          | <b>13,597</b>    | <b>10,297</b>    | <b>4,997</b>     | <b>4,997</b>     | <b>4,997</b>     | <b>38,885</b>         | <b>63,870</b>          |
|                                          | <b>\$ 44,971</b> | <b>\$ 53,495</b> | <b>\$ 49,800</b> | <b>\$ 49,800</b> | <b>\$ 49,800</b> | <b>\$ 247,866</b>     | <b>\$ 532,287</b>      |
| <b>EXPENDITURE SUMMARY</b>               |                  |                  |                  |                  |                  |                       |                        |
| <b>Statutory &amp; Asset Maintenance</b> |                  |                  |                  |                  |                  |                       |                        |
| Engineering Structures                   |                  |                  |                  |                  |                  |                       |                        |
| Growth Related - Arterial                | \$ 21,432        | \$ 27,328        | \$ 29,434        | \$ 29,434        | \$ 29,434        | \$ 137,060            | \$ 304,313             |
| Growth Related - Non-Arterial            | 5,088            | 6,411            | 6,410            | 6,410            | 6,410            | 30,731                | 67,619                 |
| Non-Growth Related - Arterial            | 1,870            | 1,870            | 1,870            | 1,870            | 1,870            | 9,350                 | 23,320                 |
| Non-Growth Related - Non-Arterial        | 3,380            | 3,380            | 2,880            | 2,880            | 2,880            | 15,400                | 35,680                 |
| City Beautification - Green City         | 104              | 104              | 104              | 104              | 104              | 520                   | 1,040                  |
| GVTA                                     | 12,597           | 9,297            | 4,497            | 4,497            | 4,497            | 35,385                | 57,870                 |
|                                          | <b>44,471</b>    | <b>48,390</b>    | <b>45,195</b>    | <b>45,195</b>    | <b>45,195</b>    | <b>228,446</b>        | <b>489,842</b>         |
| <b>Ranked Projects</b>                   |                  |                  |                  |                  |                  |                       |                        |
| Engineering Structures                   |                  |                  |                  |                  |                  |                       |                        |
| Additional Roads & Traffic Needs         | 500              | 5,105            | 4,605            | 4,605            | 4,605            | 19,420                | 42,445                 |
|                                          | <b>500</b>       | <b>5,105</b>     | <b>4,605</b>     | <b>4,605</b>     | <b>4,605</b>     | <b>19,420</b>         | <b>42,445</b>          |
|                                          | <b>\$ 44,971</b> | <b>\$ 53,495</b> | <b>\$ 49,800</b> | <b>\$ 49,800</b> | <b>\$ 49,800</b> | <b>\$ 247,866</b>     | <b>\$ 532,287</b>      |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**PARKS, RECREATION & CULTURE**  
**\$ 000's**

| <b>CONTRIBUTION SUMMARY</b>            | <b>2007</b>      | <b>2008</b>      | <b>2009</b>      | <b>2010</b>      | <b>2011</b>      | <b>5 YEAR<br/>PROGRAM</b> | <b>10 YEAR<br/>PROGRAM</b> |
|----------------------------------------|------------------|------------------|------------------|------------------|------------------|---------------------------|----------------------------|
| <b>Non-Discretionary Contributions</b> |                  |                  |                  |                  |                  |                           |                            |
| DCC Reserve Funds                      |                  |                  |                  |                  |                  |                           |                            |
| Park Lands                             | \$ 20,283        | \$ 19,951        | \$ 21,951        | \$ 21,951        | \$ 21,951        | \$ 106,087                | \$ 215,842                 |
| Parkland Development                   | 3,316            | 2,441            | 2,441            | 2,441            | 2,441            | 13,080                    | 25,285                     |
|                                        | 23,599           | 22,392           | 24,392           | 24,392           | 24,392           | 119,167                   | 241,127                    |
| NCP Reserve Funds                      |                  |                  |                  |                  |                  |                           |                            |
| Park Development                       | 1,855            | 900              | 900              | 900              | 900              | 5,455                     | 9,955                      |
| Recreational Facilities                | 650              | 200              | 200              | 200              | 200              | 1,450                     | 2,450                      |
|                                        | 2,505            | 1,100            | 1,100            | 1,100            | 1,100            | 6,905                     | 12,405                     |
| Other Statutory Reserve Funds          |                  |                  |                  |                  |                  |                           |                            |
| Cash In Lieu of Parkland               | 5,200            | 4,272            | 4,272            | 4,272            | 4,272            | 22,288                    | 43,648                     |
|                                        | 5,200            | 4,272            | 4,272            | 4,272            | 4,272            | 22,288                    | 43,648                     |
|                                        | <b>31,304</b>    | <b>27,764</b>    | <b>29,764</b>    | <b>29,764</b>    | <b>29,764</b>    | <b>148,360</b>            | <b>297,180</b>             |
| <b>Discretionary Contributions</b>     |                  |                  |                  |                  |                  |                           |                            |
| Contributions from Operating           |                  |                  |                  |                  |                  |                           |                            |
| Current Year's Contribution            | 1,240            | 1,240            | 1,240            | 1,240            | 1,240            | 6,200                     | 12,400                     |
| City's Share - DCC Program             | 1,243            | 1,179            | 1,284            | 1,284            | 1,284            | 6,274                     | 12,694                     |
| Other Appropriations                   | 6,021            | 3,121            | 121              | 121              | 121              | 9,505                     | 10,110                     |
|                                        | 8,504            | 5,540            | 2,645            | 2,645            | 2,645            | 21,979                    | 35,204                     |
| Other Statutory Reserve Funds          |                  |                  |                  |                  |                  |                           |                            |
| City Land Sales                        | 7,200            | 1,860            | 790              | 900              | 900              | 11,650                    | 11,650                     |
| Capital Legacy Fund                    | 1,700            | 1,700            | 1,800            | 1,800            | 1,800            | 8,800                     | 8,800                      |
|                                        | 8,900            | 3,560            | 2,590            | 2,700            | 2,700            | 20,450                    | 20,450                     |
|                                        | <b>17,404</b>    | <b>9,100</b>     | <b>5,235</b>     | <b>5,345</b>     | <b>5,345</b>     | <b>42,429</b>             | <b>55,654</b>              |
| <b>Other Contributions</b>             |                  |                  |                  |                  |                  |                           |                            |
| External Sources                       |                  |                  |                  |                  |                  |                           |                            |
| Sport & Leisure Contributions          | 8                | 8                | 8                | 8                | 8                | 40                        | 80                         |
| Private Developer Contributions        | 150              | 150              | 150              | 150              | 150              | 750                       | 1,500                      |
| Sundry Contributions                   | 500              | 500              | 500              | 500              | 500              | 2,500                     | 5,000                      |
|                                        | 658              | 658              | 658              | 658              | 658              | 3,290                     | 6,580                      |
|                                        | <b>\$ 49,366</b> | <b>\$ 37,522</b> | <b>\$ 35,657</b> | <b>\$ 35,767</b> | <b>\$ 35,767</b> | <b>\$ 194,079</b>         | <b>\$ 359,414</b>          |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**PARKS, RECREATION & CULTURE**  
**\$ 000's**

| <b>EXPENDITURE SUMMARY</b>               | <b>2007</b>      | <b>2008</b>      | <b>2009</b>      | <b>2010</b>      | <b>2011</b>      | <b>5 YEAR<br/>PROGRAM</b> | <b>10 YEAR<br/>PROGRAM</b> |
|------------------------------------------|------------------|------------------|------------------|------------------|------------------|---------------------------|----------------------------|
| <b>Statutory &amp; Asset Maintenance</b> |                  |                  |                  |                  |                  |                           |                            |
| Property Acquisition                     |                  |                  |                  |                  |                  |                           |                            |
| Park Land                                | \$ 26,551        | \$ 25,274        | \$ 27,379        | \$ 27,379        | \$ 27,379        | \$ 133,962                | \$ 270,857                 |
|                                          | 26,551           | 25,274           | 27,379           | 27,379           | 27,379           | 133,962                   | 270,857                    |
| Buildings                                |                  |                  |                  |                  |                  |                           |                            |
| Recreation Facilities Improvements       | 1,550            | 1,100            | 1,100            | 1,100            | 1,100            | 5,950                     | 11,450                     |
|                                          | 1,550            | 1,100            | 1,100            | 1,100            | 1,100            | 5,950                     | 11,450                     |
| Engineering Structures                   |                  |                  |                  |                  |                  |                           |                            |
| Base Park Development                    | 720              | 720              | 720              | 720              | 720              | 3,600                     | 7,200                      |
| City Beautification - Green City         | 121              | 121              | 121              | 121              | 121              | 605                       | 1,210                      |
| NCP/DCC Park Development                 | 5,346            | 3,469            | 3,469            | 3,469            | 3,469            | 19,222                    | 36,567                     |
| Developer Tree Program                   | 150              | 150              | 150              | 150              | 150              | 750                       | 1,500                      |
|                                          | 6,337            | 4,460            | 4,460            | 4,460            | 4,460            | 24,177                    | 46,477                     |
| Equipment                                |                  |                  |                  |                  |                  |                           |                            |
| Minor Equipment                          | 120              | 120              | 120              | 120              | 120              | 600                       | 1,200                      |
| Recreation Equipment Replacement         | 8                | 8                | 8                | 8                | 8                | 40                        | 80                         |
|                                          | 128              | 128              | 128              | 128              | 128              | 640                       | 1,280                      |
|                                          | <b>34,566</b>    | <b>30,962</b>    | <b>33,067</b>    | <b>33,067</b>    | <b>33,067</b>    | <b>164,729</b>            | <b>330,064</b>             |
| <b>Ranked Projects</b>                   |                  |                  |                  |                  |                  |                           |                            |
| Buildings                                |                  |                  |                  |                  |                  |                           |                            |
| Community Revitalization                 | 2,850            | 3,000            | 0                | 0                | 0                | 5,850                     | 5,850                      |
| Cloverdale Arena Chiller                 | 90               | 0                | 0                | 0                | 0                | 90                        | 90                         |
| Cloverdale Gateway Sign/Museum           | 100              | 0                | 0                | 0                | 0                | 100                       | 100                        |
| Cultural Capital Award Submission        | 0                | 340              | 340              | 0                | 0                | 680                       | 680                        |
| New Recreation Facility                  | 0                | 0                | 2,050            | 2,500            | 2,500            | 7,050                     | 7,050                      |
| Newton Multi-Purpose Space               | 1,000            | 0                | 0                | 0                | 0                | 1,000                     | 1,000                      |
| Newton Wave Pool Slide Replacement       | 530              | 0                | 0                | 0                | 0                | 530                       | 530                        |
| Surrey Leisure Complex - Ice Expansion   | 6,580            | 2,420            | 0                | 0                | 0                | 9,000                     | 9,000                      |
|                                          | 11,150           | 5,760            | 2,390            | 2,500            | 2,500            | 24,300                    | 18,260                     |
| Engineering Structures                   |                  |                  |                  |                  |                  |                           |                            |
| Artificial Turf Fields                   | 2,200            | 0                | 0                | 0                | 0                | 2,200                     | 2,200                      |
| New Park Amenities - Bolivar Park        | 550              | 0                | 0                | 0                | 0                | 550                       | 550                        |
| Holland Park                             | 100              | 0                | 0                | 0                | 0                | 100                       | 100                        |
| Tennis Courts/Sportsfield Upgrades       | 600              | 600              | 0                | 0                | 0                | 1,200                     | 1,200                      |
| Greenways                                | 200              | 200              | 200              | 200              | 200              | 1,000                     | 1,000                      |
|                                          | 3,650            | 800              | 200              | 200              | 200              | 5,050                     | 5,050                      |
|                                          | <b>14,800</b>    | <b>6,560</b>     | <b>2,590</b>     | <b>2,700</b>     | <b>2,700</b>     | <b>29,350</b>             | <b>23,310</b>              |
|                                          | <b>\$ 49,366</b> | <b>\$ 37,522</b> | <b>\$ 35,657</b> | <b>\$ 35,767</b> | <b>\$ 35,767</b> | <b>\$ 194,079</b>         | <b>\$ 359,414</b>          |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**PROTECTIVE SERVICES**  
**\$ 000's**

| <b>CONTRIBUTION SUMMARY</b>              | <b>2007</b>     | <b>2008</b>     | <b>2009</b>     | <b>2010</b>     | <b>2011</b>     | <b>5 YEAR PROGRAM</b> | <b>10 YEAR PROGRAM</b> |
|------------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------------|------------------------|
| <b>Non-Discretionary Contributions</b>   |                 |                 |                 |                 |                 |                       |                        |
| NCP Reserve Funds                        |                 |                 |                 |                 |                 |                       |                        |
| Fire                                     | \$ 50           | \$ 50           | \$ 50           | \$ 50           | \$ 50           | \$ 250                | \$ 500                 |
|                                          | <u>50</u>       | <u>50</u>       | <u>50</u>       | <u>50</u>       | <u>50</u>       | <u>250</u>            | <u>500</u>             |
| <b>Discretionary Contributions</b>       |                 |                 |                 |                 |                 |                       |                        |
| Contributions from Operating             |                 |                 |                 |                 |                 |                       |                        |
| Current Year's General Operating         | 300             | 300             | 300             | 300             | 300             | 1,500                 | 3,250                  |
| Other Appropriations                     | 1,000           | 0               | 0               | 0               | 0               | 1,000                 | 1,000                  |
|                                          | <u>1,300</u>    | <u>300</u>      | <u>300</u>      | <u>300</u>      | <u>300</u>      | <u>2,500</u>          | <u>4,250</u>           |
| <b>Other Statutory Reserve Funds</b>     |                 |                 |                 |                 |                 |                       |                        |
| Vehicles and Equipment                   | 695             | 1,037           | 3,182           | 1,891           | 2,556           | 9,361                 | 24,308                 |
|                                          | <u>695</u>      | <u>1,037</u>    | <u>3,182</u>    | <u>1,891</u>    | <u>2,556</u>    | <u>9,361</u>          | <u>24,308</u>          |
|                                          | <u>1,995</u>    | <u>1,337</u>    | <u>3,482</u>    | <u>2,191</u>    | <u>2,856</u>    | <u>11,861</u>         | <u>28,558</u>          |
|                                          | <u>\$ 2,045</u> | <u>\$ 1,387</u> | <u>\$ 3,532</u> | <u>\$ 2,241</u> | <u>\$ 2,906</u> | <u>\$ 12,111</u>      | <u>\$ 29,058</u>       |
| <b>EXPENDITURE SUMMARY</b>               |                 |                 |                 |                 |                 |                       |                        |
| <b>Statutory &amp; Asset Maintenance</b> |                 |                 |                 |                 |                 |                       |                        |
| Equipment                                |                 |                 |                 |                 |                 |                       |                        |
| Fire Vehicles & Equipment                | \$ 695          | \$ 1,037        | \$ 3,182        | \$ 1,891        | \$ 2,556        | \$ 9,361              | \$ 24,308              |
| Small Equipment Purchases                | 350             | 350             | 350             | 350             | 350             | 1,750                 | 3,750                  |
|                                          | <u>1,045</u>    | <u>1,387</u>    | <u>3,532</u>    | <u>2,241</u>    | <u>2,906</u>    | <u>11,111</u>         | <u>28,058</u>          |
| <b>Ranked Projects</b>                   |                 |                 |                 |                 |                 |                       |                        |
| Buildings                                |                 |                 |                 |                 |                 |                       |                        |
| RCMP Main Detachment Roof                | 1,000           | 0               | 0               | 0               | 0               | 1,000                 | 1,000                  |
|                                          | <u>1,000</u>    | <u>0</u>        | <u>0</u>        | <u>0</u>        | <u>0</u>        | <u>1,000</u>          | <u>1,000</u>           |
|                                          | <u>\$ 2,045</u> | <u>\$ 1,387</u> | <u>\$ 3,532</u> | <u>\$ 2,241</u> | <u>\$ 2,906</u> | <u>\$ 12,111</u>      | <u>\$ 29,058</u>       |



## 2007 - 2011 CAPITAL FINANCIAL PLAN

### WATER SERVICES

\$ 000's

| CONTRIBUTION SUMMARY                     | 2007             | 2008             | 2009             | 2010             | 2011             | 5 YEAR PROGRAM   | 10 YEAR PROGRAM   |
|------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| <b>Non-Discretionary Contributions</b>   |                  |                  |                  |                  |                  |                  |                   |
| DCC Reserve Funds                        |                  |                  |                  |                  |                  |                  |                   |
| Water                                    | \$ 2,995         | \$ 4,240         | \$ 4,664         | \$ 5,130         | \$ 5,643         | \$ 22,672        | \$ 60,568         |
| Area Specific - Hwy 99 Corridor          | 170              | 170              | 170              | 170              | 170              | 850              | 1,700             |
| Campbell Heights                         | 620              | 620              | 620              | 620              | 620              | 3,100            | 6,200             |
|                                          | <u>3,785</u>     | <u>5,030</u>     | <u>5,454</u>     | <u>5,920</u>     | <u>6,433</u>     | <u>26,622</u>    | <u>68,468</u>     |
| <b>Discretionary Contributions</b>       |                  |                  |                  |                  |                  |                  |                   |
| Appropriated Surplus                     |                  |                  |                  |                  |                  |                  |                   |
| Infrastructure Replacement               | 2,744            | 2,744            | 2,744            | 2,744            | 2,744            | 13,720           | 27,266            |
| Rate Stabilization Provision             | 3,161            | 3,161            | 3,161            | 3,161            | 3,161            | 15,805           | 31,499            |
|                                          | <u>5,905</u>     | <u>5,905</u>     | <u>5,905</u>     | <u>5,905</u>     | <u>5,905</u>     | <u>29,525</u>    | <u>58,765</u>     |
| <b>Contribution from Operating</b>       |                  |                  |                  |                  |                  |                  |                   |
| Current Year's Contribution              | 5,278            | 5,278            | 5,278            | 5,278            | 5,278            | 26,390           | 52,242            |
| City's Share - DCC Program               | 421              | 559              | 606              | 658              | 715              | 2,959            | 7,611             |
|                                          | <u>5,699</u>     | <u>5,837</u>     | <u>5,884</u>     | <u>5,936</u>     | <u>5,993</u>     | <u>29,349</u>    | <u>59,853</u>     |
|                                          | <u>11,604</u>    | <u>11,742</u>    | <u>11,789</u>    | <u>11,841</u>    | <u>11,898</u>    | <u>58,874</u>    | <u>118,618</u>    |
| <b>Other Contributions</b>               |                  |                  |                  |                  |                  |                  |                   |
| External Sources                         |                  |                  |                  |                  |                  |                  |                   |
| Sundry Contributions                     | 100              | 100              | 100              | 100              | 100              | 500              | 1,000             |
|                                          | <u>100</u>       | <u>100</u>       | <u>100</u>       | <u>100</u>       | <u>100</u>       | <u>500</u>       | <u>1,000</u>      |
| Borrowing Proceeds                       |                  |                  |                  |                  |                  |                  |                   |
| Local Improvement                        | 500              | 500              | 500              | 500              | 500              | 2,500            | 5,000             |
|                                          | <u>500</u>       | <u>500</u>       | <u>500</u>       | <u>500</u>       | <u>500</u>       | <u>2,500</u>     | <u>5,000</u>      |
|                                          | <u>600</u>       | <u>600</u>       | <u>600</u>       | <u>600</u>       | <u>600</u>       | <u>3,000</u>     | <u>6,000</u>      |
|                                          | <u>\$ 15,989</u> | <u>\$ 17,372</u> | <u>\$ 17,843</u> | <u>\$ 18,361</u> | <u>\$ 18,931</u> | <u>\$ 88,496</u> | <u>\$ 193,086</u> |
| <b>EXPENDITURE SUMMARY</b>               |                  |                  |                  |                  |                  |                  |                   |
| <b>Statutory &amp; Asset Maintenance</b> |                  |                  |                  |                  |                  |                  |                   |
| Engineering Structures                   |                  |                  |                  |                  |                  |                  |                   |
| Growth Related                           | \$ 4,206         | \$ 5,589         | \$ 6,060         | \$ 6,578         | \$ 7,148         | \$ 29,581        | \$ 76,079         |
| Non-Growth Related                       | 8,622            | 8,622            | 8,622            | 8,622            | 8,622            | 43,110           | 85,508            |
|                                          | <u>12,828</u>    | <u>14,211</u>    | <u>14,682</u>    | <u>15,200</u>    | <u>15,770</u>    | <u>72,691</u>    | <u>161,587</u>    |
| <b>Equipment</b>                         |                  |                  |                  |                  |                  |                  |                   |
| Information Technology                   | 250              | 250              | 250              | 250              | 250              | 1,250            | 2,500             |
|                                          | <u>250</u>       | <u>250</u>       | <u>250</u>       | <u>250</u>       | <u>250</u>       | <u>1,250</u>     | <u>2,500</u>      |
|                                          | <u>13,078</u>    | <u>14,461</u>    | <u>14,932</u>    | <u>15,450</u>    | <u>16,020</u>    | <u>73,941</u>    | <u>164,087</u>    |
| <b>Other Projects</b>                    |                  |                  |                  |                  |                  |                  |                   |
| Residential Metering                     | 2,911            | 2,911            | 2,911            | 2,911            | 2,911            | 14,555           | 28,999            |
|                                          | <u>2,911</u>     | <u>2,911</u>     | <u>2,911</u>     | <u>2,911</u>     | <u>2,911</u>     | <u>14,555</u>    | <u>28,999</u>     |
|                                          | <u>\$ 15,989</u> | <u>\$ 17,372</u> | <u>\$ 17,843</u> | <u>\$ 18,361</u> | <u>\$ 18,931</u> | <u>\$ 88,496</u> | <u>\$ 193,086</u> |



**2007 - 2011 CAPITAL FINANCIAL PLAN**  
**SEWER/DRAINAGE SERVICES**  
**\$ 000's**

| <b>CONTRIBUTION SUMMARY</b>              | <b>2007</b>      | <b>2008</b>      | <b>2009</b>      | <b>2010</b>      | <b>2011</b>      | <b>5 YEAR PROGRAM</b> | <b>10 YEAR PROGRAM</b> |
|------------------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------------|------------------------|
| <b>Non-Discretionary Contributions</b>   |                  |                  |                  |                  |                  |                       |                        |
| DCC Reserve Funds                        |                  |                  |                  |                  |                  |                       |                        |
| Sewer                                    | \$ 4,556         | \$ 4,216         | \$ 4,638         | \$ 5,102         | \$ 5,612         | \$ 24,124             | \$ 61,810              |
| Drainage                                 | 6,497            | 10,311           | 10,311           | 10,311           | 10,311           | 47,741                | 115,475                |
| Area Specific - Hwy 99 Corridor          | 245              | 245              | 245              | 245              | 245              | 1,225                 | 2,450                  |
| - Campbell Heights                       | 1,205            | 1,205            | 1,205            | 1,205            | 1,205            | 6,025                 | 12,050                 |
|                                          | 12,503           | 15,977           | 16,399           | 16,863           | 17,373           | 79,115                | 191,785                |
| Other Statutory Reserve Funds            |                  |                  |                  |                  |                  |                       |                        |
| Environmental Stewardship                | 240              | 240              | 240              | 240              | 240              | 1,200                 | 2,400                  |
|                                          | 240              | 240              | 240              | 240              | 240              | 1,200                 | 2,400                  |
|                                          | 12,743           | 16,217           | 16,639           | 17,103           | 17,613           | 80,315                | 194,185                |
| <b>Discretionary Contributions</b>       |                  |                  |                  |                  |                  |                       |                        |
| Appropriated Surplus                     |                  |                  |                  |                  |                  |                       |                        |
| Rate Stabilization Provision             | 2,850            | 2,850            | 2,850            | 850              | 850              | 10,250                | 12,491                 |
|                                          | 2,850            | 2,850            | 2,850            | 850              | 850              | 10,250                | 12,491                 |
| <b>Contribution from Operating</b>       |                  |                  |                  |                  |                  |                       |                        |
| Current Year's Contribution - Sewer      | 4,012            | 4,012            | 4,012            | 4,012            | 4,012            | 20,060                | 40,120                 |
| Current Year's Contribution - Drainage   | 4,412            | 4,412            | 4,412            | 4,412            | 4,412            | 22,060                | 44,120                 |
| City's Share - DCC Program               | 1,389            | 1,775            | 1,822            | 1,874            | 1,931            | 8,791                 | 21,308                 |
|                                          | 9,813            | 10,199           | 10,246           | 10,298           | 10,355           | 50,911                | 105,548                |
|                                          | 12,663           | 13,049           | 13,096           | 11,148           | 11,205           | 61,161                | 118,039                |
| <b>Other Contributions</b>               |                  |                  |                  |                  |                  |                       |                        |
| External Sources                         |                  |                  |                  |                  |                  |                       |                        |
| Sundry Contributions                     | 100              | 100              | 125              | 125              | 125              | 575                   | 1,275                  |
|                                          | 100              | 100              | 125              | 125              | 125              | 575                   | 1,275                  |
| Borrowing Proceeds                       |                  |                  |                  |                  |                  |                       |                        |
| Local Improvement                        | 500              | 500              | 500              | 500              | 500              | 2,500                 | 5,000                  |
|                                          | 500              | 500              | 500              | 500              | 500              | 2,500                 | 5,000                  |
|                                          | 600              | 600              | 625              | 625              | 625              | 3,075                 | 6,275                  |
|                                          | <b>\$ 26,006</b> | <b>\$ 29,866</b> | <b>\$ 30,360</b> | <b>\$ 28,876</b> | <b>\$ 29,443</b> | <b>\$ 144,551</b>     | <b>\$ 318,499</b>      |
| <b>EXPENDITURE SUMMARY</b>               |                  |                  |                  |                  |                  |                       |                        |
| <b>Statutory &amp; Asset Maintenance</b> |                  |                  |                  |                  |                  |                       |                        |
| Engineering Structures                   |                  |                  |                  |                  |                  |                       |                        |
| Growth Related - Sewer                   | \$ 5,062         | \$ 4,684         | \$ 5,153         | \$ 5,669         | \$ 6,236         | \$ 26,804             | \$ 68,677              |
| Growth Related - Drainage                | 7,219            | 11,457           | 11,457           | 11,457           | 11,457           | 53,047                | 128,306                |
| Growth Related - Hwy 99 Corridor         | 272              | 272              | 272              | 272              | 272              | 1,360                 | 2,720                  |
| Growth Related - Campbell Heights        | 1,339            | 1,339            | 1,339            | 1,339            | 1,339            | 6,695                 | 13,390                 |
| Non-Growth Related - Sewer               | 4,612            | 4,612            | 4,637            | 4,637            | 4,637            | 23,135                | 46,395                 |
| Non-Growth Related - Drainage            | 4,412            | 4,412            | 4,412            | 4,412            | 4,412            | 22,060                | 44,120                 |
| Natural Habitat Enhancement              | 240              | 240              | 240              | 240              | 240              | 1,200                 | 2,400                  |
|                                          | 23,156           | 27,016           | 27,510           | 28,026           | 28,593           | 134,301               | 306,008                |
| <b>Equipment</b>                         |                  |                  |                  |                  |                  |                       |                        |
| Information Technology                   | 250              | 250              | 250              | 250              | 250              | 1,250                 | 2,500                  |
|                                          | 250              | 250              | 250              | 250              | 250              | 1,250                 | 2,500                  |
|                                          | 23,406           | 27,266           | 27,760           | 28,276           | 28,843           | 135,551               | 308,508                |
| <b>Other Projects</b>                    |                  |                  |                  |                  |                  |                       |                        |
| Lowland Drainage                         | 2,600            | 2,600            | 2,600            | 600              | 600              | 9,000                 | 9,991                  |
|                                          | 2,600            | 2,600            | 2,600            | 600              | 600              | 9,000                 | 9,991                  |
|                                          | <b>\$ 26,006</b> | <b>\$ 29,866</b> | <b>\$ 30,360</b> | <b>\$ 28,876</b> | <b>\$ 29,443</b> | <b>\$ 144,551</b>     | <b>\$ 318,499</b>      |



## 2007– 2011 FINANCIAL PLAN

### GLOSSARY OF TERMINOLOGY

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**Accrual Basis** - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Activity** - Departmental efforts that contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

**Annualize** - Taking changes that occurred mid-year and calculating their cost for a full year, for the purpose of preparing an annual budget.

**Appropriation** - A legal authorization to incur obligations and to make expenditures for specific purposes.

**Appropriated Surplus** – Funds set aside for a non-statutory specific purpose.

**Assessed Valuation** - The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

**Assessment Ratio** - The ratio at which the tax rate is applied to the assessment base.

**Assets** - Resources owned or held by the City, which have monetary value.

**Base Budget** - Cost of continuing the existing levels of service in the current budget year.

**BC Assessment Authority (BCAA)** - The organization that is responsible for establishing the assessed property values within British Columbia.

**Budget** - A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Budgetary Basis** - This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

**Business Improvement Area (BIA)**- A separate specific contained area where funds are spent to improve commercial business potential.

**Capital Assets** - Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. These assets have a significant value and a useful life of several years. Capital assets are also called fixed assets.

**Capital Budget** - The appropriation of internal and external contributions for improvements and additions to facilities, infrastructure, and parks.

**Capital Improvements** - Expenditures related to the acquisition, expansion or rehabilitation of an element of the City's physical plant; sometimes referred to as infrastructure.

**Capital Legacy Fund** – A statutory reserve fund established by Council, to provide a renewable internal financing source for one-time General Capital opportunities and projects with abroad based community support.

**Capital Project** - Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

**Capital Reserve** - An account used to segregate a portion of the City's equity to be used for future capital program expenditures.

**Collective Bargaining Agreement** - A legal contract between the employer and a recognized bargaining unit for specific terms and conditions of employment (e.g. hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).

**Consumer Price Index (CPI)** - a statistical description of price levels provided by Statscan (Government of Canada). The index is used as a measure of the increase in the cost of living (i.e. economic inflation).

**Contingency** - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services** - Services rendered to the City by private firms, individuals, or other governmental agencies. Examples include rent, leases, maintenance agreements, and professional consulting services.

**Cost-of-living Adjustment (COLA)** - An increase in salaries to offset the adverse effect of inflation on compensation.

**Canadian Union of Public Employees (CUPE)** - Union representing City's unionized staff.

**Debt Service** - The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

**Deficit** - The excess of an entity's liabilities over its assets or the excess of expenditures over revenues during a single accounting period.

**Department** - The basic organizational unit of the City, which is functionally unique in its delivery of services.

**Depreciation** - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**Development Cost Charges (DCC)** - Those fees and charges contributed by developers to support development and growth in the City.

**Disbursement** - The expenditure of monies from an account.

**Distinguished Budget Presentation** - A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Employee Benefits** - Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included is the City's share of costs for various pensions, medical and life insurance plans.

**Encumbrance** - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Expenditure** - The payment for property or services for the purpose of acquiring an asset, service or settling a loss. Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

**External Recoveries** - Funds received from other organizations for services provided by the City and its departments.

**F.E.S.T.** - Festival and Events Strategic Team is a team of key players within the City that review and recommend approval of various events held within the City. The team includes representatives from Public Affairs, Economic Development, By-laws and RCMP.

**Fiscal Year** - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

**Fixed Assets** - Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. These assets have a significant value and a useful life of several years. Fixed assets are also called capital assets.

**Freedom of Information (FOI)** - Freedom of Information Act gives individuals rights to access information held by local government and protects their privacy by placing restrictions on local government when collecting or disclosing personal information.

**Full-time Equivalent Position (FTE)** - Employee positions, which are authorized in the adopted budget, to be filled during the year. A part-time position converted to the decimal equivalent of a full-time position. For example, a part-time typist working for 18 hours per week would be the equivalent to .5 of a full-time position.

**Fund** - A fiscal entity with revenues and expenditures, which are segregated for the purpose of carrying out a specific purpose or activity.

**Fund Balance** - The excess of the assets of a fund over its liabilities, reserves, and carryover.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**Goal** - A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

**GST** - Goods & Services Tax.

**Grants** - A contribution by a City or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**GVRD** - Greater Vancouver Regional District.

**GVS&DD** - Greater Vancouver Sewer & Drainage District.

**GDP** - Gross Domestic Product as provided by Statistics Canada.

**Guidepost** - See Goal.

**Infrastructure** - The physical assets of a City (e.g. streets, water, sewer, public buildings and parks).

**Interfund Transfers** - The movement of monies between funds of the same governmental entity.

**Internal Services Used** - The charges to user departments for internal services provided by another department, such as data processing or insurance funded from a central pool.

**Internal Services Recovered** - Recovery from charges to user departments by the charging department. See Internal Services Used.

**Levy** - To impose taxes for the support of City activities.

**Line-item Budget** - A budget prepared along departmental lines that focuses on what is to be bought.

**Long-term Debt** - Debt with a maturity of more than one year after the date of issuance.

**Materials and Supplies** - Expendable materials and operating supplies necessary to conduct departmental operations.

**Neighbourhood Concept Plan (NCP)** - Part of the City's Official Community Plan.

**Object of Expenditure** - An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

**Objective** - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame. See Goal.

**Obligations** - Amounts, which the City may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Official Community Plan (OCP)** - The City's prime development planning document.

**Operating Revenues** - Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Operating Expenditures** - The cost for personnel, materials and equipment required for a department to function.

**Program** - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

**Program Budget** - A budget, which allocates money to the functions or activities of the City rather than to specific items of cost or to specific departments.

**Program Revenue** - Revenues earned by a program, including fees for services, license and permit fees, and fines.

**PST** - Provincial Sales Tax.

**Public Sector Accounting Board (PSAB)** - Issues recommendations and guidance on accounting matters in the public sector. These recommendations serve the public interest by strengthening accountability in the public sector through developing, recommending and gaining acceptance of accounting and financial reporting standards of good practice.

**Reserve for Future Expenditures (RFFE)** - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Revenue** - Sources of income financing the operations of the City.

**RCMP** - Royal Canadian Mounted Police.

**South Fraser Perimeter Road (SFPR)** - Capital roads project undertaken by the City.

**Tax Levy** - The total amount to be raised by general property taxes when the tax rate is multiplied by the assessed values.

**Taxes** - Compulsory charges levied by the City for the purpose of financing services performed for the common benefit of the citizens.

**Transfers To/From Own Sources** - Amounts transferred to/from one fund to another fund or amount transferred to/from deferred revenue or reserve accounts.

**Unreserved Fund Balance** - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charges** - The payment of a fee for direct receipt of a public service by the party who benefits from the service.